

## DISTRICT PARENTAL INVOLVEMENT POLICY

### PART I GENERAL EXPECTATIONS

KIDS (Kennebec Intra-District Schools) RSU #2 agrees to implement the following statutory requirements:

- RSU #2 will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, RSU #2 will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- RSU #2 will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, RSU #2 and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, RSU #2 will submit any parent comments with the plan when the RSU submits the plan to the State Department of Education.
- RSU #2 will involve the parents of children served in Title I, Part A schools in decisions about how percentage of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the percentage reserved goes directly to the schools.
- RSU #2 will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
  - (B) that parents are encouraged to be actively involved in their child's education at school;*
  - (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
  - (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*
- RSU #2 will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.  
Maine Parental Information and Resource Center [Maine PIRC]

P.O. Box 2067

Augusta, Maine

Phone: 207.623.2144

Fax: 207.623.2148

E-mail: [parentconnect@mpf.org](mailto:parentconnect@mpf.org)

Website: <http://www.mpf.org/projects/mepirc.htm>

## PART II

1. RSU #2 will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
  - *Distribute a copy of the parent involvement policy (in alternate language as needed) to all Title I parents at fall parent meeting.*
  - *Include a feedback form/survey with policy.*
  - *Review feedback annually and recommend amendments as needed.*
2. RSU #2 will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - *Convene a parent meeting in the fall.*
  - *Distribute a copy of the parent involvement policy (in alternate language as needed) to all Title I parents at fall parent meeting.*
  - *Additionally, provide policy to all parents unable to attend annual meeting.*
  - *Include a feedback form/survey with policy.*
  - *Review feedback annually and recommend amendments as needed.*

3. RSU #2 will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
  - *Use of school facilities*
  - *Materials and supplies*
  - *Communication aids*
  - *Professional development opportunities (at least one)*
    - Workshops*
    - ACHIEVE meetings*
    - Title I District staff training*
  
4. RSU #2 will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs as appropriate: Head Start, Even Start, Early Reading First, Parents as Teachers, District PK programs.
  - *Use of parent resource center*
  - *Notification of all activities*
  - *Parent academic reporting*
  - *Information about services available in the area*
  
5. RSU #2 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). RSU #2 will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
  - *Title I parents will be invited to notified of the annual meeting through three forms of communication: notices, phone call and newsletters*
  - *Each school in the district will schedule an annual meeting.*
  - *Agenda items will include evaluation of policy*
  - *Task will be led by the Title I Teacher*
  - *Parents will have multiple opportunities to provide feedback through the use of communication tools (feedback cards, open conversation, power voting, parking lot, etc)*
  - *Policy revisions will be implemented*
  - *Strategies will be designed to affect the necessary changes.*

RSU #2 will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. RSU #2 will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the RSU or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- *the State's academic content standards,*
- *the State's student academic achievement standards,*
- *the State and local academic assessments including alternate assessments,*
- *the requirements of Part A,*
- *how to monitor their child's progress, and*
- *how to work with educators:*

*Parent Conferences, RSU #2 Website and appropriate links to Maine Department of Education, District and School Newsletters, School Parent Events, Parent Informational Materials, Parent-School Organizations*

B. RSU #2 will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- *Written notification of information available on the RSU #2 website*
- *Family Nights*
- *Porta-portals*
- *Newsletters*
- *Suggested learning strategies, games, tools, books (etc)*
- *Portfolio/folders for family communication*

C. RSU #2 will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *Staff Meeting trainings*
- *Data Analysis presentations*
- *Conference preparation and attendance by Title 1 educators*

D. RSU #2 will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

*Provide parent resources at all Title I schools including brochures, support information and activities. All materials will be made available in alternative formats as needed.*

- E. RSU #2 will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

*All Title I schools will provide written notices, phone calls, newsletters, e-mail and access to porta-portals for information about school activities. All communication will be provided in alternative formats as needed.*

First Reading: May 29, 2012  
Approved: June 6, 2012

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**PART III ADOPTION**

This RSU wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by Deborah Emery.

This policy was adopted by the RSU Board of Directors on June 6, 2012 and will be in effect for the period of five years. The RSU will distribute this policy to all parents of participating Title I, Part A children on or before October 1<sup>st</sup>.

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*(Signature of Authorized Official)*

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*(Date)*