

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, MAY 10, 2021, AT THE BELLE FOURCHE ADMINISTRATION OFFICE with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Reder and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principal Kevin Smidt, Activities Director Adam Nowowiejski and Special Education Director Caleb Case. Visitors: Greg Krajewski, Lee Capp, Scott Geis, Karen Schlekeway and Students of the Month and parents.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Helmer, second Reder to approve the agenda. Motion carried.

Routine Business

Motion Knapp, second Tyndall to approve the meeting minutes of April 12 and April 26, 2021. Motion carried.

Motion Justice, second Helmer to approve the April financial statement as presented and the financial report for the Custodial Funds Beginning Balance \$188,259.54, Income \$22,880.60, Expenditures \$25,792.85, Ending Balance \$185,347.29 and the financial report for Private Purpose Trust Funds Beginning Balance \$26,469.96, Income \$418.15, Expenditures \$0.00, Ending Balance \$26,888.11. Motion carried.

Motion Reder, second Gilbert to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$684,772.65; Special Education \$166,296.53; and Food Service \$6,573.21. Total Current Claims by fund: General Fund \$89,522.50; Capital Outlay \$17,280.11; Special Education \$27,132.27; and Food Service \$75,952.56. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Senior Class Representative Kaylin Garza reported on the activities of the Council and student body.

Helmer reported on the Black Hills Special Services Cooperative meeting held in April 2021.

Knapp reported on the Facilities and Transportation Committee meeting held April 26, 2021. Meeting minutes were shared with the Board.

Clem reported on the Budget Committee met May 6, 2021. The committee reviewed the proposed budgets for FY2022.

Knapp reported on the Community Council for Education meeting held April 15, 2021. Meeting minutes were shared with the Board.

Administrative reports were given.

A school auction is scheduled on June 12, 2021.

Consent Agenda

Motion Gilbert, second Justice, and carried to approve the following consent agenda items (1-9):

- (1) Additional compensation as follows: Curriculum development stipends – L Janish \$65.00, K O'Hara \$260.00, J Colombe \$260.00 and S Slotten track starting clerk \$80.00.
- (2) Administrative recommendations for personnel as follows: hire Marriott (Mary) Meyer as a school secretary, effective 05/10/2021, \$13.00/hour; hire summer personnel – Andrew Tonsager, Reese Larson, Jordan Sandoval, Ryker Audiss, Kailey Nowowieski, \$9.45/hour and Hidie Garrett \$10.50/hour; hire Special Education extended school year (summer school) personnel – Instructors Julie Erskin and Kim Smeenck \$30.00/hour, paraprofessionals Carrie Allen, Lisa Jewett, Angie Garza, Tiffany Carr, and Amanda Quenzer-Hays \$15.00/hour; and beginning the 2021-2022 school year – approve the request from Joann Stephens to transfer to alternative high school teacher (CRRSA-ESSER II funds) at the Belle Fourche Education Connection; transfer Casandra Corliss from classroom paraprofessional to an elementary paraprofessional-STEAM focus (CRRSA-ESSER II funds); hire Melanie Williamson as a middle school teacher; and hire Nathan Schreier as an assistant high school play director.
- (3) Resignations submitted by Lanci Lyons, custodian, effective 05/05/2021; Wanda Collins, special education paraprofessional, effective 05/26/2021; and effective the end of the 2020-2021 school year – Anthony Carbajal as a head boys soccer coach and James Young as an assistant boys basketball coach.
- (4) Accept the request from Stephanie Musilek to be released from her extra-curricular contract as a senior class advisor for the 2021-2022 school year and accept the request from Ashley (Dilks) Kappen to be released from her extra-curricular contract as a high school knowledge bowl advisor for the 2021-2022 school year.
- (5) Recommendation from the BFEA Sick Bank Committee to allow E Delahoyde to use up to 8 days from the sick leave bank.
- (6) Allow the travel request from the High School Volleyball Club for student athletes and coaches/chaperones Loree Schlichtemeier, Holly Dobesh and Wendy Larson to travel to a team camp at Lincoln, Nebraska, June 8-11, 2021. Allow the field trip request for first grade students and teachers to travel to Devils Tower, Hulett, Wyoming, on May 13, 2021.
- (7) Declare surplus property to be sold at auction on June 12, 2021 as per lists submitted. Items not sold may be disposed of.
Also declare surplus property old technology equipment, audio visual and electronic equipment to be appraised as per lists submitted. Items not sold may be disposed of.
- (8) Adopt textbooks as follows: Middle School/High School Music textbook – *The Enjoyment of Music, Thirteenth Edition*, by authors Kristine Forney, Andrew Dell'Antonio and Joseph Machlis, published 2018 by W. W. Norton & Company; and High School Civics textbook – *Building Citizenship Civics & Economics*, by authors Richard C Remy, Ph.D., John J. Patrich, Ed.D., David C Seffell, Ph.D. and Gary E. Clayton, Ph.D., published 2018 by McGraw-Hill Education.

- (9) Accept the administrative recommendation to approve the bid from Green Wizard Technologies in the amount of \$7,000.00 for the misc. technology, audio visual and electronic equipment that was declared surplus on 01/13/2020, 03/09/2020, 06/29/2020, 10/12/2020 and 12/14/2020. Bids were opened on 05/04/2021. The advertisement for bids was published on 04/21/2021 and 04/28/2021. Bids were received from two (2) companies: Green Wizard Technologies \$7,000.00 and Oahe Surplus \$3,750.00

Recommendations for Personnel

Motion Helmer, second Reder to approve the administrative recommendation to hire summer personnel - Logan Tyndall \$9.45/hour, effective 06/01/2021. Motion carried. (Tyndall abstained)

Open Enrollment

Motion Helmer, second Gilbert to approve the administrative recommendation to accept the open enrollment applications, beginning the 2021-2022 school year, as submitted for two (2) elementary student from the Newell School District. Motion carried.

Student Assignment Request

Motion Gilbert, second Reder to approve the administrative recommendation for student assignment request for one (1) middle school student to be assigned school residency in the Belle Fourche School District 9-1 beginning the 2020-2021 school year. Motion carried.

Interquest Detection Canines

Motion Gilbert, second Reder to approve the agreement between Montana Interquest Detection Canines and the Belle Fourche School District 9-1 for substance awareness and detection services for the period August 2021 through July 2022. Motion carried.

Canvass School Board Election

Motion Gilbert, second Helmer to certify results of the April 13, 2021, annual school board election as official: That Tara Knapp, Nita Justice and Greg Krajewski be declared elected members of the school board to terms of three years, beginning with the annual school board meeting July 2021. Certificates of election will be issued to each. Official results of the election count are as follows: Tara Knapp 719 votes, Nita Justice 619 votes, Greg Krajewski 377 votes, Lee Capp 350 votes and Lori Tokley 336 votes. A total of 2,401 votes were cast by 1,094 voters. There were 5,213 registered active voters of the Belle Fourche School District 9-1 on the date voter registration closed; There were 1,094 registered active voters of the Belle Fourche School District 9-1 who voted in the election; 21% of the registered active voters of the Belle Fourche School District 9-1 voted in the election; and the school board election was held in conjunction with the regular municipal election. Motion carried. (Justice and Knapp abstained)

SDHSAA Ballots

Motion Reder, second Tyndall to return the South Dakota High School Activities Association 2021 Official Election Ballot and vote for Todd Palmer, Sturgis Brown High School for a three (3) year term as the West River At-Large Representative position; return the South Dakota High School Activities Association 2021 Official Election Ballot and vote for Derek Barrios, Elk Point-Jefferson for a two (2) year term as the Division III Representative position; return the South Dakota High School Activities Association 2021 Official Election Ballot and vote for Kyle Courtney, Rapid City Christian, for a five (5) year term as the Division IV Representative position; and return the South Dakota High School Activities Association 2021 Official Amendment Ballot and vote Yes on Amendment No. 1 for a proposed Amendments to Constitution and Bylaws, page 7 Article III Section 2 Basis for Classification by Enrollment. Motion carried.

Property/Liability/School Leaders/Worker's Comp

Motion Tyndall, second Gilbert to approve the administrative recommendation to approve the Statement of Values total amount \$67,716,212 and continue with Hub International Mountain States Limited as agent with EMC Insurance Companies for the property/liability coverage, all coverages effective July 1, 2021 through June 30, 2022. Motion carried. The premium estimate is \$204,494.00.

Associated School Boards Protective Trust Workers' Compensation Fund

Motion Gilbert, second Justice and carried to approve the following motion relating to the Associated School Boards Protective Trust (ASBPT) Workers' Compensation Fund Participation Agreement:

BE IT HEREBY MOVED AND RESOLVED by the Belle Fourche School District School Board of the Belle Fourche School District, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Workers' Compensation Trust Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that actions taken under prior versions of the ASB Protective Trust Joint Powers Agreement and Bylaws and ASB Workers' Compensation Trust Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of its adoption.

BE IT FURTHER MOVED AND RESOLVED that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present ASB Workers' Compensation Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or obligations arising under the Workers' Compensation Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business Manager.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the ASB Workers' Compensation Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2021, to 12 midnight CST, June 30, 2022. The projected contribution required for such coverage as provided in the ASB Workers' Compensation Fund Participation Agreement is \$33,476.00.

There is hereby delegated to the Superintendent the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Recognition

April Students of the Month receiving special recognition were: Fifth grade – Micaylah Harwood and James Kenoyer; Sixth grade – Deegan Lunders and Annika McNeese; Seventh grade – Spencer Bush and Serenity Pinkerton; and Eighth grade – Aleyah Carbajal and Joshua Rasmussen.

Certificates of Excuse from school attendance (2020-2021 application numbers 79-80) were signed at this time. One hundred forty-one (141) students approved to date.

The Board reviewed the revised job description for the technology coordinator position.

The Board was updated on the status of a Middle School Math & Science Club trip to Orlando, Florida.

Proposed Budget

The Proposed Budget for fiscal year 2021-2022 was presented. The Public Hearing on the Proposed Budget will be held at the regular board meeting scheduled Monday, June 7, 2021 at 5:15 p.m. at the Administrative Offices of the Belle Fourche School District 9-1. The public is welcome to attend.

Board consensus was to schedule the following meetings: Special school board meeting on Monday, May 17, 2021, at 5:15 p.m.; next regular school board meeting on Monday, June 7, 2021, at 5:15 p.m.; and a special school board meeting on Monday, June 28, 2021, at 5:15 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:43 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

April 30, 2021 Financial Statement

General Fund: Balance: \$2,128,771.77; Receipts: Local Sources: Taxes \$183,736.62; Tuition \$88,395.00; Interest Earned \$16.19; Admissions \$5,337.00; Other Cocurricular Income \$2,996.37; Donations \$945.00; Judgements \$137.46; Misc. \$1,745.05; Intermediate Sources: State Fines \$10,892.19; Student Teacher Supervision \$1,650.00; State Sources: State Aid \$471,161.00; Federal Sources: Title I Part A \$34,052.00; Title II Part A \$9,472.00; Title I School Improvement \$6,196.00; CARES ESSER \$10,938.00; Fresh Fruits & Veg Program \$3,997.93; Total Receipts \$831,667.81; Disbursements: Claims \$122,222.87; Payroll & Benefits \$662,585.54; Credit card processing ACH charges \$402.68; Auto bank draft (fees) \$14.20; Void check 121340 (Lead-Deadwood School District) (\$40.00); Void check 121384 (Spearfish School District) (\$80.00); Balance \$2,174,290.39

Capital Outlay: Balance: \$3,178,374.10; Receipts: Local Sources: Taxes \$150,532.96; Interest Earned \$26.88; Total Receipts: \$150,559.84; Disbursements: Claims \$180,213.87; Balance \$3,148,720.07

Special Education: Balance: (\$70,949.67); Receipts: Local Sources: Taxes \$84,559.75; State Sources: State Aid \$69,544.00; Federal Sources: IDEA Part B \$27,513.00; Total Receipts: \$181,616.75; Disbursements: Claims \$18,662.43; Payroll & Benefits \$165,204.65; Refunds/Reimb. (\$50.00); Balance (\$72,106.10)

Food Service: Balance: \$99,777.05; Receipts: Local Sources: Interest Earned \$0.84; School Nutrition Program Receipts \$6,262.32; Federal Sources: Special Milk Reimb. \$0.27; SSO Breakfasts/Lunches Reimb. \$83,757.98; Total Receipts: \$90,021.41; Disbursements: Claims \$84,782.22; Payroll & Benefits \$6,573.21; Balance \$98,443.03

Other Enterprise: Balance: \$65,099.97; Total Receipts: \$0.00; Disbursements: Claims \$0.00; Balance \$65,099.97