

## MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting

Media Center – Public Welcome

Also Available Online via Zoom

(To access the link go to the Milton-Union School Website, <http://www.muschools.com/>.

Click on April 19th Board of Education Meeting Link)

### Unofficial

The Regular Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Ben Dehus on April 19, 2021 at 6:30 p.m.

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Present: Mrs. Brumbaugh, Mrs. Ginn Parsons (via ZOOM), Mrs. Stasiak, Mr. Thompson, Mr. Dehus

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

### **SUPERINTENDENT REPORT**

Dr. Ritchey updated the Board on the following items:

- Senior exit interviews were conducted last week. There was a recurring comment that more life skills classes are needed, as well as an increased emphasis on mental health and wellness. Students like the Freshman Focus program, especially the camp that is held before school starts. There were also many positive comments regarding the teaching staff.
- Summer programming information will be released to parents by the end of April or the beginning of May. The goals are to address learning loss, enrichment, and credit recovery.

### **HEARING OF THE PUBLIC**

None

### **TREASURER'S REPORT**

2021-057: Approval of Board of Education Minutes:

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson to approve minutes for the March 15, 2021 Regular Meeting.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus

Nays: None

MOTION PASSED

2021-058: Approval of March Financial Report

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh to approve the Financial Report for March.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus

Nays: None

MOTION PASSED

### **OTHER SPECIAL REPORTS**

MUEA

None

OAPSE

None

Mr. Josh Roeth – PBIS

Mr. Roeth presented on Positive Behavior Intervention and Supports (PBIS), which is a 3-tiered framework that has been implemented at Milton-Union to improve student social, emotional, and academic outcomes.

April 19, 2021

## **AGENDA CONFIRMATION**

### Additions and Deletions to Agenda

Mrs. Altenburger stated there is a change to the date of item IX.O.1. on the consent calendar. The correct date should be July 31, 2021.

### 2021-059: Approval of the Agenda

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh to approve agenda as amended.

Vote: Yays: Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Dehus

Nays: None

MOTION PASSED

## **OLD BUSINESS**

### **NEW BUSINESS**

#### 2021-060: Outdoor Security Cameras

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak that the Board waive competitive bidding based upon the statutory exception for security and protection of school property and authorize a contract with Step CG, LLC (“Step”) to provide, install, and train District staff on the use and upkeep of outdoor security cameras and associated lenses, systems, and licensure (the “Project”).

Rationale:

1. The District has identified a need to install addition exterior cameras for the security and protection of school property.
2. The work for the Project needs to be completed in the summer of 2021 so that the District’s existing security systems are enhanced in short order, and so that the Work for the Project is performed while students are not attending classes in the building, so as not to disrupt the District’s educational programming.
3. The District sought competitive proposals for this work, and Step responded. Step is experienced in the installation of security cameras and associated lenses and systems and has provided a proposal to perform the work in an amount not-to-exceed \$70,128.36.
4. The Superintendent recommends waiving competitive bidding based upon the statutory exception for security and protection of school property provided in ORC Section 3313.46 so that Step may work with District administrators to proceed with and complete the Project this summer while students are not attending classes in the building.
5. The Superintendent requests authority to enter into change orders on behalf of the Board in a total amount not to exceed 10% of the contract sum.

The Milton-Union Exempted Village School District Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC Section 3313.46, the Board waives competitive bidding based on the security and protection of school property exception in order to move forward with the Project.
2. The Board authorizes the Superintendent and the Treasurer to work with legal counsel to negotiate and execute a contract with Step for the Project in an amount not to exceed \$70,128.36 and to sign any related documents for the work.
3. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in the total amount not to exceed 10% of the contract sum. Should a change order exceed this amount individually or in the aggregate, the change order will be brought to the Board for approval prior to work being performed.

Mrs. Brumbaugh asked for an explanation regarding why the bidding is being waived. Mr. Baisden explained the bidding can be waived per attorney opinion because there is an exception in the law because of security. Mr. Baisden stated other quotes were also received.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Dehus

Nays: None

MOTION PASSED

2021-061: Meyer Restoration, INC. for Masonry Repairs

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson that the Board waive competitive bidding based upon an urgent necessity and authorize a contract with Meyer Restoration, Inc. ("Meyer") to provide masonry repairs of selected areas of the K-12 Building's facade (the "Project").

Rationale:

6. The District has identified a need to clean, seal, and repair selected areas of the K-12 Building's facade to prevent moisture infiltration and further deterioration.
7. The work for the Project needs to be completed in the summer of 2021 to prevent moisture infiltration, further deterioration of the masonry facade, and so that the Work for the Project is performed while students are not attending classes in the building, so as not to disrupt the District's educational programming.
8. The District sought competitive proposals for this work, and Meyer responded. Meyer is experienced in masonry restoration and repair and has provided a proposal to perform the work in an amount not-to-exceed \$61,000.00.
9. The Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in ORC Section 3313.46 so that Meyer may work with District administrators to proceed with and complete the work this summer while students are not attending classes in the building.
10. The Superintendent requests authority to enter into change orders on behalf of the Board in a total amount not to exceed 10% of the contract sum.

The Milton-Union Exempted Village School District Board of Education resolves as follows:

4. Based upon the information provided and exercising the authority given in ORC Section 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
5. The Board authorizes the Superintendent and the Treasurer to work with legal counsel to negotiate and execute a contract with Meyer for the Project in an amount not to exceed \$61,000.00 and to sign any related documents for the work.
6. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in the total amount not to exceed 10% of the contract sum. Should a change order exceed this amount individually or in the aggregate, the change order will be brought to the Board for approval prior to the work being performed.

Mr. Baisden explained the work that is needed and the urgency of the repair. Other quotes have been received.

Mrs. Ginn Parsons entered the meeting in-person at 7:04 p.m. for the vote.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus

Nays: None

MOTION PASSED

2021-062: Administrative Contracts

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons for the renewal of the following administrator contracts:

1. Dan Baisden – Operations Manager  
2-year limited contract commencing on August 1, 2021 and ending July 31, 2023.
2. Josh Roeth – Middle/ High School Asst. Principal  
2-year limited contract commencing on July 1, 2021 and ending June 30, 2023.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus  
Nays: None  
MOTION PASSED

2021-063: Amendments of Administrative Contracts

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh for the amendments to the following administrative contracts:

3. Dan Baisden – Operations Manger
4. Mark Lane – Athletic Director
5. Jessica Mumau – High School Principal

Vote: Yays: Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Dehus  
Nays: None  
MOTION PASSED

2021-064: Appropriations Modifications

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons that the attached appropriation modifications be approved as well as increases/decreases in total appropriations as presented.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Dehus  
Nays: None  
MOTION PASSED

2021-065: META Solutions Core Services Contracts and IEP Anywhere Plus Contract

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson for approval to renew the contracts with META Solutions for Core Services, which includes SIS Support for PowerSchool, EMIS Support, purchasing co-op membership and fiscal support in the amount of \$21,741.50 and for IEP Anywhere Plus in the amount of \$2,336.40 for fiscal year 2022.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus  
Nays: None  
MOTION PASSED

2021-066: Loretta Falknor Roszell Scholarship

A motion presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak to award Erica Pratt as the recipient of the 2021 Loretta Falknor Roszell Scholarship.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus  
Nays: None  
MOTION PASSED

2021-067: Activity Fee

A motion was presented by Mrs. Stasiak and seconded Mrs. Ginn Parsons for continuing the Activity Fee for the 2021-2022 school year to offset Board of Education costs for salaries, benefits, and transportation. This fee will not affect other expenses associated with participating in these activities. This annual fee will be capped at \$350 per family for Athletics and \$350 per family for Co-curricular activities. Fees are as follows.

- a. High School Extracurricular: Athletics
  - First season: \$70.00
  - Second and thereafter: \$35.00
- b. Middle School Extracurricular: Athletics
  - First season: \$60.00
  - Second and thereafter: \$30.00
- c. High School Co-curricular: Band, Show Choir, Color Guard
  - First activity: \$70.00
  - Second and thereafter: \$35.00

Vote: Yays: Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Dehus  
Nays: None

MOTION PASSED

2021-068: Transfer

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh for approval of the following:

- a. Transfer \$1,197.52 from the 200 9519 (Student Activity, Class of 2019) to the 006 (Cafeteria Angel Fund).

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Dehus  
Nays: None

MOTION PASSED

2021-069: Front-Load Skid Steer

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons for the purchase of a front-load, skid steer from Koenig, Inc. total cost not to exceed \$35,000. Equipment purchase has been recommended in compliance with Board of Education Policy 6320.

Mr. Baisden explained the tractor and batwing will be traded in for the skid loader. He received 2 quotes for the skid loader.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus  
Nays: None

MOTION PASSED

2021-070: Two Utility Terrain Vehicles

A motion was presented by Mrs. Ginn Parsons and Mr. Dehus for the purchase of two utility terrain vehicles from Bob's Cycle Repair, Inc. total cost not to exceed \$24,000.

Mr. Baisden stated that the current two Gators owned by the District are in disrepair. The cost of repair exceeds the cost of new vehicles.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus  
Nays: None

MOTION PASSED

2021-071: Portable Radios

A motion was presented by Mrs. Stasiak and seconded by Mr. Thompson for the purchase of 36 portable, VHF 16-channel radios from W.S. Electronics total cost not to exceed \$10,000 funded by federal dollars through the Elementary and Secondary School Emergency Relief Fund (ESSER) in maintaining district operations and continuity of services.

Vote: Yays: Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Dehus  
Nays: None

MOTION PASSED

2021-072: Graduation Requirements

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson for the following resolution for Graduation Requirements for the Class of 2021.

**WHEREAS**, the Milton-Union Exempted Village School District Board of Education (Board) has adopted a policy or resolution that requires students to complete a more challenging curriculum than is otherwise required by State law to be eligible to earn a diploma issued by the District; and

**WHEREAS**, House Bill 67 was adopted into law as an emergency measure which authorized school districts to modify graduation requirements for the 2020-21 school year in response to challenges presented by the pandemic; and

**WHEREAS**, because of the COVID-19 pandemic and its impact on the educational system, the Board has determined that it is in the best interest of the District's students to modify graduation requirements for this school year; and

**WHEREAS**, the Board of Education authorizes the Superintendent to modify graduation requirements in accordance with this resolution and State law.

**NOW THEREFORE**, be it resolved by the Milton-Union Exempted Village School District Board of Education as follows.

**SECTION I**

The Board of Education hereby authorizes the Superintendent to modify high school curriculum requirements for the 2020-21 school year as deemed appropriate. The Superintendent will evaluate a student's eligibility to receive a District-issued diploma based on modified curriculum requirements.

**SECTION II**

The Board of Education will issue a high school diploma to any student enrolled in twelfth grade or is on track to graduate this school year but has not completed requirements for a high school diploma if the student's principal, in consultation with teachers and counselors, reviews the student's progress toward meeting either the regular or modified graduation requirements and determines the student has successfully completed the curriculum and/or the student's Individualized Education Program.

**SECTION III**

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Dehus  
Nays: None

MOTION PASSED

2021-073: CLSD Memorandum of Understanding

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak for the Comprehensive Literacy State Development Grant Memorandum of Understanding involving the school partnership consisting of Milton-Union Exempted Village School District, Bradford Exempted Village School District and Northridge Local Schools.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus  
Nays: None

MOTION PASSED

2021-074: Consent Calendar

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons for all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

*Certificated*

1. Accept the following certificated resignation, for reason of retirement:
  - a. Zorana Brothers - Teacher  
Effective - End of Day July 31, 2021
2. Employ the following certificated substitute personnel for the 2020-2021 academic year, on first eligible date, at a rate of \$95/day:
  - a. Shayla Stephan
  - b. Robert Schuller

*Classified*

3. Extend unpaid medical leave to the following classified employee until April 19, 2021:
  - a. Jeff Roberts

*Supplemental*

4. Rescind the following personnel on supplemental contracts for the 2020-2021 school year:

<b>POSITION</b>	<b>PERSONNEL</b>
JH Girls Track	Larry Moore

5. Amend the following personnel on supplemental contacts for the 2020-2021 school year:

	<b>POSITION</b>	<b>PERSONNEL</b>	<b>STIPEND</b>	<b>STEP</b>
FROM:	Show Choir Asst. - Partial	Seth Helton	\$ 1,246.80	N/A
TO:	HS Choir Director - Partial	Seth Helton	\$ 1,212.80	4

6. Employ the following personnel on supplemental contracts for the 2020-2021 school year:

(\*Pending Certificates)

<b>POSITION</b>	<b>PERSONNEL</b>	<b>STIPEND</b>	<b>STEP</b>
Musical Asst.	Courtney Robinson	\$ 1,989.00	1
Show Choir Asst. - Partial	Courtney Robinson	\$ 831.20	N/A

Athletics

JH Boys Track	Will Brock	\$ 1,591.00	1
HS Girls Asst. Softball**	Chelsea Beeler	\$ 1,989.00	1
MS Boys Track	Erica Grudich	\$ 1,591.00	1
HS Boys Tennis Asst.**	Matt Brumbaugh	\$ 1,392.00	1

7. Employ the following personnel as unpaid staff members to work with the following program for the 2020-2021 academic year.

Madison Lynn	-	Softball
Whitney Fiedler	-	Softball
Britney Courtright	-	Softball

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus  
Nays: None

MOTION PASSED

## **OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.**

### 2021-075: FFA Camp

Q motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons for the Milton-Union FFA Chapter to attend the FFA Camp Muskingum in Carrolton, Ohio on June 28, 2021 thru July 2, 2021.

Vote: Yays: Mrs. Stasiak, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Dehus  
Nays: None

MOTION PASSED

### 2021-076: FFA Officer's Retreat

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh for the Milton-Union FFA Chapter Officers to attend the Officer's Retreat at the Natural Springs Resort in New Paris, Ohio on July 19, 2021 thru July 21, 2021.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Dehus  
Nays: None

MOTION PASSED

## **COMMITTEE REPORTS**

### Legislative & Student Achievement

None

### Policy Update

None

### Building & Transportation

Mrs. Brumbaugh reported the new buses have recently been delivered and will be ready for the road soon.

Mr. Baisden asked members their thoughts on painting the tan walls in the gym either red or black. Mrs. Brumbaugh wants to look at the gym and re-visit the issue.

Mr. Baisden has obtained one quote on the cost of the sidewalk along the connector street to Haskett. He is also getting additional quotes for asphalt and sealcoating the parking lot.

### MVCTC

None

### Milton-Union Education Foundation

Mr. Dehus reported they are preparing for the golf outing in June. Ron Berner is taking the lead; although, it is a group effort. Scholarship applications have been received. Recipients will be selected at the next meeting.

### Audit/Finance Committee

None



### Facility Complex Committee

Mrs. Brumbaugh reported Midwest Groundskeeping has been hired by MURA to take care of their area. Mr. Dehus asked Mr. Baisden to check on insurance and certification of the company. A new water heater has been installed in the concession stand.

Mr. Baisden talked about maintenance done on the baseball field and the tennis court surface. A discussion followed about the condition of the tennis courts near Memorial Stadium.

### **INFORMATION and DISCUSSION ITEMS**

First reading of the following policies. Copies are on file and may be reviewed at the Central Office during business hours, 8:00 a.m. to 3:00 p.m. Monday through Friday.

#### Policies

1422	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	Administration
1623	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Administration
1662	ANTI-HARASSMENT	Administration
2240	CONTROVERSIAL ISSUES	Program
2260	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY	Program
2260.01	SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY	Program
2266	NONDISCRIMINATION ON THE BASIS OF SEX AND FORMAL COMPLAINTS OF SEXUAL HARASSMENT IN EDUCATION PROGRAMS OR ACTIVITIES	Program
3122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	Professional Staff
3123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Professional Staff
3362	ANTI- HARASSMENT	Professional Staff
4122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	Classified Staff
4123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Classified Staff
4362	ANTI-HARASSMENT	Classified Staff
5336	CARE OF STUDENTS WITH DIABETES	Students
5517	ANTI- HARASSMENT	Students
6144	INVESTMENTS	Finances
6146	POST-ISSUANCE COMPLIANCE	Finances
6146.01	RESCIND POST-ISSUANCE CONTINUING DISCLOSURE COMPLIANCE	Finances
6220	BUDGET PREPARATION	Finances
6600	DEPOSIT OF PUBLIC FUNDS: CASH COLLECTION POINTS	Finances
7440.01	VIDEO SURVEILLANCE AND ELECTRONIC MONITORING	Property
7450	PROPERTY INVENTORY	Property
7455	ACCOUNTING SYSTEM FROM CAPITAL ASSETS	Property
7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES	Property
8500	FOOD SERVICES	Operations
8510	WELLNESS	Operations

### Levy Discussion

Mrs. Altenburger explained that the renewal of the 17-mill operating levy is due to be on the ballot in November 2021. Currently the term is for five years. A discussion followed regarding making the term continuing. The effective millage is now at 7.8 mills and generates approximately \$1.7 million per year for operations. The renewal will not increase taxes. Two resolutions need to be passed by the board to put the levy on the ballot. She plans to ask for approval of the first resolution at the May regular meeting.

### Board Workshop

Mrs. Altenburger offered to schedule a workshop meeting for any needs that may need to be discussed. Board members stated they did not think there is a need for a workshop meeting at this time.

### **BOARD ANNOUNCEMENTS (Meetings)**

Regular Board of Education Meeting

May 17, 2021

6:30 p.m.

Board Conference Room

WMUT Meeting

May 20, 2021

6:00 p.m.

Milton-Union Media Center

Several members are unable to attend the May 20, 2021 WMUT meeting due to a conflict in the schedule with a track meet. Dr. Ritchey will attempt to re-schedule the meeting.

### **2021-077: EXECUTIVE SESSION**

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons to enter into executive session to discuss employment and compensation of public employees.

Vote: Yays: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson, Mr. Dehus

Nays: None

MOTION PASSED

The board entered executive session at 7:59 p.m.

The board exited executive session at 8:23 p.m.

### **2021-078: ADJOURNMENT**

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons to adjourn meeting.

President Ben Dehus declared the meeting adjourned at 8:25 p.m.