

PROCEEDINGS
OF THE BOARD OF EDUCATION
Paducah, Kentucky
REGULAR MEETING
July 20, 2020

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, 800 Caldwell Street, Paducah, Kentucky, on Monday, July 20, 2020 at 5:00 p.m.

NOTE: due to the COVID-19/Coronavirus situation, this meeting was closed to the public and live-streamed online.

ROLL CALL

Members Present: Felix Akojie, Carl LeBuhn, Mary Hunter Hancock; James Hudson Janice Howard

Others Present:

- Donald Shively, Superintendent
- Lisa Chappell, Secretary
- William Black, Instruction/Assistant Superintendent
- Nicholas Holland, Attorney
- Dale Weaver, IT
- Wayne Walden, Community Relations
- Troy Brock, DPP
- Kristy Lewis, Head Start
- Angela Copeland, Finance
- Eric Steva, JRA Architects, virtual call

After the roll call, it was established that a quorum of Board members was present. Dr. Shively led the Pledge of Allegiance.

ORDER NO. 112

APPROVAL OF AGENDA

The agenda was presented with Item 6.13 Parking Lot Agreement to be added. The motion was made by Mrs. Howard and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent and approve the agenda as amended. The roll was called and all members present voted "yes".

ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Dr. Shively presented the district plans to open schools in August, outlining the proposed new calendar as well as outlining the decision making process since May 2020.

Kristy Lewis presented the Paducah Head Start update on opening the new school year then introduced Eric Steva, JRA Architects, who was teleconferenced into the meeting. They discussed the schematic design and the planning for the new facility. The new Head Start building will have 16 classrooms and allow for 320 preschool children.

HEARINGS OF INDIVIDUALS AND GROUPS

There were none.

ORDER NO. 113

APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since June 15, 2020.

I.CLASSIFIED PERSONNEL ACTION SINCE LAST REPORT

A. Terminations

Brown, Nina	Dismissal: Remove Student Worker, temporary position for summer work with Homeless Coordinator during June 2019.	06/30/19
Broyles, Timothy	Termination: Custodian, Paducah Middle School.	06/16/20
Daniels, Thailandria	Resignation accepted: Instructional Assistant I Math RTI and Girls Track Assistant Coach, Paducah Tilghman High School.	06/17/20
Dumas, Shawn	(Correction) Resignation accepted: Custodial Supervisor, Paducah Middle School.	06/30/20
Hensley, Sheila	Resignation accepted: Clerical Substitute, Districtwide.	06/30/20
King, Mia	Resignation accepted: Instructional Assistant I, Morgan Elementary School.	07/14/20
Johnson, Larry	Resignation accepted: Custodial Supervisor, Clark Elementary School.	07/10/20
Reed, Ammie	Resignation accepted: 6 th Grade Girls Head Basketball Coach, Paducah Middle School.	06/30/20

Rogers, Gerren	Resignation accepted: Custodian, Paducah Tilghman High School.	07/24/20
Stamps, Thomas	Termination: Mechanic II, Annex.	07/13/20

B. Status Change/Reassignments/ Extra Duty Assignments/Transfers

Copeland, Angela	Other: Treasurer, Board of Education supplement, \$2,500.00	07/01/20
Durham, Shelby	Position Change: From School Nutrition Assistant I, Paducah Tilghman High School, to Lead Food Service Assistant I, Paducah Tilghman High School, \$15.17 per hour.	08/10/20
Gray, Daveda	Additional Assignment: Girls Assistant Basketball Coach #1, Paducah Tilghman High School, \$5,250 per year.	06/01/20
Greene, Christopher	Position Change: From Substitute Custodian, District, to Custodian, Morgan Elementary, \$12.43 per hour.	07/06/20
Humphrey, Allyson	Position Change: From Food Service Manager, Clark Elementary School, to Lead Food Service Assistant I, Clark Elementary School, \$14.67 per hour.	08/10/20
Jezik, Chad	Other: Adjust supplement from \$16,000.00 to \$18,000.00.	07/01/20
Robinson, Matthew	Position Change: From Custodian, Clark Elementary School, to Custodial Supervisor, Clark Elementary School, \$13.92 per hour.	07/13/20
Veal, Walter	Position Change: From Custodian, Paducah Middle School to Custodial Supervisor, Paducah Middle School, \$14.77 per hour.	07/01/20

C. Employment

Anthony, Pamela	Employment: Instructional Assistant I, Morgan Elementary School, \$12.66 per hour.	08/10/20
Bell, Dennis	Employment: Custodial Supervisor, McNabb Elementary School, \$13.92 per hour.	07/01/20
Bolton, Victor	Employment: Mechanic II, Annex, \$18.38 per hour.	07/20/20
Laurent, Anna	Employment: Social Worker, Paducah, Head Start Preschool, \$36,527 – 0 years of experience.	07/20/20
McHaney, Roschenna	Employment: Girls Assistant Basketball Coach #4, Paducah Tilghman High School, \$5,250 per year.	06/01/20
Warfield, Julie	Employment: Girls Assistant Basketball Coach #3, Paducah Tilghman High School, \$3,000 per year.	06/01/20
Wilkey, Leia	Employment: Bus Driver, Transportation, \$14.29 per hour with 4 years of experience.	08/10/20

II. CERTIFICATED PERSONNEL ACTION SINCE LAST REPORT

A. Terminations

Allen, Christopher	Resignation accepted: Chemistry Teacher, Paducah Tilghman High School.	07/01/20
Crockett, Beverly	Resignation accepted to effect retirement: Teacher, McNabb Elementary School.(correction of date from May 31, 2020 to June 30, 2020)	06/30/20
Franklin, Timothy	Resignation accepted: 6 th Grade Boys Assistant Basketball Coach, Paducah Middle School.	06/11/20
Husher, Penny	Resignation to effect retirement: Teacher, McNabb Elementary School. (Correction of date)	06/30/20
Mann, Kelsi	Resignation accepted: 7 th Grade Girls Basketball Coach, Paducah Middle School.	06/10/20
Miller, Kristi	Resignation accepted: Head Bowling Coach, Paducah Tilghman High School.	06/30/20
Rasch, Harolyn	Resignation accepted: Teacher, Paducah Tilghman High School.	06/30/20
Skidmore, Sarah	Resignation accepted: Special Education Teacher, McNabb Elementary School.	07/01/20

B. Extra-duty Assignments/Changes in Status/Transfers

Beyer, Savannah	Additional Assignment: Assistant Cheerleading Coach, Paducah Tilghman High School, \$2,000.00 per year.	07/01/20
Brown-McCoy	Additional Assignment: Teacher, McNabb Elementary Resource Summer Program, \$25.00 per hour, 2 hours per day, July 13, 2020 to July 17, 2020.	07/13/20
Clayton, Kaitlin	Other: Remove Additional Assignment, Instructional Assistant I, Kindergarten Jumpstart, McNabb Elementary, July 2019.	07/31/19
Franklin, Timothy	Position Change: (correction) From Teacher, Rank II, Paducah Middle School to Innovation Hub Makerspace	07/01/20

	Director, Innovation Hub, \$72,218.18 per year, \$10,000 supplement, 240-day employee.	
Gwinn, James	Other: Change Additional Assignment, Teacher, Paducah Tilghman High School from teaching 6 out of 7 Classes per PTHS master schedule to Teacher, Paducah Tilghman High School, full FTE (7.5 hours) per PTHS master schedule (retroactive), Rank I, 1 year experience, \$48,612.	08/01/19
Higgins, Sara	Other: Teacher, McNabb Elementary School, General Fund to Teacher, McNabb Elementary School, Title I.	06/09/20
Humphrey, Danette	Additional Assignment: Curriculum Development, Paducah Middle School, \$25.00 per hour.	07/01/20
Miller, Haley	Position Change: From Assistant Volleyball Coach, Paducah Middle School to Head Volleyball Coach, Paducah Middle School, \$1,750.00 (2020-2021) school year.	06/11/20
Ringstaff, Jessica	Additional Assignment: Year Book Advisor, Paducah Middle School, \$500 (2020-2021) school year.	06/11/20
Shelton, Amber	Position Change: From Instructional Assistant I, Paducah Head Start Preschool to Head Start IECE Teacher, Paducah Head Start Preschool, Rank III – 0 years of experience.	08/10/20
Spencer, Kippling	Other: Teacher, Title I, Paducah Tilghman High School, to Teacher, General Fund, Paducah Tilghman High School.	06/08/20
Watson, Stephanie	Other: Teacher, General Fund, Paducah Tilghman High School, to Teacher, Title I, Paducah Tilghman High School.	06/08/20
Whitton, Tamila	Position Change: From Instructional Assistant I, Paducah Head Start Preschool, to Head Start Family Advocate, Paducah Head Start Preschool, \$15.99 per hour.	07/20/20
Willis, Gary	Additional Assignment: Guidance Counselor, Choices Educational Center, 18 total extended days for the 2020-2021 school year.	07/01/20
Wyman, Matthew	Other: Teacher, McNabb Elementary School, Title I to Teacher, McNabb Elementary School, General Fund.	06/09/20
Yarbrough, Shawn	Other: Head Baseball Coach, Paducah Middle School, increase stipend from \$1,150.00 (2019-2020) school year to \$1,800.00 (2020-2021) school year.	06/11/20

C. EMPLOYMENT

Betts, Alexandria	Employment: Teacher, Paducah Middle School, Rank III – 0 years of experience.	08/10/20
DeShon, Kimberly	Employment: Special Education Teacher – LBD, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20
Leech, Alexandra	Employment: Teacher, McNabb Elementary School, Rank III – 0 years of experience.	08/10/20
Loxley, Morgan	Employment: Head Start IECE Teacher, Paducah Head Start Preschool, Rank III – 0 years of experience.	08/10/20
Morgan, Brittany	Employment: Head Start IECE Teacher, Paducah Head Start Preschool, Rank III – 0 years of experience.	08/10/20
Rowton, Shawn	Employment: Family and Consumer Science Teacher, Paducah Tilghman High School, part-time, Rank III – 0 years of experience.	08/10/20

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 106396-107151 It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending June 30, 2020 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending June 30, 2020 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held June 15, 2020 were included with the agenda for Board review. It was recommended that the minutes be approved.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for July 2020 as presented by Will Black, Assistant Superintendent.

APPROVAL OF HEAD START ITEMS - It was recommended that the Paducah Board of Education the job description for Family Support Coordinator, the Reopening Plans for 2020-2021, and the Building Design Plans for the new Head Start Preschool, as presented by Kristy Lewis, Director.

APPROVAL OF MOU with KDE – It was recommended that the Paducah Board of Education approve the Memorandum of Understanding between Paducah Independent Schools and the Kentucky Department of Education regarding the administration at the Paducah Innovation Hub.

NOTIFICATION OF NON CONTRACT DAYS - It was noted that the superintendent used the following non contract days since the last board of education meeting: ½ days on June 17 & 18, 2020, full days on June 11, June 22-26, July 6-10, 2020.

APPOINTMENT OF BOARD SECRETARY - It was recommended that the Paducah Board of Education appoint Lisa Chappell as board secretary for the Paducah Independent School District for fiscal year 2020-2021.

APPOINTMENT OF TREASURER - It was recommended that the Paducah Board of Education appoint Angela Copeland as treasurer for the Paducah Independent School District for fiscal year 2020-2021.

APPOINTMENT OF ATTORNEY OR RECORD - It was recommended that the Paducah Board of Education appoint Nicholas Holland, of Whitlow, Roberts, Houston and Straub, as the attorney of record for the Paducah Independent School District for fiscal year 2020-2021.

APPROVAL OF PROFESSIONAL DEVELOPMENT PLANS – It was recommended that the Paducah Board of Education approve the District and School Professional Development Plans for the 2020-2021 school year.

APPROVAL OF STUDENT FEES – It was recommended that the Paducah Board of Education approve the student class and club fees for Clark Elementary School, Paducah Middle School and Paducah Tilghman High School for the 2020-2021 school year.

ACCEPTANCE OF MEMORANDUM OF AGREEMENT – It was recommended that the Paducah Board of Education accept the Memorandum of Agreement with Mountain Comprehensive Care Center for School Based Services beginning August 1, 2020.

DECLARATION OF SURPLUS – It was recommended that the Paducah Board of Education declare the following as surplus property to make available for direct sale or at auction: Versa Vac Model # F-1 Serial # 00182 and Ransomes Mower Model # T-Plex Serial # SI000623

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted “Yes.”

ORDER NO. 114

APPROVAL OF AMENDMENT OF 2020-2021 SCHOOL CALENDAR

Dr. Shively recommended that the Paducah Board of Education accept for first reading the KSBA Policy Service Update (#43) as recommended. The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 115

APPROVAL OF AMENDMENT OF BOARD POLICIES, SECOND READING

Dr. Shively recommended that the Paducah Board of Education accept for second reading and approve the KSBA Policy Service Update (#43) as recommended. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 116

APPROVAL OF DISTRICT TECHNOLOGY PLAN

Dr. Shively recommended that the Paducah Board of Education accept the final draft of the 2020-2021 District Technology Plan for second reading and approval as presented by Dale Weaver, Director of Information Technologies. The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 117

APPROVAL OF REVISED CERTIFIED EVALUATION PLAN

Dr. Shively recommended that the Paducah Board of Education approve the revised Certified Evaluation Plan for 2020-2021 with changes suggested by Kentucky Department of Education as presented by Will Black. This is a certified position in that it requires a bachelor's degree. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 118

APPROVAL OF CHANGE ORDER #1

Dr. Shively recommended that the Paducah Board of Education approve the change order #1 for the Secure Vestibule Projects (BG20-167) as outlined by Eric Steva, JRA architects. The contract sum will be decreased by this change order in the amount of \$2,500.00. There is no schedule impact. This change order is a credit for the Builder's Risk Insurance policy to be provided by the owner in lieu of M.P. Lawson (GC).. The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 119

APPROVAL OF CHANGE ORDER #2

Dr. Shively recommended that the Paducah Board of Education approve change order #2 for the Secure Vestibule Projects (BG20-167) as outlined by Eric Steva, JRA architects. The contract sum will be increased by this change order in the amount of \$2,602.29.

There is no schedule impact. This change order is for a several items discovered during demolition and for a few adjustments requested by the owner.

ASI 001 – Modifications to PTHS Bookkeeper’s office (casework, old PA system & window) - \$2,949.75.

ASI 003 – Refurbish IT closet at PTHS Bookkeeper’s office - \$667.00

ASI 004 – Modifications to PTHS Mail Room – Credit (\$1,966.00)

ASI 005 – McNabb Modifications due to existing Conditions – credit (\$589.00)

ASI 006 – McNabb flooring changes - \$1,540.54

The motion was made by Mrs. Howard and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 120

APPROVAL OF PAYMENT TO CONTRACTOR

Dr. Shively recommended that the Paducah Board of Education approve the payment of \$32,247.90 to M.P. Lawson Construction for construction services for the Secure Vestibule Projects (BG20-167). The motion was made by Mrs. Howard and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 121

APPROVAL OF EXTERNAL PARTNER AGREEMENTS (ART BUILDING BG20-166)

Dr. Shively recommended that the Paducah Board of Education approve the following External Partner Agreements for the Arts Building Renovation (BG20-166). James Marine – demolition & various new work; Home Floor & Kitchens – flooring materials. The motion was made by Dr. Akojie and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 122

APPROVAL OF REVISED BG-1 (ART BUILDING BG20-166)

Dr. Shively recommended that the Paducah Board of Education approve the revised KDE BG-1 for the PTHS Art Building Renovation (BG20-166), presented by JRA, Inc. The motion was made by Mrs. Hancock and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 123

APPROVAL OF SCHEMATIC DESIGN (HEAD START BG20-236)

Dr. Shively recommended that the Paducah Board of Education approve the Schematic Design for the new Head Start Pre-School (BG20-236) for submission to KDE for review as submitted by JRA Architects. The motion was made by Mrs. Howard and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 124

APPROVAL OF CHANGE ORDER #16

Dr. Shively recommended that the Paducah Board of Education approve the Change Order #16 for the Paducah Innovation Hub as outlined by JRA, Architects. The contract sum will be increased by this change order in the amount of \$5,699.00. (PCO 060, 061, 062, 063, 064, 065). The motion was made by Dr. Akojie and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 125

APPROVAL OF BG 17-179 INNOVATION HUB PAYMENT TO CONTRACTORS Dr. Shively recommended that the Paducah Board of Education approve the payments to contractors as outlined below:

Application #20 for the BG17-179 Innovation Hub Project -

Payment to Contractor Ray Black & Son: \$726,723.40

Suppliers paid direct from their purchase orders/invoices as recommended by Ray Black & Son:

Checks should be written to Ray Black & Son as follows

Garland	\$14,941.59
IDI Distributors	\$3,850.00
Louisville Plate Glass	\$16,546.73
Benheim	\$21,881.76
Alumaglass	\$13,577.00
Negwer Materials	\$46,025.73
Sherwin Williams	\$9,596.48
Canedy Sign & Graphics	\$26,047.16
Cape Electric	\$71,050.90
Federal Materials (Wilkins)	<u>\$4,601.00</u>
Total Due	\$954,841.75

Additional Payments:

Payment to Bacon Farmer Workman: \$771.50

Payment to Industrial Sheet Metal: \$19,120.50

Payment to Synergy Test and Balance, Inc.: \$900.00 and \$4,500.00

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 126

APPROVAL OF LETTER OF INTENT REGARDING PARKING LOT AGREEMENT WITH DUNLAP GP, LLC

Dr. Shively recommended that the Paducah Board of Education approve the letter of intent regarding a possible off-site parking agreement between Paducah Independent Schools and Dunlap GP, LLC. Lot is located at 1016 Adams Street, adjacent to the Jetton Schoolhouse. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 127

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced the need to go into executive session for the discussion of personnel and potential litigation. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board go into executive session. The roll was called and all members present voted "Yes." Donald Shively, Carl LeBuhn, Mary Hunter Hancock, Janice Howard, James Hudson, Felix Akojie, Will Black, Nicholas Holland, and Lisa Chappell were present for the executive session.

ORDER NO. 128

ACTION TO RETURN TO OPEN SESSION

The motion was made by Mrs. Howard and seconded by Mrs. Hancock that the Board return to open session. The roll was called and all members present voted "Yes."

OPEN DISCUSSION: The district branding project was briefly reviewed. This will likely be presented to the Board for approval next month.

ORDER NO. 129

ACTION TO ADJOURN

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 7:18 p.m.

Chairman

Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.