

Approved

Milford Board of Education

Virtual Business Meeting and Live Streamed on YouTube

Meeting Minutes

January 11, 2021

Board members present:

Adam De Young
Andrew Fowler
Susan Glennon (Chair)
Rita Hennessey
Emily McDonough Souza
Warren Pawlowski
Una Petroske
Betsy Ratner
Nicole Wasson
Cindy Wolfe Boynton

Administration present:

Dr. Anna Cutaia
Dr. Amy Fedigan
Wendy Kopazna
Jim Richetelli
Chris Brown

I. CALL TO ORDER

Ms. Glennon called the virtual board meeting to order at 7:00 p.m. By a roll call, all 10 Board members were present. Ms. Glennon then led the Board in the reciting of the Pledge of Allegiance.

II. STUDENT REPORTS

Angel Santiago and Alexis Broderick offered a report from Law. Ben Carlson and Daniya Chopra offered a report from Foran.

III. PUBLIC COMMENT

None.

IV. CHAIR'S REPORT

Ms. Glennon announced the Superintendent will present her budget proposal this evening. The Board will participate in three budget workshops over the next two weeks. All Board members were asked to submit any questions to her in advance of the workshops.

Ms. Glennon said she will be attending the virtual CABA Legislative Breakfast. In February, the Board will begin work on new district goals. She reminded board members to do their homework.

Ms. Glennon called for liaison reports. There were none.

V. SUPERINTENDENT'S REPORT

Superintendent's Proposed 2021-22 Budget: Dr. Cutaia shared a presentation that revealed an increase of 2.255% increase for her proposed budget. The total budget amount being proposed for the 2021-22 academic year is \$99,734,375. Dr. Cutaia provided some of the changes along with the costs the district has had to implement following March 2020 when the pandemic hit. She shared some occasions that the district managed to have even with the extreme limitations brought on by the pandemic.

Dr. Cutaia provided a breakdown for the proposed 2.25% increase. Almost 77% of the budget is staff, with mainly contractual positions. In addition, Special Education tuition and transportation increased by \$2,077,236 or 2.13% of the 2.255% budget increase. The remaining 0.125% of the increase provides system improvements; some that were not implemented in the current budget due to the pandemic and some that will be added. She explained that some of the system improvements planned for this year will have to be put on hold for now. Also noted were areas where savings were found.

Dr. Cutaia and her administration will join in a dialogue on the 2021-22 proposed budget over three workshops.

Ms. Glennon reminded the Board to send any questions to her as soon as possible so administration has time to research them before the workshops.

Summer Projects.

Mr. Bradbury narrated a pictorial presentation (on file) that summarized the work that was done to the buildings and grounds over the summer. A lot of work done made the school district compliance with the requirements imposed on the district due to the pandemic.

Proposed 2021-22 Academic Calendar for Second Reading

Dr. Cutaia presented the 2021-22 Academic Calendar to the Board for approval. Two changes have been made from the first reading which moves the tentative last day to June 14, 2022. Two Jewish holidays have been added in September and a change in the spring break week will add an additional day to the break.

Being no other changes, Ms. Glennon called for a motion to approve the calendar.

Mrs. Petroske made a motion that the Milford Board of Education approve the 2021-22 Academic Calendar as amended. Mr. Fowler seconded the motion. By a roll call vote 10-0, the motion passed.

Human Resources Report

Ms. Kopazna presented the Human Resources Report for December. Included in the report were the personnel changes as well as stipend appointments. Of note, 13 retirements to date have been submitted.

Quarterly Budget Report

Mr. Richetelli provided a budget report and spoke to the COVID related expenses. As of January 5, 2021, the projected deficit is \$3,387,471 which is \$145,000 less than what was reported to the Board in November. The projected deficit for the 2020-2021 fiscal year is \$1,232,230, which includes the shortfall of \$260,000 in food services. Administration will continue to monitor the budget and report out to the Board.

Disbursement Report

Mr. Richetelli presented the Disbursement Report for the month of December. The report continues to call attention to COVID related expenses in yellow.

VI. CONSENT AGENDA ITEMS

Mrs. Petroske made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

December 14, 2020 Business Meeting

Mr. Fowler seconded the motion. By a roll call vote of 10-0, the motion passed unanimously.

VII. BOARD COMMENT

Mr. De Young attended the Parent University Distance Learning Playbook (PK-5) webinar. He commended the district and PTA Council for their work in coordinating it.

Ms. Ratner thanked Dr. Cutaia and her team for delivering a good budget.

Ms. Glennon said she appreciates the attention to details in the formation of the budget.

VI. ADJOURNMENT

Mrs. Petroske made a motion adjourn. Mr. Fowler seconded. The motion passed unanimously.

The meeting adjourned at 8:57 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mrs. Petroske