

PROCEEDINGS  
OF THE BOARD OF EDUCATION  
Paducah, Kentucky  
REGULAR MEETING  
February 20, 2017

A regular meeting of the Board of Education of the Paducah Independent School District was held at Paducah Tilghman High School, Paducah, Kentucky, on Monday, February 20, 2017 at 6:00 p.m.

ROLL CALL

Members Present: Felix Akojie, Carl LeBuhn, Danette Humphrey, Janice Howard, James Hudson

Others Present:

Donald Shively, Superintendent

Lisa Chappell, Secretary

Julie Huff, Treasurer

William Black, Instruction/Assistant Superintendent

Dale Weaver, IT

Troy Brock, DPP

Amie Tooley, Special Programs

Kristy Lewis, Head Start

Wayne Walden, Community Relations

Nicholas Holland, Attorney

Other staff and administrators

Parents and students

Media

After the roll call, it was established that a quorum of Board members was present.

ORDER NO. 23

APPROVAL OF AGENDA

The agenda was presented. An updated BG-1 document was provided for Item 9.3. The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent and approve the agenda as amended. The roll was called and all members present voted "yes".

Donald Shively gave a brief presentation to the Board on the new Innovation Hub building project.

SPECIAL RECOGNITIONS

PTHS Assistant Principal Jonathan Smith presented certificates and recognized the achievements of the following students:

David Hoy, recipient of the Daughters of the American Revolution Citizenship Award

Jose Roberto Dos Remedios and Claire Kelly - National Merit Finalists

Musical performance by PTHS Concordia and Prime Rib - directed by Matt Hinz

ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Kristy Lewis, director of Paducah Head Start shared with the Board that the Health Care Institute with UCLA and the Johnson and Johnson Foundation was a success. Mrs. Lewis stated that out of 300 programs that applied, Paducah Head Start Preschool was one of 30 programs that was accepted to the 5 year institute to help improve the Health Literacy of families. Mrs. Lewis shared that on April 30th we will host our first of several meeting with Head Start families and that our goal is 100 families in attendance.

Mrs. Lewis also shared that our enrollment for the 17-18 school year is in full swing. Our Family Service team is working hard on planning for applications and we currently need 200 applications to ensure we have a selection pool of families to serve next year.

Director of Pupil Personnel Troy Brock presented the attendance report.  
Highest percent attendance to Clark Elementary with 96.14%

- Paducah Middle with 95.97%
- McNabb with 95.97%
- Morgan with 95.04%
- Tilghman with 93.53%
- Choices with 80.36%
- Districtwide 94.895
- Cumulative attendance is 95.89% - slightly up from last month

Enrollment has been relatively stable but still 83 students more than last year.

- Down 32 at Morgan
- Up 20 at Clark
- Up 58 at Paducah Middle
- Up 45 at Tilghman
- Down 16 at Choices (good thing!)

ADA is up 98.28 for the year and up 74.23 for the month with 2707.22 and 2656.61, respectively.  
Special Note: we did not qualify for additional funding under the January Growth Factor

Assistant Superintendent Will Black introduced the middle and high school principals who presented their School Improvement Summary to the Board.

#### HEARINGS OF INDIVIDUALS AND GROUPS

There were none.

#### ORDER NO. 24

#### APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 98110-98333 Voids: 97314, 97776, 98084, 97989  
It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending January 31, 2017 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending January 31, 2017 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held January 23 and special meeting held February 2, 2017 were included with the agenda for Board review. It was recommended that the minutes be approved.

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since January 23, 2017.

#### I. CLASSIFIED PERSONNEL ACTION SINCE LAST REPORT

#### A. TERMINATIONS

Brock, Charles	Resignation accepted, Substitute Bus Driver, District. 01/19/17
Woolen, Gloria	Resignation accepted, Substitute Bus Monitor, District. 05/24/17
Wyatt, Michael	Resignation accepted, Football Assistant Coach and Football Offensive Coordinator, Paducah Tilghman High School. 01/25/17

#### B. STATUS CHANGE/REASSIGNMENTS/ EXTRA DUTY ASSIGNMENTS/TRANSFERS

Cook, Beverly Lynn	Other: Temporary adjustment of pay from Staff Support Secretary to School Secretary I-Elementary, Morgan Elementary School, while fulfilling the duties of Barbara Gage, School Secretary I-Elementary, Morgan Elementary School, while on medical leave. \$14.87 per hour. 01/04/17
Johnson, Chris	Other: Head Baseball Coach, Paducah Tilghman High School, increase in pay to \$7,500.00 per year. 02/01/17

McNeal, Joshua Position Change: from Substitute Bus Driver to Full-time Bus Driver. 01/25/17  
 Moffatt, Louis Other: Assistant Softball Coach, Paducah Tilghman High School increase in pay to \$1,750.00 per year. 02/01/17  
 Puckett, Sarah Other: Head Softball Coach, Paducah Tilghman High School, increase in pay to \$7,500.00 per year. 02/01/17  
 Riffe, Bobby Additional Assignment: Assistant Baseball Coach, Paducah Tilghman High School, \$1,750.00 per year. 02/01/17  
 Treece, Allen Additional Assignment: After School Club Teacher/Summer Camp Instructor, Morgan Elementary School, \$1,500.00 per year. 01/26/17

C. EMPLOYMENT

Beasley, Tiffany Employment: Clerical Substitute, District, \$8.10 per hour and Instructional Assistant Substitute, \$8.10 per hour. 02/01/17  
 Brown, Nancy Employment: Food Service Substitute, District, \$7.25 per hour. 02/01/17  
 Edwards, Sara Employment: Clerical Substitute, District, \$8.10 per hour and Instructional Assistant Substitute, \$8.10 per hour. 02/01/17  
 Fountain, Fredrick Employment: Instructional Assistant Substitute, District, \$8.10 per hour. 02/01/17  
 Holland, Chen Employment: Clerical Substitute, District, \$8.10 per hour and Instructional Assistant Substitute, \$8.10 per hour. 02/01/17  
 Holler, Amanda Employment: Clerical Substitute, District, \$8.10 per hour and Instructional Assistant Substitute, \$8.10 per hour. 02/01/17  
 Keesee, Robyn Employment: Instructional Assistant Substitute, \$8.10 per hour. 02/01/17  
 Maas, Kathy Employment: Substitute Bus Monitor, Annex, \$8.10 per hour. 02/01/17  
 Mack, Mary Employment: Head Start Classroom Classified Substitute, Paducah Head Start Preschool, \$8.10 per hour. 02/01/17  
 Mayes, Derreisha Employment: Food Service Substitute, District, \$7.25 per hour. 02/01/17  
 Parker, Carolyn Employment: Head Start Classroom Classified Substitute, Paducah Head Start Preschool, \$8.10 per hour. 02/01/17  
 Seay, Lesa Employment: Substitute Teacher, District, Rank 3-\$74.36 per day. 02/01/17  
 Thomas, Tiffany Employment: 21st Century Project Clerk/Site Coordinator, McNabb Elementary School, \$15.15 per hour. 02/06/17  
 Treece, Clara Joann Employment: Staff Support Secretary-Morgan FRC, Morgan Elementary School, part-time, \$12.54 per hour. 02/01/17  
 Uhlik, Susie Employment: Instructional Assistant I, Clark Elementary School, \$12.54 per hour. 01/23/17  
 Wade, David Employment: Special Education Instructional Assistant I, McNabb Elementary School, \$12.54 per hour. 02/01/17

II. CERTIFICATED PERSONNEL ACTION SINCE LAST REPORT

A. TERMINATIONS

Scott, Julie R. Resignation accepted. 06/30/17  
 Sharp, Cindy Retirement: Rescind letter of intent to retire on July 1, 2017. 02/08/17

B. EXTRA-DUTY ASSIGNMENTS/CHANGES IN STATUS/TRANSFERS

Hinz, Matt Other: Choral Music Director, Paducah Tilghman High School, increase in pay to \$9,000 per year 07/01/17  
 Seig, Ben Other: Assistant Softball Coach, Paducah Tilghman High School, increase in pay to \$3,000.00 per year. 02/01/17

C. EMPLOYMENT

Edwards, Sara Employment: Substitute Teacher, District, Rank 3-\$74.36 per day. 02/01/17  
 Keesee, Robyn Employment: Substitute Teacher, District, Rank 3-\$74.36 02/01/17  
 Roye, Sandra Employment: Substitute Teacher, District, Rank 3-\$74.36 per day. 02/01/17

APPROVAL OF LEAVE OF ABSENCE - It was recommended that the Paducah Board of Education grant a leave of absence to the following staff members as requested: Amanda Shumpert, January 30 to February 2, 2017; Sarah Rosie Meredith, February 2 to March 3, 2017; Alton Ray Goodrich, March 2 to May 24, 2017; Debra Sullivan, January 17 to March 1, 2017.

ACCEPTANCE AND APPROVAL OF HEAD START REPORTS - It was recommended that the Paducah Board of Education accept and approve the following as presented by Kristy Lewis, director: the director's report, education report, family services report, shared governance report, the non federal shares report, selection criteria, program option, the hiring of teaching assistant Amber Shelton and substitutes Sara Edwards, Mary Mack, Kimberly McKinney, Justin DiNovo, Carolyn Parker.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for February 2017 as presented by Will Black, Assistant Superintendent.

APPROVAL OF EARLY GRADUATES - It was recommended that the Paducah Board of Education approve the Paducah Tilghman High School early graduates as recommended by principal Art Davis: Hannah Nichole Clark, Brianna Danielle Cole, Autumn Marie Hamilton, Ariana Shirlene Mundy.

APPROVAL OF STUDENT FIELD TRIP REQUEST - It was recommended that the Paducah Board of Education approve the following student field trip: Clark Elementary School, fifth grade students to see "The Lion King", Thursday, April 20, 2017 at Fox Theatre, St. Louis, Mo.

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendations for the items included in the **CONSENT AGENDA**. The roll was called and all members present voted "Yes."

**ORDER NO. 25**  
**APPROVAL OF**  
**ARCHITECT SELECTION**

Mr. Shively recommended that the Paducah Board of Education award the Paducah Innovation Hub project to JRA Architects per the Request for Proposals dated 11/21/16, and after presentations to the Board on 1/17/17, site visits conducted by Donald Shively on 1/20/17, and interviews with architects on 2/1/17.

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

**ORDER NO. 26**  
**APPROVAL OF**  
**PROPOSED CONTRACT**

Mr. Shively recommended that the Paducah Board of Education approve the proposed contract with JRA Architects (AIA O/A Standard Form of Agreement – KDE Version) for the Paducah Innovation Hub, pending KDE review and approval. Note, the Board cannot sign the contract until KDE approves the contract.

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

**ORDER NO. 27**  
**APPROVAL OF**  
**KDE BG-1 PROJECT APPLICATION FORM**

Mr. Shively recommended that the Paducah Board of Education approve the KDE BG-1 Project Application Form including all funding sources and in accordance with the current District Facilities Plan for the Paducah Innovation Hub.

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

**ORDER NO. 28**  
**APPROVAL OF**  
**BG 16-212 PTHS COURTYARD UPDATE PAY APPLICATION #3**

Mr. Shively recommended that the Paducah Board of Education approve pay application #3 for BG 16-212 PTHS Courtyard Update Project in the amount of \$179,410.50 to A&K Construction, Inc. as presented by Troy Brock, DPP and Jonathan Perkins, Landscape Architect, BFW Engineering.

The motion was made by Mrs. Howard and seconded by Mrs. Humphrey that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

**ORDER NO. 29**  
**APPROVAL OF**  
**AIA DOCUMENTS FOR PTHS GYM ROOF AND AUDITORIUM STAGE ROOF REPLACEMENT PROJECTS**

Mr. Shively recommended that the Paducah Board of Education approve pay application #3 for BG 16-212 PTHS Courtyard Update Project in the amount of \$179,410.50 to A&K Construction, Inc. as presented by Troy Brock, DPP and Jonathan Perkins, Landscape Architect, BFW Engineering.

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

**ORDER NO. 30**  
**APPROVAL OF**  
**BG 16-212 PTHS COURTYARD UPDATE CHANGE ORDER #1**

Mr. Shively recommended that the Paducah Board of Education approve Change Order #001 for the PTHS Courtyard Update project in the amount of \$18,597.00 as presented by Troy Brock, DPP. This change order is to remove and replace (with new PVC) existing clay tile stormwater pipeline that was deteriorating in place. Condition of the pipe was unknown and expected to be satisfactory until excavation work exposed pre-existing damage to the piping from past utility work.

The motion was made by Mrs. Howard and seconded by Mrs. Humphrey that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 31

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced that the Board needed to go into executive session for the discussion of personnel. The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board go into executive session. The roll was called and all members present voted "Yes."

ORDER NO. 32

ACTION TO RETURN TO OPEN SESSION

The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 33

ACTION TO ADJOURN

The motion was made by Dr. Akojie and seconded by Mrs. Humphrey that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 8:18 p.m.

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Chairman

\_\_\_\_\_  
Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.