



Policy No. 6220 Purchasing

Goods			
State / Local Funding		Federal Funding ¹	
\$ Amount	Action	\$ Amount	Action
< \$40,000	None Required	< \$10,000	None Required
\$40,000 - \$75,000	Three Quotes	\$10,000 - \$75,000	Three Quotes
> \$75,000	Formal Bid	> \$75,000	Formal Bid

Books ²			
State / Local Funding		Federal Funding ¹	
\$ Amount	Action	\$ Amount	Action
Any	None Required	< \$10,000	None Required
		\$10,000 - \$75,000	Three Quotes
		> \$75,000	Formal Bid

Services ³			
State / Local Funding		Federal Funding ¹	
\$ Amount	Action	\$ Amount	Action
Any	None Required	< \$10,000	None Required
		\$10,000 - \$250,000	Three Quotes
		> \$250,000	Formal Bid

¹ **≥ \$25,000** vendor Suspension & Debarment requirements

² **Includes** textbooks, curriculum and instructional resources.
RCW 28A.335.190

³ **Excludes** Public Works and Architectural and Engineering (A&E) Services

Public Works includes all work, construction, alteration, repair, or improvement, other than ordinary maintenance, executed at the cost of the District.
RCW 39.04.010

A&E Services include architects, engineers, land surveyors and landscape architects.
RCW 39.80