

# GERMANTOWN SCHOOL DISTRICT

## Notice of Finance Committee Meeting

July 10, 2017

**5:45** P.M.

### **To Be Held at Germantown School District Administration Building**

N104 W13840 Donges Bay Rd.

Germantown, WI 53022

## AGENDA

**I. Meeting Called to Order**

**II. Roll Call**

**III. Agenda Revisions and Approval**

**IV. Approve Minutes**

A. June 5, 2017 Meeting Date

**V. Consent - Review & Discuss**

A. June Vouchers

**VI. Unfinished Business – Discussion with Appropriate Action**

A. 2017/2018 Budget

**VII. New Business – Discussion with Appropriate Action**

A. Monthly Purchase Requests Exceeding \$15,000 & Purchasing/Project Bid Results

**VIII. Reports**

A. None

**IX. Adjourn**

*Note: School Board members who are not members of the Finance Committee may be present at this Finance Committee meeting.*

## **GERMANTOWN SCHOOL DISTRICT**

**TO:** Finance Committee

**FROM:** Ric Ericksen, Director of Business & Auxiliary Services

**AGENDA ITEM:** IV.A. – Approve Minutes of the June 5, 2017 meeting

**ATTACHEMENTS:** See next page(s).

**RECOMMENDATION:** Approved as presented.

**GERMANTOWN SCHOOL DISTRICT**  
**Minutes of June 5, 2017 Finance Committee Meeting**

Held at District Administration Building  
N104 W13840 Donges Bay Rd.  
Germantown, WI 53022

1. The meeting of the Finance Committee was called to order by Chair Michael Loth at or about 5:01 p.m. Finance Committee Members Present: Borden, Soderberg. Absent Excused: Borden Other Board members may have been present or arrived later. Also present was Ericksen, Holmes, Juedes, Gabrysiak and other administrators/staff may have been present or arrived later. Guests: none
2. Motion by Barney, second by Soderberg to approve the agenda as presented. Motion Carried.
3. Motion by Barney, second by Soderberg to approve the April 24, 2017 Finance Committee minutes as presented. Motion Carried.
4. Motion by Barney, second by Soderberg to consent to Payment of Claims of the May 2017 vouchers. Soderberg abstained.
5. Ericksen reviewed information as presented under agenda item VI. A. – 2017/2018 Budget. General discussions ensued.
6. Ericksen introduced the topic and Director of Food & Nutrition presented her reports under agenda item VI. B. – Food Service Update and 2017/2018 Lunch Price Proposal. General discussions ensued.
  - Motion by Barney, second by Soderberg to bring forward to the Board of Education with a positive recommendation to increase the 2017/2018 school lunch prices as presented. Motion Carried.
7. Ericksen reviewed the topic item VI. C. - Sale/Purchase of Property. General discussions ensued. No action taken.
8. Purchases Exceeding \$15,000 Agenda Item VII.A.: Ericksen/other administrators reviewed items in the background packet:
  - Motion by Barney, second by Soderberg to bring forward to the Board of Education with a positive recommendation to renew the Spectrum contract as presented in an amount not to exceed \$64,512 (net of E-Rate \$38,707) to be funded out of the appropriate Information Technology budget(s) pending administrative review of the service level agreement. Motion carried.
  - Motion by Barney, second by Soderberg to bring forward to the Board of Education with a positive recommendation to renew the Waste Management contract as presented in an amount not to exceed \$22,656.48 to be funded out of the appropriate buildings and grounds budget(s). Motion carried
9. Ericksen reported, provided information and/or update the Committee on all topics as shown in the VIII Reports section of the agenda: Voucher Follow Up, Monthly Financial Reports, and General Reports and Other Financial Happenings. General discussions ensued. No action taken.
10. Motion by Barney, second by Soderberg to adjourn the meeting. Motion Carried.
11. Meeting Adjourned at approximately 6:34 p.m.

## **GERMANTOWN SCHOOL DISTRICT**

**TO:** Finance Committee

**FROM:** Ric Ericksen, Director of Business & Auxiliary Services

**AGENDA ITEM:** V.A. – Consent of June Vouchers – Review & Discuss

### **Vouchers List(s)**

Review monthly bills and voucher payments.

Only the FC needs to consent and approve monthly vouchers. Based on policy, it does not go to the full Board of Education.

Report is posted at the google shared drive for the Finance Committee & at the district's web site Finance Committee link

**ATTACHEMENT(S):** None

**RECOMMENDATION:** Consent to Payment of Claims of vouchers as presented & reviewed.

## **GERMANTOWN SCHOOL DISTRICT**

**TO:** Finance Committee

**FROM:** Ric Ericksen, Director of Business & Auxiliary Services

**AGENDA ITEM:** VI.A. – 2017/2018 Budget

- Please review the last FC for information previously provided.
- At this time, I am projecting a \$500,000 surplus for fiscal year ending June 30, 2017. Although it will take another 30 days to close the books and confirm this figure. \$500,000 is about 1% of the expenditure budget.
- I continue to work on a 3-year detail budget that will include year's 2017/2018, 2018/2019, and 2019/2020.
- Attached is an update from the SSA, it is the current information that I have relative to budget deliberations in Madison.
- Finally, the Finance Committee (and Building Committee) google and district web links have been updated for the 2017/2018 year. Note that budget information is available at each.

**ATTACHMENT(S):** None.

**RECOMMENDATION:** None.

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## More On the Stalled Budget Negotiations

By John Forester | June 27, 2017

*From The Wheeler Report . . .*

Assembly GOP leadership and Senate GOP leadership met for 40 minutes this morning to work on negotiations for the 2017-19 state budget, and the result was both leadership teams coming to the press room saying they made no progress and a JFC meeting this week was unlikely.

Sen. Fitzgerald said leadership met at Legislative Fiscal Bureau this morning for 40 minutes and the Assembly GOP position on transportation is "laughable" because Gov. Walker has been clear he will veto any revenue uppers in the budget. Fitzgerald said he will be meeting with his caucus tomorrow afternoon to discuss what their caucus positions are on the budget and what their options are for moving forward. Fitzgerald did say everyone will "have egg on their face" if they can't finish the budget in July, and the budget would be done if the Assembly was negotiating.

Shortly after Fitzgerald met with the press corps, Speaker Vos and Reps. Nygren and Steinke told the press corps that after 40 minutes this morning the Senate got up and left the table. Vos said they are willing to negotiate more bonding in the budget, but not without a revenue increase to pay for it.

The main sticking point for the budget negotiations is transportation. Assembly GOP released a [transportation proposal](#) on May 4 saying it was a place to start negotiations. Fitzgerald said his caucus is with the Governor and against new revenue in the budget. Fitzgerald has floated the idea of increasing borrowing from the General Fund, resulting in a total of \$850 million in borrowing. The Assembly said only borrowing without new revenue offsets is a "non-starter" for their caucus. Vos said he's willing to pass a base Transportation budget, meaning no new money for roads, if Fitzgerald and Walker don't consider revenue increases.

Fitzgerald said one possible option is for the Senate to pass their own budget, which could ultimately result in the Senate and the Assembly meeting at a conference committee. Vos told reporters he would like to continue to negotiate and work towards a compromise that can be passed by both houses and forwarded to the Governor.

For additional information:

[U.S. News \(AP Story\)](#)

[Wisconsin State Journal.](#)

[Milwaukee Journal Sentinel](#)

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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### Action

[Bills Lobbied by SAA](#)

## . Links

[The Wheeler Report](#)

[Wisconsin Taxpayer's Alliance](#)

[WisPolitics](#)

## State Budget Impasse Drags On

By John Forester | June 27, 2017

As reported by the Wisconsin State Journal, GOP legislative leaders met for about 45 minutes on Tuesday morning with no progress in the state budget impasse. Senate and Assembly GOP leaders may meet again this Thursday, but the budget-writing Joint Finance Committee is unlikely to meet this week.

Check out the full story by the Wisconsin State Journal [here](#).

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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## Pepin Resolution Opposing Referendum Bills

By John Forester | June 27, 2017

Check out the [resolution](#) from the Pepin School Board in opposition to the referendum bills.

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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## GOP Healthcare Bill Could Push Costs Onto Schools

By John Forester | June 27, 2017

Check out this [article](#) from the Milwaukee Journal Sentinel which features quotes from Superintendents Phil Ertl (Wauwatosa) and Larry Smalley (Glendale-River Hills), as well as advocates for students with disabilities.

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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## Baraboo Resolution Opposing Referendum Bills

By John Forester | June 27, 2017

Check out the [resolution](#) from the Baraboo School Board opposing the package of referendum bills before the legislature. I know that many other boards have resolutions in the process. Please send us your resolutions and we will post them.

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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## Potential K-12 Deal Would Boost Aid, Reduce Property Taxes

By John Forester | June 26, 2017

*From WisPolitics.com . . .*

GOP Joint Finance Committee members have discussed a K-12 package that would keep Gov. Scott Walker's per pupil boost while meeting the gov's insistence that property tax bills in 2018 be lower than they were in 2014, sources tell WisPolitics.com.

The framework for an education deal also would create a path for low-spending school districts to increase their spending caps, a goal of Assembly Republicans, according to sources with knowledge of the discussions.

But sources say the discussions have yet to resolve several key issues, including a proposed expansion of the school choice program, changes to the special needs voucher and a property tax exemption that allows schools to exceed revenue limits to invest in energy efficiency programs.

JFC members have said in recent days they were getting closer to a deal on K-12. But they remain far apart, the sources said, on a transportation package that remains a key cog in the budget negotiations. Transpo has to be resolved before the

building budget can be finalized because GOP lawmakers are sensitive to the final bonding number in the budget, the sources said.

They continue to discuss whether to embrace Walker's call to cut income taxes or to at least begin repealing the personal property tax that businesses pay, sources add.

After not meeting this week, it remained unclear if the committee would convene next week to begin voting again on the budget. If it doesn't, that could push committee deliberations into mid-July because budget watchers considered unlikely a Joint Finance meeting the week of July 4 with the holiday falling on a Tuesday this year.

The education framework would embrace two of Walker's priorities on education. One, it would keep his call to increase per-pupil categorical aids by \$200 in the first year of the budget and \$204 in the second year. Two, it would result in a property tax bill on a median-valued home that would be lower in 2018 than it was in 2014.

It also would include Assembly Republican's push to boost low-spending school districts. Their proposal sought to raise per-pupil limits to \$9,800, largely by allowing the districts to collect more in property taxes.

The framework now being discussed would instead take those districts, the lowest of which are at \$9,100 per student, to \$9,300 in the first year of the budget and \$9,400 in the second year, the sources said.

The districts would then be allowed another \$100 per year until they reached \$9,800.

While the districts would be able to raise that money through property taxes, the state would backfill it to keep down the impact on homeowners' bills, the sources said.

The framework for the education plan still has some potential road bumps, the sources cautioned.

Committee Republicans have had discussions about boosting the income limits for the school choice program to 300 percent of the federal poverty level, which is \$73,800 for a family of four. There's also been a discussion of the current caps on participation. One consideration, the sources said, is the possible blowback Republicans would receive from the expansion under consideration as well as the fiscal impact for districts and taxpayers.

Also, Walker proposed eliminating the energy efficiency exemption from property tax limits that schools have used to complete maintenance projects, including redoing roofs, replacing boilers and upgrading windows. Created in the 2009-11 budget, it allows school boards to approve an exemption for energy-efficiency projects that result in annual energy savings.

The sources said Republicans have discussed keeping the program, but the issue is whether to find state money to offset the increase in property taxes used to pay for the improvements.

In the 2016-17 school year, 120 school districts districts approved nearly \$79.8 million in energy-efficiency exemptions without going to referendum, the highest since the 2009-10 school year, according to Legislative Fiscal Bureau. If the program is kept, the number's expected to increase. And, if it's kept and no additional general school aid or school levy credit funding is used to offset property taxes, LFB estimates a median-valued home's levy would increase by \$6 in 2018-19.

Finally, Assembly Republicans in their K-12 plan suggested modifying the payments under the Special Needs Scholarship Program, put in place last year, that would base the funds on a cost estimate prepared by the child's school district and the actual cost incurred by the private school to educate the child. The payments started off at \$12,000, the average categorical aid payment for a special education student, and are indexed to the average categorical aid costs to special education in the future.

The payments are estimated to increase to \$12,286 in 2017-18, and \$12,548 in 2018-19, according to estimates from the Department of Public Instruction.



But the discussion is over whether to have the scholarship more accurately reflect the cost to educate those children. The argument, the sources said, is whether having the scholarship set at \$12,000 creates “winners” for those schools who accept children that cost less than that to educate and a disincentive for schools to accept students whose needs are far higher than the scholarship.

If the committee can resolve those issues, it still has to dig into transportation, which remains the biggest sticking point between the two caucuses.

The office of Senate Majority Leader Scott Fitzgerald, R-Juneau, this week acknowledged he's floated the possibility of issuing \$850 million in bonds for transportation over the next two years, compared to the \$500 million Walker proposed. But Assembly Republicans have balked at the additional borrowing.

Tolling also has become part of the discussion over a final agreement on transportation, though there's no guarantee the federal government would open the door to the state allowing that. One idea that's been floated, sources say, is making new bonding contingent upon the feds allowing Wisconsin to begin issuing tolls. There also have been suggestions of using another revenue stream to cover the costs of any new bonding. Rep. Amy Loudenbeck, R-Clinton, has suggested a per mile fee on some heavy trucks, which some believe could be an option.

Speaker Robin Vos, R-Rochester, declined to discuss details of the ongoing committee discussions. But he said there are “lots of answers out there” and it's a matter of whether lawmakers are willing to compromise.

“There is no doubt in our caucus that we are focused on more revenue for transportation if we're going to borrow more money,” Vos said. “If you're only earning \$50,000 and you're spending at \$75,000, you've got to figure a way to get to \$75,000 or get to \$50,000.”

See Wisconsin State Journal coverage [here](#).

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

## WRS Contribution Rate Decrease

By John Forester | June 26, 2017

The Employee Trust Fund (ETF), has published the Wisconsin Retirement System (WRS) rate for 2018. The total rates for the “General/Teacher” employee category decrease from 13.6% in 2017 to 13.4% in 2018. In most instances this means that both the school district employee and employer contributions will change to 6.7% on January 1, 2018 (unfunded liabilities are not included and, if those exist, they vary by employer).

The ETF notes that rates are decreasing “due to positive investment returns”. The full ETF press release is available by clicking on the hyperlink [Employer Bulletin Vol 34 No 11](#).

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

## JFC Democrats Offer K-12 Package

By John Forester | June 23, 2017

*From The Wheeler Report . . .*

The [Democratic members of the Joint Finance Committee](#) held a press conference today to announce their proposal for K-12 funding for the 2017-19 budget. [According to the proposal](#), the package would:

- Put \$514 million additional dollars into the general aid formula
- Implement DPI Supt. Ever's Fair Funding Proposal
- Keep Gov. Walker's \$200/\$204 per pupil aid increases for all districts.
- Fix funding for low-spending districts under revenue limits

- Increase special education funding by almost \$90 million
- Provide rural school sparsity aid through a sum sufficient appropriation.
- Restore \$500 million in local revenue authority to schools
- Put voucher schools on a referendum ballot
- Place school safety plans, energy efficiency, and alcohol and drug abuse programming outside spending limits.
- Reduce property taxes by increasing school funding (\$25 million).

Specifically, the [omnibus motion](#) addresses the following items:

1. General School Aids Funding.
2. School Levy Tax Credit
3. High Poverty Aid
4. Low-Income Pupil Weighting
5. Special Adjustment Aid
6. Minimum Aid
7. Secondary Cost Ceiling
8. Hold Harmless Aid
9. Revenue Limit Per Pupil Adjustments.
10. Low Revenue Adjustment.
11. Per Pupil Aid
12. Summer School Enrollment
13. Energy Efficiency Exemption
14. School Safety Plan Revenue Limit Exemption
15. Sparsity Aid
16. High Cost Pupil Transportation Aid
17. Mental Health Programs and Bullying Prevention Program
18. Milwaukee Performance Funding.
19. Alcohol and Other Drug Abuse Program
20. Special Education Aid
21. School Breakfast Program
22. Private School Choice Programs
23. State Aid Reductions for Statewide and Racine Choice Programs
24. Private School Choice Programs – Reestimate
25. Statewide Private School Choice Program – Participation Limit
26. Private School Choice Programs – Teacher Licensure
27. Private School Choice Programs – Background Checks
28. Private School Choice Programs – Assessment of Reading Readiness
29. Private School Choice Programs – Criteria for High School Graduation
30. Private School Choice Programs – Expulsion Policy
31. Private School Choice Programs – Corporal Punishment
32. Private School Choice Programs – Building Inspections
33. Private School Choice Programs – Miscellaneous Provisions
34. Private School Choice Programs – Enrollment Limit
35. Rural School Teacher Loan Forgiveness
36. Expiration Dates for Teacher and Administrator Licenses.

See WPR Coverage [here](#).

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

## **GOP Far Apart on Transpo; No Consensus on K-12**

By John Forester | June 23, 2017

*From WisPolitics.com ... (late yesterday)*

Joint Finance Committee Co-chair Alberta Darling said today top GOP leaders have a long way to go on reaching a consensus on transportation, another sign the budget won't be completed by the end of the fiscal year on June 30.

"We are as far apart on transportation as we were a few months ago," Darling, R-River Hills, told WisPolitics.com in an interview this afternoon.

Fellow JFC Co-chair John Nygren told reporters yesterday the Senate and Assembly GOP are split on bonding, as the Senate supports bonding at levels higher than the \$500 million Gov. Scott Walker has proposed, a position Assembly Republicans

oppose. A spokeswoman for Senate Majority Leader Scott Fitzgerald later said Fitzgerald is advocating for \$850 million in bonding.

Darling said in addition to broadly discussing transportation, top GOP leaders have yet to reach a consensus on K-12 education funding, following three consecutive days of closed-door meetings between Darling, Nygren, Fitzgerald, Speaker Robin Vos and others.

Darling also said members have yet to reach an agreement on property taxes, another major sticking point in budget discussions.

She said the group plans to meet again on Tuesday to continue negotiations, but maintains that members have “made some good progress” on the budget so far.

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

## Budget Talks Continue

By John Forester | June 22, 2017

*From WisPolitics.com ... (late yesterday)*

GOP legislative leaders are still at an impasse on the transportation budget, although they're confident they will strike a deal soon on K-12 education.

GOP leg leaders met yesterday as well as this afternoon.

Still, Joint Finance Committee Co-chair John Nygren said it would be a “challenge” to wrap up the budget by the end of the fiscal year on June 30.

Nygren, R-Marinette, told reporters during the Assembly session this afternoon that the committee is not meeting tomorrow, but he expects budget negotiations to continue then.

Earlier today, Assembly Speaker Robin Vos, meanwhile, noted he'd prefer to spend this week negotiating and finding “common ground” in order to reach a consensus before holding more committee hearings.

And Nygren said he's hopeful the education budget could be completed by next week.

“I think we've made progress on education to the point where I think we can come to an agreement fairly quickly,” he told reporters today. “It's going to come down, I believe, to transportation being the main stumbling block for us moving forward.”

Assembly Speaker Robin Vos said yesterday's closed door discussions, which included Vos, Senate Majority Leader Scott Fitzgerald, members of the nonpartisan Legislative Fiscal Bureau and JFC co-chairs Nygren and Sen. Alberta Darling, didn't stray from education.

“We have a lot left just to figure out on education,” said Vos, R-Rochester. “Do we pause to talk about transportation?”

On transportation, Nygren said the Senate GOP supports bonding at levels higher than what Gov. Scott Walker has proposed, a position Assembly Republicans are “solidly against,” as Vos called for a long-term transportation solution.

“Bonding is nothing more than a Band-Aid to us,” Vos said.

Fitzgerald spokeswoman Myranda Tanck said Fitzgerald's advocating for \$850 million in bonding for transportation, \$350 million more than Walker proposed.

Vos also called Rep. Amy Loudenbeck's proposal to charge a per-mile fee on heavy trucks a “short term solution,” although he said he was still open to it, along with other ideas. Still, he noted that it hasn't yet been discussed by the group.

See Wisconsin State Journal coverage [here](#).

See Wisconsin Public Radio coverage [here](#).

**Topics:** [SAA Capitol Reports](#), [SAA Capitol Reports with Email Notifications](#), [SAA Latest Update](#) | [No Comments »](#)

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## GERMANTOWN SCHOOL DISTRICT

**TO:** Board of Education

**TOPIC:** Purchases Over \$15,000

**FROM:** Ric Ericksen

**BOARD MEETING:** July 10, 2017

**DATE:** June 28, 2017

**AGENDA ITEM:**

**FC Date:** July 10, 2017

**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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**Please see following pages.**

## GERMANTOWN SCHOOL DISTRICT

**TO:** Board of Education                      **TOPIC:** Purchases Over \$15,000  
**FROM:** Ric Ericksen                      **BOARD MEETING:** July 10, 2017  
**DATE:** June 28, 2017                      **AGENDA ITEM:**

**FC Date:** July 10, 2017  
**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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### **\$ 17,520: Micro Focus (Novell) Licensing & Supprt Renewal**

#### **Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to renew the Micro Focus Contract as presented in an amount not to exceed \$17,520 to be funded out of the appropriate Information Technology budget(s).

#### **Background/Attachment(s):**

Mr. Gabrysiak will be present to explain this renewal. Please see accompanying pages and below.

We have to pay an annual renewal fee for the right to use their licensed software along with the costs of the annual support for the various products that we use from Micro Focus. The renewal includes the following products as part of its costs: 1. Open Workgroup Suite. For us this includes the Novell Linux Networking package along with GroupWise (email) and ZENworks Configuration Management (desktop management). Zenworks Patch Management. This enables us to patch devices remotely from a centralized console. 3. Support Packs. These enable us to get advanced level support from Micro Focus via phone, email, as well as remote support. It is my request that the School Board approves this purchase request for \$17,520.00. This is a requirement to keep our network up and stay current and legal with the licensing needed to do so. Thank you for your time and consideration.

# Micro Focus Customer Quote # 1927047 **Approved**

Program: *SLA*

Pricing Good: *22 May 2017 - 30 Jun 2017*

Status: *Pending Customer Acceptance*

Maximizing your IT investments means committing to an ongoing training plan.

**Created By:** Kabeary, Janet F (Janet)  
janet.kabeary@microfocus.com

**Comments:** Maintenance renewals received after the start date of the service may be subject to a 20% reinstatement fee.

Customer	Reseller	Shipping	Billing
GERMANTOWN SCHOOL DISTRICT N104W13840 DONGES BAY RD GERMANTOWN WI 53022-4499	RESELLER NOT APPLICABLE - MICRO FOCUS 1800 S NOVELL PL PROVO UT 84606	GERMANTOWN SCHOOL DISTRICT N104W13840 DONGES BAY RD GERMANTOWN WI 53022-4499	GERMANTOWN SCHOOL DISTRICT N104W13840 DONGES BAY RD GERMANTOWN WI 53022-4499

**Contract:**  
7177816

**End User Contact**  
MARC GABRYSIK

**Reseller Contact**  
NOT APPLICABLE  
1 801 8619000  
EOLAS-TEST@NOVELL.COM

**Shipping Contact**  
MARC GABRYSIK

**Billing Contact**  
MARC GABRYSIK

mgabrysi@germantown.k12.wi.us

mgabrysi@germantown.k12.wi.us

mgabrysi@germantown.k12.wi.us

QTY	SKU	Description	Start/End Date	SPR	Unit MSRP	Unit Price	Subtotal
4000	876-000493	Novell Open Workgroup Suite Renewal FTE School License	01 Jul 2017 - 30 Jun 2018	No	3.20	3.20	12,800.00
4000	876-000083	ZENworks Patch Management Subscription for Windows Renewal FTE School License 1-Device	01 Jul 2017 - 30 Jun 2018	No	0.53	0.53	2,120.00
1	051-003770	Academic 5 Incident Pack - 12x5, NA	01 Jul 2017 - 30 Jun 2018	No	2,600.00	2,600.00	2,600.00

**Total USD 17,520.00**

## How to Place an Order:

- If purchasing directly, you will need to purchase from Micro Focus by submitting a purchase order showing Micro Focus Software Inc. as the vendor/supplier and send this quote directly to one of the following:

**Email:** orders@microfocus.com

**Fax:** +1-801-861-6335

**Mail:** Micro Focus Software Inc.  
Mail Stop H-42343  
1800 South Novell Place  
Provo, UT 84606  
USA

- If purchasing via an authorized Micro Focus reseller, please provide this document to your reseller to ensure order accuracy, and to receive a quote of your final purchase price. If the purchase is made via a reseller the price in this quote is a suggested price.

- This quote does not include any shipping or taxes, if any.

- If a pricing discrepancy should arise, the pricing as published in the current Micro Focus Product Price List and/or Product Announcement will prevail.

## GERMANTOWN SCHOOL DISTRICT

**TO:** Board of Education                      **TOPIC:** Purchases Over \$15,000  
**FROM:** Ric Ericksen                      **BOARD MEETING:** July 10, 2017  
**DATE:** June 28, 2017                      **AGENDA ITEM:**

**FC Date:** July 10, 2017  
**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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### **\$ 338,073.86 Computer Purchase(s) and Accompanying Lease** **\$27,537.00 Computer Carts**

#### **Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to purchase the computers from the various vendors as presented and capitalize the cost to the appropriate revenue and expenditure accounts in the general fund and award the 4-year lease agreement to for the purchases to Regents Capital in an amount not to exceed an annual payment of \$79,265.88 pending review of the bonafideness of the lease. If the lease agreement can't be legitimized then the lease would go to American Capital in an amount not to exceed an annual payment of \$89,314.63. The funding will be out of the appropriate principal and interest accounts in all funds applicable.

In addition, award the purchase of carts as presented in an amount not to exceed \$27,537.00 and shipping (*to be determined*) to Troxell as presented.

#### **Background/Attachment(s):**

Mr. Gabrysiak will be present to explain this renewal. Please see accompanying page(s).



A) Items to Be Leased	Qty.	Cost				
EL CB	570.00	106,761.00				
EL iPads	90.00	44,370.00	<--- not part of bid below, but in lease			
EL iPad Cases	90.00	2,070.00	<--- not part of bid below, but in lease			
GHS FL CB's (New)	30.00	5,619.00				
GHS XE-3 CB Replacements	136.00	25,472.80				
GHS Testing Center CB's	10.00	1,873.00				
KMS 8th Grade CB's	240.00	44,952.00				
KMS Art CB's	20.00	3,746.00				
Desktop Replacements	124.00	61,750.76				
LCD's	124.00	13,435.40				
GHS Bus Ed LT's (New)	30.00	28,023.90				
<b>Lease Items Total</b>		<b>338,073.86</b>				
B) 2017-18 PC Bid Results						
Vendor	120 DT's	120 LCD's	Total DT	Overall Rank	DT Rank	LCD Rank
CDW-G	74,520.00	13,002.00	87,522.00	2.00	2.00	1.00
GCI	146,157.60	15,320.40	161,478.00	4.00	4.00	4.00
TRA	78,000.00	14,640.00	92,640.00	3.00	3.00	3.00
Vanguard	59,758.00	13,678.00	73,436.00	1.00	1.00	2.00
Vendor	30 LT's	4 Yr. ADP	Total LT	Rank		
CDW-G	29,850.00	6,899.70	36,749.70	4.00		
GCI	30,454.00	5,251.20	35,705.20	3.00		
TRA	27,150.00	3,570.00	30,720.00	2.00		
Vanguard	23,699.70	4,324.20	28,023.90	1.00		
Vendor	Chromebook	Management License	Total	Grand Total CB's	CB Rank	
CDW-G	No bid					
GCI	181.28	24.20	205.48	206,712.88	2.00	
SHI	186.00	24.50	210.50	211,763.00	5.00	
Tierney Brothers	No bid					
TRA	186.00	24.00	210.00	211,260.00	4.00	
Troxell	164.00	23.30	187.30	188,423.80	1.00	
Vanguard	185.16	23.32	208.48	209,730.88	3.00	
C) Summary: 2017-18 PC Bid Results						
CDW-G	120 LCD's	13,002.00				
Vanguard	120 DT's	59,758.00				
Vanguard	Total LT	28,023.90				
Troxell	Total CB's	188,423.80				
		289,207.70				
D) 2017-2018 Hardware Lease Bids Results						
Vendor	Annual Payment	Rank				
American Capital	89,314.63	2.00	This is a 4-year lease agreement with a buy back clause			
HP Financial Services	93,628.60	4.00				
Providence Capital Network	92,383.00	3.00				
Regents Capital	79,265.88	1.00				
E) 2017 Laptop Cart Bids						
Vendor	Cost	Rank				
CDW-G	1,596.57	3.00				
Dell	1,429.99	2.00				
Troxell	1,281.00	1.00				
		1.00				
		1,281.00				
2017 Chromebook Cart Bids						
Vendor	Cost	Rank				
CDW-G	1,728.03	3.00				
Firefly	1,169.00	2.00				
Troxell	1,094.00	1.00				
		24				
		26,256.00				
<b>Grand Total Carts</b>		<b>27,537.00</b>				

## GERMANTOWN SCHOOL DISTRICT

**TO:** Board of Education                      **TOPIC:** Purchases Over \$15,000  
**FROM:** Ric Ericksen                      **BOARD MEETING:** July 10, 2017  
**DATE:** June 28, 2017                      **AGENDA ITEM:**

**FC Date:** July 10, 2017  
**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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### **\$ 20565.60 Copy Paper Supply Purchase(s)**

#### **Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to award the copy paper purchase(s) to Veritiv/Unisource as presented in an amount not to exceed \$20,565.60 to be funded out of the appropriate general fund accounts.

#### **Background/Attachment(s):**

See attached page(s).

# June 2017 Paper Bid

		Costco	Veritiv/Unisource	Midland Paper	CPG
92 White, 20 lb., 8.5 x 11"	per case	\$ 21.65	\$ 21.80	\$ 21.84	\$ 21.50
Color, 20 lb., 8.5 x 11"	per case	N/A	\$ 31.19	\$ 34.74	\$ 33.12
Total cases (per truckload)	840				
	600 cases of white	N/A	\$ 13,080.00	\$ 13,104.00	\$ 12,900.00
	840 cases of white	\$ 18,186.00	N/A	N/A	N/A
	240 cases of color	N/A	\$ 7,485.60	\$ 8,337.60	\$ 7,948.80
	Total truckload	\$ 18,186.00	\$ 20,565.60	\$ 21,441.60	\$ 20,848.80
		total doesn't include color			

## Notes:

- Costco only supplies truckloads of white paper.
- Veritiv/Unisource is current supplier.

Due to the questionable quality of the Costco paper and CPG paper I recommend awarding the bid to Veritiv/Unisource who has provided quality product and service to the district many years.

## **GERMANTOWN SCHOOL DISTRICT**

**TO:** Finance Committee

**FROM:** Ric Ericksen, Director of Business & Auxiliary Services

**AGENDA ITEM:** VIII. Reports

**A. Vouchers - Previous Months Follow Up:**

None

**B. Monthly Financial Reports:**

1. All Financial Reports have been posted at both Google Shared Drive and Finance Committee web links when updated.

**C. General Reports and Other Financial Happenings**

None

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**AGENDA ITEM:** IX. Adjourn