

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

May 23, 2013

A Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office Conference Rooms #1 & #2, 89 Midland Drive, Norwich, New York, in said District on Thursday, May 23, 2013.

PRESENT: Mrs. Heather Fredenburg, President; Mr. Thomas Morrone; Mr. Perry Owen; Mr. Joseph Stagliano; Hon. Howard Sullivan; Mr. Gerard O'Sullivan, Superintendent and Mr. Robert Wightman, District Clerk.

ABSENT: Mr. Luke Murphy

Heather Fredenburg, President, called the meeting to order at 6:30 p.m.

Robert Wightman administered the Oath of Office to George W. Carnrike, Jr. who was then seated on the Board to fill the vacant seat of Mr. Joseph McBride.

- I. **ADOPTION OF MINUTES** – On a motion by Tom Morrone, seconded by Howard Sullivan and carried 6-0, the minutes from the April 24, 2013 Regular Meeting of the Board of Education was approved.

- II. **ORAL COMMUNICATIONS** –

- A. **Positive Points** – Mr. O'Sullivan made the following positive points: School District 2013/14 Budget passed – congratulations to the students, staff, parents and Board; Dollars for Scholars will have its annual awards ceremony next Wednesday, May 29th, at Chenango Council for the Arts; BOCES Media Festival was a huge success, Norwich students had a strong presence showing; Deb Miner, Perry Browne Media Specialist, was chosen as 2013 School Librarian of the Year; and the Norwich Senior Class will be traveling to Boston tomorrow for their annual class trip.

- III. **DISCUSSION ITEM** –

- A. **Transportation for 2013-2014** – NESSA President, Mike Girgenti, NEO President, Eric Cunningham and Transportation Supervisor, Kurt Wickham, were asked to join the Board for a discussion about transportation concerns regarding school day and transportation plans for next year. Mr. O'Sullivan described for the Board, members of the panel and audience the various logistical factors that come into play when considering the length of the school day and start and end times. Variables such as length of the contractual day set by collective bargaining agreement, number of hours of instruction provided within the day, allotted staff collaboration time within the day, the BOCES calendar and start times of vocational programs, early departure of buses for pick up of students geographically furthest from the school buildings, safety, weather and road conditions and available personnel, are examples of just some of the factors for consideration.

- IV. **PUBLIC COMMENT** - Susan LaFever, Gibson School Counselor, spoke about her concerns for the current length of the student day and school start and end times. Ms. LaFever presented the Board with a signed petition for consideration of changing the start / end times of the school day for the 2013/14 school year.

Linda Evans, Traumatic Brain Injury survivor, asked a question concerning the district's policy on Concussion Management and was referred by Mr. O'Sullivan to contact Mr. Rigas, Athletic Coordinator.

- V. **PERSONNEL RECOMMENDATIONS** -

On a motion by Joseph Stagliano, seconded by Perry Owen and carried 6-0, the Board approved the following instructional staff and support staff recommendations:

Instructional Staff

Unpaid Leave of Absence

Name	Area	Effective
Longo, Daniel	Social Studies	5/06/13 – 5/10/13

Appointment – Substitute

Name	Effective
Ree, Roger (Tutor Only)	4/29/13

Appointment – Extra Duty

Name	Area	Salary
Bonnell, Brian	Marching Band Asst. (correction)	\$2,855.00

Appointment - Coaching

Name	Area	Stipend
Condon, Rick	Softball Volunteer	Volunteer

Support Staff

End of Employment

Name	Area	Effective
Crane, Meredith	School Nurse	5/03/13
Schulz, Thomas	Cleaner	4/25/13
Ryan, Susan	School Lunch Director	5/31/13
Behr, Ericka	Teaching Assistant	6/21/13

Unpaid Leave of Absence

Name	Position	Effective
Smith, Kelly	Secretary	5/08/13-5/10/13

Appointment - Substitute

Name	Position	Effective
Luca, Matthew	Cleaner	5/28/13

Appointments - Latchkey

Name	Position	Effective
Lawrence, Shawna	Director	9/04/12
Buckley, Susan	Supervisor	9/04/12
Miner, Lisa	Supervisor	9/04/12
Pepe, Patricia	Supervisor	9/04/12

Appointment - Probationary

Name	Area	Salary	Effective
Wilcox, Leslie	Bus Driver	\$11.77/hr	5/28/13

VI. **CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Joseph Stagliano, seconded by Howard Sullivan and carried 5-0, the Board of Education approved the following actions within the Consent Agenda: (Information is attached to the official minutes of the District.)

- A. **BOCES Monthly Bills – March, April & May**
- B. **Special Education & Preschool Special Education Reports**
- C. **Treasurer's Report – November, December & January**
- D. **Quarterly Central Treasurer Report**

VII. ACTION ITEMS –

- A. Canvass of Ballots & Certification of May 21, 2013 School District Budget Vote, Board of Education Election & Proposition #1** - Upon the recommendation of the Superintendent and on a motion by Joseph Stagliano, seconded by Perry Owen and carried 6-0, the Board of Education approved the resolution showing the tabulation of votes cast for the School District Budget, Board of Education Members and Proposition #1. (The tabulation is attached to the official minutes of the District.)
- B. Canvass of Ballots & Certification of May 21, 2013 Guernsey Library Budget Vote and Library Trustee Election** – Upon the recommendation of the Superintendent and on a motion by Joseph Stagliano, seconded Perry Owen and carried 6-0, the Board of Education approved the resolution showing the tabulation of votes cast for the Guernsey Library Budget and Library Trustee Election. (The tabulation is attached to the official minutes of the District.)

VIII. EXECUTIVE SESSION –

On a motion by Joseph Stagliano, seconded by Howard Sullivan and carried 6-0, the Board of Education entered into Executive Session at 7:10 p.m. to discuss the employment history of (7) seven employees and NACASP Contract. Mr. John Klockowski was invited into Executive Session.

On a motion by Joseph Stagliano, seconded by Tom Morrone Executive Session was adjourned at 7:55 p.m. With no further business, the Regular Meeting of the Board of Education was adjourned.

Respectfully Submitted,



Robert Wightman
District Clerk