

Ukiah School District
Board Meeting Minutes

February 10, 2021

Chair Theodore Orr - called to order the regular meeting of the Ukiah School Board Meeting at 7:00 PM, February 10, 2021 at Ukiah School District.

1.1 Pledge of Allegiance

2. Roll Call: Chair Teddy Orr, Vice Chair, Donna Neumann, Wendy Eddy, Leslie Taylor, Superintendent, Jim Reger, Lead Teacher, Norma Barber and Board Secretary, Linda Kerr. Absent Board Member, Vice Chair, Stacie Schock

3. Welcome and Introduction of Guest(s): Via Zoom - IMESD Business Manager, Amanda Lapp

4. Consent Agenda - Approval of Minutes and Check Register from last meeting: Chair Teddy Orr made motion to approve minutes as read, seconded by Leslie Taylor.

All Approved

Check Register reviewed for month, January 13, 2021: IMESD Business Manager, Amanda Lapp presented overview of school financial report with favorable news reflecting school financials on the plus side as of January 2021. Motion to approve by Teddy Orr, seconded by Wendy Eddy.

All Approved

5. Citizen Comments – Chair Teddy Orr, report none

6. Reports

6.1 Children’s Theatre – Norma Barber reported the Missoula Children’s Theater Group scheduled for February 21, 2021 has been postponed until further notice while they reorganize their schedule for March, April and/or May 2021 performance.

6.2 Student Team Sports – Norma advised the board the Governor’s ODE has advised possible startup date for basketball beginning May 2021 through the end of May 2021. Ukiah School signed new co-op with Long Creek School for boys & girls’ basketball and volleyball. However Long Creek advised they do not have in person school and will not have any sports for remainder of 2021 school year. Ukiah has only two boys that qualify to play basketball and not enough girls to play basketball or volleyball.

6.3 Pilot Rock Sports co-op Track – Superintendent Reger reported his conversation with the Pilot Rock athletic director asking if Ukiah would sign co-op agreement for remainder of 2020/2021 school year in Track. Superintendent Reger would need to inquire with OSAA prior to committing Ukiah School to Track co-op. The agreement for cross-country would be for both girls and boys.

7. Action Items

7.1 Surplus Material and Equipment – Superintendent Reger and Norma Barber would like to make available in the spring 2021 a school ‘garage’ sale of school surplus material. This request requires approval from the board. Board Member, Donna Neumann made the motion to approve the schools request for ‘spring surplus garage sale’. Motion seconded by Chair Teddy Orr.

All Approved.

7.2 Reading – Policy JFCM “Threats of Violence” Second Reading. Superintendent Reger advised the board he had changed the primary contact from school Principal to Superintendent and/or designee.

7.3 Second Reading – Policy JB “Equal Educational Opportunity” Board Members did not require further discussion.

7.4. Second Reading – Policy GCPC “Retirement of Staff” Board Members did not require further discussion.

7.5 Second Reading – Policy IJ “School counseling Program: Board Members did not require additional discussion. Superintendent Reger advised the Board Ukiah School’s assigned counselor by IMESD, Sean White does an excellent job. Norma Barber also stated Mr. White is readily engaged with all of the Ukiah Students knowing each of their names

7.6. Second Reading – Policy LBEA “Resident Student Denial for Virtual Public Charter School Attendance”, Board Members did not require additional discussion.

Superintendent Reger ask the Board Members if they would require a third reading of the policy updates, if not the Board could vote to accept all listed policy updates without the third reading. Chair Teddy Orr made the motion to approve all five listed policies second reading updates. Seconded by Donna Neumann.

All Approved

7.7 Accepting Bid for Weight room Construction – Superintendent Reger reported he received only one bid from distributing three RFP’s. The bid received was from Precision Built, Owner Eric Witmere. The Precision Built bid was for Eighty Thousand (\$80,000) dollars.

Superintendent Reger additionally advised the board the funding through Measure 98 may not approve using fund to build weight room. Measure 98 auditors to not think a school weight room will deter student school drop-outs. IMESD Business Manager, Amanda Lapp explained Measure 98 would allow students in grades 9 – 12 only, can use school on-site weight room K-8 would not be authorized nor parents and/or City of Ukiah Residents would be able to use the weight room if Measure 98 funds were authorized for the build. After board discussion Superintendent Reger requested the board vote to accept (or not) the bid from Precision Built Contractor/Owner, Eric Witmere. Board Member, Donna Neumann made motion to approve the Precision Built bid. Seconded by Leslie Taylor.

All Approved

7.8 Local Service Plan Resolution – IMESD – Budget Chair, Teddy Orr read Resolution 21-1 and made the motion to approve. Seconded by, Wendy Eddy.

All Approved

7.9 – 2021-2022 Ukiah School Budget Calendar – IMESD Business Manager, Amanda Lapp brought to the Board for approval the ‘new school year’ budget calendar for approval. Motion to approve 2021-2022 School Budget Calendar was made by Chair Teddy Orr. Seconded by Donna Neumann.

All Approved

8. Superintendent’s Report

8.1 – Jim Reger presented placing security cameras inside various areas inside the school for safety. The cameras can be viewed from Lead Teacher Norma Barber’s home should school alarms go off during school closure. The cameras would record for viewing ‘who set off the alarm’. This would add security not only for the school but for those designees responsible for coming to the school after hours to check the school and reset the alarm. Chair Teddy Orr requested information on any additional problems with security within the school science/lab class room. IMESD IT could not find any infractions of hacking or tampering with computer equipment.

8.2 Furnace Replacements – The School furnaces are approximately 40 years old and require continuous maintenance especially during the winter months. RFP’s were sent out to three Heating Company’s – Bruce Mechanical & Heating, Thews and Gordons. Bruce Mechanical & Heating’s bid: \$27,823, Thews - \$14,660 and Gordons - \$12,590. The new proposed replacement furnaces would use the existing oil tank(s). Chair Teddy Orr suggested the replacement of the existing school furnaces would be more energy efficient therefore there should be potential rebates.

9. Discussion Items – Old Business

9.1 School Board Elections – Superintendent Reger presented SEL 190 applications to those board members with expiration date of June 2021. He advised all applications must be turned in to Umatilla Board of Elections, Pendleton, OR on or before March 18, 2021. There is a fee assessed of: \$10.00.

9.2 Five Year Easement – School Attorney, David Blanc and Superintendent Reger met to outline an easement agreement between ‘Dorm Property with Trailers’ sold to purchasers, Alex Allen and Morgan Tomlinson and existing District House Property listed for sale. The Easement was signed by both Alex Allen and Morgan Tomlinson, notarized and recorded with Umatilla County.

10. Discussion Items – New Business

10.1 First Reading – Policy IKFB Graduation Exercises – Ukiah School will probably have both Seniors speak. Online Students with ESD from our District could graduate with Ukiah School Seniors.

11. – Executive Session ORS.192.660(2)(b) Called at 7:45PM by Chair Teddy Orr – Teddy Orr requested “any follow-up from Library termination of employee”? Superintendent Reger reported on his meeting with Library Association Library Director, Erin McCuster. Ms. McCuster provided information and guidelines referring to new Oregon State Law for Oregon Libraries. Superintendent Reger had researched those new Oregon Library Laws prior to his discussion with Ms. McCuster. The Ukiah School District Library position in addition to two other position openings within the school: Assistant Cooks position and Custodial Position. All internal and external applicants will be accepted. Currently Kari Keen is working as cafeteria cook, maintenance, custodian and library position to include shopping on Fridays for school cafeteria groceries. Kari is currently working in the Library organizing, cleaning for potential new applicant(s). Library Association Director, Ms. McCuster provided a sample Library Job description.

Closed Executive Session at 7:50 PM

Opened Regular Session at 7:51 PM

11.1 – School Job Postings - Superintendent Reger advised the posting of three job positions at the school: Library Tech, Assistant Cook, and Custodian. The Library Tech and Assistant Cook positions are part-time (4 hours per day 4 days per week).

11.2 – District House Potential Buyers – Coldwell Banker Realtor, Jerry Baker has received calls from interested buyers and has one potential making an offer.

Next Board Meeting: March 13, 2021

Regular Session adjourned: 8:58 PM

Board Chair _____ Date _____

Chair Theodore Orr

Board Secretary _____ Date _____

Linda Kerr