

PROCEEDINGS  
OF THE PADUCAH BOARD OF EDUCATION  
REGULAR MEETING  
September 17, 2018

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, 800 Caldwell Street, Paducah, Kentucky, on Monday, September 17, 2018 at 6:00 p.m. Dr. Akojie led the meeting in Dr. LeBuhn's absence.

ROLL CALL

Members Present: Felix Akojie, Janice Howard, Danette Humphrey, James Hudson

Absent: Carl LeBuhn

Others Present:

Donald Shively, Superintendent

Lisa Chappell, Secretary

William Black, Instruction/Assistant Superintendent

Dale Weaver, IT

Troy Brock, DPP

Julie Huff, Finance

Amie Tooley, Special Programs

Wayne Walden, Community Relations

Kristy Lewis, Head Start

Nicholas Holland, Attorney

Other staff and administrators

Media

After the roll call, it was established that a quorum of Board members was present. Dr. Shively led the Pledge of Allegiance.

ORDER NO. 120

APPROVAL OF AGENDA

The agenda was presented with Items 7.1 was omitted – Working Budget to be approved at a later date. The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent and approve the agenda as amended. The roll was called and all members present voted "yes".

SPECIAL RECOGNITIONS:

Don Mitchell, MCCCE presented African American Teacher Recruitment bonus checks to new hires Faye Hobson and Vanacia Barner

Dr. Shively congratulated Troy Brock who was recently named the KDPP of the Year by the Kentucky Directors of Pupil Personnel (KDPP) Association

Paducah Tilghman High School by Allison Stieg, Assistant Principal recognized the following students:

Perfect ACT Scores/Reading: Lance Butler and Erin Kelly

AP Scholars with Distinction Award - Elizabeth Barnes, Joseph Price, Grace Raber, and Austin Yarbrough

AP Scholars with Honor Award - Shelby Durham and Eileen Sember

AP Scholars Award - Chloe Bilak, Lance Butler, Addie Rogers, and Kate Rogers, Ryan Chu, Kate Criner, Paulo Garcia, Sam Lambert, Travis Trimble, and Lillian Wisner

ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Will Black presented a report on the ACT Preparation for Paducah Tilghman High School.

Troy Brock, director of pupil personnel, presented the first month attendance report.

Attendance

- Highest percent attendance – Clark Elementary with 98.03% (up .14% vs LY)
- McNabb Elementary – 97.36%

- Paducah Middle – 97.28% (up .36% vs LY)
- Morgan Elementary – 97.01% (up .36% vs LY)
- Paducah Tilghman – 96.52% - above the 95% goal
- Choices - 74.67%
- District – 97.04%

#### Enrollment

- Up 21 students overall for the month
- Large Kindergarten enrollment – up 34 students vs LY
- Morgan up 16 students
- Paducah Middle up 19 students
- Choices senior enrollment is up because of identification of 5<sup>th</sup> year+ seniors who need to complete their credits to graduate.

#### ADA

- 2636.59 – down 17.12 vs LY because of the larger Kindergarten class – half day funding

#### High Attendance Day

- High attendance day is Thursday, Sept 20<sup>th</sup>. We encourage all students to make special effort to be in school that day and every day. Parents can help by regulating how much screen time their children are getting at night. Shutting off electronics and making sure they get a good night's sleep. Making appointments outside of the regularly scheduled school day. Take advantage of our on-site health and mental health clinics. Prepare for school the night before.

Kristy Lewis, director of Paducah Head Start, shared attendance data with the board. Mrs. Lewis shared the Program Information Report, PIR, and discussed the Health Services provided to children and families during the 2017-2018 school year. Mrs. Lewis discussed partnerships between Paducah Head Start and Dr. Largent, Pediatric Dentist and the importance of a dental home and medical home for our children and how Head Start supports comprehensive services of children and not just the education of the child.

#### HEARINGS OF INDIVIDUALS AND GROUPS

There were none.

#### ORDER NO. 121

#### APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 101660- 101891 Voids: none  
It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending August 31, 2018 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending August 31, 2018 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held August 20, and special meeting held August 29, 2018. It was recommended that the minutes be approved.

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since August 20, 2018.

#### I. CLASSIFIED PERSONNEL ACTION SINCE LAST REPORT

##### A. TERMINATIONS

Boschert, Eleanor Resignation accepted: Bus Driver, Transportation Department. 09/10/18  
Galbreath, Clarissa Resignation accepted: Food Service Assistant I Paducah Middle School. 09/04/18  
Shoulta, Ronald Resignation to effect retirement: Bus Driver, Transportation Department. 12/31/18

White, Jessica Resignation accepted: Food Service Assistant I, Paducah Tilghman High School. 09/05/18

**B. STATUS CHANGE/REASSIGNMENTS/ EXTRA DUTY ASSIGNMENTS/TRANSFERS**

DeBernardi, Natalie Other: Change from Teacher, Special Education Fund to Teacher, General Fund. 08/06/18  
Harvey, Carolyn Additional Assignment: Bus Monitor, Paducah Head Start Preschool, mid-day route only, \$8.10 per hour. 08/28/18  
Lyles, Kim Additional Assignment: Substitute Instructional Assistant I, District, \$8.10 per hour. 09/01/18  
Scott, Gracie Additional Assignment: Substitute Head Start Bus Monitor, Paducah Head Start Preschool, \$8.10 per hour. 08/29/18  
Tokarz, Sandy Additional Assignment: Head Start Substitute, Paducah Head Start Preschool, \$8.10 per hour. 08/29/18

**C. EMPLOYMENT**

Canter, Kenneth Employment: Substitute Instructional Assistant I, District, \$8.10 per hour. 09/01/18  
Jackson, Maurice Employment: Assistant Football Coach, Paducah Tilghman High School, \$1,000.00 per year. 07/01/18  
McNeal, Josh Employment: Custodial Substitute, District, \$8.10 per hour. 09/01/18  
Morris, Cindy Employment: Food Service Assistant I, (1 year position) Clark Elementary School, \$10.34 per hour. 09/10/18  
Stone, Sara Employment: Band Camp and Marching Band Assistant, Paducah Tilghman, \$2,000.00 per year. 07/01/18  
Thomas, Tiffany Employment: Food Service Assistant I, Paducah Tilghman High School, \$10.34 per hour. 09/17/18  
Tokarz, Sandy Employment: Head Start Bus Monitor, Paducah Head Start Preschool, \$9.69 per hour. 08/29/18

**II. CERTIFICATED PERSONNEL ACTION SINCE LAST REPORT**

**A. TERMINATIONS**

Brown, Robert Resignation accepted: Substitute Teacher, District.08/28/18  
Castleman, David Resignation accepted: Substitute Teacher, District.09/07/18  
Dickman, April Resignation accepted: Substitute Teacher, District.09/08/18  
Holler, Amanda Resignation accepted: Substitute Teacher, District.09/05/18  
Robinson, Syga Resignation accepted: Substitute Teacher, District.08/31/18  
Willis, Gary Resignation accepted: Assistant Coach Academic Team, Paducah Tilghman, for 2018-2019 school year. 04/24/18

**B. EXTRA-DUTY ASSIGNMENTS/CHANGES IN STATUS/TRANSFERS**

Lambert, Kate Additional Assignment: Academic Team Coach, Clark Elementary School, \$1,200 per year. 08/01/18  
Parker, Emily Additional Assignment: Drama Director for Musical, Paducah Tilghman High School, \$2,800.00 per year. 08/01/18  
Vaughn, Laura Additional Assignment: Teacher, 1 hour of U S History each day, Rank III – 0 years of experience. 08/20/18

**C. EMPLOYMENT**

Holshouser, Kelly Employment: Substitute Teacher, District, Rank IV - \$67.50 per day. 09/01/18  
Lyles, Kim Employment: Substitute Teacher, District, Rank II - \$84.66 per day. 09/01/18

APPROVAL OF LEAVE OF ABSENCE - It was recommended that the Paducah Board of Education grant a leave of absence to the following staff members as requested: Amy Cozart September 7 to December 13, 2018; Janice Elliott August 8-17, 2018; Kathleen Farrell August 24 to September 26, 2018; Norma Green August 27, 2018 to June 30, 2019; Brittany Riley August 6 to October 22, 2018; Sarah Wurth August 22 to October 22, 2018; Rachel Morgan August 21 to November 20, 2018; Sherida Phillips August 20 to October 1, 2018.

ACCEPTANCE AND APPROVAL OF HEAD START REPORTS - It was recommended that the Paducah Board of Education accept the following: the Director's Report, Education Report, Family Services Report, Shared Governance Report, Non Federal Shares Report as presented by Kristy Lewis, director.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for September 2018 as presented by Will Black, Assistant Superintendent.

APPROVAL OF SCHOOLWIDE FUNDRAISER - It was recommended that the Paducah Board of Education approve the following school-wide fundraising activities: Morgan Elementary School, Get Movin' Crew Fun Run, October 15 - November 7, 2018 - for funds to support student needs and field trips. Sponsors: Kim Davidson, Rachel Reuter, Carrie Thompson. This fundraiser meets the guidelines of our district's updated Wellness Policy 09.2 that school fundraisers will be encouraged to include but not limited to physical activity and non-food items such as gift wrap, plants, books, etc.

APPROVAL OF MEMORANDUM OF UNDERSTANDING - It was recommended that the Paducah Board of Education approve the memorandum of understanding with Orthopaedic Institute of Western Kentucky to provide athletic trainer and medical services to the Paducah Tilghman High School athletic program for 2018-2019 school year.

APPROVAL OF NON RESIDENT PRESCHOOL AGREEMENT WITH MCCRACKEN COUNTY SCHOOLS - It was recommended that the Paducah Board of Education approve the Addendum to the 2018-2019 Non-Resident Contract with McCracken County Public Schools to include Preschool students. Under the terms of the contract, a total of 12 students residing in the McCracken County School District may enroll at Paducah Head Start Preschool. These enrollments will be limited to children of district employees (CDE) and children with siblings concurrently enrolled in Paducah Independent Schools who also reside in the same non-resident household.

The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted "Yes."

ORDER NO. 122

APPROVAL OF PAY APPLICATION

Dr. Shively recommended that the Paducah Board of Education approve the Pay Application #3 (FINAL) in the amount of \$129,920.10 for the completion of BG 17-211 PTHS Auditorium Stage Roof and Gymnasium Roof Replacement to Swift Roofing, Inc. The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 123

APPROVAL OF BG-4

Dr. Shively recommended that the Paducah Board of Education approve the BG-4 Closeout Document for BG 17-211 PTHS Auditorium Stage Roof and Gymnasium Roof Replacement as presented by Troy Brock, DPP and Aaron Nacey of Axiom Architecture. The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 124

ACTION TO GO INTO EXECUTIVE SESSION

Dr. Akojie announced the need to go into executive session for the discussion of personnel. The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board go into executive session. The roll was called and all members present voted "Yes." Donald Shively, Felix Akojie, Danette Humphrey, Janice Howard, James Hudson, Will Black, Lisa Chappell and Nicholas Holland were present for the executive session.

ORDER NO. 125

ACTION TO RETURN TO OPEN SESSION

The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 126

ACTION TO ADJOURN

The motion was made by Dr. Hudson and seconded by Mrs. Humphrey that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 7:16 p.m.

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Chairman

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Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.