

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

February 12, 2013

A Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office Conference Rooms #1 & #2, 89 Midland Drive, Norwich, New York, in said District on Tuesday, February 12, 2013.

PRESENT: Dr. Linda Horovitz, Vice-President; Mr. Joseph McBride; Mr. Thomas Morrone; Mr. Luke Murphy; Mr. Perry Owen; Mr. Joseph Stagliano; Mr. Gerard O'Sullivan, Superintendent and Mr. Robert Wightman, District Clerk.

ABSENT: Mrs. Heather Fredenburg, President.

Dr. Linda Horovitz, Vice-President, called the meeting to order at 6:30 p.m.

- I. ADOPTION OF MINUTES** – On a motion by Joseph McBride, seconded by Tom Morrone and carried 6-0, the minutes from the January 15, 2013 Regular Meeting of the Board of Education was approved.

II. WRITTEN & ORAL COMMUNICATIONS –

Mr. O'Sullivan reported that he would be combining Oral and Written Communications together for his report this evening. Mr. O'Sullivan reported that he recently met with Scott Duell from Tetra Tech Architects in a security walkthrough and preparedness evaluation of the District. During the previous 2003 Security Audit, Tetra Tech identified \$680,000.00 in work which conformed to enhancing security within the buildings. In the most recent 2006 Building Project, many of these recommendations were incorporated and completed. Mr. O'Sullivan reported that there will be an additional 10% State Building Aid enhancement for future security projects meeting the project SAFE criteria.

BOCES RWADA Comparison – See information in attached chart. Mr. O'Sullivan reported that the Norwich BOCES RWADA Ratio is continuing to grow while other area surrounding District ratio's are decreasing. This has both positive and negative advantages to our District.

Debt Service - See information slide attached. Mr. O'Sullivan reported that based upon the District's current debt service payment schedules, there will be a future financial opportunity in 2016/17 for the District to begin planning for another building project without any additional local tax effort, Mr. O'Sullivan wanted to appraise the Board for their consideration early on in the process.

Mr. O'Sullivan noted a recent article in the Evening Sun that identified previous Norwich graduates in Higher Education Programs which reported on their post HS graduation success rates. 65% of graduating students are in 2 or 4 year programs, last year's graduation rate was 71%. Overall, Norwich HS students are academically well prepared, and are succeeding after graduation.

III. ORAL COMMUNICATIONS

A. General - (see above)

B. Positive Points – Mr. O'Sullivan offered the following positive points: Winter sports teams are experiencing good success late into their seasons; special mention to varsity wrestlers Frankie Garcia and Tristen Rifanburg on their individual Section Championship wins; Recent Art Exhibit at the Chenango Council of the Arts by Matt Wilson was excellent; Liberty Partnership Program under the direction of Rhett Genung is off to a great start this year organizing the Norwich Ski and Snowboard Club and have enjoyed a great winter season thus far; the new MS Archery Program is up and running and has been a huge success with students thus far; special thanks to Mrs. Ryan, Food Service Director for her "Food as Art Contest", many creative projects were submitted for judging with excellent results.

C. Academic Programming – (Discussed as part of the next agenda item).

IV. DISCUSSION ITEMS –**A. Academics –**

Special Education Review (Katherine McKeever – see attached)

B. Finance – (Rob Wightman) – Information is attached to the official minutes of the District.Technology / Professional Development
BOCES Support**V. PUBLIC COMMENT - None****VI. PERSONNEL RECOMMENDATIONS –** On a motion by Joseph Stagliano, seconded by Perry Owen and carried 6-0, the Board approved the following instructional staff and support staff recommendations:**Instructional Staff****End of Employment**

Name	Area	Effective
Matthew Morley	Social Studies	02/19/13

Appointments - Substitute

Name	Effective
Mary Lee	02/13/13
Robert Solomon	02/13/13
John Steinbauer	02/13/13
Sierra Harmon	02/13/13
Cathy Martin	02/13/13
Ryan Evans	02/13/13
Stephanie Root	02/13/13
Ariel Pylinski	02/13/13
Herbert Ryan	02/13/13
Patricia Nazzitto	02/13/13
Katey Nichols	02/13/13
Jennifer Cox	02/13/13
Andrew Stein	02/13/13

Graduate Credit Increases

Name	From	To	Effective
Kelly Collins-Colosi	\$57,357 (211)	\$57,657 (217)	01/01/13
Allison Rehn	\$40,586 (0)	\$40,736 (3)	01/01/13
Carrie Steinbauer	\$47,340 (70)	\$47,640 (76)	01/01/13
Dawn Wenzel	\$48,618 (36)	\$48,768 (39)	01/01/13
Alyssa Jutting	\$39,500 (0)	\$39,650 (3)	01/01/13

Appointment - Probationary

Name	Position	Salary	Effective
Daniel Longo	Social Studies	\$43,148	02/14/13-02/14/16

Appointments – High School Musical

Name	Position	Stipend
Mary Mayo	Vocal/Pit Orchestra Director	\$1,400
Meena Conant	Assistant Vocal Director	\$200
Susan Grenier	Costume/Props Coordinator	\$1,200

Appointments – High School Musical cont.

Name	Position	Stipend
Matthew Grenier	Lighting/Design Coordinator	\$900
Steve Samsonik	Sound Coordinator	\$1,200
Kristen Miller	Choreographer	\$700
Sarah Connolly	Art Director	\$300

Appointments – Coaching

Name	Position	Stipend
Richard Turnbull	Varsity Baseball	\$6,254
Steve Griffin	Varsity Baseball	Volunteer
Cody Osterhout	Varsity Baseball	Volunteer
Mark Ward	Modified Softball	\$4,089
Shaun Horan	Varsity Track	\$6,254
Thomas Stoddard	Track Assistant	\$4,989
Gloria Decker	Track Assistant	\$4,989
Philip Curley	Track Assistant	\$4,989
Matthew Wilson	Track Assistant	\$4,989
John Stewart	Varsity Girls Tennis	\$4,989
Nikki Brooks	Modified Girls Tennis	\$4,089
Marie DeSarro	Varsity Cheerleading	\$4,989
Michael Chrystie	Varsity Football	\$7,574
Thomas Stoddard	Football Assistant	\$4,989
Philip Curley	Football Assistant	\$4,989
Richard Turnbull	Modified Boys Soccer	\$4,089
John Stewart	Varsity Boys Tennis	\$4,989
Nikki Brooks	Modified Boys Tennis	\$4,089
Shelly Alger	Varsity Volleyball	\$6,254

Support Staff**End of Employment**

Name	Position	Effective
Pamela Steward	Keyboard Specialist	03/01/13
Deborah Barber	Keyboard Specialist	02/28/13
Duane Golden	Bus Aide	02/08/13
Keith Pobocek	Custodian	02/08/13

Unpaid Leave of Absence

Name	Position	Effective
Pamela Steward	Keyboard Specialist	01/22 – 02/28/13
Lindsay Thompson-Bissonnette	Teacher Aide	02/14 – 03/11/13

Appointments – Substitute

Name	Position	Effective
Elizabeth Black	Food Service	02/13/13
Kelly Bates	Teacher Aide	02/13/13
Tiffany Gager	Bus Aide	02/13/13
Virginia Wheeler	Bus Aide	02/13/13

Appointment – Part Time Temporary

Name	Position	Salary	Effective
Taryn Howe	School Monitor	\$9.85 p/hr	02/13/13 – 06/21/13
Harlie Dumond	School Monitor	\$9.85 p/hr	02/13/13 – 06/21/13
Colton Lynn	School Monitor	\$9.85 p/hr	02/13/13 – 06/21/13

Appointment - Permanent

Name	Position	Effective
William Jaycox	PC LAN Technician	08/20/12
Brian Scheuer	School Lunch Cook Mgr.	09/04/12
Marian Winter	School Lunch Cook	09/04/12

VII. CONSENT AGENDA – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Tom Morrone and carried 6-0, the Board of Education approved the following actions within the Consent Agenda: (Information is attached to the official minutes of the District.)

- A. **BOCES Monthly Bill**
- B. **Special Education & Preschool Special Education Reports**
- C. **Approval of Treasurer Reports (Sept. & Oct.)**
- D. **Quarterly Central Treasurer's Report**
- E. **Approval of Facilities Request from Donna Frech School of Dance**

VIII. ACTION ITEMS –

- A. **Approval of Donation** - Upon the recommendation of the Superintendent and on a motion by Joseph Stagliano, seconded by Tom Morrone and carried 6-0, the Board of Education approved an anonymous donation in the amount of \$1,000 for the Adopt a Child Snack Milk Program.
- B. **Approval of Unit Cost Methodology** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Joseph Stagliano and carried 6-0, the Board of Education approved the Unit Cost Methodology from BOCES. (Information is attached to the official minutes of the District.)
- C. **HIPAA Privacy Officer** – Upon the recommendation of the Superintendent and on a motion by Luke Murphy, seconded by Joseph Stagliano and carried 6-0, the Board of Education appoint Alana Golden as HIPAA Privacy Officer.
- D. **Superintendent's Contract Approval** – Upon the recommendation of the Superintendent and on a motion by Perry Owen, seconded by Joseph Stagliano and carried 6-0, the Board of Education agreed to modify the Superintendent's contract to reflect a salary of \$156,943 for the 2012-2013 school year.

IX. SUPERINTENDENT UPDATE – Gerard O'Sullivan discussed the updates with the Board.

X. EXECUTIVE SESSION –

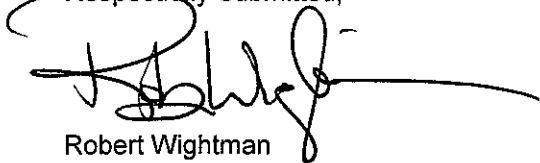
On a motion by Joseph Stagliano, seconded by Perry Owen and carried 6-0, the Board of Education entered into Executive Session at 7:17 p.m. to discuss the employment history of several employees.

On a motion by Tom Morrone, seconded by Perry Owen and carried 6-0, the Board of Education adjourned the Executive Session and returned to the Regular Meeting at 7:46 p.m.

On a motion by Joseph Stagliano, seconded by Perry Owen and carried 5-1 (Horovitz - dissenting), the Board of Education of the Norwich City School District approved the extension of the current employment contract between Gerard O'Sullivan Superintendent of Schools, and the Board of Education for (5) five years to 2018.

On a motion by Tom Morrone, seconded by Perry Owen and carried 6-0, the Board of Education adjourned the Regular Meeting of the Board of Education at 7:47 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Robert Wightman', with a long horizontal flourish extending to the right.

Robert Wightman
District Clerk

RW/pgs