



**Oakridge Board of Directors
Special Meeting
June 9, 2023
3:00 p.m.**

1. Call Meeting to Order

Present: Chair Martin, Vice Chair Hardy, Director Samuelson, Director Pope, and Director Curtis

Chair Martin called the Special Meeting of the Board of Directors to order at 3:00pm.

Vice Chair Hardy lead with the Pledge of Allegiance.

2. Action Items

2.1 Declare a vacancy in the Superintendent Position

*Vice-Chair Hardy moves to declare a vacancy in the Superintendent's position.
Director Samuelson seconds the Motion.
Motion passes with all Directors voting Yes.*

2.2 Interim Superintendent Discussion

Discussion ensued regarding the Superintendent search after the above motion declared a vacancy in the position. The understanding is that we are hiring an Interim Superintendent going forward. An "Acting" Superintendent is a short-term Superintendent to come in to get us through to the end of the year, i.e. signing checks. An "Interim" Superintendent will be hired for a longer term. Attorney Nancy Hungerford has given guidance on how to go forward with application process. [Board members were given the process document at the beginning of the meeting]. Director Pope asked that Attorney Hungerford be called to be able to ask questions regarding violation of Public Meeting Laws and how to remedy previous motion. Steps to be taken are (1) declare vacancy (2) avoid serial meetings (3) invite public comment with 24-hour notice (4) Listen to public (5) adopt list of qualities and background (6) post vacancy (7) following these steps will allow scheduling an executive session with any applicants for interviews (8) take action in open session

Attorney Hungerford further commented that the Executive Session allows for confidentiality and in-depth, personal conversation. If you don't want to go into Executive Session you can meet with candidate in Open Session

Further discussion came up regarding having a serial meeting. Chair Martin said that there was

no serial meeting. Further discussion on procedure to go forward for hiring and using Executive Session for selection process and the obligation to open up for public comment. Be cautious and play very close to the rules, follow procedure so that there is no potential for an ethics charge. Although Chair Martin is opposed of going into Executive Session, Director Pope wants to have the option of having an Executive Session.

*Vice-Chair Hardy moves to adopt process as outlined including rescinding May 24, 2023 motion on hiring an Interim Superintendent; with Director Curtis adding a friendly amendment to open up for public comment during Regular Board Meeting on June 12, 2023. Director Curtis seconds the Motion.
Motion passes with four Directors voting Yes and one voting No.*

2.3 Superintendent position discussion: timeline and process

Chair Martin suggests to follow the process for hiring a permanent Superintendent. Two Directors should be assigned to work with Board Secretary on a weekly basis. Director Pope volunteers to create task list and will email COSA for direction on the Interim Superintendent search/hiring process. COSA can post the search on their website. Vice-Chair Hardy will also work on the process.

*Chair Martin moves to assign two Board Members
(Director Pope and Vice-Chair Hardy) to work together with
Board Secretary, on Interim Superintendent search, timeline, and process.
Director Samuelson seconds the Motion.
Motion passes with all Directors voting Yes.*

3. Next Meeting


Regular Board Meeting June 12, 2023 at 6:00pm


4. Adjourn

Meeting adjourned at 3:37pm

APPROVED:


CSK


Board Chair


Acting Superintendent