

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

July 3, 2018

The Annual Reorganization Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Conference Rooms #1 and #2, Norwich, New York, in said District on Wednesday, July 3, 2018.

PRESENT: Mr. Brian Burton; Mr. Donald Chirlin; Mrs. Roz DeRensis; Mrs. Jamie Maistros; Mr. Brian Reid; Hon. Howard Sullivan; Mr. Gerard O'Sullivan, Superintendent; and Mr. Robert Wightman, District Clerk Pro Tem.

ABSENT: Mr. John Klockowski

District Clerk Pro-Tem, Mr. Robert Wightman, called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

ADMINISTRATION OF OATHS OF OFFICE

- Superintendent of Schools
- Newly Elected Board Members

It is noted that Mr. Gerard O'Sullivan, Superintendent has filed his Oath of Office. It is also noted that Mr. Brian Burton; Mr. Brian Reid and Mrs. Jamie Maistros filed their Oaths of Office and have been seated on the Board.

ELECTION OF BOARD OF EDUCATION OFFICERS – The District Clerk requested nominations for the Office of President of the Norwich City School District for the 2018-2019 school year.

Mr. Reid nominated Mr. Sullivan for the Office of President, seconded by Mrs. Maistros.

The District Clerk then asked for additional nominations for the Office of President, there were none.

The District Clerk instructed the Board that the voting was a public matter and that the Board Members should raise their right hand when voting for the person to fill the Office of President.

The District Clerk then asked for all members voting for Mr. Sullivan for Office of President. Six members voted, Mr. Burton; Mr. Chirlin; Mrs. DeRensis; Mrs. Maistros; Mr. Reid; and Mr. Sullivan were all in favor.

The District Clerk declared the election was official and Mr. Sullivan was duly elected President for the school year 2018-2019.

It should be noted that the Oath of Office was administered to Mr. Sullivan as President of the Board of Education and the gavel was turned over to him to conduct the rest of the meeting.

Mr. Sullivan asked for nominations for the Office of Vice-President. Mr. Burton nominated Mrs. DeRensis, seconded by Mr. Sullivan.

Mr. Sullivan then asked for additional nominations and there were none, he declared the nominations closed.

Mr. Sullivan then called for a vote for the Office of Vice-President and instructed the Board to vote for the candidate by raising their right hand.

Six members voted, Mr. Burton; Mr. Chirlin; Mrs. DeRensis; Mrs. Maistros; Mr. Reid and Mr. Sullivan were all in favor.

Mr. Sullivan then declared the election was official and Mrs. DeRensis was duly elected Vice-President of the Board of Education for the school year 2018-2019.

It should be noted that the Oath of Office was administered to Mrs. DeRensis as Vice-President.

Board Activities and Responsibilities

1. **RESOLUTION TO AMEND TAX ROLL** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the following resolution authorizing the School District Clerk to make necessary adjustments in the tax roll with the approval of the Superintendent:

“RESOLVED, that the Board of Education of the City School District of the City of Norwich authorize the School District Clerk, with the approval of the Superintendent, to make the required adjustments to the tax roll when the Clerk has received the appropriate affidavits from the assessors indicating an incorrect assessment and when she has received the appropriate notice from the Chenango County Tax Director confirming the incorrect assessment, and,

BE IT FURTHER RESOLVED, that the School District Clerk upon receiving the appropriate papers, then be authorized to direct the School Tax Collector to amend the tax roll and refund the erroneous tax collected or change the amount of tax due, and,

BE IT FURTHER RESOLVED that the School District Clerk be required to inform the Board of Education of any adjustments made through the informational section of the Board's monthly agenda.”

2. **ANNUAL SCHOOL DISTRICT ELECTION AND BUDGET VOTE** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education authorize the following actions in connection with the Annual School District Election and Budget Vote:

a). Verify or alter School Election District Boundaries for Norwich City School **District #1** all residents residing in the City of Norwich and Town of Norwich Districts #1 & #2, North Norwich District #1, Oxford Districts #1 & #2, New Berlin District #1 and Guilford District #1 vote at St. Bartholomew's Parish and Community Center; **District #2** all Norwich City School District residents residing in the Towns of Plymouth and Smyrna vote at the Plymouth Firehouse, St. Hwy. 23, South Plymouth, NY; and **District #3** all Norwich City School District residents residing in the Towns of Preston, McDonough, and Pharsalia vote at the Preston Firehouse, Preston, NY.

b). Appoint at least eight Inspectors of Election for election **District #1** and three Inspectors of Election for election **Districts #2 & #3**; and set the rate of pay at \$75.00, plus mileage according to the current IRS mileage rate for inspectors working at Preston and Plymouth polling places. (Pay may not exceed “the basic compensation paid to inspectors of election at the preceding general election”.)

c). Authorize publication of legal notices.

d). Set hours of voting for Election Day – to be 11:00 a.m. to 8:00 p.m.

3. **CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved inclusion of the following types of actions within a Consent Agenda for Regular Board of Education meetings:

Adoption of Budget Calendars

Appointment of Advisory Boards and Committees

Approval of Outstanding Encumbrances

Approval of Special Ed & Preschool Special Ed Reports

BOCES Monthly Bill

Recognition of Religious Holidays

Treasurer's Report

Annual School District Election Appointments

Approval of Budget Transfers

Approval for Participation in Coop Bidding

BOCES Internal Claims Auditor Report

Disposition of Unneeded Property

Requests for Use of Facilities

4. **POLICIES** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board approved that all school district policies in effect or adopted during the 2017-2018 school year be readopted and remain in effect for the 2018-2019 school year unless subsequently amended.

5. **FEDERAL FUNDS - COMPLIANCE WITH REGULATIONS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education renewed its commitment to comply with Federal regulations as administered through the State Education Department.

Legal Defense of Board and Employees

1. **INDEMNIFICATION AND LEGAL DEFENSE RESOLUTION** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board of Education authorized the following resolution pertaining to Public Officers Law – Section 18:

Whereas, the Board of Education of the Norwich City School District wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and

Whereas, the Board of Education of the Norwich City School District wishes to protect its superintendent, deputy, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Norwich City School District wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the District,

Be it resolved, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to §18 of the New York Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

Board Appointments

1. **APPOINTMENT OF SCHOOL DISTRICT OFFICERS** – Upon the recommendation of the Superintendent and on a motion Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board of Education appointed the following District officers for the 2018-2019 school year:

District Clerk	TBD
Treasurer	Wendy Burdick
Internal Claims Auditor	Central Business Office, DCMO BOCES

2. **APPROVAL OF RESOLUTION** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton and carried 6-0, the Board of Education approved the following resolution to establish the standard work day and reporting for elected and appointed officials for NYS retirement:

WHEREAS, NYS Retirement System Regulation 315.4 requires Employers to establish a Standard Work Day for Elected and Appointed Officials and calculate the number of days to report to the retirement system for credit, and

WHEREAS, the attached Form RS 2417A was prepared based upon information provided by the submitted sample calendars, now therefore be it

RESOLVED, the Norwich City School District hereby adopts the attached Standard Work Day and Reporting Resolution, and be it further

RESOLVED, that the copy of the attached Form RS 2417A shall be posted on the Norwich City School District website for 30 days after adoption.

3. **SCHOOL PHYSICIAN** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Chirlin and carried 6-0, the Board of Education appointed Dr. Grace Holmes as School Physician for the 2018-2019 school year.

4. **SCHOOL ATTORNEY** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 5-1 (Chirlin), the Board of Education appointed the following law firm as school attorney: Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for the 2018-2019 school year to be compensated at the rate of \$1,000 per month to a maximum of \$12,000; additional charge of \$198 per hour after total charge reaches \$12,000; plus disbursements.
5. **SCHOOL AUDITORS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Maistros and carried 6-0, the Board of Education appointed Cwyner & Company, CPAs, PLLC as school auditors to be compensated at an amount not to exceed \$16,872, services ending June 30, 2019.
6. **OFFICIAL NEWSPAPER** – Upon the recommendation of the Superintendent and on a motion Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board designated "THE EVENING SUN" as the official District newspaper for the 2018-2019 school year.

Awarding Bids

1. **AWARDING OF BIDS** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Maistros and carried 6-0, the Board of Education authorized the Deputy Superintendent with the approval of the Superintendent to award all bids to the lowest responsible bidder meeting specifications.
2. **SPECIAL PROJECT AUTHORIZATION** - Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Maistros and carried 6-0, the Board of Education authorized the Superintendent or his designated representative, to sign and submit all applications for federal funds, as well as, any other funds that may be available to the School District. The Board of Education, however, reserves to itself the right to accept all funds.

Travel, Conferences and Participation in Organizations

1. **DISTRICT CREDIT CARDS APPROVAL** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the use of two (2) credit cards; one by the Superintendent with a credit line of \$6,000 and the other by the Deputy Superintendent, with a credit line of \$5,000.
2. **MILEAGE REIMBURSEMENT RATE** - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved mileage reimbursement consistent with the IRS mileage rate regulation. Further, the Board of Education approved tolls and overnight parking charges for out-of-district travel on official school business. Further, the Board approved all employees are eligible for reimbursement at the current IRS mileage rate for all in-district mileage while in the performance of their official duties with the exception of traveling to and from their place of residence or between buildings for professional meetings.
3. **CONFERENCES AND OUT-OF-DISTRICT TRAVEL** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board adopted the following resolution:

"RESOLVED, that the Superintendent is hereby empowered to authorize all expenditures including those for out-of-district travel for district employees and Board of Education members associated with attendance at conferences and meetings, for which funds have been appropriated within the budget."
4. **PARTICIPATION IN ASSOCIATIONS** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved membership in the New York State School Boards Association and the Chenango County School Boards Association. The Board also approved the participation in conferences and meetings sponsored by these associations within established budgetary appropriations.

Finance

1. **DESIGNATION OF SIGNATURES ON DISTRICT BANK ACCOUNTS** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Maistros and carried 6-0, the Board of Education has designated the District Treasurer and Deputy Superintendent to sign all Norwich City School District bank accounts.
2. **DISTRICT WIRE TRANSFERS** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Reid and carried 6-0, the Board of Education authorized the District Treasurer to do wire transfers with the maximum limit of \$8,000,000 to be transferred at one time.
3. **SCHOOL PURCHASING AGENT** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Reid and carried 6-0, the Board of Education appointed the Deputy Superintendent as School Purchasing Agent.
4. **BONDING OF OFFICIALS** - Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Reid and carried 6-0, the Board of Education authorized official undertakings as defined by Section 2527 of the Education Law in the form of a Faithful Performance Blanket Position Bond in the amount of \$1,000,000 with additional indemnity as specifically designated for the following positions:

Treasurer	\$1,000,000
Tax Collector	\$1,000,000
Superintendent	\$1,000,000
Deputy Superintendent	\$1,000,000

5. **OFFICIAL DEPOSITORY** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 5-1 (Abstained, Burton), the Board of Education designated as official depositories for the 2018-2019 school year the following:

Citizen's Bank	JP Morgan/Chase	NBT Bank, N.A.
Community Bank N.A.	M & T Bank	National Bank of Delaware County

6. **AUTHORIZATION OF BUDGET TRANSFERS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education authorized the Deputy Superintendent with the approval of the Superintendent to make budget transfers within budget appropriation categories of not more than 25% of the original appropriation or a maximum of \$25,000. Budget transfers in excess of this amount shall be made by the Board of Education upon recommendation of the Superintendent.
7. **INVESTMENT OF IDLE FUNDS** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education authorized the Deputy Superintendent and Treasurer, with approval of the Superintendent, to continually invest idle funds in certificates of deposit or interest accounts offering the most favorable rates.
8. **NON-RESIDENT TUITION** - Upon the recommendation that the Board of Education and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the non-resident tuition rates for the 2018-2019 school year as follows:

Grades K-6	\$2,909
Grades 7-12	\$6,361

9. **CERTIFYING PAYROLLS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education authorized the Superintendent and/or the Deputy Superintendent to certify payrolls.
10. **PAYROLL CALENDAR** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the payroll calendar for the 2018-2019 school year. (Information attached to the official minutes of the District).

3. **PETTY CASH FUNDS** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Maistros and carried 6-0, the Board of Education established the following petty cash funds for the 2018-2019 school year:

<u>Program</u>	<u>Amount</u>	<u>Supervisor</u>
School District Treasurer	\$100	School District Treasurer
Bus Garage	\$100	Director of Transportation
Norwich High School	\$100	Principal
Norwich Middle School	\$100	Principal
Stanford Gibson Primary	\$100	Principal
Perry Browne Intermediate School	\$100	Principal

Committees

1. **Committee Appointment – LINKS** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education appointed the following members of the LINKS Integrated School Improvement Planning Team for the 2018-2019 school year:

District	Gerard O'Sullivan Katie Hansen	Kathy Goolden
High School	Kisten Giglio Alexis Beckman Susanne Fenton Erika Kwasnik	Alison Locke Brenna McCormack Rich Turnbull Mary Williams
Middle School	Scott Ryan Matt Dowling Jamie Dowdall	Paul Sims Sara Locke Morgan VanGorder
Perry Browne	Michelle Osterhoudt Sean Wood Pam Chapman Joseph Cirigliano	Sara Gilbeau Melissa Lawrence Elizabeth Pizzuto
Stanford Gibson	Jen Oliver Dawn Wenzel MaryAnn Keene Amy Marvin	Fran Nial Suzanne Scafidi Tracy Ruff Kyle Wenzel

2. **Committee Appointment – Committee on Special Education and Pre-School Education** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education appointed the following members of the Committee on Special Education and Pre-School Education for the 2018-2019 school year:

Kathy Goolden, Director of Special Programs Margaret Berry, School Psychologist/Chairperson (Alt.) Tricia Strachman, Psychologist/Chairperson (Alt.) Leslie Marino, Psychologist/Chairperson (Alt.) TBD, Psychologist/Chairperson (Alt.)	Sue Marson, Parent Designee Special Ed Teacher Designee General Ed Teacher Dr. Grace Holmes, School Physician
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3. **Committee Appointment – Sub-Committee on Special Education** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education appointed the following members of the Sub-Committee on Special Education for the 2018-2019 school year:

Kathy Goolden, Director of Special Programs Margaret Berry, School Psychologist/Chairperson (Alt.) Tricia Strachman, Psychologist/Chairperson (Alt.) Leslie Marino, Psychologist/Chairperson (Alt.) TBD, Psychologist/Chairperson (Alt.)	Sue Marson, Parent Designee Special Ed Teacher Designee General Ed Teacher Dr. Grace Holmes, School Physician
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4. **Dignity for All Students** - Upon the recommendation of the Superintendent and on a motion by Mrs. Maistros, seconded by Mr. Burton and carried 6-0, the Board of Education appointed the following DASA Building Coordinators for the 2018-2019 school year:

Stanford Gibson Perry Browne Middle School High School	Elaina van der Sommen & Susan LaFever Elizabeth Pizzuto & Katlyn Carnachan Joe Downey & Scott Ryan Kelly Collins-Colosi
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5. **Committee Appointment – Site Based Teams** - Upon the recommendation of the Superintendent and on a motion by Mrs. Maistros, seconded by Mr. Burton and carried 6-0, the Board of Education appointed the following members of the 2018-2019 Site-Based Teams:

High School	Kisten Giglio Amanda Burns Eric Cunningham Alison Locke Susanne Fenton Rhett Genung Shaun Horan	Erika Kwasnik Eric Matthews John Martinson Rich Turnbull Sarah Waters Mary Williams
Middle School	Sue Webster Josh Bennett MC Edwards Joe Downey	Jessica Button Heather Karn Kelly Smith Jamie Moore
Perry Browne	Michelle Osterhoudt Sean Wood Brenna Baker Kathy Campbell Debbie Flanagan	Lauren McCormack Tammy Tubbs Julie Salerno TBD, Parent
Stanford Gibson	Jennifer Oliver Dawn Wenzel Laura Grady Jessica Hartman	Sandra Karaman Susan LaFever Jaclyn Lund Dawn Maiurano

6. **Curricular Clubs** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board of Education approved the following clubs for the 2018-2019 school year:

Adventure Club Archery Club Art Club Auditorium Coordinator DECA French Club Freshman Class Friendship Club Honor Society Jazz Ensemble Junior Class Marching Band Math Challenge Club Mock Trial Music Club	Musical Newspaper Odyssey of the Mind Pep Club SADD Senior Class Ski Club Sophomore Class Spanish Club Spelling Bee Student Council US First Video Club Winterguard Writing Club
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On a motion by Mr. Burton to adjourn the Re-Organizational Meeting and begin the Regular Meeting, seconded by Mrs. Maistros and carried 6-0, the meeting adjourned at 6:30 p.m.

THE REGULAR MEETING

Regular Meeting was called to order at 6:31 p.m.

1. **ADOPTION OF MINUTES** – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Chirlin and carried 6-0, the minutes from the June 20, 2018, Regular Meeting of the Board of Education were approved. (Information attached to the official minutes of the District.)

2. REPORTS –

- Superintendent – Mr. O’Sullivan commented on the weekends past Graduation Ceremony; congratulated the Class of 2018 for their hard work and accomplishments; Mr. Chirlin and Mr. Sullivan both commented on how impressed they were with the Valedictorian and Salutatorian speeches and their recent comments to the Board; Mr. O’Sullivan indicated that the Building Project is proceeding according to plan and everything appears to be on schedule as major construction begins for the summer.
- Finance - None
- BOE Committee Reports – None

3. OLD BUSINESS UPDATES – None

4. NEW BUSINESS - None

- 5. PERSONNEL RECOMMENDATIONS –** Mr. Reid made a motion to approve the recommendations with the exclusion of the Appointment of Interim Athletic Coordinator, seconded by Mr. Burton and carried 6-0, the Board of Education approved the following instructional staff recommendations:

Instructional Staff

APPOINTMENTS - PROBATIONARY

Name	Position	Apt. Begins/Ends	Bldg	Salary	Effective
Osterhoudt, Michelle	Perry Browne Principal	07/04/18 – 07/04/22	PB	\$92,000	07/04/18
Dolson, Justina	Special Education	09/04/18 – 09/04/22	PB	\$42,575	09/04/18
Timian, Emily	Science	09/04/18 – 09/04/22	HS	\$44,508	09/04/18
Hunter, Caitlin	Social Studies	09/04/18 – 09/04/22	HS	\$44,375	09/04/18
Carson, Mary	Special Education	09/04/18 – 09/04/22	MS	\$71,011	09/04/18
Hough, Joshua	Mathematics	09/04/18 – 09/04/22	MS	\$51,372	09/04/18
DiLorenzo, Marie	Art	09/04/18 – 09/04/22	MS	\$44,825	09/04/18

APPOINTMENTS – REGULAR SUBSTITUTE

Name	Position	Bldg	Salary	Effective
Wood, Sean	Perry Browne Asst. Princ.	PB	\$71,000	07/04/18 – 06/30/19
Giglio, Kisten	Stanford Gibson Princ.	SG	\$80,000	07/04/18 – 06/30/19

APPOINTMENT – EXTRA DUTY

Name	Position	Bldg	Salary
DiLorenzo, Marie	Art Club Advisor	MS	\$1,305

APPOINTMENTS – FALL COACHING

Name	Position	Stipend
Horan, Shaun	Cross Country Coach	\$5,140
Coggins, Douglas	Girls' Varsity Soccer Coach	\$6,445
VanGorder, Morgan	Girls' JV Soccer Coach	\$5,140
Gantt, Sandra	Girls' Varsity Swimming Coach	\$7,805
Wenzel, Kyle	Girls' Modified Swimming Coach	\$4,215
DeSarro, Marie	Cheerleading Coach	\$5,140
Chrystie, Michael	Varsity Football Coach	\$7,805
Mills, Wesley	Varsity Football Asst. Coach	\$6,445
Brightman, Grant	JV Football Coach	\$5,140
Foote, Timothy	JV Football Coach	\$5,140
Ward, Mark	Modified Football Coach	\$5,140
Stratton, Eric	Modified Football Coach	\$5,140
Branham, David	Varsity Golf Coach	\$5,140
Sastri, Shawn	Boys' JV Soccer Coach	\$5,140
Leach, Matthew	Boys' Varsity Soccer Coach	\$6,445
Turnbull, Richard	Boys' Modified Soccer Coach	\$4,215
Patten, Jennifer	Girls' Modified Soccer Coach	\$4,215
Brooks, Nicole	Girls' Modified Soccer Coach	\$4,215
Alger, Shelly	Varsity Volleyball Coach	\$6,445

APPOINTMENTS – FALL COACHING Cont.

Name	Position	Stipend
Curley, Phillip	Modified Volleyball Coach	\$4,215
Portelli, Eric	JV Volleyball Coach	\$5,140
Stewart, John	Girls' Varsity Tennis	\$5,140
Budd, Christina	Cheerleading Volunteer	Vol.
Dye, Mark	Cross Country Volunteer	Vol.
Supensky, Lee	Varsity Football Volunteer	Vol.
Stratton, Zachary	Varsity Football Volunteer	Vol.
Parrella, Daniel	JV Football Volunteer	Vol.
Edwards, Kurt	JV Football Volunteer	Vol.
MacIntosh, Andrea	Varsity Golf Volunteer	Vol.
Komendarek, Peter	Varsity Volleyball Volunteer	Vol.

Support Staff**END OF EMPLOYMENT**

Name	Position	Bldg	Reason	Effective
Morbidini, Tullio	Head School Bus Driver	BG	Transfer	06/30/18

APPOINTMENT – PROBATIONARY

Name	Position	Bldg	Salary	Effective
Roach, Stacey	LPN	ALL	\$19,30/hr	09/04/18

APPOINTMENT – SUMMER SCHOOL

Name	Position
Caputo, Giuseppa	Summer Feeding

6. PUBLIC COMMENT – None

- 7. CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Maistros and carried 6-0, the Board of Education approved the following actions within the Consent Agenda: (Information attached to the official minutes of the District.)

Approval of Special Education and Preschool Special Education Reports
Approval of Discarding Textbooks in Accordance with Board Policy A703.4

8. ACTION ITEMS –

- A. Donation** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the donation from NEO for snack milk in the amount of \$600.
- B. Textbooks** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Maistros and carried 6-0, the Board of Education approved the purchase of textbooks. (Information attached to the official minutes of the District.)
- C. Athletic Coordinator** – Authorize employment to Mr. Lee Supensky for the position of Athletic Coordinator subject to the approval of the Commissioner of Education. Appointment will be from July 4, 2018 to June 30, 2019. **(Item to be discuss in Executive Session.)**
- D. Workers' Compensation Resolution** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the following Resolution:

RESOLVED, that upon the recommendation of the Superintendent the Norwich City School District does hereby elect to change Workers' Compensation Coverage option from the Utica National Insurance Company to the Self Insured Central New York School Employees Workers' Compensation Plan effective 7/1/18.

9. EXECUTIVE SESSION

On a motion by Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board of Education went in to Executive Session at 6:51 p.m. to discuss personnel matters. Ms. Hansen was invited to attend the Executive Session.

On a motion by Mr. Burton seconded by Mrs. Maistros and carried 6-0, the Board of Education left Executive Session at 7:18 p.m. and returned to the Regular Meeting to conduct unfinished business.

On a motion by Mr. Burton to approve Personnel Recommendation – Appointment-Interim and Action Item "C" – Athletic Coordinator, seconded by Mr. Reid and carried 6-0.

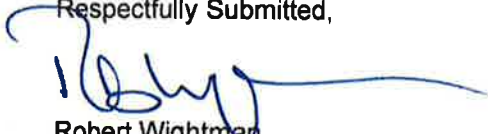
APPOINTMENT – INTERIM

Name	Position	Bldg	Salary	Effective
Supensky, Lee	Interim Athletic Coordinator	HS	\$40/hr	07/01/18 – 06/30/19

The Board of Education authorized employment to Mr. Lee Supensky for the position of Athletic Coordinator subject to the approval of the Commissioner of Education. Appointment will be from July 4, 2018 to June 30, 2019.

With no further business, Mr. Burton made a motion to adjourn the meeting, seconded by Mrs. Maistros and carried 6-0, the Regular Meeting of the Board of Education was adjourned at 7:20 p.m.

Respectfully Submitted,



Robert Wightman
District Clerk Pro Tem
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