

PROCEEDINGS  
OF THE BOARD OF EDUCATION  
Paducah, Kentucky  
REGULAR MEETING  
May 18, 2020

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, 800 Caldwell Street, Paducah, Kentucky, on Monday, May 18, 2020 at 5:00 p.m.

NOTE: due to the COVID-19/Coronavirus situation, this meeting was closed to the public and live-streamed online.

ROLL CALL

Members Present: Felix Akojie, Carl LeBuhn, Mary Hunter Hancock; James Hudson Janice Howard via teleconference

Others Present:

Donald Shively, Superintendent

Lisa Chappell, Secretary

William Black, Instruction/Assistant Superintendent

Nicholas Holland, Attorney

Dale Weaver, IT

Troy Brock, DPP

Wayne Walden, Community Relations

Chad Jezik, Facilities

Angela Copeland, Finance

After the roll call, it was established that a quorum of Board members was present. Dr. Shively led the Pledge of Allegiance.

ORDER NO. 79

APPROVAL OF AGENDA

The agenda was presented. The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent and approve the agenda as presented. The roll was called and all members present voted "yes".

ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Review of the Non-Traditional Instruction (NTI) and planning for the 2020 school year presented by Will Black. The district closed the schools March 16, 2020. NTI began March 18 for students, working at home online or from paper packets. At this time the opening of school is uncertain.

HEARINGS OF INDIVIDUALS AND GROUPS

There were none.

ORDER NO. 80

APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 106562-106755 It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending April 30, 2020 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending April 30, 2020 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held April 20 and special meeting held May 1, 2020 were included with the agenda for Board review. It was recommended that the minutes be approved.

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since April 20, 2020.

*I. CLASSIFIED PERSONNEL ACTION SINCE LAST REPORT*

A. Terminations

Cook, Michael	Resignation accepted: Substitute Custodian, Districtwide.	06/30/20
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Johnson, Johnny	Resignation accepted: Bus Driver, Transportation Department.	05/01/20
Phillips, David	Resignation accepted: Other: Change of date from April 30, 2020 to April 24, 2020, Mechanic II, Annex.	04/24/20

B. Status Change/Reassignments/ Extra Duty Assignments/Transfers

Cooper, Miranda	Additional Assignment: Head Cheer Coach, Paducah Middle School, \$3,000.00 per year.	07/01/20
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C. Employment

Wessels, Jordan	Employment: Head Varsity Swim Coach, Paducah Tilghman High School, \$2,000.00 per year.	07/01/20
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II. CERTIFICATED PERSONNEL ACTION SINCE LAST REPORT

A. Terminations

Clark, Morgan	Resignation accepted: Teacher, McNabb Elementary School.	06/30/20
Eddy, Sarah	Resignation accepted: Gifted and Talented Teacher, Districtwide.	06/30/20
Harwell, Joanna	Resignation accepted: Substitute Teacher, Districtwide.	06/30/20
Hawthorne, Jennifer	Resignation accepted: Substitute Teacher, Districtwide.	06/30/20
Holt, Kimberly	Resignation accepted: English Teacher, Paducah Tilghman High School.	06/30/20
Thompson, Beatrice	Resignation accepted: Substitute Teacher, Districtwide.	05/31/20
Wurth, Sarah	Resignation accepted: Teacher, McNabb Elementary School.	06/30/20

B. Extra-duty Assignments/Changes in Status/Transfers

Beyer, Savannah	Position Change: From Instructional Assistant I, Morgan Elementary School to Teacher, Morgan Elementary School, Rank III – 0 years of experience.	08/10/20
Cappock, Rachel	Other: Teacher, Clark Elementary School, move from Title I to General Fund.	04/17/20
Devoe, Sandra	Additional Assignment: Credit Recovery Teacher, Paducah Tilghman High School, Rank III – 0 years of experience.	08/10/20
Miller, Haley	Additional Assignment: Volleyball Assistant Coach, Paducah Tilghman High School, \$1,750.00 per year.	07/01/20
Stevens, Kaitlyn	Other: Teacher, Clark Elementary School, move from General Fund to Title I.	04/17/20
Workman, Kelly	Position Change: From Interim Assistant Principal, Clark Elementary School, to Assistant Principal, Clark Elementary School, Rank I.	07/01/20

C. EMPLOYMENT

Aguilar, Bryan	Employment: Math Teacher, Paducah Tilghman High School, Rank III – 0 years of experience.	08/10/20
Ballard, Rebecca	Employment: Math Teacher, Paducah Tilghman High School, Rank III – 0 years of experience.	08/10/20
Frazier, Shanice	Position Change: From Substitute Teacher, Districtwide to Art Teacher, Clark Elementary School, Rank III – 0 years of experience.	08/10/20
Hall, Damon	Employment: 4 <sup>th</sup> Grade Teacher, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20
Henderson, Erin	Employment: Teacher, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20
Howard, Dylan	Employment: Social Studies Teacher, Paducah Middle School, Rank III – 0 years of experience.	08/10/20
McGahan, Terra	Employment: Teacher, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20
Sauerbrunn, Rachael	Employment: 1 <sup>st</sup> Grade Teacher, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20

APPROVAL OF LEAVE OF ABSENCE - It was recommended that the Paducah Board of Education grant a leave of absence to the following staff members as requested: Taylor Anderson April 27 to May 15, 2020.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for May 2020 as presented by Will Black, Assistant Superintendent.

ACCEPTANCE OF HEAD START REPORTS - It was recommended that the Paducah Board of Education approve the Non-Competing Continuation Grant and the local program design waiver as requested by Kristy Lewis, director.

APPROVAL OF AUDITORS CONTRACT – It was recommended that the Paducah Board of Education appoint Williams, Williams, and Lentz as the district’s independent accounting firm for FY 2020-2021 at an auditing cost not to exceed \$26,000.00. Additional costs associated with bookkeeping review or report configuration, if necessary, will be billed separately at a rate presented in the proposal.

NOTIFICATION OF NON CONTRACT DAYS - It was noted that the superintendent used the following non contract days since the last board of education meeting: ½ days on April 16, 20, 24, May 8, 2020.

ACCEPTANCE OF INDIRECT COST RATES – It was recommended that the Paducah Board of Education accept the Indirect Cost Rates as follows: Non-Restricted = 18.27% and Restricted = 2.89% as presented by Angela Copeland, Director of Finance.

APPROVAL OF PAY DATES FOR SCHOOL YEAR – It was recommended that the Paducah Board of Education approve the pay schedule for 2020-2021.

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted “Yes.”

ORDER NO. 81

APPROVAL OF 2020-2021 NON-TRADITIONAL INSTRUCTION APPLICATION

Dr. Shively recommended that the Paducah Board of Education approve the 2020-2021 Application for Non Traditional Instruction as presented by Will Black. If approved by KDE, this application will allow our district to conduct NTI Days next school year in case of extended school closures due to the COVID-19 Pandemic.

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 82

APPROVAL OF TENTATIVE BUDGET

Dr. Shively recommended that the Paducah Board of Education approve the Tentative Budget for 2020-2021 and authorize the administration to forward such budget document to the Kentucky Department of Education.

The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 83

APPROVAL OF 2019-2020 DISTRICT AMENDED CALENDAR

Dr. Shively recommended that the Paducah Board of Education approve the following amendments to the 2019-2020 District Calendar as presented by Troy Brock, DPP:

- Change Nov. 12, 2019 from an Instructional Day to a Teacher Equivalency Day
- Change Mar. 16-17, 2020 from Instructional Days to Teacher Equivalency Days
- Change Mar 18-May 8, 2020 from Instructional Days to NTI (Non-Traditional Instruction) Day
- For McNabb, Morgan and Clark Elementary Schools only: change May 11, 2020 to half day NTI Day (210 instructional minutes)
- For Paducah Tilghman High School and Paducah Middle School only: change May 11, 2020 to Teacher Equivalency Day
- Change May 12-14, 2020 to Teacher Equivalency Days
- Change May 15 to Closing Day
- All days subsequent to May 15 through June 12 will be changed to Non-Contract / Non-Instructional days

The motion was made by Dr. Hudson and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 84

APPROVAL OF PURCHASE OF PROPERTY

Dr. Shively recommended that the Paducah Board of Education approve the purchase of the following properties, subject to the final approval of the Kentucky Department of Education and the terms and conditions of the purchase contract for property for the construction of the new Head Start facility:

330 Otis Dinning Dr.	\$26,000.00
2121 Polk St.	\$23,000.00
2205 Polk St.	\$52,000.00
2203 Polk St.	\$38,500.00
2115 Polk St.	\$13,000.00
2200 Washington St.	\$92,500.00

402 Otis Dinning Dr. \$110,000.00

The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 85

APPROVAL OF REVISED BG-1 (BG 20-166)

Dr. Shively recommended that the Paducah Board of Education approve the revised KDE BG-1 for the PTHS Art Building Renovation, presented by JRA, Inc.

The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 86

APPROVAL OF CONSTRUCTION DOCUMENTS (BG 20-166) ART BUILDING RENOVATION

Dr. Shively recommended that the Paducah Board of Education approve the Construction Documents plans (pending KDE approval of the Revised BG-1), KDE BG-2 Outline Specification forms, and the BG-3 Statement of Probable Costs, for the Paducah Tilghman High School Art Building Renovation, presented by JRA, Inc

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 87

ACCEPTANCE OF BID (BG 20-167)

Dr. Shively recommended that the Paducah Board of Education acceptance of MP Lawson Construction Inc.'s low bid for the contract amount of \$574,148.00 for the District Wide Modifications to Front Entries and Secure Vestibules (BG 20-167). Four bids were received on Thursday, May 14, 2020, at 2:00 PM. Below is a summary of the responses, in alphabetical order.

General Contractor Bid Amount (Base Bid Only)	
A&K	\$599,000.00
Evrard Company Inc.	\$622,000.00
MP Lawson Construction	\$574,148.00
Ray Black & Son Inc.	\$632,000.00

JRA Architects, along with other project consultants, have thoroughly reviewed the Form of Proposal submittals.

The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 88

APPROVAL OF CONTRACT (BG 20-167)

Dr. Shively recommended that the Paducah Board of Education approve the proposed (draft) Construction Contract (KDE's AIA Owner-Contractor Agreement) with MP Lawson Construction, Inc. for their low bid in the contract amount of \$574,148.00 for the District Wide Modifications to Front Entries and Secure Vestibules subject to the review and approval of the Kentucky Department of Education as presented by JRA Architects.

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 89

APPROVAL OF BG-1 (BG 201-167)

Dr. Shively recommended that the Paducah Board of Education approve the revised BG-1 for the District Wide Modifications to Front Entries and Secure Vestibules, conforming to the construction contract amount of \$668,117.00, which is subject to review and approval of the Kentucky Department of Education as presented by JRA Architects.

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 90

APPROVAL OF PAYMENT TO CONTRACTOR

Dr. Shively recommended that the Paducah Board of Education approve the payment OF \$43,994.68 to JRA Architects for professional services (BG 20-167 Security Vestibules Project).

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 91

APPROVAL OF PAYMENT TO CONTRACTOR

Dr. Shively recommended that the Paducah Board of Education approve the payment OF \$90,863.47 to JRA Architects for professional services (BG 20-166 PTHS Art Building Renovation Project).

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 92

APPROVAL OF BG 17-179 INNOVATION HUB PAYMENT TO CONTRACTORS

Dr. Shively recommended that the Paducah Board of Education approve the payments to contractors as outlined below:

Application #18 for the BG 17-179 Innovation Hub Project - Total Amount of \$1,507,535.17	
Suppliers paid direct from their purchase orders/invoices as recommended by Ray Black & Son:	
Atlas Metal Companies	\$99,637.00
Louisville Plate Glass	\$29,572.42
Atlas Door of Paducah	\$60,764.00
Bendheim	\$10,777.58
MRI Steel Framing	\$6,553.76
Negwer Materials	\$10,373.16
Foundation Building Materials	\$6,123.28
Sherwin Williams	\$9,049.41
Vulcan Fire	\$16,209.00
RL Craig	\$43,742.00
Winnsupply	\$9,856.50
Cape Electric	\$183,978.78
Carter Concrete	\$17,433.00
Payment to Contractor Ray Black & Son:	\$1,030,606.61
Additional payments:	
Payment to Bacon Farmer Workman:	\$2,726.00
Payment to JRA Architects:	\$16,218.81

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 93

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced the need to go into executive session for the discussion of personnel and potential litigation. The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board go into executive session. The roll was called and all members present voted "Yes." Donald Shively, Felix Akojie, Carl LeBuhn, Mary Hunter Hancock, Janice Howard (via teleconference), James Hudson, Will Black, Nicholas Holland, and Lisa Chappell were present for the executive session.

ORDER NO. 94

ACTION TO RETURN TO OPEN SESSION

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 95

ACTION TO ADJOURN

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 6:29 p.m.

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Chairman

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Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.