

PUBLIC GIFTS/DONATIONS TO THE SCHOOLS

The Board may accept, on behalf of the school unit and in accordance with state law, any bequest or gift of money or property, for a purpose it deems consistent with the district's mission, vision and values, and of significant benefit to the educational program.

The Superintendent may accept, on behalf of the Board any gift or money of \$1,000 or less or property of less than \$2,000 market value. The Superintendent will inform the Board of all such gifts and thank the donor, in writing, on behalf of the board.

In considering approval of a gift over \$5,000, the Board will evaluate the proposed gift in light of the following additional factors:

- Cost to the school department for facility improvements, maintenance and/or installation;
- Requirements for staffing;
- Impact on buildings, grounds and transportation;
- Continuing obligations/long-term commitments on the part of the school department when gift funding ends; and
- Technology requirements

The Board may consult with, or direct the Superintendent to consult with, the Business Manager, Maintenance and Facilities Director, and/or Technology Director before accepting a gift.

Gifts, grants and bequests shall be administered in accordance with the terms, if any, established by the donor in the will, trust or other document, if acceptance of the gift, grant or bequest is agreed to by the Board.

All gifts shall be accepted in the name of the school unit and become the property of the school unit, but may be designated for use in a particular school or department.

Only items of legitimate use in the school program shall be accepted. The Board is under no obligation to replace a gift if it is destroyed, lost, stolen or becomes worn out. Gifts will not be accepted if they involve an excessive cost for maintenance or installation. If installation is required, the gift shall be installed under the supervision of the Superintendent.

The Board will officially acknowledge the gifts at a Board meeting and thank the donor(s) in writing.

The Board will notify in writing prospective donors if their gift cannot be accepted.

The Superintendent shall implement any administrative procedures necessary to carry out this policy.

Cross Reference: DD – Grants

First Reading: 12/1/16

Adopted: 2/2/17; Revision approved 5/4/17