Dear Judson and Polk School Families,

The teachers and staff are looking forward to welcoming your child to third grade! It is hard to believe that the end of the school year is coming so quickly! This means that it is time to begin planning for the 2021-2022 school year.

One of the most important topics for us is the process of student placements. In order to make the best decisions for your child, we feel it is important to involve you and provide you the opportunity to share information about your child which may be helpful in the placement process. Please know that we consider many educational factors, in addition to family input, when making class lists. Learning style, motivation, peer relationships, and work habits are just some of the factors that are considered during the process. The task is very comprehensive and traditionally classes are balanced with boys/girls, class size, academic levels, and needs.

Please share with us (in writing) any information that we may not know that would help us with our decision-making. Please do not include specific teacher names as these requests will not be honored. Letters should be sent to Mrs. Galik at Polk School or Mrs. Raymond at Judson School by Friday, May 28, 2021. Emails may be sent to the following addresses: galikje@watertownps.org or raymondkr@watertownps.org.

In addition, we are thrilled to be able to offer an in-person orientation. This event is for parents/guardians only as students will come for their own tour in June. This will look a little different than it has in the past so we can be compliant with COVID protocols. Each time slot will be limited to a maximum of 25 parents/guardians. Social distancing guidelines will be followed and masks are required, no exceptions. Each tour will include a brief presentation, question and answer session, and building tour.

Please sign up for a specific date and time for your orientation session at Polk [here](#) and at Judson [here](#). The links for specific dates and times will close once they are at maximum capacity.

We appreciate your input and look forward to hearing from you.

Sincerely,

Jennifer L. Galik
Polk School Principal

Kristin Raymond
Judson School Principal