

**NORWICH CITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
OCTOBER 16, 2019
BOARD ROOM
6:00 p.m.**

PLEDGE OF ALLEGIANCE

1. **MINUTES** - It is recommended that the Board of Education adopt the minutes from the October 9, 2019 Work Session of the Board of Education.
2. **REPORTS**
 - a. Superintendent
 - b. Finance
3. **DISCUSSION ITEMS**
 - BOE Goals
 - Discuss Merger with Cazenovia School District for Ice Hockey
 - Items that are Foilable
 - How are Buildings Doing with Cuts from Last Budget Cycle
 - Board Docs
 - Sub-Committee Meetings
 - how often should we meet; each committee at least 2x year
 - how will we interface with community
5. **PERSONNEL RECOMMENDATIONS**
6. **PUBLIC COMMENT**
7. **CONSENT AGENDA**
 - Approval of Special Education and Preschool Special Education Reports
 - BOCES Bill
 - Approval of Treasurer's Report - **none**
8. **ACTION ITEMS**
 - a. Board Policy Approval - It is recommended that the Board of Education approve the following Board Policies for Second Reading:

[A213.1 – Gifts to the School District](#)
[A402.6 – Emergency Interventions](#)
 - b. Awarding of Bids – It is recommended that the Board of Education authorize the Interim School Business Manager with the approval of the Superintendent to award all bids to the lowest responsible bidder meeting specifications.
 - c. District Credit Cards Approval – It is recommended that the Board of Educating approve the use of two credit cards for official school business purposes only; one for the Superintendent with a credit limit of \$6,000 and the other for the Interim School Business Manager with a credit limit of \$5,000.
 - d. Designation of Signature on District Bank Accounts – It is recommended that the District Treasurer and Interim School Business Manager be designated as signatures on all Norwich City School District bank accounts.
 - e. District Wire Transfers – It is recommended that the Board of Education authorize the District Treasurer, with the approval of the Interim School Business Manager, to perform wire transfers with the maximum limit of \$8,000,000 to be transferred at one time.

- f. School Purchasing Agent – It is recommended that the Interim School Business Manager be appointed School Purchasing Agent.
- g. Bonding of Officials – It is recommended that the Board of Education authorize official undertakings as defined by Section 2527 of the Education Law in the form of a Faithful Performance Blanket Position Bond in the amount of \$1,000,000 with additional indemnity as specifically designated for the following positions:

<i>Treasurer</i>	<i>\$1,000,000</i>
<i>Tax Collector</i>	<i>\$1,000,000</i>
<i>Superintendent</i>	<i>\$1,000,000</i>
<i>Interim School Business Manager</i>	<i>\$1,000,000</i>

- h. Authorization of Budget Transfers – It is recommended that the Board of Education authorize the Interim School Business Manager, with the approval of the Superintendent, to make budget transfers within budget appropriation categories of not more than 25% of the original appropriation or a maximum of \$25,000. Budget transfers in excess of this amount shall be made by the Board of Education upon recommendation of the Superintendent.
- i. Investment in Idle Funds – It is recommended that the Board of Education authorize the Interim School Business Manager and the Treasurer, with approval of the Superintendent, to continually invest idle funds in certificates of deposit or interest accounts offering the most favorable rates.
- j. Certifying Payrolls – It is recommended that the Superintendent and/or Interim School Business Manager be authorized to certify payrolls.
- k. Approval of Financial Advisory Services Agreement – It is recommended that the Board of Education approve the attached agreement with Fiscal Advisors & Marketing, Inc.
- l. Approval of Resolution – It is recommended that the Board of Education approve the following Resolution.

RESOLVED, that the Norwich City School District Board of Education authorize the expenditure of funds in an amount not to exceed \$43,000. The funds will be utilized for the purchase of a Ventrac compact tractor, mower and V-pow, as well as a zero turn mower.

9. PUBLIC COMMENT

10. EXECUTIVE SESSION