

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

February 13, 2019

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, State of New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, February 13, 2019.

PRESENT: Hon. Howard Sullivan; President; Mrs. Roz DeRensis, Vice-President; Mr. Donald Chirlin; Mr. John Klockowski; Mrs. Jamie Maistros; Mr. Brian Reid; Mr. Gerard O'Sullivan, Superintendent; and Mrs. Pamela Salvati, District Clerk.

ABSENT: Mr. Brian Burton.

Hon. Howard Sullivan, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

Mr. Sullivan asked that the meeting start with the Music Department (Mary Williams; Amy Rogers, Shannon Richards; Allie Rehn; Michele Pomares; Alyssa Jutting; Jessica Hoople; and Megan Carpenter), performing the "Star Spangled Banner".

Music Department's Annual Update –

Mary Williams reviewed the Music Department's Annual Update and the success of the program; Michelle Pomares shared information regarding the music curriculum; and Amy Roger's reminded the Board of the March is Music in our Schools Month – celebration on March 5, 2019 in the NHS Gym at 7 p.m. (Information is attached to the official minutes of the District.)

1. ADOPTION OF MINUTES – Upon the recommendation of the Superintendent and on a motion by Mr. Chirlin, seconded by Mr. Reid and carried 6-0, the minutes from the January 16, 2019 Regular Meeting; the February 4, 2019 Work Session; and the February 6, 2019 Special Meeting of the Board of Education were approved. (Information attached to the official minutes of the District.)

2. REPORTS –

• Superintendent –

- ***LINKS Update*** – Michelle Osterhoudt, PB Principal, reviewed the presentation SMART Goals for Perry Browne; and Kisten Giglio, HS Principal, reviewed the presentation SMART Goals for the High School. (Presentations are attached to the official minutes of the District.)

Mr. O'Sullivan thanked Mrs. Giglio for all her efforts this past year with the graduation rates going from 74% to 88%.

Mr. Reid asked Mrs. Giglio what the Board can do to help. Mrs. Giglio and Mrs. Osterhoudt agreed that the Board's continued support for the administrators and teachers is appreciated and helpful.

• Finance –

- ***BOCES Services*** - Robert Wightman did a brief review of the presentation regarding the BOCES service costs. (Presentation is attached to the official minutes of the District.)

Mr. Reid asked when a budget update would be available. Mr. O'Sullivan stated that the Retirement Incentive is due Friday, February 14th and after the winter break, they will be meeting with the union reps. along with the Board. The March Board Meeting will have the update completed for presentation.

3. OLD BUSINESS UPDATES – None

4. NEW BUSINESS –

- Positive Points –

High School – Graduation rate up for 2018 school year 88%; Congratulations to Aria Maholchic who will be attending the Royal Academy of Dramatic Art in London this summer; Congratulations to Michael Squires & Dante Geislinger, 1st place wins in sectionals & heading to states; Michael will also be awarded the Most Outstanding Wrestler; Digital Media & Coding Club is giving students a chance to acquire 21st century skills in a structured after-school setting; DECA winners Ryan Sanford & Kegan Wright, congratulations; and yearbooks are on sale now.

Middle School – Congratulations to Donovan Gillen 8th grade & Leona Tyler 7th grade, they were the last two in the 8th round of the Spelling Bee, Leona successfully spelled “Diminutive” and won the competition, she is the 2019 Spelling Bee Champ, she will advance to the next level of the competition; Archery Tourney will be held at the High School on March 2nd; and two separate ELA & Math Computer-Based Assessment simulations will be conducted on 2/26 & 3/5 to measure its readiness. *Perry Browne* – There has been a 2.4 growth in reading level reported; Mrs. Salerno & Mrs. Stafford’s Leadership Club collected and donated over 500 food items; 120 students in Mrs. Gyles & Mrs. Peet’s Friendship Club gave time to interact with the elderly; Mr. Williams’ Robotics Club is in the second round; and the Liberty Partnership Program worked with Cornell Cooperative Extension to present “Eat Smart NY. *Stanford Gibson* – Speech therapists have completed 10 weeks of Kindergarten Language Practice, 94% of the students increased their post-standard scores; all students Pre-K – 2nd grade received dental kits to take home; Reading Team are seeing great gains with Tier 2 & 3 children; and Emily Koval continues to support the teachers & provide professional development aligned with LINKS Plan & District Tech Team. (The list of positive points is attached to the official minutes of the District.)

Mr. Sullivan had an additional positive point: On the coldest day of the year, parents felt thankful for the help the Superintendent, Mr. Gerard O’Sullivan and Assistant Superintendent, Ms. Katie Hansen gave to getting the students into the buildings quickly.

5. **PERSONNEL RECOMMENDATIONS** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Maistros, and carried 6-0, the Board of Education approved the following Instructional and Support Staff Recommendations:

Instructional Staff

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Durdon, Michael	Mathematics	MS	Retirement	08/10/19
Holowacz, Gail	Pre-K	SG	Retirement	06/30/19
Truesdail, Benjamin	Business Ed.	HS	Resignation	03/20/19
Porter-Moore, Krista	Mathematics	HS	Retirement	08/31/19

APPOINTMENT – INTERIM

Name	Position	Bldg	Salary	Effective
Bowers, Diana	Interim Superintendent	DO	\$750 / day	08/14/19

GRADUATE CREDIT INCREASES

Name	From	To	Effective
Carpenter, Kelsey	\$45,871 (31)	\$46,221 (38)	01/01/19
Carpenter, Megan	\$46,221 (10)	\$46,971 (25)	01/01/19
Clark, Michael	\$43,442 (0)	\$45,792 (47)	01/01/19
DeLorenzo, Mary	\$46,252 (23)	\$46,602 (30)	01/01/19
Marvin, Amy	\$57,798 (54)	\$57,948 (57)	01/01/19
Parrino, Gina	\$43,008 (0)	\$43,308 (6)	01/01/19
Jenks, Maureen	\$46,652 (31)	\$46,952 (37)	01/01/19

APPOINTMENT – SUBSTITUTE

Name	Effective
Lawrence, James	02/05/19

Support Staff

END OF EMPLOYMENT

Name	Position	Bldg	Reason	Effective
Richardson, Jessica	Teacher Aide	PB	Section 71	02/13/19
Miner, Lisa	Teaching Assistant	SG	Retirement	06/30/19
Wells, Nancy	Teaching Assistant	SG	Retirement	06/30/19
Von Gardey, Megan	Bus Driver	BG	Resignation	01/20/19
Hubbard, Deborah	Sr. Acct./Keyboard Specialist	BG	Retirement	08/31/19
Symonds, Susan	Teaching Assistant	SG	Retirement	06/30/19
Lamb, Kristina	Secretary I	DO	Retirement	08/31/19
Miller, Mark	Bus Driver	BG	Resignation	02/13/19

END OF EMPLOYMENT cont.

Name	Position	Bldg	Reason	Effective
Call, Samantha	Bus Driver	BG	Resignation	02/13/19
Schader, Amy	Bus Driver	BG	Resignation	02/13/19
Fowlston, Kim	Bus Driver	BG	Resignation	02/13/19
Case, Randi	Bus Driver	BG	Resignation	02/13/19
Natoli, John	Bus Driver	BG	Resignation	02/13/19
Rifanburg, Penny	Bus Driver	BG	Resignation	02/13/19
Davis, Richard	Bus Driver	BG	Resignation	02/13/19
Gilmore, Lori	Bus Driver	BG	Resignation	02/13/19
Rutan, Patricia	Teaching Assistant	SG	Retirement	05/31/19
Titus, Brock	Bus Driver	BG	Resignation	02/13/19
Wilcox, Leslie	Bus Driver	BG	Resignation	02/13/19
Mennis, Pamela	Teaching Assistant	SG	Retirement	06/30/19
Hall, Colette	Secretary II	DO	Retirement	08/31/19
Calhoun, Larry	Bus Driver	BG	Resignation	02/13/19
Calhoun, Dale	Bus Driver	BG	Resignation	02/13/19
Allen, Matthew	Bus Driver	BG	Resignation	02/13/19
Miller, Gary	Bus Driver	BG	Resignation	02/13/19
Kelly, Donald	Bus Driver	BG	Resignation	02/13/19
Corbin, Keith	Bus Driver	BG	Resignation	02/13/19
Shaver, Lloyd	Groundskeeper	BG	Retirement	08/30/19

APPOINTMENTS – PERMANENT

Name	Position	Bldg	Effective
Tefft, Robert	Head Groundskeeper	BG	09/20/18
Moret, Guillermo	Cleaner	SG	09/17/18
Button, Jean-Luc	Cleaner	PB	09/04/18
Roach, Stacey	LPN	SG/PB	09/04/18
Hill, Marinda	Bus Aide	BG	09/04/18

APPOINTMENTS – PROBATIONARY

Name	Position	Bldg	Salary	Effective
Wilcox, Leslie	Bus Driver	BG	\$17.00	02/14/19
Calhoun, Larry	Bus Driver	BG	\$17.00	02/14/19
Calhoun, Dale	Bus Driver	BG	\$17.00	02/14/19
Titus, Brock	Bus Driver	BG	\$17.00	02/14/19
Fowlston, Kim	Bus Driver	BG	\$17.00	02/14/19
Call, Samantha	Bus Driver	BG	\$17.00	02/14/19
Case, Randi	Bus Driver	BG	\$17.00	02/14/19
Rifanburg, Penny	Bus Driver	BG	\$17.00	02/14/19
Schader, Amy	Bus Driver	BG	\$17.00	02/14/19
Davis, Richard	Bus Driver	BG	\$17.00	02/14/19
Allen, Matthew	Bus Driver	BG	\$17.00	02/14/19
Natoli, John	Bus Driver	BG	\$17.00	02/14/19
Miller, Gary	Bus Driver	BG	\$17.00	02/14/19
Corbin, Keith	Bus Driver	BG	\$17.00	02/14/19
Miller, Mark	Bus Driver	BG	\$17.00	02/14/19
Kelly, Donald	Bus Driver	BG	\$17.00	02/14/19
Gary, Matthew	Bus Driver	BG	\$17.00	02/14/19

APPOINTMENTS – SUBSTITUTE

Name	Position	Effective
Root, Alecia	LPN	02/14/19
Lamont, Willard	Bus Driver	02/14/19

Mr. Sullivan introduced Mrs. Diana Bowers, newly appointed Interim Superintendent, Mrs. Bowers served as the Superintendent at Hamilton Central School District from (2006-2014); she recently retired (2018) after serving five years as Superintendent of the Haldane Central School District; and she is currently a Visiting Assistant Professor of Inclusive Education at Cazenovia College. She will begin her two-year appointment on August 14, 2019.

6. **PUBLIC COMMENT** – Diana Bowers, Interim Superintendent – addressed the Board and thank everyone for the warm welcome they gave her tonight; in addition, she stated that she has an open-door policy and is looking forward to working at Norwich City School District.
7. **CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Reid and carried 6-0, the Board of Education approved the following actions within the consent agenda: (Information attached to the official minutes of the District.)

*Special Education & Preschool Special Education Reports
BOCES Bill (January)*

8. ACTION ITEM –

- A. **Valley View Manor Nursing Home Resolution** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Maistros and carried 6-0, the Board of Education approved the Resolution in connection to the Valley View Manor Nursing Home. (Resolution is attached to the official minutes of the District.)
- B. **Overnight Trips for FIRST Robotics** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Chirlin and carried 6-0, the Board of Education approved the overnight trips for FIRST Robotics Competition to Troy, NY on March 7-9, 2019 and Utica, NY on March 14-16, 2019. (Information is attached to the official minutes of the District.)

9. EXECUTIVE SESSION -

Mr. Reid made a motion to end the Regular Meeting at 6:45 p.m. and enter into Executive Session to discuss a personnel history of an employee, seconded by Mrs. DeRensis and carried 6-0, the Board entered Executive Session at 6:46 p.m.

Mrs. Maistros made a motion to end the Executive Session at 6:51 p.m., seconded by Mr. Reid and carried 6-0, Executive Session ended.

With no further business, Mr. Klockowski made a motion to adjourn the Regular Meeting of the Board of Education, seconded by Mrs. DeRensis and carried 6-0, the meeting of the Board of Education was adjourned at 6:53 p.m.

Respectfully Submitted,



Pamela Salvati
District Clerk
pgs