

GERMANTOWN SCHOOL DISTRICT

Notice of Finance Committee Meeting

February 24, 2020

6:30 PM - 7:00 P.M.

Germantown School District Administration Building

N104 W13840 Donges Bay Rd.

Germantown, WI 53022

AGENDA

- I. Meeting Called to Order**
- II. Roll Call**
- III. Agenda Revisions and Approval**
- IV. Approve Minutes**
 - A. January 27, 2020 Meeting Date
- V. Consent - Review & Discuss**
 - A. February Vouchers
- VI. Unfinished Business – Discussion with Appropriate Action**
 - None
- VII. New Business – Discussion with Appropriate Action**
 - A. 2020-2021 Budget Process – Student Fees
- VIII. Reports**
 - A. Voucher(s): Follow Up
 - B. Monthly Financial Reports
 - C. General Financial Updates & Other Reports
- IX. Adjourn**

***Note:** School Board members who are not members of the Finance Committee may be present at this Finance Committee meeting.*

GERMANTOWN SCHOOL DISTRICT

TO: Finance Committee

FROM: Ric Ericksen, Director of Business & Auxiliary Services

AGENDA ITEM: IV.A. – Approve Minutes: **January 27, 2020 Meeting Date**

ATTACHEMENTS: See next page(s).

RECOMMENDATION: Approved as presented.

GERMANTOWN SCHOOL DISTRICT
Minutes of the Finance Committee Meeting
January 27, 2020

1. The meeting of the Finance Committee was called to order by Michael Loth at 6:00 p.m. in the District's Board Room.
2. Finance Committee Members Present: Michael Loth, Tom Barney and Ray Borden. Director of Business Ric Ericksen was also present.
3. Motion by Barney, second by Borden to approve the agenda. Motion carried.
4. Motion by Borden, second by Barney to approve the November 25, 2019 Finance Committee minutes. Motion carried.
5. Motion by Borden, second by Barney to approve January 2020 vouchers. Motion carried.
6. R&R Insurance Consultants presented information regarding cyber threats and cyber coverage options for the District. Finance Committee Members unanimously approved binding the coverage as presented as soon as possible.
7. The Finance Committee reviewed the Tax Incremental District(s) and Tax Incremental Finance documents provided by the Village of Germantown.
8. Motion by Barney, second by Borden to adjourn. Motion carried.
9. The Finance Committee adjourned at 6:38 p.m.

Jayne Borst
Recording Secretary

GERMANTOWN SCHOOL DISTRICT

TO: Finance Committee

FROM: Ric Ericksen, Director of Business & Auxiliary Services

AGENDA ITEM: V.A. – Consent of Vouchers: **Review & Discuss**

Vouchers List(s) & Board Governance

Review monthly bills and voucher payments.

Only the FC needs to consent and approve monthly vouchers. Based on policy, it does not go to the full Board of Education.

The report has been posted at the district's web site Finance Committee link.

ATTACHEMENT(S): None

RECOMMENDATION: Consent to Payment of Claims as presented & reviewed.

GERMANTOWN SCHOOL DISTRICT

TO: Finance Committee

FROM: Ric Ericksen, Director of Business & Auxiliary Services

AGENDA ITEM: VI. Unfinished Business

None

GERMANTOWN SCHOOL DISTRICT

TO: Finance Committee

FROM: Ric Ericksen, Director of Business & Auxiliary Services

AGENDA ITEM: VII.A. – 2020/2021 Budget – Student Fees

Student Fees:

Approving student fees is one of the first steps in the budget building process. Final board approval is generally done between the months of January and March in order to give the schools ample time to prepare printed or electronic material for registration.

Attachments for Review

- Annual Sussex school district fee survey (*one year old, waiting for updated schedule*).
- Germantown School District 2019/2020 fee schedule.

The administrative team will be assessing the need for any changes for 2020/2021, if any, over the course of the next month. A proposed fee schedule for 2020/21 will be brought forward at that time.

The Food Lunch price changes, if any, will be presented to the Finance Committee separately in late spring or early summer.

ATTACHMENT(S): Sussex Survey (one year Old) & 2019/2020 Germantown School District fee schedule.

RECOMMENDATION: None.

2018 -2019 SCHOOL FEES COMPARISON

District	Kindergarten	Elementary	Middle School	High School	Driver Education	Athletic Fees	Technology User Fees	Club Fees	Other Fees	Average Fee for HS 1Sport,1Club, Parking	Average Fee MS 1Sport,1Club,Band
Arrowhead	N/A	N/A	N/A	\$55.00	N/A	\$174 One time fee			\$176 Parking	\$401.00	N/A
Brown Deer	4K \$35.00 5K \$50.00	\$50.00	Grade 5-8 \$65.00	\$80.00	N/A	MS \$40/Sport HS \$55/Sport Athletic Trans Fee \$25/yr	N/A	\$25 Activity Fee	\$25-50 Instrument Rental Various Course Fees \$10 - \$50 \$0 Parking Transcript \$5.00	\$185.00 without parking	\$192.50
Cedarburg	4K \$20.00 K5 All Day \$40.00	\$40.00	\$50.00	\$70.00	N/A	MS \$25/Sport \$50 max/child \$100/Family HS \$65/Sport Family cap \$325	N/A	Forensice MS \$25/HS\$45 Robotics MS \$50 Drams HS \$45 Band \$162 HS Lacrosse \$285 HS Mountain Bike \$25	HS \$25/indv Sport Pass HS \$75/Family Sport Pass \$50/Semester Instrument Rental HS Yearbook \$38 Chromebook \$19 \$150 Parking	\$330.00	\$200.00
Elmbrook	All Day \$55.00	\$55.00 \$12 Nature Ctr Field Trip	\$65.00	\$85.00	N/A	MS \$50 sports HS \$80/one sport \$160/two or more sports	\$18.00 per student	MS \$45 Music contest \$45 MusicDrama,\$90 max HS \$45 Music contest \$45clubs/\$70DebateForensics \$65 MusicDrama,\$130 max	\$60 Instrument Rental \$200 Parking No student max all activities Club fees are one time charges \$10 band/orch/chorus fee	\$428.00	\$283.00
Fox Point-Bayside	\$85.00	\$85.00	\$85.00	N/A	N/A		N/A				
Germantown	1/2 Day \$35.00 All Day \$55.00	\$55.00	\$65.00	\$75.00	N/A	\$75 per activity \$375 max per family inc club fees		\$75 per activity \$375 max per family inc athletic fees	Various Course Fees \$5 - \$80 \$200 Parking Annual \$50 Instrument Rental	\$425.00	\$265.00
Grafton	\$30.00	\$65.00	\$70.00	\$75.00	N/A	MS \$50/sport HS \$75/sport	N/A	Varies to cover cost	\$100 Student Parking	\$200.00	\$130.00
Greendale	K4 \$35.00 K5 \$60.00	\$60.00	\$70.00	\$85.00	N/A	MS \$60 HS \$120.00 inc. Activities,Intramurals & Adm Pass \$300 Fam cap	\$0	Activities,Intramurals & Adms Pass(n/c if in sport) MS \$25 HS \$25	\$75(1)-\$100(2) Instrument Rental \$85 Parking per semester \$160 Parking annual	\$365.00	\$205.00
Greenfield	K4 \$50.00	\$50.00	Gr 6-8 \$60.00	\$75.00	N/A	MS \$25 HS \$55 \$300 MAX Both Club & Athletic Fees	N/A	MS \$15 HS \$35	GR 6-12 Instrument Rental \$40 \$100 Student Parking	\$265.00	\$195.00
Hartford UHS	N/A	N/A	N/A	\$95.00	N/A	\$120 one time fee \$240 Family Max	None	N/A	\$100 Parking/\$50 lower lot Instrument Rental \$35	\$290.00	N/A
Hartford Jt#1	\$34.00	\$47.00	\$57.00	N/A	N/A	N/A	\$25 Technology	Intramurals \$25.50 Clubs \$30.50	\$60 Band	N/A	\$198.00
Kettle Moraine	K4 \$30.00 K5 \$64.00	K-2 \$64.00 3-5 \$69.00	\$65.00	\$83.00	N/A	MS \$80.00 HS \$150.00	None	MS \$25.00 HS \$40.00	\$200/\$180/yr Parking \$5/Day Summer School \$20 max Instrument Rental \$75 Music Uniform Rental \$10/\$18	\$463.00	\$255.00
	K4					MS \$25/Sport					

2018 -2019 SCHOOL FEES COMPARISON

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Kewaskum	\$15.00 K5 \$40.00	\$40.00	\$60.00	\$60.00	N/A	HS \$50-60/Sport Student Cap \$120 Family Cap \$240	None	\$10	\$50 Parking \$15 Activity Pass	\$175.00	\$95.00
Menomonee Falls	4K \$25.00 K5 \$75.00	\$75.00	\$90.00	\$130.00	N/A	MS \$145.00/Sport HS \$190.00/Sport 4 Sports per Family Max	None	One time fee/school year \$20.00	Instrument Rental \$75.00 \$170/yr Parking 6-12 Career/Tech Ed Mat Fee \$25	\$535.00	\$355.00
Mequon-Thiensville	\$65.00 Resource Fee	\$65.00 Resource Fee	\$80.00 Resource Fee	\$105.00 Resource Fee Var Class Fees	N/A	MS \$75.00/Activity HS \$135.00/ Activity		Debate/Forensics/Drama MS \$50 HS \$125	\$300/yr Parking Instrument Rental \$50.00	\$665.00	\$255.00
Mukwonago	Half Day \$35.00 K5 \$61.00	\$61.00	\$82.00 (no class fees)	\$95.00 (no class fees)	N/A	Gr.7&8 \$75.00 \$400 Max Gr.9-12 \$100.00 \$400 Max		No course fees	Instrument Rental \$60/yr \$180/yr Parking, \$3/Day Summer School \$0 / \$50 out of District	\$375.00	\$217.00
Muskego-Norway	1/2 Day \$50.00 All Day \$50.00	\$55.00	\$65.00	\$75.00 + \$15 for Arts	N/A	\$10 Random Drug Test MS \$45/Sport HS \$75 Max chg 2/student		N/A	\$35 Chromebook Fee 5-12 Optional \$25 Ins on Chromebook \$125 Parking	\$310.00	\$145.00
New Berlin	1/2 Day \$46.00 All Day \$91.00	\$104 4 - 6 \$91 K - 3 (\$90/85 if paid by 8/25)	\$105.00 (\$92 if paid by 8/25)	\$300 Fam Max \$122.00 (\$107 if paid by 8/25)	N/A	Gr 7-8 \$55/Student \$165 Family Max Gr 9-12 \$120/Student \$360 Family Max	none	none	\$50 Instrument Rental \$200 Parking Student Athletic Pass 8 event \$15/Unlimited \$25	\$442.00	\$210.00
Oconomowoc	K4 \$30.00 K5 \$55.00	\$80.00	Gr. 5-8 \$85.00	\$95.00	N/A	MS \$75 HS \$150 Per year unlimited sports	N/A	MS \$30 HS \$45 Per year unlimited clubs	\$125 parking \$150 Instrument Rental (on certain instruments)	\$415.00	\$190.00
Pewaukee	K4 \$20.00 K5 \$48.00	\$48.00	\$68.00	\$83.00	N/A	MS \$30/sport HS \$50/sport	Bag&Battery Fee 5-6 \$7.50 7-12 \$12.50	\$10 per club	\$75/\$100/\$125/\$150 Parking \$2/day \$35 Optional Laptop Insurance \$30 Band Uniform Fee HS \$50 Instrument Rental MS	\$268.50	\$170.50
Port Washington	\$20.00	Grade 1 \$50.00 Grd 2-4 \$53.00	Grade 7&8 \$93.00	\$93.00	N/A	MS \$60/student,\$120 max HS \$85/student,\$170 max \$340 Family Max	N/A	co-curricular fee \$20.00	\$70-\$100 Parking Fee	\$283.00	\$173.00
Saint Francis	K4 \$30.00 K5 \$40.00	\$60.00	\$65.00	\$80.00	N/A	HS \$60/Sport \$120 Max/Student \$300 Max/Family	\$0.00	No Cost, Minimum 8 Students	\$50 Parking \$35 Student Athletic Transport Fee \$25 Student Athletic Admission Fee \$50 Instrumental Rental	\$225.00	\$115.00
Shorewood	K4 \$80 K5 \$89 Includes \$9 ACE Fee	\$139.00	\$135.00	\$150.00	N/A	MS \$50/sport Max \$100/Student HS \$125/sport Max \$250/Student	N/A	MS \$30/Student,\$60 Max HS \$60 each on most	Parking \$100 per semester HS Course Fees \$10-\$30 Planners ES/MS \$4-\$5 Instrument Rental \$70 if needed	\$535.00	\$285.00
Slinger	\$55.00	\$55.00	\$65.00	\$65.00	\$185 for BTW	MS\$40/HS\$100 \$25 Green Fees for Golf (athletic fees incl fitness ctr)	Various Class Fees \$5 - \$25	AcDec/Forensics/Debate \$20 Varies to Cover Cost	\$70 Parking \$75 Instrument Rental \$20 Athletic/Activity Pass	\$255.00	\$180.00

2018 -2019 SCHOOL FEES COMPARISON

District	Kindergarten	Elementary	Middle School	High School	Driver Education	Athletic Fees	Technology User Fees	Club Fees	Other Fees	Average Fee for HS 1Sport,1Club, Parking	Average Fee MS 1Sport,1Club,Band
South Milwaukee	4K \$35.00 5K \$55.00	\$55.00	\$65.00	\$90.00	N/A	\$75/sport 1 child \$225 max 2 children \$350 max 3 children \$475 max		\$20/Activity \$60/Family	\$12 Kindergarten Mat Fee \$100 Parking \$0-\$15 Class Summer School \$40 Chromebook Insurance	\$325.00	\$160.00
Watertown	\$35.00	\$35.00	\$40.00 \$10 Laundry \$40 Shop/sem \$15 Survey	\$45.00 \$20 Art \$20 Foods \$40 Shop/sem	N/A	MS \$25/sport,\$75/Family HS \$75/sport,\$225/Family	Elem \$5 MS \$15 HS \$15	MS \$25/activity,\$75/Family HS \$75/activity,\$225/Family Extracurr incl athletic & productions	\$75 Parking/\$2 Day \$50 Instrument Rental \$25 Percussion \$15 Summer School \$35 All Sport Pass,\$1/Senior Athletic Event \$2/Student \$3/Adult Athletic Event	\$285.00	\$155.00
Waukesha	K4 \$25.00 K5 \$60.00	\$60.00	\$60.00	\$90.00	N/A	HS only \$150 per athlete - no limit - no caps	\$25	None	\$100/semester Parking or \$5/Day \$3 - \$70 Course Fees	\$465.00	\$85.00
Wauwatosa	Jr. \$35.00 Sr. \$55.00	\$55.00	\$80.00	\$80.00	N/A	MS \$25/Sport HS \$50/Sport			\$8/Percussion \$50/Individual Instrument Rental \$25/Shared Instrument Rental	\$130.00 without parking	\$155.00
HAMILTON 2018-19	1/2 Day \$30.00 All Day \$65.00	\$65.00	\$75.00	\$90.00	\$175 Class \$175 BTW	MS \$60/sport HS \$75/sport HS has special course fees \$10 - \$40	K-8 \$25 9-12 \$40 ChromeBook Fee	MS \$25/\$15 HS \$35/\$20/\$0	\$200 Parking \$75 Family Athletic/Activity Pass \$3 Student Athletic Event unless WIAA \$4 Adult Athletic Event unless WIAA \$5 Transcript Fee	\$330.00	\$145.00

Changes are listed in bold red

No response to survey

Fees from website

Averages(inc Tech Fees)

4K \$35.33

5K \$58.85

Elementary

\$65.13

Middle

\$76.94

High

\$89.29

Average Athletic Fee

Middle School

\$55.43

High School

\$97.00

Average Parking Fee per year

\$141.73

GERMANTOWN SCHOOL DISTRICT

TO: Finance Committee

FROM: Ric Ericksen, Director of Business & Auxiliary Services

AGENDA ITEM: VIII. Reports

A. Voucher(s): Follow Up

None

B. Monthly Financial Reports

All Financial Reports are/will be posted to the FC web link.

C. General Reports

None

AGENDA ITEM: IX. Adjourn