

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH  
BOARD OF EDUCATION**

**July 2, 2012**

The Annual Reorganization Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Conference Rooms #1 and #2, Norwich, New York, in said District on Monday, July 2, 2012.

**PRESENT:** Mrs. Heather Fredenburg; Dr. Linda Horovitz; Mr. Thomas Morrone; Mr. Luke Murphy; Mr. Gerard O'Sullivan, Superintendent; and Mr. Robert Wightman, District Clerk.

**ABSENT:** Mr. Joseph McBride; and Mr. Joseph Stagliano.

District Clerk, Robert Wightman, called the meeting to order at 6:30 p.m. with the Pledge of Allegiance to the Flag.

**I. ADMINISTRATION OF OATHS OF OFFICE**

- Superintendent of Schools
- Newly Elected Board Members

It is noted that Gerard O'Sullivan, Superintendent has filed his Oath of Office. It is also noted that Mr. Perry Owen; and Mr. Luke Murphy have filed their Oaths of Office and have been seated on the Board of Education.

**II. ELECTION OF BOARD OF EDUCATION OFFICERS** – The District Clerk requested nominations for the Office of President of the Norwich City School District for the 2012-2013 school year.

Mr. Owen nominated Heather Fredenburg for the Office of President. The motion was seconded by Dr. Horovitz..

The District Clerk then asked for additional nominations, hearing none, the District Clerk declared the nominations closed.

The District Clerk instructed the Board that the voting was a public matter and that the Board members should raise their right hand when voting for the person to fill the Office of President.

The District Clerk then asked for all those members voting for Heather Fredenburg for the Office of President. Four members of the Board of Education voted for Heather Fredenburg. They were: Linda Horovitz; Thomas Morrone; Luke Murphy; and Perry Owen. One member abstained: Heather Fredenburg.

The District Clerk declared the election was official and Heather Fredenburg was duly elected President for the school year 2012-2013.

It should be noted that the Oath of Office was administered to Heather Fredenburg as President of the Board of Education. The gavel was turned over to Heather Fredenburg to conduct the rest of the meeting.

Heather Fredenburg then called for nominations for the Office of Vice-President of the Norwich City School District Board of Education for the school year 2012-2013.

Mr. Morrone nominated Dr. Linda Horovitz for the Office of Vice-President. The motion was seconded by Perry Owen.

Heather Fredenburg asked for additional nominations and there were none, the President declared the nominations closed.

Heather Fredenburg then called for a vote for the Office of Vice-President and instructed the Board to vote for the candidate by raising their right hand.

Four members of the Board of Education voted for the Office of Vice-President. They were: Heather Fredenburg; Tom Morrone; Luke Murphy; and Perry Owen. One member abstained: Dr. Linda Horovitz.

Heather Fredenburg then declared the election was official and Dr. Linda Horovitz was duly elected Vice-President of the Board of Education for the school year 2012-2013.

It should be noted that the Oath of Office was administered to Dr. Linda Horovitz as Vice-President of the Board of Education.

**III. APPOINTMENT OF SCHOOL DISTRICT OFFICERS** – Upon the recommendation of the Superintendent and on a motion Perry Owen, seconded by Linda Horovitz and carried 5-0, the Board of Education appointed the following District officers for the 2012-2013 school year:

District Clerk	Robert Wightman
Treasurer	Wendy Wright
Internal Claims Auditor	Central Business Office, DCMO BOCES

**IV. BONDING OF OFFICIALS** – Upon the recommendation of the Superintendent and on a motion by Linda Horovitz, seconded by Luke Murphy and carried 5-0, the Board of Education authorized official undertakings as defined by Section 2527 of the Education Law in the form of a Faithful Performance Blanket Position Bond in the amount of \$100,000 with additional indemnity as specifically designated for the following positions:

Treasurer	\$1,000,000
Tax Collector	\$1,000,000
Superintendent	\$1,000,000
Deputy Superintendent	\$1,000,000

**V. SCHOOL PHYSICIAN** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Linda Horovitz and carried 5-0, the Board of Education appointed Dr. Jennifer O'Reilly as school physician for the 2012-2013 school year.

**VI. SCHOOL ATTORNEY** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education appointed Hogan, Sarzynski, Lynch, Surowa & DeWind LLP as school attorney to be compensated at the rate of \$990.00 per month to a maximum of \$11,880; additional charge of \$172.00 per hour after total charge reaches \$13,860, plus disbursements for the 2012-2013 school year.

**VII. SCHOOL AUDITORS** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education appointed Cwynar & Company as school auditors to be compensated at an amount not to exceed \$14,589, services ending June 30, 2013.

**VIII. RESOLUTION TO AMEND TAX ROLL** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education approved the following resolution authorizing the School District Clerk to make necessary adjustments in the tax roll with the approval of the Superintendent:

**“RESOLVED**, that the Board of Education of the City School District of the City of Norwich authorize the School District Clerk, with the approval of the Superintendent, to make the required adjustments to the tax roll when the Clerk has received the appropriate affidavits from the assessors indicating an incorrect assessment and when she has received the appropriate notice from the Chenango County Tax Director confirming the incorrect assessment, and,

**BE IT FURTHER RESOLVED**, that the School District Clerk upon receiving the appropriate papers, then be authorized to direct the School Tax Collector to amend the tax roll and refund the erroneous tax collected or change the amount of tax due, and,

**BE IT FURTHER RESOLVED**, that the School District Clerk be required to inform the Board of Education of any adjustments made through the informational section of the Board’s monthly agenda.”

- IX. RESOLUTION FOR SUPERINTENDENT TO DESIGNATE SUBSTITUTE** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Linda Horovitz and carried 5-0, the Board of Education approved the following resolution for the Superintendent to designate a substitute to act in his place in the event he is unable to attend a DCMO Health Insurance Consortium meeting.

***RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Norwich City School District hereby authorizes Robert Wightman, Deputy Superintendent, to act in the place and stead of the Superintendent, in the event of his absence from meetings of the Delaware-Chenango-Madison-Otsego BOCES School Health Consortium.*

*It is understood and agreed that the designee shall have full authority to act in the place and stead of the Superintendent of Schools and shall be vested with the authority, which the Superintendent vests in him, subject to approval by the Board of Education.*

*Nothing contained herein shall divest the Board of Education of its authority to approve and/or ratify actions by the Superintendent and/or his Designee.*

- X. DESIGNATION OF SIGNATURES ON DISTRICT BANK ACCOUNTS** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education has designated the District Treasurer and Deputy Superintendent to sign all Norwich City School District bank accounts.
- XI. DISTRICT CREDIT CARDS APPROVAL** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education approved the use of two (2) credit cards; one by the Superintendent and the other by the Deputy Superintendent, with a credit line of \$2,5000 on each card.
- XII. DISTRICT WIRE TRANSFERS** – Upon the recommendation of the Superintendent and on a motion by Linda Horovitz, seconded by Luke Murphy and carried 5-0, the Board of Education authorized the District Treasurer to do wire transfers with the maximum limit of \$5,000,000 to be transferred at one time.
- XIII. ANNUAL SCHOOL DISTRICT ELECTION AND BUDGET VOTE** – Upon the recommendation of the Superintendent and on a motion by Linda Horovitz, seconded by Perry Owen and carried 5-0, the Board of Education authorize the following actions in connection with the Annual School District Election and Budget Vote:
1. Verify or alter School Election District Boundaries for Norwich City School **District #1** all residents residing in the City of Norwich and Towns of Norwich, North Norwich Districts 1 & 2, Oxford #3, New Berlin #2 and Guilford #2 vote at St. Bartholomew's Parish and Community Center; **District #2** all Norwich City School District residents residing in the Towns of Plymouth and Smyrna vote at the Plymouth Firehouse, St. Hwy. 23, South Plymouth, NY; and **District #3** all Norwich City School District residents residing in the Towns of Preston, McDonough, and Pharsalia vote at the Preston Firehouse, Preston, NY.
  2. Appoint at least eight Inspectors of Election for election **District #1** and three Inspectors of Election for election **Districts #2 & #3**; and set the rate of pay at \$75.00, plus mileage according to the current IRS mileage rate for Inspectors working at Preston and Plymouth polling places. (Pay may not exceed "the basic compensation paid to inspectors of election at the preceding general election".)
  3. Authorize publication of legal notices.
  4. Set hours of voting for Election Day – to be 12:00 a.m. to 9:00 p.m.
- XIV. OFFICIAL NEWSPAPER** – Upon the recommendation of the Superintendent and on a motion Perry Owen, seconded by Luke Murphy and carried 5-0, the Board designated "THE EVENING SUN" as the official District newspaper for the 2012-2013 school year.

- XV. MILEAGE REIMBURSEMENT RATE** - Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education approved mileage reimbursement consistent with the IRS mileage rate regulation. Further, the Board of Education approved tolls and overnight parking charges for out-of-district travel on official school business. Further, the Board approved all employees are eligible for reimbursement at the current IRS mileage rate for all in-district mileage while in the performance of their official duties with the exception of traveling to and from their place of residence or between buildings for professional meetings.
- XVI. SCHOOL PURCHASING AGENT** – Upon the recommendation of the Superintendent and on a motion by Linda Horovitz , seconded by Tom Morrone and carried 5-0, the Board of Education appointed the Deputy Superintendent as School Purchasing Agent.
- XVII. STUDENT ACCIDENT INSURANCE** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Linda Horovitz and carried 5-0, the Board of Education authorized the District to enter into a contract with Pupil Benefits Plan, Inc. for the provision of accident insurance coverage for all students in grades Pre-K through 12.
- XVIII. MEETING DATES** – Upon the recommendation of the Superintendent and on a motion by Perry Owen to hold (1) Board Meeting per month and Special Meetings as needed, seconded by Tom Morrone and carried 5-0.

On a motion by Luke Murphy to move the meetings to the (3<sup>rd</sup>) Tuesday of the month, seconded by Tom Morrone and carried 5-0, the Board of Education approved the meeting dates for the 2012-2013 school year. (Information is attached to the official minutes of the District.)

- XIX. SPECIAL PROJECT AUTHORIZATION** - Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Luke Murphy and carried 5-0, the Board of Education authorized the Superintendent or his designated representative, to sign and submit all applications for federal funds, as well as, any other funds that may be available to the School District. The Board of Education, however, reserves to itself the right to accept all funds.
- XX. CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education approved inclusion of the following types of actions within a Consent Agenda for Regular Board of Education meetings:

- |   |                                   |
|---|-----------------------------------|
| Treasurer’s Report                                    | Recognition of Religious Holidays |
| Appointment of Advisory Boards and Committees         | Disposition of Unneeded Property  |
| Approval for Participation in Cooperative Bidding     | Requests for Use of Facilities    |
| Approval of Outstanding Encumbrances                  | Approval of Budget Transfers      |
| BOCES Internal Claims Auditor Report                  | Adoption of Budget Calendars      |
| Annual School District Election Appointments          | BOCES Monthly Bill                |
| Approval of Special Ed & Preschool Special Ed Reports |                                   |

- XXI. PETTY CASH FUNDS** - Upon the recommendation of the Superintendent and on a motion by Linda Horovitz, seconded by Perry Owen and carried 5-0, the Board of Education established the following petty cash funds for the 2012-2013 school year:

<u>Program</u>	<u>Amount</u>	<u>Supervisor</u>
School District Treasurer	\$100	School District Treasurer
Bus Garage	\$100	Director of Transportation
Norwich High School	\$100	Principal
Norwich Middle School	\$100	Principal
Stanford Gibson Primary	\$100	Principal
Perry Browne Intermediate School	\$100	Principal

- XXII. PAYROLL CALENDAR** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Linda Horovitz and carried 5-0, the Board of Education approved the payroll calendar for the 2012-2013 school year. (Information is attached to the official minutes of the District).
- XXIII. CONFERENCES AND OUT OF DISTRICT TRAVEL** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board adopted the following resolution:
- “RESOLVED, that the Superintendent is hereby empowered to authorize all expenditures including those for out-of-district travel for district employees and Board of Education members associated with attendance at conferences and meetings, for which funds have been appropriated within the budget.”.*
- XXIV. AWARDING OF BIDS** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education authorized the Deputy Superintendent with the approval of the Superintendent to award all bids to the lowest responsible bidder meeting specifications.
- XXV. CERTIFYING PAYROLLS** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education authorized the Superintendent and/or the Deputy Superintendent to certify payrolls.
- XXVI. EXTRA-CURRICULAR ACTIVITY FUNDS – CENTRAL TREASURER** – Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education approved Leslie Moore as Central Treasurer for Extra-Curricular Activity Funds at the salary stipend of \$1,000. In addition, the respective Building Principal be designated as Chief Faculty Advisor.
- XXVII. PARTICIPATION IN ASSOCIATIONS** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education approved membership in the New York State Association of Small City School Districts, the New York State School Boards Association, and the Chenango County School Boards Association. The Board also approved the participation in conferences and meetings sponsored by these associations within established budgetary appropriations.
- XXVIII. FEDERAL FUNDS - COMPLIANCE WITH REGULATIONS** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education renewed its commitment to comply with Federal regulations as administered through the State Education Department.
- XXIX. POLICIES** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board approved that all school district policies in effect or adopted during the 2011-2012 school year be readopted and remain in effect for the 2012-2013 school year unless subsequently amended.
- XXX. AUTHORIZATION OF BUDGET TRANSFERS** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education authorized the Deputy Superintendent with the approval of the Superintendent to make budget transfers within budget appropriation categories of not more than 25% of the original appropriation or a maximum of \$25,000. Budget transfers in excess of this amount shall be made by the Board of Education upon recommendation of the Superintendent.
- XXXI. OFFICIAL DEPOSITORY** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education designated as official depositories for the 2012-2013 school year the following:

JP Morgan/Chase  
M & T Bank

Community Bank N.A.  
Citizen's Bank

NBT Bank, N.A.  
National Bank of Delaware County

**XXXII. INDEMNIFICATION AND LEGAL DEFENSE RESOLUTION** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone to Public Officers Law – Section 18:

*Whereas, the Board of Education of the Norwich City School District wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and*

*Whereas, the Board of Education of the Norwich City School District wishes to protect its superintendent, deputy, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of his/her duties; and*

*Whereas, the Board of Education of the Norwich City School District wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the District,*

*Be it resolved, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,*

*Be it further resolved, that the benefits and protections provided pursuant to §18 of the New York Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.*

**XXXIII. INVESTMENT OF IDLE FUNDS** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education authorized the Deputy Superintendent and Treasurer, with approval of the Superintendent, to continually invest idle funds in certificates of deposit or interest accounts offering the most favorable rates.

**XXXIV. EXECUTION OF BOCES CONTRACTS** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education authorized the Superintendent to execute contracts on behalf of the school district and with DCMO BOCES for contract services.

**XXXV. CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board authorized the Career and Technical Education Advisory Council of the Delaware-Chenango-Madison-Otsego BOCES to act as Advisory Council for the Norwich City School District during the 2012-2013 school year.

**XXXVI. COMMITTEE APPOINTMENTS – LINKS** - Integrated School Improvement Planning Team - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education approved the following members for the LINKS 2012-2013 committee.

Gibson: Building Leadership Team – Rolling Membership

Perry Browne: All Instructional Staff

Middle School: Scott Ryan, Principal  
Amy Spittler, Teacher  
Art Rigas, Teacher  
Cody Osterhout, Teacher  
Danielle White, Teacher  
Eric Korver, Teacher

George Brown, Teacher  
Jamie Carrier, Teacher  
Jamie Dowdall, Teacher  
Kristin Fox, Teacher  
Matt Wilson, Teacher  
Nat Emerson, Teacher  
Samantha Sears, Teacher  
Sue Ann Edwards, Teacher

High School: All Instructional Staff

District Office: Iraina M. Gerchman, Dir. of Instruction & Staff Development  
Katherine McKeever, Dir. of Special Programs  
Dawn Wensel, Network Team Specialist  
Linda Callea, Network Team Specialist

**XXXVII. COMMITTEE APPOINTMENTS – PROFESSIONAL DEVELOPMENT and INSTRUCTIONAL ADVISORY COUNCIL** – Appoint the following members of the Professional Development and Advisory Council (PDAC) for the 2012-2013 school year: Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education approved the following members of the PDAC committee for the 2012-2013 school year.

Gibson: Dara Lewis, Principal  
Fran Nial, Teacher  
Shawna Lawrence, Teacher

Perry Browne: Jennifer Post, Principal  
Amy Marvin, Teacher  
Kathleen Pfiefer, Teacher

Middle School: Scott Ryan, Principal  
Any Spittler, Teacher  
Jamie Dowdall, Teacher  
Art Rigas, Teacher  
Cody Osterhout, Teacher  
Danielle White, Teacher  
Eric Korver, Teacher  
George Brown, Teacher  
Jamie Carrier, Teacher  
Kristen Fox, Teacher  
Matt Wilson, Teacher  
Nat Emerson, Teacher  
Samantha Sears, Teacher  
Sue Ann Edwards, Teacher

High School: Lisa Schuchman, Principal  
Kisten Giglio, Asst. Principal  
Scott Montreuil, Teacher  
Bethany Stephens, Teacher  
Eric Portelli, Teacher

Support Staff: Mike Girgenti, Network Specialist  
Colette Hall, Secty. to Dir. of Inst. & Staff Dev.

District Office: Iraina Gerchman, Dir. of Instruction & Staff Development  
Katherine McKeever, Dir. of Special Programs  
Peter Somich, Dir. of Tech & Information Services  
Kim Perez, Dir. of Human Resources  
Dawn Wenzel, Network Team Specialist

Linda Callea, Network Team Specialist

**XXXVIII. COMMITTEE APPOINTMENT – SPECIAL PROGRAMS TRANSITION TEAM** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Special Programs Transition Team for the 2012-2013 school year:

Diane Hait, Teacher	Leslie Moore, School Psychologist
Ruthann Lawton, School Psychologist	Tricia Strachman, School Psychologist
Carrie Steinbauer, Teacher	Beth Nassar, Teacher
Katherine McKeever, Dir. of Special Programs	
Iraina Gerchman, Dir. of Instruction & Staff Development	

**XXXIX. COMMITTEE APPOINTMENT – COMMITTEE ON SPECIAL EDUCATION AND PRE-SCHOOL SPECIAL EDUCATION** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Committee on Special Education and Pre-School Special Education for the 2012-2013 school year:

Katherine McKeever, Dir. of Special Education – Chairperson	
Ruthann Lawton, School Psychologist	Dr. Jennifer O'Reilly, School Physician
Tricia Strachman, School Psychologist	TBD, Special Education Teacher
Jacqueline Williams, Parent Member	TBD, Regular Education Teacher
Susan Marson, Parent Member	TBD, Related Services Personnel (as appropriate)

**XXXX. COMMITTEE APPOINTMENT – SUB-COMMITTEE ON SPECIAL EDUCATION** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Sub-Committee on Special Education for the 2012-2013 school year:

Katherine McKeever, Dir. of Special Education – Chairperson  
Ruthann Lawton, School Psychologist  
Leslie Moore, School Psychologist  
Tricia Strachman, School Psychologist  
TBD, Special Education Teacher

**XXXXI. COMMITTEE APPOINTMENTS – SITE-BASED TEAMS** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Site-Based Teams for the 2012-2013 school year.

Stanford Gibson: Building Leadership Team – Rolling Membership

Perry Browne: Jennifer Post, Principal  
Michele Pomares, Teacher  
Lauren McCormack, Teacher  
Julie Salerno, Teacher  
Marissa Zogg, Teacher  
Susan Grenier, Support Staff  
Maggie DeTomi, Support Staff  
Sue Marson, Parent  
Michelle Seeley, Parent  
Jennifer Ford, Parent  
Joanne Stafford, Parent  
Kathleen Campbell, Community Member

Middle School: Scott Ryan, Principal  
Art Rigas, Teacher  
Amy Spittler, Teacher

Cody Osterhout, Teacher  
Jamie Dowdall, Teacher  
Danielle White, Teacher  
Samantha Sears, Teacher  
Kristin Fox, Teacher  
Eric Korver, Teacher  
George Brown, Teacher  
Jamie Carrier, Teacher  
Matt Wilson, Teacher  
Sue Ann Edwards, Teacher  
Audra, Scheer, Parent

High School: Lisa Schuchman, Principal  
Andrea Kramarczyk, Teacher  
Kelly Colosi, Teacher  
Bethany Stephens, Teacher  
Mike Chrystie, Teacher  
Nellie Palmere, Support Staff  
Kathy Shuman, Support Staff  
Amy Spittler, Community Member  
Ann Phalen, Parent  
MC Edwards, Parent  
Deb Phelps, Parent  
Sadhna Corey, Parent

**XXXXII. RECOGNITION OF RELIGIOUS HOLIDAYS** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education approved a resolution concerning the recognition of certain religious holidays during the 2012-2013 school year. In addition, the Commissioner of Education has authorized the exclusion of attendance on these days from computations of Weighted Average Daily Attendance for State Aid purposes.

Passage of this resolution gives the Superintendent flexibility to so exclude those days noted if attendance during the 2012-2013 warrants such action. (A copy of the resolution and information is attached to the official minutes of the District.)

**XXXXIII. APPROVAL TO PARTICIPATE IN THE NATIONAL SCHOOL LUNCH PROGRAM** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education approved the Norwich City School District's participation in the National School Lunch Program for the 2012-2013 school year.

**XXXXIV. DCMO BOCES COOPERATIVE INVESTMENT SERVICE** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education authorized the Norwich City School District's participation in the DCMO BOCES Cooperative Investment Service Program for the 2012-2013 school year.

**XXXXV. EXTRA-CURRICULAR CLUBS** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the Board of Education approved the following Extra-Curricular Clubs for the 2012-2013 school year.

Senior Class	SADD/After Prom
Junior Class	Friendship Club
Sophomore Class	Student Council
Freshman Class	Odyssey of the Mind
Natoli Committee	Musical
National Honor Society	Marching Band
Pep Club	Jazz
Art Club	US First Robotics

**XXXXVI. COMMITTEE APPOINTMENT – INTERNAL AUDIT COMMITTEE** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Internal Audit Committee for the 2012-2013 school year.

Clyde Birch Jr.                      Kim Mack                      Perry Owen

**XXXXVII. COMMITTEE APPOINTMENT – POLICY SUB-COMMITTEE** - Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone carried 5-0, the Board of Education appointed the following as member of the Policy Sub-Committee.

Linda Horovitz                      Luke Murphy                      Perry Owen

**XXXXVIII. COMMITTEE APPOINTMENT – SUPERINTENDENT EVALUATION SUB-COMMITTEE** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 5-0, the Board of Education appointed the following as members of the Superintendent Evaluation Sub-Committee.

Heather Fredenburg                      Perry Owen                      Joe Stagliano

On a motion by Tom Morrone to close the re-organizational meeting, seconded by Luke Murphy and carried 5-0, the meeting adjourned at 7:46 p.m. and the Regular Meeting began.

#### ***THE REGULAR MEETING***

Called to Order at 7:47 p.m.

- I. **ADOPTION OF MINUTES** - On a motion by Perry Owen, seconded by Luke Murphy and carried 5-0, the minutes from the June 18, 2012, Regular Meeting of the Board of Education were approved. (Minutes are attached to the official minutes of the District.)
- II. **WRITTEN COMMUNICATIONS** – None
- III. **ORAL COMMUNICATIONS** –
  - A. General – Mr. Owen informed the Board that progress was being made in the Hussein vs. NYS Case. Recently the Appellate Court Ruled 6 – 1 in favor of the Plaintiff, and furthered the cause for equality in funding for education in New York State. Mr. Owen commended the Biggerstaff Law Firm and asked the Board to consider a monetary donation to help assist in some of the legal defense costs considering that Norwich City School District stands to financially win a significant increase in State Aid should this decision prevail.  
  
Dr. Horovitz inquired about progress being made in education of safety awareness around the District, Mr. O’Sullivan responded that he had been in contact with Police Chief Angelino, and that Officer Clark was going to get a program in place in September in order to address the issue.  
  
Mrs. Fredenburg reminded the Board about developing and submitting Board Goals for the 2012-13 School Year, in addition she added that John Lynch would conduct a Board Governance Workshop at the August 20<sup>th</sup> Board Meeting.
  - B. Positive Points – Mr. O’Sullivan commended Jen Post, Perry Browne Principal, on her efforts in starting an afterschool Music Club for the upcoming year. Mr. O’Sullivan also spoke about opening up the Fitness Center in the fall to district students and employees to promote wellness. Finally, Mr. O’Sullivan commented on the District’s June 23<sup>rd</sup> Commencement with memorable class speeches by John Mooney and Jacob Misch; and what a wonderful ceremony that it was.
- IV. **DISCUSSION ITEMS** – None

**V. PUBLIC COMMENT -**

Don Chirlin – Addressed the Board on the topic of Morrisville College, and the impact to Norwich Seniors. Mr. Chirlin reflected back on his experiences teaching and said that the intent should be to bring groups together for students to have a better senior year. He asked about how these courses were marketed to students and if the Guidance Department was involved.

Sally Chirlin – Addressed the Board on the topic of Morrisville College. Mrs. Chirlin said that her philosophy was “what programs you have in High School you keep, and what programs you don’t have you get from Morrisville”. Mrs. Chirlin provided Advanced English Comp. & Lit. as an example.

Pete Smith - Addressed the on the topic of Public Participation; Executive Session; and Morrisville College. With regard to Public Participation, Mr. Smith spoke about Board Meetings years ago where the public could speak at anytime. Mr. Smith also said that he felt that Executive Session should be used in only special circumstances and provided Contract Negotiations as an example. He also commented on the seating arrangement and his feeling that it was not “crowd friendly”. Finally, he referenced the District’s Policy and Procedures Manual as it related to public input, and that public participation has faded over the years. Finally, he indicated his support for Morrisville and his hope for their continued presence in the community.

**VI. PERSONNEL RECOMMENDATIONS –** Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Luke Murphy and carried 5-0, the Board of Education approved Instructional and Support Staff recommendations as follows:

**Instructional Staff**

**END OF EMPLOYMENT**

Name	Position	Effective
Karen Allen	Science	06/22/12

**Support Staff**

**END OF EMPLOYMENT**

Name	Position	Effective
Kristen Mills	Teaching Asst.	06/22/12
Janice Miles	Keyboard Specialist	08/29/12 (change)
Curtis Sears	Maintenance Mechanics	07/13/12

**APPOINTMENT - PROVISIONAL**

Name	Position	Salary	Effective
Nathan Beckwith	Computer Technician	\$12 p/hr	07/16/12
Diana Brown	Dispatcher	\$28,000	07/09/12

**SUMMER EMPLOYMENT**

Name	Position	Salary	Effective
Guisepa Caputo	Food Service Worker-Summer Feeding	\$7.75 p/hr	07/09/12 – 08/10/12 (correction)
Julita Cushman	Food Service Worker-Summer Feeding	\$7.75 p/hr	07/09/12-08/10/12
Dillan Miller	Maintenance – Summer Temp.	\$7.75 p/hr	06/19/12-08/30/12

**VII. CONSENT AGENDA –** Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Linda Horovitz and carried 5-0, the Board of Education approved the following actions within the Consent Agenda:

- A. Approval of BOCES Monthly Bill.
- B. Approval of Special Education and Preschool Special Education Reports.

**VIII. ACTION ITEMS –**

**A. BOARD POLICY** - Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Tom Morrone and carried 5-0, the Board of Education approved for First Reading the following Board Policies:

**A203.4 – Terms and Conditions of Employment: Managerial, Confidential and Non-Represented Employees.**

**B. BOND RESOLUTION – ACQUISITION OF SCHOOL BUSES** - Upon the recommendation of the Superintendent and on a motion by Tom Morrone, seconded by Perry Owen and carried 5-0, the Board of Education approved the Bond Resolution authorizing general obligation bonds to finance the acquisition of school buses. (Information is attached to the official minutes of the District.)

**IX. SUPERINTENDENT UPDATE** - (Information is attached to the official minutes of the District.)

On a motion by Luke Murphy, seconded by Tom Morrone, the Regular Meeting of the Board of Education was adjourned at 7:20 p.m.

Robert Wightman  
District Clerk  
pgs