

AR
Cedarville School District
P.O. Box 97
Cedarville AR 72932
479-474-7220

District Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL**

School Year

2015-2016

Superintendent

Dr. Dan Foreman

School Improvement Status

Needs Improvement

Parent Involvement Committee Members*(Select "Repeat" to open more entry fields to add additional team members)***Enter committee members****First Name**

Susanne

Last Name

Roth

Position

Chairman, Parent Involvement Committee

Enter committee members**First Name**

Carlene

Last Name

Brunk

Position

Staff

Enter committee members**First Name**

Sharon

Last Name

Brasher

Position

Special Education Supervisor

Enter committee members**First Name**

Dr. Dan

Last Name

Foreman

Position

Superintendent

Enter committee members**First Name**

Twyla

Last Name

Ledesma

Position

Elementary Parent Facilitator

Enter committee members

First Name

Telitha

Last Name

Hernandez

Position

High School Parent Facilitator

Enter committee members

First Name

Cynthia

Last Name

Humphrey

Position

Middle School Parent Facilitator

Enter committee members

First Name

Audie

Last Name

Murphy

Position

Parent

Enter committee members

First Name

Daniel

Last Name

Armer

Position

Parent

Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?

- The Parent Coordinator, Susanne Roth, will be responsible for facilitating the annual Title I Meeting in April, 2016, for coordinating parental activities with other activities such as Cedarville Headstart, and for reviewing the effectiveness of the parent involvement policy for the Cedarville School District.
- The district parental involvement policy will be available on the Cedarville School District website.
- This policy will be developed by the Parental Involvement Committee which consist of parents, school personnel, and community members.
- In April, the Parental Involvement Committee will conduct an annual review to update policy for the next school year's Title I, Part A program. The Parental Involvement Committee will participate in updating the Title I, Part A Program.
- Local organizations will be encouraged to present to parent groups as the need for information arise.
- Each school has a parent contact person, usually it is the school counselor.
- Elementary parental involvement contact person will be: Twyla Ledesma, Parent Facilitator, 479-474-5073.
- Middle School parental involvement contact person will be: Cynthia Humphrey, Parent Facilitator, 479-474-5847.
- High School parental involvement contact person will be: Telitha Hernandez, Parent Facilitator, 479-474-7220.
- Cedarville School District Parental Involvement contact person will be: Susanne Roth, Parent Coordinator, 479-474-7220.
- Regular meetings will be held to coordinate Parent Involvement activities and evaluate information from parent surveys.
- Surveys and resources will be made available when necessary to non-English speaking parents/guardians.
- Administrators will meet and identify information and resources needed for all parents to be included in the implementation of Parent Involvement activities and services.
- Cedarville will strive to inform and include parents in the daily decisions effecting their child's academic success.
- At the beginning of the school year each school's Parent Involvement Committee will meet and plan out the activities for the current year.

- The committee will meet periodically to determine what changes need to be made and if activities need to be added.

Reviewer Response:

☒ In Compliance

Reviewer Comments:

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?

- Parent Coordinator, Susanne Roth, will be responsible for seeing that site visits are conducted. Each building principal and each building Parent Facilitator will be responsible for training, sending home information in appropriate languages, and for making sure that the School-Parent Compacts are signed and retained on file. The training will be done at the beginning of each school year.
- Conduct ongoing site visits to observe Parent Involvement practices.
- Attend Parent Involvement activities and determine if the activities are meeting the needs of our parents
- Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.
- Reach out to parents wanting help with their child's school work.
- Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners.
- Provide training on a regular schedule to help personnel help parents.
- Ensure, to the extent possible, that information is sent home in a language and form parents can understand.
- Provide information on adult literacy training available in the community.
- Provide phone numbers and location of literacy activities.
- Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.
- Parent will be provided flexible times to meet with the school personnel.
- Faculty will send information home and use social media to reach parents about all information concerning the academic progress of their child.
- The Parent Compact is an important part of the educational process at our school.
- The parents and faculty try to make the document fit the needs of our students.

Reviewer Response:

☒ In Compliance

Reviewer Comments:

Goal 3: How will the district build the school's capacity for strong parental involvement?

- Involve parents through an annual survey to improve school effectiveness. Federal Programs Coordinator, Susanne Roth, will be responsible for conducting and collecting the responses.
- Approve reasonable and necessary expenses associated with parental involvement activities.
- Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools.
- Twice a year Cedarville will sponsor a PreK Academy.
- The PreK Academy will present each parent and child with an activity packet containing age appropriate skills. The parents will also receive handouts about child development.
- Cedarville works with Parents as Teachers for new parents, especially our high school moms and dads.
- The Health Department is a strong group to partner with for parent needs.
- The Parent Involvement contact person in each building will work to form a parent group for each building.
- Parents will be encourage to be involved in parent organizations.
- The Cedarville School District will inform parents of their rights as stated in Title I, Part A at the Title I District Meeting in the spring, and at each school Title I Meetings each fall. Parents will be informed by letter of their rights including their right to request and receive information on the qualifications of their child's current school year teacher and any paraprofessionals working with their child as well as their right to receive the adequate yearly status of their child's school.
- In addition, parents will be informed of Cedarville Schools' education goals for the year, along with the goals of the Arkansas State Department of Education (ADE) and national goals from the U.S. Department of Education during the Title I District Meeting.
- Cedarville School District will provide information in the development of parent engagement groups at each school by communicating this information. Notification will be made by one or more of the following: newsletter hand-outs, announcements at school events, posters in hallways/traffic areas, social media postings, emails, and webpage postings. These groups include, but are not limited to, PTO, Band Boosters, Athletic Boosters, Vocational Parent groups, PAT (Parents As Teachers), Project Graduation and School Leadership Teams. Cedarville School District provides current information/updates to the groups' sponsors throughout the school year.

Reviewer Response:

☒ Attention: Changes needed!

Reviewer Comments:

Please reference the **Yellow** Hint Icon for Goal 3. Add numbers 1 and 2 to your plan. (Information about local, state

and national educational goals and assisting with Parent engagement groups). Tell who will be responsible for making sure this is done.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

- Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community.
- The barriers for parent involvement will be constant factor in scheduling meeting with parents.
- Each year parents will complete a survey addressing barriers for attending parent involvement activities. The parent involvement coordinator and the principal in each building will be responsible for conducting the survey to identify barriers and collecting responses.
- Cedarville uses serveral assessments to measure academic performance of our students, parents are always given copies of the test results and information about analysis of the data as it relates to their child.
- All parents involvement acitivities have sign in sheets.
- The record of attendance is kept in each counselor's office.
- Each spring an evaluation meeting is held to assess the good and bad activities of the current school year. Federal Programs Coordinator, Susanne Roth, will be responsible for developing and disseminating the annual parent activity evaluation report and for using the evaluation findings to make recommendations and provide suggestions related to parental involvement.
- Each spring the parent involvement policy will be revised if needed. Cedarville Schools will provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected through membership in the District Parent Involvement Committee. Susanne Roth, Federal Programs Coordinator and District Parent Involvement Facilitator, will be the person responsible for carrying this out.
- Parents, staff and community members will be a part of the parent involvement planning committee.

Reviewer Response:

☒ Attention: Changes needed!

Reviewer Comments:

Please reference the **Yellow** Hint Icon for Goal 4. Add number 2 to your plan. (Parents assisting with evaluation procedures).

Goal 5: How will the district involve parents n the joint development of the district Title I Application under section 1112 (ACSIP)?

- Several parents serve on the ACSIP team. The following people will be responsible for recruiting parents to serve on the ACSIP Committee.
 - Susanne Roth, 479-922-6140
 - Cathy Winn, 479-474-5073
 - Twyla Ledesma, 479-474-5073
 - Jim Cox, 479-474-5847
 - Cynthia Humphrey, 479-474-5847
 - Randel Betts, 479-474-7021
 - Telitha Hernandez, 479-474-7021
- The district and school leadership teams have parent members.
- Local businesses partner with our schools in many ways both monitary and physical.
- An annual survey will go to every home each year and the parent involvement committees will use that data to plan activities for the parent in our community.

Reviewer Response:

☒ In Compliance

Reviewer Comments: