

**UKIAH SCHOOL DISTRICT 80r**  
**Meeting Minutes**

November 10, 2020

**I. Call to order**

Teddy Orr called to order the regular meeting of the Ukiah School Board at 7:00 PM November 10, 2020 at Ukiah School.

**Pledge of Allegiance**

**II. Roll Call**

**Board Members:** Chair, Teddy Orr, Vice Chair, Stacie Schock (Absent), Board Members, Donna Neumann, (Absent), Wendy Eddy and Leslie Taylor. Superintendent, Mr. Jim Reger, (via Zoom), Lead Teacher, Norma Barber, Secretary, Linda Kerr.

**Guest(s):** IMESD Business Manager, Amanda Lapp via Zoom

**III. Consent Agenda**

**Minutes October 14, 2020:** motion to approve by, Chair, Teddy Orr, seconded by Wendy Eddy.

**All Present Approved**

**October 2020 Check Register, bills:** Chair Teddy Orr, made motion to approve, seconded by Wendy Eddy

**All Present Approved**

**IV. Reports**

**Lead Teacher, Norma Barber** provided update on the school's new website. The website is on schedule to go live January 2021.

**V. Action Items**

**Volunteer Bus Driver approval** – Leslie Taylor made motion to approve Mr. Orr as a volunteer bus driver. Chair Teddy Orr requested amendment to motion indicating the district will pay for required physicals. Seconded by Wendy Eddy.

**With amendment all present approved**

**Physical Education Requirements** – Superintendent Reger requested the school provide student with physical education credit for the following physical activities: Trap Shooting, Basketball, Volleyball, Baseball and Track. Dance and other physical activities would also be

considered with tracking of hours. Student hours required for one full credit, one hundred twenty (120) hours, sixty (60) hours each semester. Chair Teddy Orr ask if the credits could be retroactive to school year 2019-2020. Superintendent Reger advised would begin with the 2018/2019 school year. Chair Teddy Orr amended his request and made a motion to approve credits for all school sports and approved physical activities retroactive to the 2018-2019 school year. Motion seconded by Leslie Taylor.

**All present approved**

**Contract Bids for building Weight Room** – Superintendent Reger advised school board he would research via ESD minimum of three contractors to contact and offer the opportunity to submit a bid to build the new weight room. Superintendent Reger advised the board that Student Investment Act (SIA) money available to build the weight room requires total build be under \$50,000 or the district would be required to pay Bacon Davis Prevailing Wage. Chair Teddy Orr made motion to approve. Seconded by Wendy Eddy.

**All Present Approved**

## **VI. Superintendent Reports**

**Superintendent Reger information regarding Staff Flex Days.** When staff is required to attend work session training and/or conference on their assigned day off they can use one of their 4 paid flex days that is included in their teaching contract. Flex Days can be assigned by Superintendent Reger and/or Mrs. Barber. Teachers used their first flex day on October 23<sup>rd</sup> to attend a training on the Danielson's Model for evaluation of teachers.

**Additional approved flex day** - Teachers used their second flex day on November 6, 2020 by participating in the training on using Synergy Software for grading, generate report cards, student absenteeism and assignments that students and/or parents can access. Staff will start using the electronic gradebook program starting 2<sup>nd</sup> semester, January 4, 2021.

**Coaching Contracts** - Basketball, Volleyball and Trap Shoot coach's contract agreements will receive fifteen dollars per hour not to exceed two thousand dollars for the full season of each contracted sport coached.

**Classified Staffing** – Christina Combs gave notice to leave her Teaching Assistant position moving to LaGrande to attend Eastern Oregon University in person, full time.

**Teaching Assistant**, Alex Allen accepted a full-time teaching assistant position. Classified staff usually has six months' probation; however, he qualifies for medical family insurance starting November 1<sup>st</sup>. Payment for his family insurance will be deducted from his monthly paycheck. Superintendent Reger is researching certification and/or CTE license that would enable Mr. Allen to teach CTE Manufacturing courses. Lead Teacher, Norma expressed her appreciation of Alex's dedication working with our staff and students.

**VII. Discussion Items - Old Business**

**Transportation** – Secretary Linda Kerr reported the 1997 Mini Thomas (small) School Bus was delivered to Pat Doherty’s Salvage Yard and destroyed. Mr. Doherty signed the necessary DEQ/EPA papers and will forward the destruction pictures.

**Weight Room** – Discussed in Superintendents Reports.

**VIII. Discussion Items - New Business**

Board Policies First Readings – Superintendent Reger provided board members with copies of upcoming OSBA Policy changes: ACB – “All Students Belong”, GBED “Communicable Diseases – Staff, AR – Communicable Diseases – Staff, GBN/JBA “Sexual Harassment” - Staff, AR – (1) Sexual Harassment Complaint Procedure, AR (2) Federal Law (Title IX) Sexual Harassment Complaint Procedure. Policy’s – JBA/GBN “Sexual Harassment” – Students, AR – (1) Sexual Harassment Complaint Procedure, AR – (2) Feder Law (Title IX) Sexual Harassment Complaint Procedure, and JHCC – Communicable Diseases – Student, AR – “Communicable Diseases – Student.

**Superintendent Reger noted designations** “AR” Administrative Rules only require superintendent approval. He inquired of the board ‘should we involve Lead Teacher Norma in complaints involving staff. It makes it difficult for Norma to work with staff complaints since they are her peers. GBED – Communicable Diseases -AR- should consult with our assigned medical advisor for assistance. JBA/GBN – Sexual Harassment Student–JBA - Norma will be able to take care of student complaints. GBN – Staff Policy – Superintendent Reger will take the lead concerning staff complaints.

**Title IX – Lead Teacher** Norma Barber is the Title IX coordinator, required by Federal Law.

**Student to Student Harassment Complaint** – will be processed/handled by Norma. If complaint is not satisfied, he/she can appeal to Superintendent Reger. If complaint continues not to be satisfied, the complaint can appeal to the School Board.

**Regular Meeting adjourned for Executive Session:** ORS 192660 (2) (E) at 8:10 PM.

**Opened Regular Board Meeting** at 8:25PM – No discussion

**IX.** Next Board Meeting Scheduled: December 9, 2020 @ 7:00 PM

Teddy Orr adjourned the meeting at 9:00 PM.

Minutes submitted by: Secretary Linda Kerr\_\_\_\_\_

Minutes approved by: Chairman, Teddy Orr\_\_\_\_\_