

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

April 12, 2017

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, April 12, 2017.

PRESENT: Mr. John Klockowski, President; Mrs. Jennifer Collins, Vice-President; Mr. George Carnrike; Mr. Robert Smith; Mr. Gerard O'Sullivan, Superintendent; and Mr. Robert Wightman, District Clerk.

ABSENT: Mr. Thomas Grady; Mr. Joseph Stagliano; and Hon. Howard Sullivan.

Mr. John Klockowski, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

1. **MEETING MINUTES** - Upon the recommendation of the Superintendent and on a motion by Mr. Sullivan seconded by Mr. Smith and carried 4-0, the minutes from the March 22, 2017 Regular Meeting of the Board of Education were approved. (Minutes are attached to the official minutes of the District.)

Mr. Thomas Grady arrived at 6:02 p.m.

2. REPORTS –

a. Superintendent –

- PMC Kids Bike Ride for Cancer (10th Graders). Hanna and Brenna Baker spoke to the Board about their efforts to raise funds for an upcoming bike ride to help fight cancer. Last year the girls raised \$12,000. The fund raising event will take place May 7th at Taylors with the official Bike Ride for Cancer being held June 4th at the Chenango County Fairgrounds. Hanna and Brenna asked the Board if they could raise awareness for their fund raising efforts by placing posters around school and online using the schools website and Facebook accounts.

b. Finance –

- **2017-2018 Budget Adoption** – Mr. Wightman and Mr. O'Sullivan reviewed the attached presentation with the Board.

c. BOE Sub-Committee Reports –

- Mrs. Collins indicated that the Personnel Committee met to review and discuss the Superintendent's Evaluation in addition to topics concerning the process of setting timelines and review for making tenure decisions and when discussions should occur such as months prior to the award of tenure. Mrs. Collins added that she would like to see the committee look at some additional bookkeeping type decisions as to where personnel are going to be placed. Mrs. Collins proffered the idea that the committee's role should be to do a "deeper dive" in review of personnel and tenure decisions as opposed to just a perfunctory review as tenure decisions are a final and long-term commitment by the Board.

3. OLD BUSINESS UPDATES – None

4. NEW BUSINESS -

- **Positive Points** – Mr. O'Sullivan shared positive points with the Board – (Attached to the official minutes of the District.)

On a motion by Mr. Grady, seconded by Mr. Smith to present the contract evaluation to Gerard O'Sullivan.

Motion to table until after Executive Session by Mrs. Collins, seconded by Mr. Smith and carried 5-0.

5. **PERSONNEL RECOMMENDATIONS** - Upon the recommendation of the Superintendent and on a motion by Mrs. Collins, seconded by Mr. Grady and carried 5-0, the Board of Education approved the following instructional and support staff recommendations:

INSTRUCTIONAL STAFF

APPOINTMENT – REGULAR SUBSTITUTE

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Richards, Shannon	Music	\$41,075	09/01/17 – 06/30/18

APPOINTMENT – PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Astor, Steven	Special Education	\$43,457	09/05/17

APPOINTMENT – TENURE

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Colgan, Matthew	Teaching Asst.	05/06/17

APPOINTMENT – SUBSTITUTE

<u>Name</u>	<u>Effective</u>
Berg, Audrey	04/13/17

SUPPORT STAFF

END OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Grover, Cindy	Bus Driver	Retirement	04/30/17
Hall, Jon	Bus Driver	Resignation	04/03/17
Browning, James	Bus Driver	Resignation	04/03/17
Tefft, Susan	Bus Driver	Retirement	06/30/17

UNPAID LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Richardson, Jessica	Teacher Aide	LOA	03/24/17 – 03/31/17

APPOINTMENT – PROVISIONAL

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Voorhis, Steven	Custodian	\$10.84	04/17/17

APPOINTMENTS – PERMANENT

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Klatt, Shannon	Teacher Aide	09/08/15
Derby, Irene	Teacher Aide	10/31/16

APPOINTMENTS – SUBSTITUTE

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Hall, Jon	Bus Aide	04/04/17
Matts, Karlee	Teacher Aide	04/13/17
Christman, MaryLou	Teacher Aide	04/13/17

6. **PUBLIC COMMENT** – Mr. Don Chirlin spoke about an upcoming presentation & film on April 23rd from 2 – 4 p.m. at the Norwich Jewish Community Center. In years past Helen Sperling, holocaust survivor, was instrumental in presenting this information to the public. Mr. Chirlin asked Mr. O’Sullivan to pass this information along to the building administrators in order to raise awareness to the event and increase participation by Norwich students. Dr. Ed Erickson spoke to the Board about his review of Norwich student statistical data that was included in recent public budget presentations and his concerns about the accuracy of that information after his review of data on the NYS SED website.
7. **CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mr. Carnrike, seconded by Mr. Smith and carried 5-0, the Board of Education approved the following actions within the Consent Agenda: (Information is attached to the official minutes of the District.)
 - **Special Education & Preschool Special Education Reports** - (Information attached to the official minutes of the District.)

- **Treasurer's Report** – (Information attached to the official minutes of the District.)

8. ACTION ITEM –

- A. Guernsey Memorial Library Proposed Budget** – Upon the recommendation of the Superintendent and on a motion by Mr. Smith, seconded by Mr. Grady and carried 5-0, the Board of Education adopted the proposed 2017-2018 Guernsey Memorial Library Budget in the amount of \$1,129,800. (Information attached to the official minutes of the District.)
- B. Proposed School Budget** - Upon the recommendation of the Superintendent and on a motion by Mrs. Collins, seconded by Mr. Carnrike and carried 5-0, the Board of Education adopted the proposed 2017-2018 General Fund Budget in the amount of \$42,180,906. (Information attached to the official minutes of the District.)
- C. Uncollected Taxes Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Grady, seconded by Mrs. Collins and carried 5-0, the Board of Education approved the resolution certifying uncollected taxes to be turned over to the City of Norwich and Chenango County. (Resolution and information is attached to the official minutes of the District.)

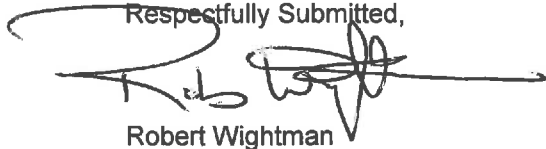
9. EXECUTIVE SESSION –

On a motion by Mr. Carnrike, seconded by Mrs. Collins and carried 5-0, the Board of Education entered into Executive Session at 6:55 p.m. to discuss personnel matters.

On a motion to adjourn Executive Session by Mr. Stagliano, seconded by Mr. Smith and carried 5-0, the Board of Education left Executive Session at 8:02 p.m.

With no further business, Mrs. Collins made a motion to adjourn the meeting, seconded by Mr. Smith and carried 5-0, the Regular Meeting of the Board of Education was adjourned at 8:03 p.m.

Respectfully Submitted,



Robert Wightman
District Clerk
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