

Board Member Attendees: Tim Dow – Chairperson, Deborah Brown, Maureen Aube, Cecile Cormier, Delaney Carrier, Paul Doucette

Absent Board Members: Susan Hallett-Cook, Glen Carter, Christie Martin

Administration: Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Susan Blair – PSS Principal (ZOOM); Rebecca Butt - Director of Special Education (ZOOM); Carrie Charette – FHS Principal (ZOOM); Ken Darsney – FMS Principal; Robyn Dunlap – IT Director (ZOOM); Tim Westphal - FHS Assistant Principal (ZOOM); Barbara Slayton - Wellness Coordinator (ZOOM); Jason Trafton – FMS Assistant Principal (ZOOM), Dan Clark, Director of Buildings and Grounds (ZOOM)

Others: Student Representative - Kolby Bunker; Cathy Viau (School Board Clerk; Live Stream Viewers.

Public: None

1. Call to order by the Chairperson- 5:40 pm

Non-Public Session

MOTION: Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A, paragraph IIa/c (Personnel) at 5:41 PM, seconded by Delaney Carrier.

Motion Passes - 5 in Favor and 1 Opposed (Paul Doucette) by Roll Call Vote

Discussion was held regarding personnel and no action was taken.

MOTION: Deborah Brown moved to come out of the Non-Public Session at 6:04 PM, seconded by Delaney Carrier.

Motion Carried - Unanimous by Roll Call Vote

Tim Dow also stated the following: Community Members may attend the meeting in person, or email the Superintendent questions/comments prior to the meeting at dlegallo@gm.sau18.org. Please include the name. All questions and comments will be read into the minutes. During the meeting the public may participate by calling the Superintendent's phone number at 266-9833, if you prefer not to attend. Public may view the meeting on our YouTube channel using this link: <http://bit.ly/2UXbKYi>

- a. Roll Call was taken and confirmed that Christie Martin, Susan Hallett-Cook, and Glen Carter were not present.
- b. **Salute to the Flag**
- c. **Meeting Postings** - Cathy Viau confirmed that the meeting was posted appropriately.

2. Public Participation -

- a. No emails or texts were received by the Superintendent.

3. Recognitions

- a. Superintendent LeGallo recognized Brenda Petelle for receiving the 2021 Sandy Van Soyoc Legacy Award. She was nominated by Jay Trafton, Daniel LeGallo, and Jo Brown.
- b. Superintendent LeGallo also recognized the Franklin Opera House and Franklin Footlight Theatre. They are currently one of five to be voted on for the Best Theater in the Lakes Region.

4. Approval of Board Meeting Minutes - March 4 and March 15, 2021

MOTION: Paul Doucette moved to approve the minutes of March 4, 2021 Franklin School Board Meeting Minutes as amended (change the date at the top of each page from the 3rd to the 4th), seconded by Cecile Cormier.

Motion Carried - Unanimously by Roll Call Vote.

MOTION: Tim Dow moved to table the minutes of March 15, 2021 Franklin School Board Meeting Minutes, seconded by Deborah Brown.

Discussion was held regarding the following potential changes:

- Page 1 - Add "No Action Taken" for the first Non-Public
- Were there one or two emails that were discussed in that Board meeting . Believed to be requested to be anonymous.
- Page 2 - Under Recognitions: add "Citizen of Franklin" following David Veysey.
- Page 2 - Under Recognitions: add "Food Service Director" following Brenda Petelle
- Page 2 - Under Presentation: following "next City" add "Council" following
- Page 10 - Under Non-Public - add the subject of: The Board discussed encumbering employee compensation.

Motion Carried - Unanimously by Roll Call Vote.

5. FHS Student Representative Report

- a. The Student Representative gave an update on the following: Winter Carnival went well even with the different changes in how it occurred. Students are asking for more and better communication with students and families about events with the current hybrid model.

- b. Some students are concerned about the later time of school starting for next year as well at the school ending time. These concerns include affecting the extra curricular, after school activities including jobs that students partake in. It was stated that no action has been taken on this yet.
- c. Discussion was held regarding the 5x5 schedule for next year. It was stated that students are a little confused about it but with what they know, they think it will be a good option.
- d. Discussion was held regarding the Freshman students and getting them informed with what they need to know about school activities.

6. Old Business

a. Business Administrator - Jefferson Braman

Jefferson uploaded the latest financial information to the Board folder on Google Drive. Since the last meeting we have encumbered \$59,730. This is due to homeless transportation, special education transportation, athletics, repairs to HVAC, occupational therapy, and regular education. Revenues have improved by \$125,215 due to additional Medicaid reimbursements, indirect costs related to administration of grants and federal food service revenue.

Discussion was held regarding the Middle School handicap entrance, which is a safety issue, it is corroded. The estimated cost is \$80,000.

MOTION: Deborah Brown moved to allow administration to move forward with the bidding process and encumbrance of up to \$100,000 for the entry walkway at the Franklin Middle School, which is considered to be a safety issue, this would come from unreserved fund balance at the end of June 30, 2021, seconded by Paul Doucette.

Motion Carried - Unanimously by Roll Call Vote

The USDA approved a waiver for the Summer Seamless Option to continue to provide meals with full federal reimbursement for all children in the Franklin community with the use of current staff through the summer months.

MOTION: Deborah Brown moved to continue the Summer Seamless Option with the use of the current staff for the preparation and delivery of meals through the summer just as we did last summer, seconded by Paul Doucette.

No vote is needed for salary as it is part of the collective bargaining agreement.

Motion Carried - Unanimously by Roll Call Vote

b. Committee Reports

- i. Delaney Carrier - Innovation and Improvement Committee (I2)- There were two I2 meetings held, March 10th and March 31st. Discussion was held regarding the Strategic Plan, Portrait of a Graduate, start and end times of school, preschool changes, Title I redesign and kindergarten registration. The next meeting will be April 19 at 5:30 pm at the SAU . There will be a meeting in June to update the Strategic Plan.
- ii. Deborah Brown - Negotiations - next week there will be a meeting to set dates for negotiation to begin.
- iii. Deborah Brown - Finance - April 14th was the last committee meeting. The topics discussed included: budget; other projects; ESSER (Elementary Secondary Schools Relief) Funds III; what the funds can be used for that are allowable; Food Service Summer Program. The next meeting will be held May 12 at 5:30 pm.
- iv. Tim Dow - Liaison Committee - Discussion was held regarding the signing on for Bills and Legislative votes; potential significant shortfall in state revenue of \$190 million; SWEPT (State Wide Educational Property Tax); Board Chair signing off on a letter to the Governor asking him to reconsider HB1 and 2.

7. NEW BUSINESS

Update from Superintendent - Daniel LeGallo

- I. **5 Day Opening Plan for April 19th:** The Superintendent presented the 5 day a week opening plan. A draft of this plan was reviewed with the I2 committee at their meeting on April 7th. As you are aware, Executive Order #89 by the Governor mandates schools open 5 days a week for families that select this option. This plan will be released to the public and a shoutout was given to the Administrative Team for moving so swiftly on this. This plan included information as follows: Introduction; School Hours; Food Service; Mask Usage; Transportation; Temperature Checks; Sanitization (follow CDC); Personal Protective Equipment; COVID Response; School Level Response by School; and Conclusion. Paul Smith School will have 24 remote students and 280 in person; FMS will have 61 remote students and 305 in person; FHS will have 71 remote students and 185 in person.

MOTION: Paul Doucette moved to approve the 5 Day Opening Plan for April 19th as presented, seconded by Delaney Carrier.

Motion Carried - Unanimously by Roll Call Vote.

- II. **Foreign Exchange Student 21/22:** We have a foreign exchange student from France and a host family all set to go for school year 21/22. The student will be a senior. Discussion was also held regarding the number of students that would be allowed in for this program. They decided on five being a good amount. Former graduate of FHS Susan Dimont is handling this program. Discussion was also held regarding who handles home checks, effects on funding, applications, approvals, sustainability, cost, and CDC guidelines for travel, and placement of students.

MOTION: Paul Doucette moved to approve having the Foreign Exchange Student and the same guidelines from DHHS and CDC will be followed, seconded by Cecile Cormier.

Motion Carried - Unanimously by Roll Call Vote.

- III. **Assistant Principal Search Committee:** The Superintendent requested that a School Board member volunteer to be on the Assistant Principal Search Committee for Paul Smith School. This will require some early afternoon and evening time commitments. Christie Martin and Deborah Brown expressed interest and both were selected to represent the Board on the committee.

- IV. **Retirement:** The Superintendent asked the Board to accept the retirement, with regret, of Madeleine Wright, High School Media Specialist, effective June 30, 2021.

MOTION: Paul Doucette moved to accept, with regret, the retirement of Madeleine Wright, High School Media Specialist, effective June 30, 2021 as presented, seconded by Deborah Brown.

Motion Carried - Unanimously by Roll Call Vote

- V. **Professional Staff Hourly Wage for Summer Work and Professional Development:** The Superintendent requested that the Board consider changing the professional staff hourly wage from \$25.00 per hour to \$35.00 per hour. He collected and shared information from surrounding districts and hourly wages range from \$25.00 to \$40.00 per hour. We will have unprecedented needs the next several summers and will need to hire as many teachers as we can to address the pandemic. The impact to the district budget is approximately \$7,000 as most of these funds come from our grants. This has been discussed in this proposal with the Finance Committee. The Summer program will be six weeks this summer instead of the typical four weeks to address learning loss during the pandemic.

MOTION: Tim Dow moved to approve the wage increase for summer school as presented from \$25 per hour to \$35 per hour for professional staff over the next three years, seconded by Deborah Brown.

Motion Carried - Unanimously by Roll Call Vote

- VI. **Preschool 21/22:** The Superintendent updated the Board on the plans for preschool for next year. He recommended that we stay with two classrooms for next year and invite in up to 10 non-special education 4-year-old students to the program to enhance our special education classrooms. We will transition next year to multiage classrooms with each class having 3 and 4-year-old students. We are hoping to expand to a 3rd classroom on 22/23 to include 20 more non-special education 4 year old students. Discussion will be held surrounding the space and the student selection process.

- VII. Procurement Request for Qualifications, RFQ:** The Superintendent discussed options with the Board for procuring a company for a potential air handling project. We have a standing relationship with EEI and have learned that we may not need to go through the standard process because of this timely and existing relationship. This was discussed with the Finance Committee at their meeting on April 14th. Discussion was also held regarding ventilation and their familiarity with our systems after they did the schools' energy audit three years ago.

MOTION: Deborah Brown moved to approve the waiving of the RFQ Policy and secure EEI as the procurement company for a potential air handling project, seconded by Cecile Cormier.

Motion Carried - Unanimously by Roll Call Vote

- VIII. Administrative Nominations:** The Superintendent nominated the administrators with salary recommendations as discussed in non-public at the beginning of the meeting. He also had a salary request for the non-bargaining staff as discussed in non-public as well.

MOTION: Tim Dow moved to approve the administrators nominations and non-bargaining staff as discussed in non-public, seconded by Paul Doucette.

Motion Passes - 5 in Favor and 1 Opposed (Deborah Brown)

- IX. Transportation Contract:** The bus company has provided us with information on a 3-year contract to include both regular education and special education transportation. They are offering us a 3-year contract with a 4% increase each year over the next 3 years which is less than we anticipated and less than the 5% we budgeted for next school year. Included as part of this package is special education transportation which is equivalent to the costs of our current provider. This was reviewed with the Finance Committee at their meeting on April 14th.

MOTION: Paul Doucette moved to approve the 3-year contract with a 4% increase each year over the next 3 years which is less than we anticipated and less than the 5% we budgeted for next school year. Included as part of this package is special education transportation which is equivalent to the costs of our current provider as presented, seconded by Tim Dow.

Discussion was held regarding fuel cost, where it is attained, fuel budget over the last few years, risk management (Primex), and who reviews the contract.

Motion Carried - Unanimously by Roll Call Vote

- X. 21/22 Budget Approval:** Administration completed their recommendations and deliberations on the budget for next year and asked for the Board's approval. The School Board's proposed budget will be presented to the City Council on Wednesday, May 5th at an in-person meeting at

City Hall. Discussion was held regarding revenues, budget changes, grants, additions to the budget, and budget reductions. Discussion was held regarding sustainability of the high school with the number of students enrolled and budget analysis compared to other districts and states.

MOTION: Tim Dow moved to approve the 2021/2022 Franklin School District Budget of \$18,493,859.29 as discussed, seconded by Deborah Brown.

Motion Carried - Unanimously by Roll Call Vote

9. Policy

MOTION: Cecile Cormier moved to approve for second reading and adoption of the following policies: Policy BA: School Board Self Evaluation and Goal Setting; and Policy BDF: Advisory Committees to the Board as presented, seconded by Maureen Aube.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Deborah Brown moved to approve for first reading the following policies as presented: Policy JI: Students Rights and Responsibilities; Policy JIC: Student Conduct; Policy JICD: Student Discipline and Due Process; Policy DAF: Administration of Federal Grant Funds; Policy BID: Payment of Services Rendered by School District Officers; Policy CA: Administration Goals; Policy CF: School Building Administration as presented, seconded by Cecile Cormier.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Cecile Cormier moved to withdraw the following policies as presented: Policy KI: Public Gifts to the Schools: replaced with KCD; Policy KG: Use of School Facilities: replaced with KF; Policy KJ: Advertising in the School: replaced with KHB; Policy BGA: Board Development System: replaced by BGAA as presented, seconded by Maureen Aube.

Motion Carried - Unanimous by Roll Call Vote

10. Late Items -

MOTION: Tim Dow moved to approve the \$2,000 donation to the PSS Garden Fund as presented from St. Pierre & Co, CPA from Nashua, seconded by Cecile Cormier.

Motion Carried - Unanimously by Roll Call Vote

11. Public Participation - None (via phone, text, in-person, or email)

12. Non-Public – RSA 91A, paragraph IIa/c – Personnel

MOTION: Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A, paragraph IIa/c (Personnel) at 7:48 PM, seconded by Delaney Carrier.

Discussion was held regarding the Superintendent's annual evaluation and no action was taken.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Tim Dow moved to come out of the Non-Public Session at 8:45 PM, seconded by Deborah Brown.

Motion Carried - Unanimous by Roll Call Vote

13. Adjournment

MOTION: Tim Dow moved to adjourn at 8:46 pm, seconded by Delaney Carrier.

Motion Carried - Unanimous by Roll Call Vote