

PROCEEDINGS  
OF THE PADUCAH BOARD OF EDUCATION  
REGULAR MEETING  
December 17, 2018

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, 800 Caldwell Street, Paducah, Kentucky, on Monday, December 17, 2018 at 6:00 p.m.

ROLL CALL

Members Present: Felix Akojie, James Hudson, Danette Humphrey, Carl LeBuhn

Absent: Janice Howard

Others Present:

Donald Shively, Superintendent

Lisa Chappell, Secretary

William Black, Instruction/Assistant Superintendent

Dale Weaver, IT

Troy Brock, DPP

Angela Copeland, Finance

Wayne Walden, Community Relations

Kristy Lewis, Head Start

Nicholas Holland, Attorney

Other staff and administrators

Media

After the roll call, it was established that a quorum of Board members was present. Dr. Shively led the Pledge of Allegiance.

ORDER NO. 160

APPROVAL OF AGENDA

The agenda was presented. The motion was made by Dr. Akojie and seconded by Mrs. Humphrey that the Board concur with the recommendation of the superintendent and approve the agenda as presented. The roll was called and all members present voted "yes".

SPECIAL RECOGNITIONS:

Danette Humphrey was honored for sixteen years of service on the board at her final meeting. Humphrey began serving on the board of education in 2002, and served as board chair from 2005 – 2014. Board Chair Carl LeBuhn read a tribute written with assistance from fellow board member Janice Howard, who was unable to attend the meeting due to a commitment she had that required that she be out of the country.

TO: Danette Humphrey

FROM: The Paducah Independent Schools Board of Education

The following was in large part by Janice Howard who could not attend today's Board meeting due to a commitment that required her travel outside the country. She has served with Danette on the Board for 14 years. Additional comments are incorporated from the rest of the Board and Superintendent Shively.

I (Janice) am sorry I am not able to be here to personally recognize and give my heartfelt thanks to this gifted and talented woman. Danette and I first met years ago while our children were in preschool together. We soon became friends as well as colleagues, working closely together on Clark PTO, middle school and Pritchard Committee projects. Danette was responsible for inspiring and encouraging me to become a part of this board. Danette has devoted her time, wisdom, and soul to this district. She has made decisions based solely on what was best for children, not on politics or what was popular at the time. Most of all, she has provided a steadfast and fierce commitment to raising the achievement of ALL students.

Danette is knowledgeable, experienced, dependable, always prepared, and thoughtful. She is visible not only at Board meetings, but at a wide range of district activities. She has volunteered countless hours of service. She is a true leader who has served with distinction. Her standard for herself is excellence and she has exemplified the dedication it takes to be excellent. Her non-compromising high standard has been integral to district accomplishments with buildings and grounds, faculty & staff, extracurricular programs, and

most importantly academics. A common theme, "An outstanding board member who puts the students first."

We thank you, Danette, for your selfless service to Paducah Independent Schools. You have had an immeasurable impact on this district. While your official service on the Paducah Independent Schools Board of Education is coming to a close, you have taught us all and your efforts will remain a guiding light as this district continues to grow and move forward. We are thrilled you are continuing your service to our district through your work on the Paducah Independent Schools Foundation Board. We wish you much success in all your future endeavors.

Sincerely,

Paducah Independent Schools Board of Education  
Janice Howard  
Felix Akojie  
James Hudson  
Carl LeBuhn

Dr. LeBuhn personally expressed appreciation to Mrs. Danette Humphrey for all her work, her support and all the things that she had done for the Paducah Independent School District during her tenure. The following resolution was read by Dr. Shively.

#### RESOLUTION

*WHEREAS, Danette Humphrey has served as a member of the Paducah Independent School District Board of Education from January 2003 through December 2018, and*

*WHEREAS, the service of Danette Humphrey has been significant and important to the programs offered to the boys and girls in our schools, and*

*WHEREAS, Danette Humphrey has been sensitive to the needs of Paducah students and has sought innovation in education, and*

*WHEREAS, Danette Humphrey has represented the Paducah Independent School District with competence and good will, reflecting the "Academic Excellence, Tradition and Pride" of Paducah Public Schools,*

*NOW THEREFORE BE IT RESOLVED that this Board of Education gratefully acknowledges her dedicated service to the students and to the community.*

*On this 17th day of December 2018 by*

*Carl LeBuhn Chairman*

*Donald I. Shively, Ed.D., Superintendent*

In recognition of her service to Paducah Public Schools and the citizens of Paducah and McCracken County, Humphrey received a Duchess of Paducah award on behalf of Mayor Brandi Harless.

#### ITEMS OF INTEREST/SUPERINTENDENT'S REPORT

Assistant Superintendent Will Black presented the new District Scoreboard. Based on the "Four Disciplines of Execution" by Chris McChesney, Sean Covey, and Jim Huling, the District Scoreboard tracks weekly progress of each classroom on Lead Measures. Lead Measures are predictive short-cycle measures that teachers can use to track and influence student mastery of state standards. The District Scoreboard is housed on OneNote a program within Office 365.

Kristy Lewis, director of Paducah Head Start, shared information on the Kindergarten Readiness data. The data shows that the Head Start children are making small gains in Kindergarten Readiness. Mrs. Lewis shared that the growth factors in this success for Head Start children is contributed by full day sessions, PLC's, data analysis days, school readiness backpacks, intentional lesson planning and intentional small group settings.

Troy Brock, director of pupil personnel, presented the attendance report.

Attendance:

- Highest percent attendance – Clark Elementary School with 95.87%
- McNabb Elementary 95.37%

- Morgan Elementary 94.67%
- Paducah Middle 94.66%
- Paducah Tilghman 94.05%
- Choices 84.14%
- District Wide 94.68% (down .38% vs LY)
- Cumulative 95.95%

Enrollment:

- Total enrollment of 2884 (up 18 vs LY)
- Of note is a higher K class – up 29 vs LY

ADA:

- Month 04 ADA is 2594.04 (down 14.52 vs LY due to decreased attendance and higher K enrollment only receiving ½ day funding)
- Cumulative is 2629.84 (down 5.4 vs LY)

Non-resident Report:

- Paducah resident students out = 340 (328 to McCracken Co and 12 to other districts) vs 365 LY
  - Non-Resident Student in = 300 vs 324 LY (decreased numbers coming and going is indicative of families with school aged children moving out of area or choosing private schooling including home schools)
- Non-Resident students from other districts = 27 (down 5 vs LY)

### HEARINGS OF INDIVIDUALS AND GROUPS

There were none.

### ORDER NO. 161

#### APPROVAL CONSENT AGENDA ITEMS

The Consent Agenda was presented with a recommendation for each item:

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 102361-102561; Voids: 102279, 102423

It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending November 30, 2018 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending November 30, 2018 were presented. It was recommended that the Working Budget Adjustments be received.

DISPOSITION OF MINUTES - Copies of the minutes of the regular meeting held November 19, 2018. It was recommended that the minutes be approved.

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since November 19, 2018.

APPROVAL OF LEAVE OF ABSENCE - It was recommended that the Paducah Board of Education grant a leave of absence to the following staff members as requested: Brandy Goodrich November 5, 2018 to February 4, 2019; Mary Ramsey November 29 to December 17, 2018 (half days December 11-14); Debra Sullivan September 17 to October 30, 2018; Winter Rawlings November 26, 2018 to March 5, 2019; Raymond Vick November 12 to December 19, 2018.

ACCEPTANCE AND APPROVAL OF HEAD START REPORTS - It was recommended that the Paducah Board of Education accept the following: the Director's Report, Education Report, Family Services Report, Shared Governance Report, Non Federal Shares Report and approve the new substitutes (Sandy Tokarz and Syreeta Johnson) and new teaching assistant (Joy DiNovo) as presented by Kristy Lewis, director.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for December 2018 as presented by Will Black, Assistant Superintendent.

ACCEPTANCE OF FINANCIAL AUDIT REPORTS - It was recommended that the Paducah Board of Education receive the reports prepared by Williams, Williams, and Lentz for FY ending June 30, 2018.

APPROVAL OF EARLY GRADUATES - It was recommended that the Paducah Board of Education approve the Paducah Tilghman High School graduates as recommended by Principal Art Davis:

Akilah Yvonne Askew, Ta'keylenn Mosiah Tayshawn Broad, Kristen M. Harrigan, Gregory Lawrance Rodgers

ACCEPTANCE OF TENNIS SUPPLEMENTAL POSITION - It was recommended that the Paducah Board of Education approve the assistant tennis coach supplemental position – \$2500 stipend to be paid (salary, benefits and taxes) by the District on behalf of the PTHS Tennis Booster Clubs. The District will bill the booster organization and be reimbursed by them.

The motion was made by Dr. Akojie and seconded by Mrs. Humphrey that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted “Yes.”

ORDER NO. 162

APPROVAL OF DISTRICT CALENDAR 2019-2020

Dr. Shively recommended that the Paducah Board of Education approve the 2019-2020 District Calendar Committee as presented by Troy Brock, DPP.

<u>2019</u>	
August 7	Opening Day (No Students)
August 12	First Day for Students
August 30	Mandated Professional Development Day (No Students)
September 2	Labor Day Holiday (No School)
October 4	Mandated Professional Development Day (No Students)
October 7-11	Fall Break (No School)
November 5	Election Day (No School) – Mandated Professional Development Day
November 27-29	Thanksgiving Break (No School)
December 23-31	Christmas Holiday/Break (No School)
<u>2020</u>	
January 1-2	New Year's Holiday (No School)
January 3	Flexible Professional Development Day (No Students)
January 20	Martin Luther King, Jr. Holiday (No School – All offices closed)
February 17	Flexible Professional Development Day (No Students)
March 13	Mandated Professional Development Day (No Students)
April 6-10	Spring Break (No School)
May 19	Primary Election Day (No Students)
May 22	Last day for students
May 25	Memorial Day (All Offices Closed)
May 26	Closing Day (No Students)
May 27-29	Inclement Weather Make Up Days
June 1-5	Inclement Weather Make Up Days

*Totals: 174 Instructional Days, 187 Teacher Contract Days*

The motion was made by Dr. Hudson and seconded by Mrs. Humphrey that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 163

APPROVAL OF B4 – PTHS COURTYARD PROJECT

Dr. Shively recommended that the Paducah Board of Education approve the BG 4 for the BG 16-212 PTHS Courtyard Renovation Project as presented by Troy Brock, DPP.

The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted “Yes.”

ORDER NO. 164

APPROVAL OF NEW POSITION: ITINERANT FOOD SERVICE SUBSTITUTE/MANAGER

Dr. Shively recommended that the Paducah Board of Education approve the new position of Itinerant Substitute-Manager in Food Services as presented by Lynsi Barnhill, Food Services Director.

The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 165

APPROVAL OF BG 17-179 INNOVATION HUB PAYMENT TO CONTRACTORS

Dr. Shively recommended that the Paducah Board of Education approve the payments to contractors as outlined below:

Payment for application #1 for the BG 17-179 Innovation Hub Project in the total amount of \$365,753.19 to Ray Black & Son

Suppliers paid direct from their purchase orders/invoices as recommended by Ray Black & Son:

Southeastern Reinforcing \$20,825.00

Superior Fabrication \$38,115.00

\$8,970.10 to JRA Architects per contract

The motion was made by Mrs. Humphrey and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 166

ACCEPTANCE OF COMPREHENSIVE DISTRICT IMPROVEMENT PLAN REVISIONS

Dr. Shively recommended that the Paducah Board of Education accept the revisions for the 2019-2020 Comprehensive District Improvement Plan as presented by William Black, Assistant Superintendent of Instructional Programs.

The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 167

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced the need to go into executive session for the discussion of personnel, litigation and property acquisition. The motion was made by Mrs. Humphrey and seconded by Mrs. Howard that the Board go into executive session. The roll was called and all members present voted "Yes." Donald Shively, Felix Akojie, Danette Humphrey, Will Black, Lisa Chappell and Nicholas Holland were present for the executive session and hearing.

ORDER NO. 168

ACTION TO RETURN TO OPEN SESSION

The motion was made by Mrs. Humphrey and seconded by Dr. Akojie that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 169

ACTION TO ADJOURN

The motion was made by Dr. Akojie and seconded by Mrs. Howard that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 7:51 p.m.

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Chairman

\_\_\_\_\_  
Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.