

Ukiah School District Board Meeting Minutes

January 13, 2021

I. Call to order

Chair Teddy Orr called to order the regular meeting of the Ukiah School Board Meeting at 7:00 PM, January 13, 2021 at Ukiah School District.

Minutes review conducted a roll call. The following persons were present: Chair Teddy Orr, Vice Chair, Stacie Schock, Donna Neumann, Wendy Eddy, Leslie Taylor, Superintendent, Jim Reger, Lead Teacher, Norma Barber and Board Secretary, Linda Kerr

Guest(s): Via Zoom - IMESD Business Manager, Amanda Lapp and Cochran & McClintock Auditor, Kylie McClintock. Also present at meeting, Teacher Assist, Alex Allen

II. Consent Agenda

Approval of Minutes and Check Register from last meeting

Minutes reviewed from the December 9, 2020 board meeting; Donna Neumann made motion to approve, seconded by Stacie Schock – All board members approved.

Check Register reviewed for month of December 2020: motion to approve by Stacie Schock, seconded by Wendy Eddy. All board members approved.

Citizen Comments – Chair Teddy Orr, report none

III. Reports

- a) **Amanda Lapp, IMESD** and Kylie McCormick, Cochburn & McClintock provided overview of 2019-2020 fiscal year audit. Ukiah School District ended the audit year with \$526,000 which contributed to grants along with other contributions. The schools General Fund increased from \$196,000 to \$401,000. Board Chair, Teddy Orr signed the letter audit review. Kylie McCormick along with IMESD Business Manager, Amanda Lapp recommended the school keep a ‘tight budget’ and/or more reserve funds entering the 2021/2022 School Year.
- b) **Lead Teacher Norma Barber reported** on the Comprehensive Distance Learning (CDL). If our school should be closed due to Covid-19 we are prepared for Comprehensive Distance Learning.

- c) **School year 2021-2022 projected** student enrollment of twenty-nine (29), K-12. This projection will depend on COVID-19 and other mutating virus that may follow in the new year. International student, Beatriz Calado transferring to school in Texas December 21, 2020.
- d) School has been advised that educators will be offered first vaccine to COVID-19 January 23, 2021. Ukiah School District Teaching Staff would travel to Pendleton for their vaccination's. The first inoculation has 50% protection, the second inoculation has accumulative 99% protection.
- e) Superintendent Jim Reger stated in person Ukiah School can have after school activities – Volley Ball – supervised by Audrey Durfey and Basket Ball supervised by TC Conner. Both activities will be boys and girls together for both activities.
- f) Open issue/summary of discussion

IV. Action Items

- a) Second reading of Policy JHFD, Student Vehicle Use – In the Policy Superintendent Reger advised he changed reports to principal to district. Also, the wording “The district shall require – not may require” all student drivers to provide proof of insurance, copy of valid driver's license. Motion to approve made by Vice Chair, Stacie Schock, seconded by Wendy Eddy. All Approved

V. Superintendent Reports

- a) **Superintendent Reger** honored School Board Members with gift Certificate money cards valued \$50.00 each for their dedication serving on the Ukiah School District Board. In addition, he provided \$150 money gift certificate to Mr. Terry Warhol for volunteering his valuable time as drafting engineer, creating the plans for the schools new Weight Room. The certificate will be delivered by Chair, Teddy Orr.
- b) **Board Policy IK – Academic Achievement:** The district shall ensure that all students have the opportunity to demonstrate progress toward mastery of knowledge and skills of the student's current grade level or course content level. *It is clear we cannot grade reduction and credit denial.* Grade reduction or credit denial determinations may include student attendance. Student attendance may not be a sole criterion.
- c) **New Grading Policy** – After researching other schools in Oregon and outside Oregon, Superintendent Reger introduced to the board, Ukiah School District

Grading Policy. The new grading policy will be implemented 2nd Semester, January 4, 2021 and remain in effect after the Pandemic is over. Superintendent Reger provided each board member a copy of the ‘new’ Grading Policy and covered the entire policy line by line.

- d) **Parents via school** attendance and grading software Synergy, will receive logins to check their students’ grades. Ukiah Teachers will also be able to access Synergy posting student absences and student grades.
- e) **Security Cameras** – Superintendent Reger presented information where the School has experienced a few ‘after hours’ door key with security code entry. He advised the board he will be purchasing cameras for inside the school building and Teacher Assistant, Alex Allen will etch a number on the outdoor keys which currently have etched on each ‘due not duplicate’. Chair Teddy Orr recommended staff log in if they were to work after hours and/or weekends. Superintendent Reger will be working with Jeremiah Gard, IT IMESD Senior Tech Specialist in where to place inside camera’s and the type of cameras to purchase.

VI. OLD Business

- f) **Transportation**–Board Secretary, Linda Kerr reported finalization on schools destruction of 1997 mini tour school bus by Doherty’s Scrap Yard. The final report with destruction pictures and request for final grant payment of \$5,530 via invoice to DEQ/EPA, Eric Feely – Salem, Or.
- g) **Chair Teddy Orr** – advised the board invitation to bid on new school weight room packets sent out December 3, 2020 to three suppliers with return bid date: February 01, 2021.
- h) **School Board Elections** – Superintendent Reger listed three positions with terms ending June 30, 2021. Zones 1) Stacie Schock, Zone 4, Donna Neumann, and Zone 5, Wendy Eddy. The Umatilla County Elections Division will accept SEL 190 board election application beginning Feb. 6, 2021 through March 18, 2021. May 18, 2021 is opened for voting on School Board Candidates.

VII. New Business

- a) **New OSBA Policies First Reading** – Superintendent Reger provided overview of five policy’s: JFCM Threats of Violence, JB Equal Educational Opportunity, GCPC Retirement of Staff, IJ School counseling Program, LBEA Resident Student Denial for Virtual Public Charter School Attendance. Second Reading scheduled for February 10, 2021 School Board Meeting.

- b) **Board Requests/Reports** – Chair Teddy Orr suggested Teaching Staff in existing positions and/or potential new hire positions would find it difficult if living out of Ukiah District traveling to/from their homes to teach in Ukiah. The School should consider purchasing a duplex and/or building one to rent to out of area teachers. This would help eliminate the one hour plus traveling to/from work during their nine months of teaching. Schools in Oregon – Salem law states ODE will no longer pay schools ADM money for Dorm housing students either domestic and/or international. If school district built a duplex for out of area teaching staff for present and/or new hire teachers they could rent duplex housing nine to 10 months. The months June through mid-August the duplex could be rented temporarily by seasonal Forest Service employees’ or summer tourist.

VIII. Adjourn Regular Session – Open 8:35 PM Executive Session

IX. Open Regular Session – 8:53 PM

Chair Teddy Orr made motion to approve five-year temporary easement effective October 9, 2020, Ukiah School District sale of Lot 12 of Block E, to use driveway of Ukiah School District House, Lot 8, Block E. School District House Lot 8, Block E. The five-year temporary easement to sunset 2025. Motion seconded by Wendy Eddy.
All Board Members Approved

X. Next School Board Meeting: February 10, 2021

Regular Meeting adjourned: 8:55PM

Minutes submitted by: Board Secretary Linda Kerr _____ Date: 1-13-21

Minutes Approved by: Chair Teddy Orr _____ Date: _____