

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
APRIL 12, 2021**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School Cafeteria to order at 7:00p.m.

**Board Members Present:** J. Scherer, S. Gonzalez, R. Deschner, D. Grams, D. Henriott, G. Moses, T. Schutt

**Administrators Present:** Superintendent J. Sorbie, Business Administrator A. Klein, Director of Pupil Services M. Burke, Principals A. Urmanski, K. Pickel, Associate Principal B. Fossler

The press was represented by Mike Hoey, *The Delavan Enterprise*.

**Approval of Agenda:** D. Henriott made a motion to approve the Agenda. T. Schutt seconded the motion and the motion carried unanimously on a voice vote.

**Minutes Approved:** The minutes of the March 8, 2021 regular/closed session meeting and the March 25, 2021 regular session meeting were unanimously approved on a Grams/Henriott motion.

**Student Council Report:** President Breanna Yartey provided the Student Council report to the Board.

**Phoenix Middle School and DDHS Honor Rolls:** District Administrator J. Sorbie reported on the honor rolls. They will be published in the newspaper soon.

**District Kudos:** Dr. Sorbie shared with the Board the staff kudos from the last inservice meeting.

**Citizens Comments:** Kelly Pohl and Megan Riviere addressed the Board.

**Consent Agenda:** A motion was made by D. Henriott and seconded by T. Schutt to approve the Manifest of Bills; gifts to the district of \$5,000 for books for dual language classrooms from Comets Community in Action, 328 bottle of bleach and 254 bottles of hand sanitizer from Aldi, Delavan; staff resignations for the 2021-2022 school year for Ben Herland – physical education teacher; and new staff contracts for the 2021-2022 school year for Allison Rockwell – special education and Karen Castro Rouanet – dual language teacher. The motion carried unanimously on a voice vote.

**Approval of Scherrer Construction Contract:** A motion was made by D. Grams and seconded by S. Gonzalez to approve the Scherrer Construction renovation contract. The motion carried unanimously on a voice vote.

**Approval of Overall Project Costs:** District Administrator J. Sorbie reviewed the overall project costs and allowances for owner costs. A motion was made by D. Henriott and seconded by D. Grams to approve the overall project costs as presented. The motion carried unanimously on a voice vote.

**Easement Request from WalCoMet:** Neal Kolb of Walworth County Metropolitan Sewerage District presented information on a request for underground utility easement from the school district. They are seeking a 15-foot-wide permanent underground utility easement to install and operate a 36-inch sanitary sewer force main. The easement is located on the western edge of the middle school and high school

property and runs the entire length of both parcels from Creek Road to W. Walworth Avenue. The requested easement will run parallel to an existing 30-foot-wide permanent underground utility easement. In addition to the permanent underground utility easement, WalCoMet is seeking a 15-foot-wide temporary easement for construction and grading purposes that will allow room for construction activities and fill to be used in re-grading the northwest corner of the high school as requested by the District. The temporary and grading easements will expire upon project completion. The Board in consensus gave Dr. Sorbie the authority to negotiate with WalCoMet. Further information will come back next month.

**Financial Statement for Month Ending March 31, 2021:** Business Administrator A. Klein reviewed the financial statement. Operating cash on hand \$9,275,270.09, funds accessed on business line of credit \$0.00, and net operating funds \$9,275,270.00. The purchasing card usage for the month ending February 28, 2021 was \$30,284.07. A motion was made by D. Henriott and seconded by S. Gonzalez to approve the financial statement for month ending March 31, 2021. The motion carried unanimously on a voice vote.

**ECCP/Start College Now Applications:** A motion was made by S. Gonzalez and seconded by G. Moses to approve/deny the ECCP/Start College Now applications as presented. The motion carried unanimously on a voice vote.

**Approval of DDHS Clubs:** District Administrator J. Sorbie presented two new high school clubs for approval – Comet Construction Club and HOSA whose mission is to empower students to become leaders in the global health community through education, collaboration, and experience. A motion was made by G. Moses and seconded by D. Grams to approve the Comet Construction Club and HOSA. The motion carried unanimously on a voice vote.

**Approval of Revised Job Descriptions:** District Administrator J. Sorbie presented job descriptions for Library Media Specialist, Accountant, Payroll Clerk, Network Administrator, and Computer Technician. A motion was made by D. Grams and seconded by D. Henriott to approve the five job descriptions. The motion carried unanimously on a voice vote.

**Facial Covering Requirement:** District Administrator J. Sorbie stated that the Wisconsin Supreme Court overturned the state-wide mandate to require masks/facial coverings. The decision is now under local jurisdiction. Dr. Sorbie reviewed the results of a staff survey and family survey that was done. She also stated that the surrounding school district will continue requiring a facial covering. A motion was made by R. Deschner and seconded by D. Henriott to continue to wear facial coverings until end of the school year and the first two days of summer school. The motion carried on a 6-1 vote with T. Schutt opposing.

**District Administrator Report:** District Administrator J. Sorbie reported on the recent school board election with the three board members winning as Josh Dutton, Dawn Salas, and incumbent Doreen Grams. The new board members will begin their duties on and after April 26, 2021. Dr. Sorbie stated that the Academic Top 10 banquet will be held for DDHS students only at Lake Lawn as the conference will not be holding the event due to the continuing pandemic. Dr. Sorbie told the Board that the District will do a dual language outreach for 4K, 5K and 1<sup>st</sup> grade on May 19 from 4-6:00p.m. and the event will be a virtual event sharing information about our two-way dual language program. She also reported on the Boys and Girls Club at Phoenix. The program has been quite successful with seeing some students gain greater success academically and in attendance. Dr. Sorbie stated that the District will have an end-of-year celebration at Lake Lawn on May 26 from 4-5:30 p.m. This will be an outdoor event and board

members are invited to attend. Dr. Sorbie will also be sending out to all board members their feeling on starting board meetings earlier than 7:00p.m.

**Future Agenda Items:** None

**Next Meeting Date:** Regular Meeting – May 10, 2021 – 7:00 p.m.  
Regular Meeting – June 14, 2021 – 7:00 p.m.

A motion was made by S. Gonzalez and seconded by D. Henriott to into executive session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, on non-renewal and renewal of teacher contracts for the 2021-2022 school year and employment and compensation for all staff employees. A roll call vote of all ayes was taken.

The Board went into closed session at 8:30p.m.

A motion was made by S. Gonzalez and seconded by T. Schutt to adjourn the closed session and reconvene into open session at 9:20p.m. The motion carried unanimously.

A motion was made by T. Schutt and seconded by D. Grams to approve the night shift differential for custodians as of Monday, April 19, 2021. The motion carried unanimously on a voice vote.

A motion was made by D. Henriott and seconded by D. Grams to approve the non-union contracts. The motion carried unanimously on a voice vote.

A motion was made by S. Gonzalez and seconded by T. Schutt to approve the teacher contracts for the 2021-2022 school year as shown in closed session. The motion carried unanimously on a voice vote.

A motion was made by D. Henriott and seconded by S. Gonzalez to approve the issuance of a preliminary non-renewal of a teacher as discussed in closed session. The motion carried unanimously on a voice vote.

A motion was made by T. Schutt and seconded by D. Henriott to approve the preliminary non-renewal of a teacher and to offer a new contract with a reduced amount discussed in closed session. The motion carried unanimously on a voice vote.

A motion was made by T. Schutt and seconded by D. Henriott to end Covid leave as of April 12, 2021. The motion carried unanimously on a voice vote.

No action was taken on setting stipends for HOSA and Comet Construction Club.

There being no further business, a motion was made by S. Gonzalez and seconded by D. Henriott to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:23p.m.

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Karen Logterman, Secretary

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Jeffery Scherer, President