



SLLIS Discipline Matrix

This document is a quick-guide to support the discipline process. Detailed information can be found in the [Student Success Plan](#).

At SLLIS we want the focus to always be on building positive and lasting relationships with students. Dealing with behavior effectively is an opportunity to build strong relationships with your students. In an attempt to create a positive atmosphere and to encourage students to take responsibility for their own actions the following strategies should be used within the classroom to manage Tier 1 behaviors:

- Attention-getting strategies.
- Verbal prompts to change behavior.
- Student given time to reflect on actions and move forward.
 - Think sheet given.
 - Teacher will conference with student about the Think Sheet.
 - Teacher will notify parents of the Think Sheet.
- [Tier 1 Universals](#): Each teacher may choose a strategy based on the issue and the needs of the student.
- Referral to administrator (electronic form) for Tier 2 & Tier 3 infractions.

If you make a referral after 2:30pm, please make parent contact that day to inform them of the referral. If we are not be able to meet with the student that day, we will make it a priority the following morning.

Note:

** Immediate referral for Tier 2 infractions.

*** Call an administrator to collect student immediately for any Tier 3 infractions and complete office referral as soon as possible.

Links to Documents Detailed in Matrix

[Administrator Referral Form](#)

[Lower Elementary Think Sheet](#)

[Upper Elementary & Middle School Think Sheet](#)

[Tier 1 Universals](#)

[Student Success Plan](#)



Tier 1 & Tier 2 Infractions

Tier 1 Behavior Infraction Procedures

Level 1 Infractions Include:

Inappropriate Language (cursing)
Physical contact (minor pushing, shoving, horseplay)
Non-compliance
Dress code violation
Minor class disruption (excessive talking)
Lying/cheating
Inappropriate use of school property or materials (computer misuse)
Cell phone violation

Level 1 behavior infractions will be handled by the classroom teacher in accordance with their classroom discipline plan and using Tier 1 universal strategies.

If the behavior persists, the classroom teacher must:

- 1) Conference with the student
- 2) Document the behavior by having the student complete a **Think Sheet** ([Lower](#) or [Upper](#) Elementary Think Sheet)
- 3) Contact the parent to discuss the think sheet.

Other behavior consequences and interventions could include:

- 1) Meeting with the parent
- 2) Recess consequence
- 3) Referral to the Counselor
- 4) Intervention Plan

Once a student accumulates three 'Think Sheets' in a three month period, the classroom teacher can complete an office [referral form](#) and an administrator will conference with the student.

Tier 2 Behavior Infraction Procedures

Level 2 Infractions Include:

Abusive/ Inappropriate language toward a staff member or student
Fighting
Major pushing or shoving
Major disrespect/insubordination
Major class disruption/Tantrums
Major verbal altercation between students
Theft
Habitual discipline

Level 2 behavior infractions or students reaching a habitual discipline level will receive an **immediate** referral to the office.

Please complete the [referral form](#) and an administrator will collect the student to conference and discuss the incident. If an office referral is received after 2:30pm, it will be dealt with the next morning.

Possible consequences and interventions could include:

- 1) Conference
- 2) In school suspension (ISS)
- 3) Out of school suspension (OSS)
- 4) Intervention plan

Please remember that administrators will always take into account the specific needs of each student and the situation in which the behavior occurred. Therefore, consequences can look different for each student.



Tier 3 Infractions

Tier 3 Behavior Infraction Procedures

Level 3 Infractions Include:

Bullying/Threats
Alcohol/drugs/tobacco
Immoral conduct
Vandalism/Tagging
Arson
Weapons

Students committing level 3 behavior infractions will be **Immediately** dealt with by an administrator. Please call an administrator immediately by contacting the front desk. An administrator will then be contacted on the radio to collect the student from their classroom.

Please complete the [referral form](#) immediately after the incident occurs so administration can deal with the situation appropriately. Parents will be contacted by administrator. Level 3 infractions will receive an immediate suspension for a specific period of time and possible expulsion.

Possible consequences and interventions could include:

- 1) In school suspension (ISS)
- 2) Out of school suspension (OSS)
- 3) Expulsion

Please remember that administrators will always take into account the specific needs of each student and the situation in which the behavior occurred. Therefore, consequences can look different for each student. Administrators will make effective use of restorative practices to ensure students make restitution for their actions. If you ever have any concerns or questions about the consequences given, please discuss these with your administrator.