

PROCEEDINGS  
OF THE BOARD OF EDUCATION  
Paducah, Kentucky  
REGULAR MEETING  
May 15, 2017

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, 800 Caldwell Street, Paducah, Kentucky, on Monday, May 15, 2017 at 6:00 p.m.

ROLL CALL

Members Present: Felix Akojie, Carl LeBuhn, Danette Humphrey, Janice Howard, James Hudson

Others Present:

Donald Shively, Superintendent

Lisa Chappell, Secretary

Julie Huff, Treasurer

Dale Weaver, IT

Amie Tooley, Special Programs

Kristy Lewis, Head Start

Wayne Walden, Community Relations

Nicholas Holland, Attorney

Other staff and administrators

Parents and students

Media

After the roll call, it was established that a quorum of Board members was present. Mr. Shively led the Pledge of Allegiance.

ORDER NO. 58

APPROVAL OF AGENDA

The agenda was presented. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent and approve the agenda as presented. The roll was called and all members present voted "yes".

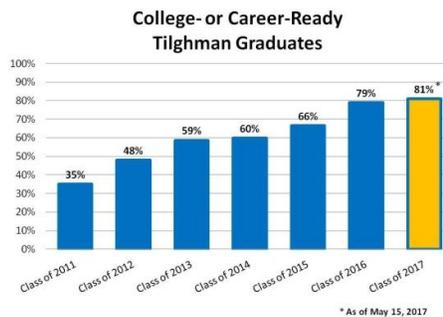
ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Will Black, assistant superintendent, presented the Paducah Tilghman High School College and Career Readiness Update.

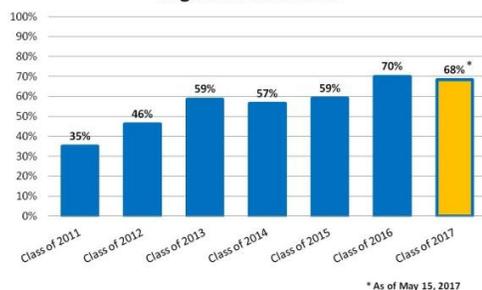


**Paducah Tilghman  
College- and Career-Readiness  
Update**

May 17, 2017



### College-Ready Tilghman Graduates



\* As of May 15, 2017

### College and Career Readiness

CCR Statistics	# of Students	% of Graduating Seniors
College Ready Only	41	27.0%
Career Ready Only	19	12.5%
Both College and Career Ready	63	41.4%
<b>Total College and Career Ready</b>	<b>123</b>	<b>81%*</b>

\* As of May 15, 2017

### Troy Brock presented the Attendance Report:

Attendance percentage – Highest % tied between Paducah Middle and McNabb Elementary with 95.85%

- o Clark with 95.59%
  - o Morgan with 95.17%
  - o PTHS with 94.25%
  - o Choices with 84.72% up 3.5%
  - o District 95.06% up .19%
  - o Cumulative 95.78%
- Enrollment is up 23 students total; most of the increases are at the middle school level.
  - ADA is up 24.81 for the month versus last year
  - ADA is up 76.38 cumulatively versus last year.

Kristy Lewis announced excitement in the Paducah Head Start Program. Mrs. Barbara Adams was named the IECE Teacher of the Year in the Associates program. Mrs. Barbara Adams graduated this year with her Associates in IECE. Mrs. Rainey Bridges has accepted a position of adjunct professor at WKCTC in IECE teaching Guidance in the fall. Mrs. Lewis also shared that Passport health is supporting School Readiness by printing and distributing School Readiness flyers to families. Paducah Head Start Preschool looks forward to supporting our families more in School Readiness. Mrs. Lewis also shared that Thursday is Spring Sports Day for Paducah Head Start Preschool and Friday is Preschool Celebration.

### HEARINGS OF INDIVIDUALS AND GROUPS

Alfred Anderson and Elaine Brown expressed their personal concerns about children in the special education program getting qualified for services. Dr. LeBuhn insisted that they provide written concerns and specific complaints to the superintendent.

### ORDER NO. 59

#### APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements for December 2016 was given to Board members with the agenda. Checks: 98717-98903  
It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending April 30, 2017 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending April 30, 2017 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held April 17, 2017 were included with the agenda for Board review. It was recommended that the minutes be approved.

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since April 17, 2017.

APPROVAL OF LEAVE OF ABSENCE - It was recommended that the Paducah Board of Education grant a leave of absence to the following staff members as requested: Maebeth Harbison, April 10 to May 24, 2017; Brenda Cantwell, April 17 to September 19, 2017; CD McCord, April 3 to April 23, 2017; Teresa Sauer, April 26 to May 24, 2017, Aimee Olive, April 19 to July 20, 2017.

ACCEPTANCE AND APPROVAL OF HEAD START REPORTS - It was recommended that the Paducah Board of Education accept the following: the director's report, education report, family services report, shared governance report, the non federal shares report, approve the 2017-2018 Grant and the 2017-2018 T/TA Plan as presented by Kristy Lewis, director.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for May 2017 as presented by Will Black, Assistant Superintendent.

ACCEPTANCE OF DISTRICT TECHNOLOGY PLAN FINAL DRAFT, SECOND READING - It was recommended that the Paducah Board of Education accept the final draft of the 2017-2018 District Technology Plan for second reading and approval as presented by Dale Weaver, Director of Information Technologies.

APPROVAL OF EARLY GRADUATES - It was recommended that the Paducah Board of Education approve the Choices/Paducah Tilghman High School graduates as recommended by principal Art Davis: Adreana Janay Barnette, Jerran Triston Magee

APPROVAL OF TREASURER'S BOND - It was recommended that the Paducah Board of Education authorize the administration to renew the treasurer's bond in the sum of \$300,000 for Julie D. Huff, Treasurer, for 2017-2018.

APPROVAL OF PAY DATES FOR SCHOOL YEAR - It was recommended that the Paducah Board of Education approve the pay schedule for 2017-2018.

<u>Pay Dates</u>	<u>START</u>	<u>CUT-OFF DATE</u>	<u>DUE IN PAYROLL</u>
<b>July 25, 2017</b>	June 1, 2017	June 30,2017	<b>July 11, 2017</b>
<b>August 25, 2017</b>	July 1, 2017	July 31, 2017	<b>August 9, 2017</b>
<b>September 25, 2017</b>	August 1, 2017	August 31, 2017	<b>September 7, 2017</b>
<b>October 25, 2017</b>	September 1, 2017	September 30, 2017	<b>October 10, 2017</b>
<b>November 21, 2017</b>	October 1, 2017	October 31, 2017	<b>November 6, 2017</b>
<b>December 19, 2017</b>	November 1, 2017	November 30, 2017	<b>December 4, 2017</b>
<b>January 25, 2018</b>	December 1, 2017	December 31, 2017	<b>January 9, 2018</b>
<b>February 23, 2018</b>	January 1, 2018	January 31, 2018	<b>February 6, 2018</b>
<b>March 23, 2018</b>	February 1, 2018	February 28, 2018	<b>March 6, 2018</b>
<b>April 25, 2018</b>	March 1, 2018	March 31, 2018	<b>April 9, 2018</b>
<b>May 25, 2018</b>	April 1, 2018	April 30, 2018	<b>May 8, 2017</b>
<b>June 21 (1<sup>st</sup>) June 22, 2018 (2<sup>nd</sup>)</b>	May 1, 2018	May 31, 2018	<b>June 5, 2018</b>

APPROVAL OF SDBM ALLOCATIONS - It was recommended that the Paducah Board of Education approve the May 1, 2017 SBDM Staffing Allocations and SBDM Section 6 Allocations for the 2017-2018 school year for Paducah Tilghman, Choices, Paducah Middle, Clark Elementary, McNabb Elementary and Morgan Elementary. The staffing allocations are based upon the Paducah Board of Education's approved staffing formula.

APPROVAL OF INDIRECT COST RATES - It was recommended that the Paducah Board of Education accept the Indirect Cost Rates as follows: Non-Restricted = 18.21% and Restricted = 2.61% as presented by Julie Huff, Director of Finance.

APPROVAL OF DECLARATION OF SURPLUS - It was recommended that the Paducah Board of Education declare the following vehicles as surplus and remove from inventory effective immediately:

Vehicle	VIN	Year	Reason
M8	3FTHF26H4VMA65562	1997	Repairs costs exceed \$3,000
Bus 41	4DRBRAAN14A973754	2004	Catastrophic engine failure.
Bus 9	1HVBBAAAN5XH241349	1999	Out of service due to age

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted "Yes."

ORDER NO. 60

APPROVAL OF AMENDED SCHOOL CALENDAR

Mr. Shively recommended that the Paducah Board of Education amend the 2016-2017 School Calendar as follows: January 6th – Two Hour Delay; Remove make up days for May 25th, 26th, 30th and 31st; Remove make up days for June 1st-13<sup>th</sup>.

The motion was made by Dr. Hudson and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 61

APPROVAL OF WORK READY SKILLS INITIATIVE FUNDING AGREEMENT

Mr. Shively recommended that the Paducah Board of Education approve the agreement for the Work Ready Skills Initiative Funding Agreement with the Kentucky Education & Workforce Development Cabinet (\$3.8 million award).

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 62

APPROVAL OF BG 16-212 PTHS COURTYARD UPDATE CHANGE ORDER #02A

Mr. Shively recommended that the Paducah Board of Education approve change order #02A for BG 16-212 PTHS Courtyard Update Project in the amount of \$3,728.00 to provide and install additional handrailing, repair outdoor bell and install soffit panels as presented by Troy Brock, DPP and Jonathan Perkins, Landscape Architect, BFW Engineering.

The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 63

APPROVAL OF BG 16-212 PTHS COURTYARD UPDATE PAY APPLICATION #6

Mr. Shively recommended that the Paducah Board of Education approve pay application #6 for BG 16-212 PTHS Courtyard Update Project in the amount of \$40,191.30 to A&K Construction, Inc. as presented by Troy Brock, DPP and Jonathan Perkins, Landscape Architect, BFW Engineering.

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 64

ACCEPTANCE OF BG 17-212 PTHS GYM ROOF / AUDITORIUM STAGE ROOF REPLACEMENT PROJECT BG-2

Mr. Shively recommended that the Paducah Board of Education approve the BG-3 Statement of Probably Cost as presented by Troy Brock, DPP and Aaron Nacey, Architect, Axiom Architecture.

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 65

APPROVAL OF BG 17-212 PTHS GYM ROOF / AUDITORIUM STAGE ROOF REPLACEMENT PROJECT BG-3

Mr. Shively recommended that the Paducah Board of Education approve the BG-3 Outline Specifications Energy Design Criteria as presented by Troy Brock, DPP and Aaron Nacey, Architect, Axiom Architecture.

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 66

APPROVAL OF BIDS/ASBESTOS ABATEMENT IN PTHS CRAWLSPACE PROJECT

Mr. Shively recommended that the Paducah Board of Education accept the bid from Environmental Assurance Company, Inc to abate asbestos in the crawlspaces at Paducah Tilghman High School in the amount of \$88,475.00 as presented by Troy Brock, DPP and Jeff Gough of Summit Environmental Services, Inc

The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 67

APPROVAL OF AIA STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR PTHS ASBESTOS ABATEMENT PROJECT

Mr. Shively recommended that the Paducah Board of Education approve the AIA Document A101 Standard Form of Agreement between Owner and Contractor with Environmental Assurance Company, Inc of Indianapolis, IN to provide asbestos abatement services at Paducah Tilghman High School as submitted by Troy Brock, DPP.

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 68

APPROVAL OF BIDS/MORGAN ELEMENTARY SCHOOL MOLD AND ASBESTOS ABATEMENT PROJECT

Mr. Shively recommended that the Paducah Board of Education approve the bid to provide mold and asbestos abatement services at Morgan Elementary School from Environmental Assurance Company, Inc of Indianapolis, IN in the amount of \$37,500.00 as submitted by Troy Brock, DPP.

The motion was made by Mrs. Howard and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 69

APPROVAL OF AIA STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR MORGAN ELEMENTARY SCHOOL MOLD AND ASBESTOS ABATEMENT PROJECT

Mr. Shively recommended that the Paducah Board of Education approve the AIA Document A101 Standard Form of Agreement between Owner and Contractor with Environmental Assurance Company, Inc of Indianapolis, IN to provide asbestos abatement services at Paducah Tilghman High School as submitted by Troy Brock, DPP.

The motion was made by Dr. Akojie and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 70

APPROVAL OF TENTATIVE BUDGET

Mr. Shively recommended that the Paducah Board of Education approve the Tentative Budget for 2017-2018 and authorize the administration to forward such budget document to the Kentucky Department of Education.

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 71

APPROVAL OF INSURANCE FOR SCHOOL YEAR 2017-2018

Mr. Shively recommended that the Paducah Board of Education approve the following insurance packages: Liberty Mutual Insurance for \$275,975 to cover property, fleet, liability and other insurances and KEMI for \$137,500 for worker's comp insurance. The total for both is about \$18,000 less than the current school year.

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 72

APPROVAL OF FIRST READING OF REVISED POLICY 05.1, CONSTRUCTION

Mr. Shively recommended that the Paducah Board of Education approve for first reading the proposed revision to policy 05.1 – Construction to include Naming of Schools or Administrative Facilities and Corporate Sponsorship or Corporate Naming.

The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 73

APPROVAL OF SCHOOL VEHICLE PURCHASE

Mr. Shively recommended that the Paducah Board of Education approve the purchase of one 72 passenger bus, with storage compartment, a/c, radio, and camera system as recommended by Steve Spraggs, Transportation Director. Complete cost: \$98,858.00.

The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 74

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced that the Board needed to go into executive session for the discussion of personnel and student discipline. The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board go into executive session. The roll was called and all members present voted "Yes."

Felix Akojie, Danette Humphrey, Carl LeBuhn, James Hudson, Janice Howard, Donald Shively, Lisa Chappell, Amie Tooley and Nicholas Holland were present for the executive session.

ORDER NO. 75

ACTION TO RETURN TO OPEN SESSION

The motion was made by Dr. Akojie and seconded by Mrs. Humphrey that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 76

ACCEPTANCE OF SUPERINTENDENT EVALUATION

It was recommended that the Paducah Board of Education approve the summary evaluation for Donald Shively for 2017.

Summative Evaluation – 7 Standards

Strategic Leadership - Exemplary

Instructional Leadership - Exemplary

Cultural Leadership - Accomplished

Human Resource Leadership - Accomplished

Managerial Leadership - Exemplary

Collaborative Leadership - Exemplary

Influential Leadership - Exemplary

Board Chair Dr. Carl LeBuhn stated: "Mr. Shively continues to think strategically. He tries to find ways to put pieces together in creative ways to gain efficiencies in our bottom line and education delivery. His continued efforts to connect with local businesses, harness our local business expertise, understand our work force demand, and creatively re-

design our education delivery is going to remove barriers to our students' success and improve the quality of life in our community. We believe he is effectively leading our district in the right direction.”

ORDER NO. 77

ACTION TO ADJOURN

The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the meeting be adjourned. The roll was called and all members present voted “Yes.” The meeting adjourned at 8:14 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.