

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH  
BOARD OF EDUCATION**

**September 18, 2012**

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held in the District Office Conference Rooms #1 & #2, 89 Midland Drive, Norwich, New York, in said District on Tuesday, September 18, 2012.

**PRESENT:** Mrs. Heather Fredenburg, President; Dr. Linda Horovitz, Vice-President; Mr. Joseph McBride; Mr. Thomas Morrone; Mr. Luke Murphy; Mr. Perry Owen; Mr. Joseph Stagliano; Mr. Gerard O'Sullivan, Superintendent; and Mr. Robert Wightman, District Clerk.

**ABSENT:** None

Mrs. Fredenburg, President, called the meeting to order at 6:30 p.m. with the Pledge of Allegiance to the Flag.

**I. ADOPTION OF MINUTES –**

On a motion by Mr. Owen, seconded by Mr. Morrone and carried 7-0, the minutes from the August 20, 2012 Regular Meeting of the Board of Education were approved.

**II. WRITTEN COMMUNICATIONS –**

Mr. O'Sullivan reported to the Board that he had recently received a letter from a parent requesting a modification to the mileage limits for determining student transportation in the District. The parent is requesting that the limits for determining transportation be lessened allowing their child to ride the school bus.

**III. ORAL COMMUNICATIONS –**

**General –** None

**Positive Points –** Mr. O'Sullivan shared the following positive points: Mr. O'Sullivan thanked everyone for coming out to the Board Meeting – there were many students in the audience and presenting to the Board this evening; opening week for faculty and staff went very smoothly; congratulations to all students involved in various afterschool activities such as athletics and the arts.

**IV. DISCUSSION ITEM –**

**A. Academics –**

NYS Testing - Ms. Iraina Gerchman introduced Christine Gorr, High School Mathematics Teacher along with her students. Ms. Gorr's students had been asked by Ms. Gerchman to review and perform statistical analysis on Norwich City School District test results. Student presentations and exhibits are attached.

**B. Students –**

Student Leadership Group – Mr. Richard Turnbull introduced students Ryan Hayes and Brooke Bonney who reviewed a presentation of the Spring 2012 Leadership Trip to the Adirondacks. Presentation is attached.

**C. Finance -**

YTD Financial Update and Overview – Mr. Wightman provided the Board with an overview of the highlights of the 2011-12 year-end financial condition of the school district. See attached slides.

Operations & Maintenance – Mr. Wightman provided the Board with a current budgetary review and overview of the areas of Operations, Maintenance and Grounds of the school district. Presentation is attached.

**V. PUBLIC COMMENT -**

Pete Smith addressed the Board on the topic of perceptions in the community regarding the use of Executive Session versus discussing some matters in open session.

Carrie Roberts addressed the Board about her concerns for the change in dismissal policy. Ms. Roberts asked for the rationale used in changing the policy, she currently has children in all school buildings and explained that the change to a single dismissal plan was causing her difficulty. Mr. Stagliano suggested that the Board bring back this discussion at future meetings in order to see how effective the change in policy was and what, if any, new issues it created.

Misty Davis addressed the Board about her concerns of the recent change in dismissal policy. Ms. Davis felt that the new policy was unrealistic and would like to see the policy repealed as soon as possible.

**VI. PERSONNEL RECOMMENDATIONS –**

On a motion by Dr. Horovitz, seconded by Mr. Stagliano and carried 7-0, the Board approved the following instructional staff and support staff recommendations:

**Instructional Staff****Appointment - Probationary**

Name	Position	Salary	Effective
Katelyn Cowen	Social Studies	\$41,000	09/04/12

**Appointment – Substitute**

Name	Effective
Felicia Tynan	09/04/12

**Appointment – Regular Substitute**

Name	Position	Salary	Effective
Jessica Hicks	Elementary	\$41,300	09/04/12-06/21/12

**Appointments – Extra Curricular**

Name	Position	Building	Stipend
Beth Nassar	OM	HS	\$896.00
Eric Korver	Student Council Co-Advisor	MS	\$1427.50
Jodi Lake	Student Council Co-Advisor	MS	\$1427.50
Michele Pomares	Music Club	PB	\$1,266.00

**Support Staff****End of Employment**

Name	Area	Effective
Heidi Gaasch	School Nurse	09/04/12
Jack Casella	Custodian	08/31/12

**Appointments - Substitute**

Name	Area	Effective
Richard Hamilton	Bus Driver	09/04/12
Paulette Greeley	Bus Aide	09/04/12

**Appointments - Latchkey**

Name	Position	Effective
Shawna Lawrence	Director	09/04/12
Deb Flanagan	Director / Supervisor	09/04/12
Lisa Miner	Supervisor	09/04/12
Sue Buckley	Supervisor	09/04/12
Trish Pepe	Supervisor	09/04/12

**Appointment – Bus Driver**

Name	Area	Salary	Effective
Curtis Sears	Bus Driver	\$11.52	09/04/12

**Appointments - Provisional**

Name	Area	Salary	Effective
Jack Casella	Custodian	\$11.11	09/04/12
Kelly Smith	Secretary II	\$10.57	10/01/12

**Appointment - Probationary**

Name	Area	Salary	Effective
Thomas Schulz	Maintenance	\$10.20	09/04/12

**Appointment - Permanent**

Name	Area	Effective
Phyllis Britton	Physical Therapy Asst.	09/04/12

**VII. CONSENT AGENDA -**

Upon the recommendation of the Superintendent and on a motion by Mr. Stagliano, seconded by Mr. Murphy and carried 7-0, the Board of Education approved the following actions within the Consent Agenda:

- A. **BOCES Monthly Bill**
- B. **Special Education & Preschool Special Education Reports**
- C. **Treasurer's Report**

**VIII. ACTION ITEMS –**

- A. **BOCES CLASSROOM RENTAL AGREEMENT** – Upon the recommendation of the Superintendent and on a motion by Mr. Stagliano, seconded by Mr. McBride and carried 7-0, the Board of Education approved the BOCES Classroom Rental Agreement. (Information is attached to the official minutes of the District.)
- B. **APPROVAL OF TEXTBOOKS** – Upon the recommendation of the Superintendent and on a motion by Mr. Owen, seconded by Mr. McBride and carried 7-0, the Board of Education approved the purchase of the following textbooks: (Information is attached to the official minutes of the District.)

*Title: Campbell Biology w/MSTGBIOL Edition #9*

*Title: Biology Lab Manual (custom)*

- C. **NON-RESIDENT TUITION** – Upon the recommendation of the Superintendent and on a motion by Mr. Owen, seconded by Mr. Stagliano and carried 7-0, the Board of Education approved non-resident tuition rates for the 2012-2013 school year as follows: (Information is attached to the official minutes of the District.)

<b>Grades K-6</b>	<b>\$2550</b>
<b>Grades 7-12</b>	<b>\$4015</b>

- D. CONFIRMATION AND AUTHORIZATION OF TAX WARRANT** – Upon the recommendation of the Superintendent and on a motion by Mr. Owen, seconded by Mr. McBride and carried 7-0, the Board of Education adopted the Resolution confirming the tax roll and authorizing issuance of the warrant for the 2012-2013 school year. (Information is attached to the official minutes of the District.)
- E. NEO CONTRACT RATIFICATION** – Upon the recommendation of the Superintendent and on a motion by Mr. Owen, seconded by Mr. Morrone and carried 7-0, the Board of Education ratified an agreement between the Superintendent and the Norwich Educators Organization covering the period of time from July 1, 2012 through June 30, 2016.
- F. PERMANENT STAY OF ARBITRATION** – Upon the recommendation of the Superintendent and on a motion by Dr. Horovitz, seconded by Mr. Owen and carried 7-0, the Board of Education approved the school attorney, Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP commence an action in Chenango County Supreme Court seeking a permanent stay of arbitration concerning NEO Grievance #V concerning the ability of High School students to enroll in SUNY Morrisville/Norwich classes.

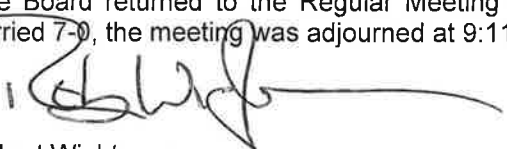
**IX. SUPERINTENDENT UPDATE** – (Information is attached to the official minutes of the District.)

**X. EXECUTIVE SESSION -**

On a motion by Mr. Owen, seconded by Mr. Stagliano and carried 7-0, the Board of Education entered into Executive Session 7:51 p.m. to discuss employment history of four individuals.

On a motion by Mr. Morrone, seconded by Mr. Stagliano and carried 7-0, the Board left Executive Session 9:10 p.m.

The Board returned to the Regular Meeting and on a motion by Mr. Stagliano, seconded by Mr. Morrone and carried 7-0, the meeting was adjourned at 9:11 p.m.



Robert Wightman  
District Clerk

RW/pgs