

**GERMANTOWN SCHOOL DISTRICT  
NOTICE OF BOARD OF EDUCATION MEETING**

**District Administrative Offices - Board Room  
N104 W13840 Donges Bay Road  
Germantown, WI 53022**

**October 23, 2017**

**7:00 p.m.**

**AGENDA**

- I. Meeting Called to Order and Pledge of Allegiance
  - A. Official Meeting Notification
  - B. Roll Call
  
- II. Approval of Agenda
  
- III. Citizen Comments:

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. **Comments which may be injurious to school district personnel or other individuals will not be allowed.**
  
- IV. Approval of Minutes
  - A. October 9, 2017 Board of Education
  - B. October 9, 2017 Closed Session
  
- V. Correspondence, Reports, and Information Items
  - A. Building Improvement Plans
  - B. Academic and Career Planning Report
  - C. Germantown School District Brand
  
- VI. Transportation Committee
  - A. Update on items discussed at October 16, 2017 committee meeting.
  
- VII. Insurance Committee
  - A. Discussion and action regarding employee ancillary insurance.
  - B. Discussion and action regarding district health insurance plan.
  - C. Discussion and action regarding district cash-in-lieu amount.
  - D. Update on remaining items discussed at October 16, 2017 committee meeting
  
- VIII. Personnel Committee
  - A. Discussion and action to approve staff handbooks.
  - B. Discussion and action to approve co-curricular coaching contracts.
  - C. Update on remaining items discussed at October 23, 2017 committee meeting.

- IX. Finance Committee
  - A. Discussion and action to approve final 2017-2018 budget and tax levy.
  - B. Discussion and action to approve purchases over \$15,000.
  - C. Update on remaining items discussed at October 23, 2017 committee meeting.
  
- X. New Business
  - A. Discussion and action to approve middle school literature circle books.
  - B. Discussion and action to approve Destination Imagination team manager contracts.
  - C. Discussion and action to approve technology education equipment acquisition proposal.
  - D. Discussion and action to approve admin/non-voluntary contribution for vision insurance.
  - E. Discussion and action to approve the service fee agreement addendum with Associated Financial Group, LLC.
  - F. Discussion and action to approve donations.
  - G. Discussion and action to approve teacher contracts.
  - H. Discussion and action regarding Village of Germantown TID 7 proposal.
  
- XI. Adjourn

**GERMANTOWN SCHOOL DISTRICT**  
**GERMANTOWN, WISCONSIN 53022**  
**MINUTES OF THE BOARD OF EDUCATION**  
**October 9, 2017**

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the District Office Board Room at 7:06 p.m. Superintendent Jeff Holmes read the official meeting notification. Roll call: Soderberg – yes, Medved – yes, Loth – yes, Borden – yes, Barney – yes, Spies – yes, Larson – yes.
2. Motion by Larson, second by Barney to approve the agenda. Motion carried.
3. District AV Specialist Rhonda Rhoads addressed the Board regarding the recent death of middle school teacher Linda Weiner. The Board and superintendent will support Rhonda and other staff in creating a memorial scholarship.
4. Motion by Spies, second by Larson to approve the September 25, 2017 Board meeting minutes. Motion carried.
5. Motion by Spies, second by Larson to approve the September 25, 2017 Budget Hearing and Annual Meeting minutes. Motion carried.
6. Student Representative Shree Dudhat provided an update on student activities in the district.
7. Director of Human Resources Mike Nowak and Jeff Holmes provided an enrollment update.
8. High school teacher Jake Schroeder reported on the success of PEAK implementation in his AP Biology classes.
9. Middle school teachers Heidi Feucht, Carrie Berg, Kristin Hillshafer, and Jessica Tortomasi gave a presentation on the success of combined literacy with social studies and science courses at the middle school.
10. Board President Bob Soderberg appointed Ric Erickson as a district representative to attend Village of Germantown meetings regarding a new TIF/TID and requested that Board members let him know if they would also like to attend. Bob Soderberg also requested that the new Village of Germantown administrator be asked to attend the next Board meeting to provide awareness on the scope of the project.
11. Personnel Committee Chair Sarah Larson updated the Board on discussion that took place in Personnel Committee regarding the status of district employee handbooks and indicated the handbooks will be ready to be brought forward to the Board for final approval at the October 23, 2017 meeting.
12. Building Committee Chair Brian Medved updated the Board on items discussed in Building Committee including construction updates from CD Smith, a Trane energy report and County Line graphics to be funded by the school PTA. Construction photos will be placed on the website.
13. Motion by Barney, second by Larson to accept the donations of three LCD projectors, three Apple televisions, and a router (value undetermined) from Spence Rogers of PEAK Learning Systems to the school district, \$500 from Ayer Contractors Inc. to the high school boys cross country team for equipment, \$3,410 from First Bank Financial Centre to the high school boys soccer team for uniforms, \$750 from Cousins Subs to the high school POMS team for dresses, \$250 from the Nail Lounge LLC to the high school girls swim and dive team, \$250 from Drexel Building Supply to the high school girls swim and dive team, and \$500 from Sendiks to the high school band as a donation for performing at the store, and thank all donors for their generosity. Motion carried.

14. Motion by Spies, second by Barney to approve Youth Options requests for 14 students to attend WCTC, MPTC, or MATC's Nursing Assistant Programs. Motion carried.
15. Motion by Spies, second by Medved to approve two additional Youth Options requests received after the deadline. Motion carried.
16. Motion by Spies, second by Larson to approve contracts for the 2017-2018 Destination Imagination site managers. Motion carried.
17. Motion by Barney, second by Spies to approve all dates, times, and locations for summer school 2018. Motion carried.
18. Motion by Spies, second by Barney to approve the fee waiver request for facility use from the Milwaukee Chinese Community Center. Motion carried.
19. Motion by Loth, second by Barney to approve renewal of the GWAVA support agreement for the term of August 15, 2017 to October 19, 2018 at a cost of \$21,365.15 to be funded out of the appropriate General Fund 10 information technology accounts. Motion carried.
20. Motion by Larson, second by Spies to approve the overnight travel request for 60 choir students and six advisors to travel to Fredonia, WI on October 21-22, 2017 for practice and team building with all costs paid through club funds. Motion carried.
21. Motion by Spies, second by Barney to approve the overnight travel request for approximately nine students and three chaperones to travel to London and Paris, June 14-21, 2018 with all costs paid by participants and with the understanding that overseas travel restrictions will be closely monitored up to the date of travel. Motion carried.
22. Motion by Larson, second by Spies authorize the district administration to create and post an official request for land purchase proposals via sealed bids, from land-site developers with a timeline included for the 15.388 acres of school district property located at N104 W14942 Donges Bay Rd., Germantown 53022, in accordance with the information presented, annual meeting authority, Board Policy, and State statutes. Motion carried.
23. Motion by Barney, second by Spies to approve the .60 FTE limited term contract for Shirley Natzel at \$41,750 and the 1.0 FTE limited term contract for Kasandra Scott at \$36,793.99. Motion carried.
24. Motion by Larson, second by Spies to enter into closed session pursuant to Sections 19.85(1)(f) and 19.85(1)(g). Motion carried.
25. The Board entered into closed session at 8:24 p.m.

Jayne Borst  
Recording Secretary

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Lester Spies  
School Board Clerk

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** Brand Discussion

**FROM:** Jeff Holmes

**BOARD MEETING:** October 23, 2017

**DATE:** October 19, 2017

**AGENDA ITEM:** V. C.

**BACKGROUND:**

Included in the Board packet is a document that provides information to the Board in consideration of potential brand development that should likely coincide with the construction taking place throughout the District. We have an opportunity to review our current brand and do work that better defines how we are perceived as an organization. This will likely turn into time-consuming work; however, given the nature of the world we live in, this will be necessary work. “The path of least resistance and least trouble is a mental rut already made. It requires troublesome work to undertake the alteration of old beliefs.” — John Dewey

**RECOMMENDATION:** Board’s will.

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# Germantown School District

## Brand Guide

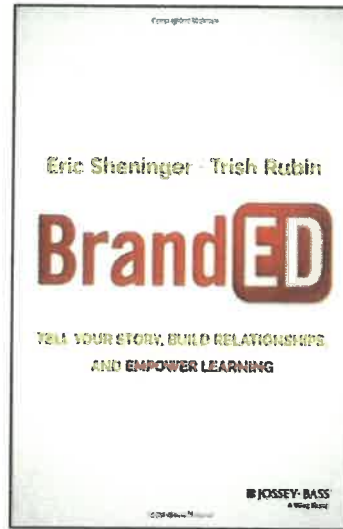
10/23/2017 Draft

“Brand is the sum total of how someone perceives a particular organization. Branding is about shaping that perception.”

(Ashley Friedlein)

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## Potential Branding Development Process



*Valuable brand tool specific to schools*

### ***Begin with the end in mind—S. Covey***

- ◆ Confirm the vision and mission with Board Members
- ◆ Define the key stakeholders (internal & external) and bring them to the table
  - ◆ Establish a communication plan
  - ◆ Create a branding development timeline/calendar
- ◆ Develop a Germantown School District brand design plan and adhere to it
  - ◆ Launch the re-brand

**Figure 1.1 Brand and BrandED Tenets Contrasted**

<b>THE TENETS OF BRAND</b>	<b>IMAGE</b> Promoting for selling	<b>PROMISE</b> Satisfy a need or want	<b>RESULT</b> Improves: • Sales • Profit • Scale
<b>THE TENETS OF BRANDED</b>	<b>IMAGE</b> Storytelling to communicate value	<b>PROMISE</b> Accomplish school goals	<b>RESULT</b> Improves: • Culture • Performance • Resourcing



***Remember, logo does not equal BRAND***

**What are some pertinent questions to ask as we work through defining our brand?**

- ◇ Is our brand (image, promise, and [intended] result—*BrandED*) clearly understood by all?
- ◇ Our we clearly distinctive in the services we provide?
- ◇ How does our brand compare to others?
- ◇ Does our brand align with the times?
- ◇ We think we know how others should perceive us; is it accurate?
- ◇ What are our assets associated with our brand?
- ◇ What are the liabilities associated with our brand?
- ◇ Can we be viewed as a leader as an education services provider? What are the metrics? How can they be validated?
- ◇ Do our employees take pride in the organization?
- ◇ Is our brand truly marketable?
- ◇ Is the brand easily and sufficiently communicated?
- ◇ How often are we discussed outside of the organization? Are those discussions good, bad, or indifferent?

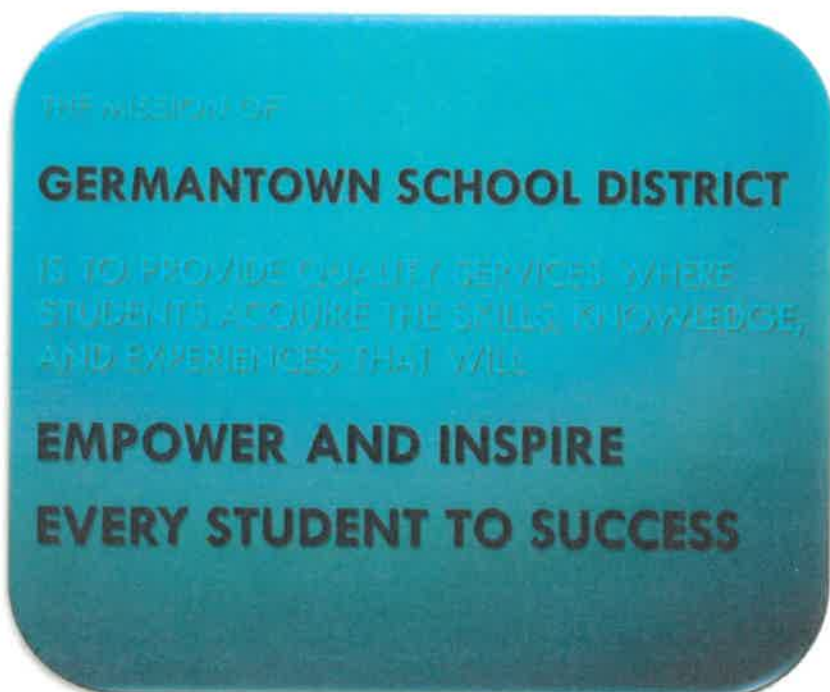


## Our Mission

# Empower and Inspire Every Student to Success

*“Success is no accident. It is hard work, perseverance, learning, studying, sacrifice and most of all, love of what you are doing or learning to do.” Pele*

Our Mission—Possible poster/banner that could be prominently displayed in every building throughout the District and/or downloaded from our website.



**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** Guide K12 Software

**FROM:** Jeff Holmes

**BOARD MEETING:** October 23, 2017

**DATE:** October 19, 2017

**AGENDA ITEM:** VI. A.

**BACKGROUND:**

Springsted brought to our attention software from Guide K12 that can be utilized to greatly aid the District in making determinations on elementary attendance boundary lines for the next school year. Attached to this background is information in regard to that software package.

**RECOMMENDATION:** Informational only.

GuideK12™ is an interactive analytics engine helping administrators make effective decisions. With GuideK12 data is accessible, understandable, transparent and actionable. We bring disparate data together into one picture, breaking down silos and saving precious time and resources. The GuideK12 geovisual analytics suite is comprised of four modules: Explorer, Adviser, Planner and School Search

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### GuideK12™ Geovisual Analytics Suite

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**Explorer:** Empower district administrative personnel with the right information to answer questions quickly. Designed with the individual in mind, Explorer allows users to pinpoint a single person geocoded to the rooftop or zoom out to examine trends across the district. Different data streams can be selected for analyzing different needs (voter data, property owner, etc.). Users will find Explorer their “go-to” module to analyze a wide array of issues when seeking answers to complex problems. So whether it is a Superintendent or front office personnel, Explorer can be their source for data analysis.

**Adviser:** Charts, graphs and thematic maps, have never been faster or easier to create. Just click and select desired characteristics to analyze. No formulas, no requesting and waiting, just analyze in a few clicks, no programming or excel skills needed. Adviser works as a stand-alone module, but is also linked to coordinate with Planner for easy analysis of scenarios and data visualization. Longitudinal data is easy to analyze with Adviser, analyze monthly trends or yearly trends.

**Planner:** This module provides district all the tools needed for boundary changes, adding buildings, consolidating buildings, reconfiguring class sizes, or class structures. Easily create “what if” scenarios and obtain instant results with a complete set of reports and output options. Every scenario can be easily retrieved to share with board members, administration, community members or other stakeholders. Our software’s reliable, iterative process makes input and feedback easy to incorporate, increasing community dialogue, trust and support.

**School Search:** Parents, realtors and other community members have a few simple questions: Is this house/lot/apartment in the district? What elementary/middle/high school would I attend?” GuideK12 SchoolSearch reduces calls to the front office and parent frustration by making it easy to look up the assigned schools. Completely flexible and customizable SchoolSearch serves as a district marketing and communications tool allowing districts to highlight magnet schools and other program offerings per building.

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## GuideK12™ Professional Services Overview

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Building a valid and reliable view of student and community data in GuideK12™ requires work at the district level. It also requires building the appropriate data standardization to facilitate State and ESD aggregation. The following information outlines the services required for success.

1. **Project Management:** GuideK12™ assigns a project manager to each new implementation. It is the role of the project manager to build the implementation plan, assign resources, and provide a single point of contact for the project. Our methodology is market-proven and offers industry-leading project support, combined with customized assistance.
2. **Implementation:** GuideK12™ understands that every district has its own unique project requirements. That's why GuideK12's experienced implementation team is available to discuss district goals, suggest best practices, and configure a solution that best meets the needs of each customer. Our approach results in optimal knowledge transfer and assists in developing self-sufficiency, a key element in a successful implementation.
3. **Data Services:** GuideK12™ relies heavily upon County household level information, and select school and student level attributes. Data services engineers make formal data requests to the District, County, ESD, RDWP, and State agencies. They then aggregate the disparate data sets and geocode students to their individual households.
4. **Training and Certification:** GuideK12™ offers robust onsite and remote staff training to help stakeholders master all aspects of the product. For organizations that prefer a more hands-on approach, we offer train-the-trainer and certification options.

**GuideK12™ Subscription and Services Price Quote**

GuideK12™ is an annual district wide site license offered as software-as-a-service. Pricing is based on the current enrollment of the district. First year services include implementation and training fees.

Item	Price Per Student	Estimated Number of Students	Total
GuideK12™ Annual Subscription Fee	\$2.25	3,931	\$8,844.75
First Year Service: Project Implementation & Management			\$1,200
First Year Service: Data Services			\$1,000
First Year Service: Onsite Training Fee			\$1,600
Total before Springsted discount			\$12,644.75
15% Springsted Discount			<\$1,326.71>
Ongoing Tech Support			Included
<b>Total</b>			<b>\$11,318.04*</b>

*\*Due to the Agreement signed between GuideK12 and Springsted, Inc. Germantown Public Schools is eligible for a 15% discount on first year subscription fee. The savings equates to \$1,326.71 bringing the total for year one subscription & services to \$11,318.04.*

<b>First Year Service / Description</b>
<p>Project Management and Implementation (Remote):</p> <ul style="list-style-type: none"><li>• Develop and execute the implementation plan.</li><li>• Assign project resources.</li><li>• Broker data element exchange.</li><li>• Configure data refresh routines.</li></ul>
<p>Data Services (Remote):</p> <ul style="list-style-type: none"><li>• Extract, transform and load district data elements.</li><li>• Extract, transform, geocode and load community and parcel data elements.</li><li>• Import district provided Shapefiles (enrollment boundaries)</li></ul>
<p>Training (Onsite):</p> <ul style="list-style-type: none"><li>• Full day of hands-on training</li><li>• Instruction that follows a set curriculum using “live district instance”</li><li>• Up to 15 Attendees</li><li>• Events that include GuideK12™ resource travel must be booked two weeks in advance. If we accept a traveling engagement with less than two weeks notice, a \$500 late booking fee will be assessed. Rebooking fees will apply for cancellation of training sessions.</li></ul>

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Ancillary Lines of Benefits Renewals

**FROM:** Richard Ericksen

**BOARD MEETING:** October 23, 2017

**DATE:** October 18, 2017

**AGENDA ITEM:** VII.A.

**IC Date:** October 16, 2017

**IC Agenda Item(s):** VI. A.

**Recommendation to the Board of Education from the Insurance Committee:**

The insurance committee brings forward with a positive recommendation to renew the life and disability insurances with NIS (National Insurance Services) with a 0% increase, the period effective January 1, 2018 thru December 31, 2018.

**Background/Attachment(s):**

No attachments were necessary for the discussion.

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Health Insurance Plan

**FROM:** Richard Ericksen

**BOARD MEETING:** October 23, 2017

**DATE:** October 18, 2017

**AGENDA ITEM:** VII.B.

**IC Date:** October 16, 2017

**IC Agenda Item(s):** VI. D.

**Recommendation to the Board of Education from the Insurance Committee:**

The insurance committee brings forward with a positive recommendation to designate one of the plans being offered as the Default Plan (*this is the same plan that exists today*) and the others as optional plans as presented in the attached.

**Background/Attachment(s):**

The committee discussions centered on clarity of the names of the plans given that multiple offerings is new to the district. The committee felt that one of the plans would be designated as the "default" plan with the others designated as optional or alternative plans available.

See title changes at top of attached.



# Germantown School District

## HEALTH COVERAGE 2018 Options

1/1/2018

Carrier	Default Plan (current)	OPTION 1	OPTION 2
	Current-\$2,500 Traditional Choice HMO	\$3500 HSA-100% Choice HMO	\$500 Traditional Choice HMO
<b>Provider Network</b>	Choice HMO	Choice HMO	Choice HMO
<b>Deductible</b>	Embedded	Embedded	Embedded
<i>Embedded or Non-Embedded</i> In-Network (Single / Family)	\$2,500 / \$5,000	\$3,500 / \$7,000	\$500 / \$1,000
Out-of-Network (Single / Family)	N/A	N/A	N/A
<b>Coinsurance</b>			
In-Network	80%	100%	90%
Out-of-Network	N/A	N/A	N/A
<b>Out-of-Pocket Max</b>	<i>Includes Deductible</i>	<i>Includes Deductible</i>	<i>Includes Deductible</i>
In-Network (Single / Family)	\$5,250 / \$10,500	\$6,350 / \$12,700	\$6,350 / \$12,700
Out-of-Network (Single / Family)	N/A	N/A	N/A
<b>Lifetime Maximum</b>	Unlimited	Unlimited	Unlimited
<b>Office Visits</b>			
In-Network	\$30 Copay	Ded, 100% Coins	\$30 Copay
Out-of-Network	N/A	N/A	N/A
<b>Specialist</b>			
In-Network	\$60 Copay	Ded, 100% Coins	\$60 Copay
Out-of-Network	N/A	N/A	N/A
<b>Lab, X-Ray Benefit</b>			
In-Network			
Out-of-Network			
<b>Routine/Preventive Care</b>			
In-Network	100% Coverage	100% Coverage	100% Coverage
Out-of-Network	N/A	N/A	N/A
<b>Inpatient Hospital Services</b>			
In-Network	Ded, 80% Coins	Ded, 100% Coins	Ded, 90% Coins
Out-of-Network	N/A	N/A	N/A
<b>Outpatient Hospital Services</b>			
In-Network	Ded, 80% Coins	Ded, 100% Coins	Ded, 90% Coins
Out-of-Network	N/A	N/A	N/A
<b>Lab, X-Ray Benefit</b>			
In-Network			
Out-of-Network			
<b>Emergency Room</b>			
In-Network			
Out-of-Network	\$250 Copay	Ded, 100% Coins	\$250 Copay
<b>Lab, X-Ray Benefit</b>			
In-Network			
Out-of-Network			
<b>Prescription Drugs -</b>			
Tier 1 / Tier 2 / Tier 3	\$10 / \$35 / \$60	<i>After deductible is Met</i> \$10 / \$35 / \$60	\$10 / \$35 / \$60
<b>Mail Order Prescription Drugs</b>			
Tier 1 / Tier 2 / Tier 3	\$25 / \$87.50 / \$150	<i>After deductible is Met</i> \$25 / \$87.50 / \$150	\$25 / \$87.50 / \$150
<b>Estimated Employee Monthly Health Plan Costs</b>			
<i>With Wellness Incentive</i>			
Single	\$55.65	\$35.00	\$141.39
Family	\$123.02	\$70.00	\$312.56
<i>Without Wellness Incentive</i>			
Single	\$100.16	\$69.42	\$185.90
Family	\$221.43	\$153.47	\$410.97

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Cash-in-Lieu Amount

**FROM:** Richard Ericksen

**BOARD MEETING:** October 23, 2017

**DATE:** October 18, 2017

**AGENDA ITEM:** VII.C.

**IC Date:** October 16, 2017

**IC Agenda Item(s):** VII. B.

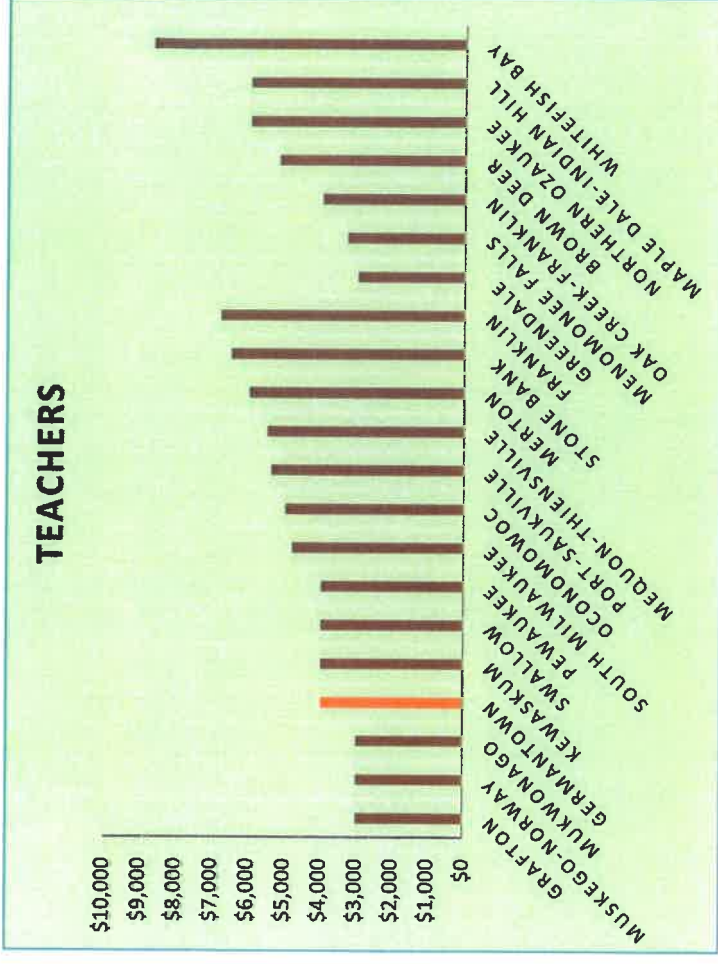
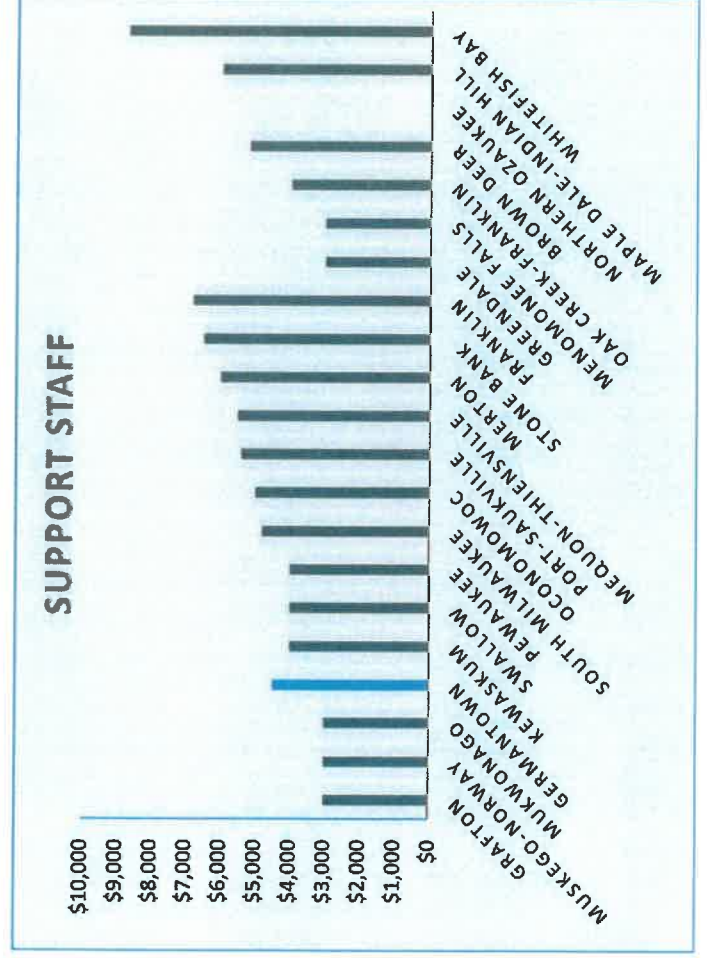
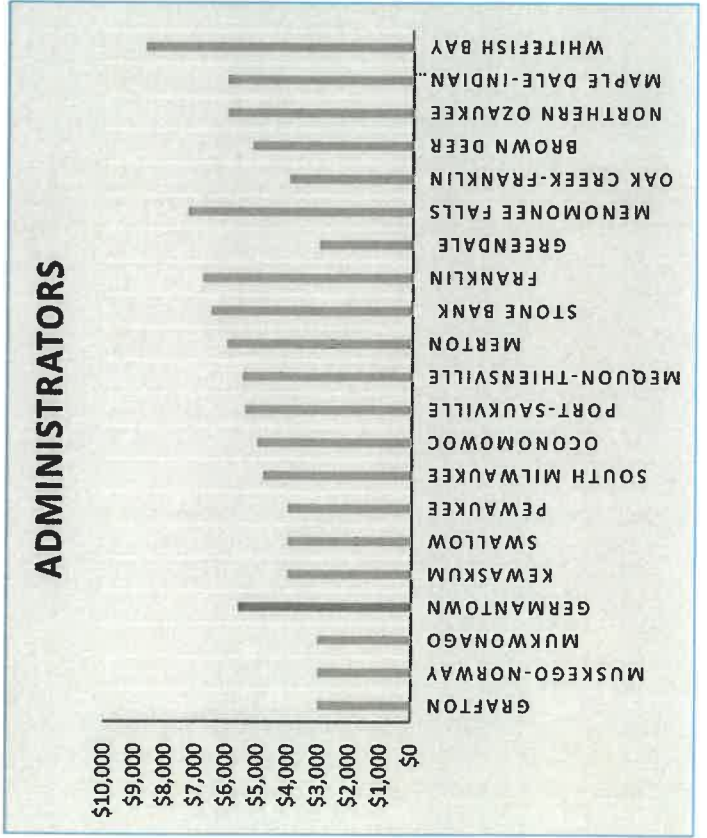
**Recommendation to the Board of Education from the Insurance Committee:**

The insurance committee brings forward with a positive recommendation to establish the cash-in-lieu of health insurance amount of \$4,500 for the three categories of employees eligible for this option designated as teachers, administrators, and support staff, making them equal with an effective date of January 1, 2018.

**Background/Attachment(s):**

Survey.

School District w/Cash i	Teachers	Administrators	Support Staff
Grafton	\$3,000	\$3,000	\$3,000
Muskego-Norway	\$3,000	\$3,000	\$3,000
Mukwonago	\$3,000	\$3,000	\$3,000
<b>Germanatown</b>	<b>\$4,000</b>	<b>\$5,600</b>	<b>\$4,500</b>
Kewaskum	\$4,000	\$4,000	\$4,000
Swallow	\$4,000	\$4,000	\$4,000
Pewaukee	\$4,000	\$4,000	\$4,000
South Milwaukee	\$4,800	\$4,800	\$4,800
Oconomowoc	\$5,000	\$5,000	\$5,000
Port-Saukville	\$5,400	\$5,400	\$5,400
Mequon-Thiensville	\$5,500	\$5,500	\$5,500
Merton	\$6,000	\$6,000	\$6,000
Stone Bank	\$6,500	\$6,500	\$6,500
Franklin	\$6,800	\$6,800	\$6,800
Greendale	\$3,000	\$3,000	\$3,000
Menomonee Falls	\$3,300	\$7,287	\$3,000
Oak Creek-Franklin	\$4,000	\$4,000	\$4,000
Brown Deer	\$5,200	\$5,200	\$5,200
Northern Ozaukee	\$6,000	\$6,000	\$0
Maple Dale-Indian Hill	\$6,000	\$6,000	\$6,000
Whitefish Bay	\$8,713	\$8,713	\$8,713



**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education                      **TOPIC:** Staff Handbooks  
**FROM:** Michael Nowak                      **BOARD MEETING:** October 23, 2017  
**DATE:** October 19, 2017                      **AGENDA ITEM:** VIII.A.

A draft of the Staff Handbook was presented at a meeting of the Personnel Committee on October 9, 2017. Subsequently, we have continued to review the handbooks and have made revisions following the recommendations of the Personnel Committee. We would like to provide an update on progress and request official adoption. As previously mentioned, the Staff Handbook is organized with a main section for all employees and various supporting chapters for different employee groups.

**RECOMMENDATION:** Approve the Staff Handbook being presented for final adoption

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Co-Curricular Contracts

**FROM:** Michael Nowak  
Jack Klebesadel

**BOARD MEETING:** October 23, 2017

**DATE:** October 5, 2017

**AGENDA ITEM:** VIII.B.

The Director of Student Activities is requesting approval to issue the attached co-curricular contracts for Germantown High School and Kennedy Middle School. The request reflects the changes made at the July 24<sup>th</sup> Personnel Committee and School Board meetings.

Additional advisor positions will be in a separate request to the Personnel Committee

(Contracts for new employees will not be issued until appropriate forms have been received and background checks have been completed.)

**RECOMMENDATION:** Administration recommends board approval of the contracts.

2017-2018 Germantown School District Coaches and Advisors

Activity	Season	Hours	Staffing Rate	Base Staffing Cost	Rounded Staffing Cost	Coach's Name	Date Given to Board	Building
HIGH SCHOOL LEVEL ATHLETICS	AAAAAAA	AAAAA	AAAAAAA	AAAAAAA	AAAAAAA	AAAAAAAAAAAAAAAAAAAA	AAAAAAA	AAAAAAA
<b>Fall Athletics (Before School Starts)</b>								
Cross Country - Boys Head Coach	Aug - Oct		10%	\$ 3,481.50	\$ 3,500.00	Harris Jones	07/24/17	GHS
Cross Country - Boys Assistant Coach	Aug - Oct		8%	\$ 2,785.20	\$ 2,800.00	Nicholas Foti	07/24/17	GHS
Cross Country - Girls Head Coach	Aug - Oct		10%	\$ 3,481.50	\$ 3,500.00	Nancy Pietrowiak	07/24/17	GHS
Cross Country - Girls Assistant Coach	Aug - Oct		8%	\$ 2,785.20	\$ 2,800.00	Robert Wehner	07/24/17	GHS
Football - Head Coach	Aug - Nov		12%	\$ 4,177.80	\$ 4,200.00	Jacob Davis	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	David Branske	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Michael Pfeiffer	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Jason Baumann	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Todd Krupicka	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Steven Tennies	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Jonathan Davis	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Robert Fliss	07/24/17	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Brian Beaman	07/24/17	GHS
Golf - Girls Head Coach	Aug - Oct		9%	\$ 3,133.35	\$ 3,200.00	Thomas Kujawa	07/24/17	GHS
Golf - Girls Co-Assistant	Aug - Oct		2%	\$ 696.30	\$ 700.00	Jennifer Catalano	07/24/17	GHS
Golf - Girls Co-Assistant	Aug - Oct		5%	\$ 1,740.75	\$ 1,800.00	Lori Enders	07/24/17	GHS
Soccer - Boys Int. Co-Head Coach	Aug - Oct		8%	\$ 2,785.20	\$ 2,800.00	Erik Knudson	07/24/17	GHS
Soccer - Boys Int. Co-Head Coach	Aug - Oct		8%	\$ 2,785.20	\$ 2,800.00	Robert Huss	07/24/17	GHS
Soccer - Boys Co-Assistant Coach	Aug - Oct		5%	\$ 1,740.75	\$ 1,800.00	Tyler Asen	07/24/17	GHS
Soccer - Boys Co-Assistant Coach	Aug - Oct		5%	\$ 1,740.75	\$ 1,800.00	Cameron Morris	07/24/17	GHS
Swimming - Girls Head Coach	Aug - Nov		12%	\$ 4,177.80	\$ 4,200.00	Lori Bruss	07/24/17	GHS
Swimming - Girls Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Timothy Damico	07/24/17	GHS
Tennis - Girls Head Coach	Aug - Oct		9%	\$ 3,133.35	\$ 3,200.00	Vincent Daniels	07/24/17	GHS
Tennis - Girls Assistant Coach	Aug - Oct		7%	\$ 2,437.05	\$ 2,500.00	Michael Kolz	07/24/17	GHS
Volleyball - Boys Head Coach	Aug - Nov		10%	\$ 3,481.50	\$ 3,500.00	Brian Rushmer	07/24/17	GHS
Volleyball - Boys Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Blake Janz	07/24/17	GHS
Volleyball - Boys Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Matthew Schultz	07/24/17	GHS
Volleyball - Girls Head Coach	Aug - Nov		10%	\$ 3,481.50	\$ 3,500.00	Ted Gollakner	07/24/17	GHS
Volleyball - Girls Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Sara Voigt	07/24/17	GHS
Volleyball - Girls Assistant Coach	Aug - Nov		8%	\$ 2,785.20	\$ 2,800.00	Lindsay Baranowski	07/24/17	GHS
<b>Total High School Athletics - Fall</b>				<b>\$ 84,252.30</b>	<b>\$ 85,000.00</b>			
<b>Winter Athletics</b>								
Basketball - Boys Head Coach	Nov - Mar		13%	\$ 4,525.95	\$ 4,600.00	Steven Martin	10/23/17	GHS
Basketball - Boys Assistant Coach	Nov - Mar		9%	\$ 3,133.35	\$ 3,200.00	Cole Reindl	10/23/17	GHS
Basketball - Boys Assistant Coach	Nov - Mar		9%	\$ 3,133.35	\$ 3,200.00	Mark Wizner	10/23/17	GHS
Basketball - Girls Head Coach	Nov - Mar		13%	\$ 4,525.95	\$ 4,600.00	Matthew Stuve	10/23/17	GHS
Basketball - Girls Assistant Coach	Nov - Mar		9%	\$ 3,133.35	\$ 3,200.00	Stephanie Milmoie	10/23/17	GHS
Basketball - Girls Assistant Coach	Nov - Mar		9%	\$ 3,133.35	\$ 3,200.00	Vincent Daniels	10/23/17	GHS
Gymnastics Co-Coach	Nov - Mar		10%	\$ 3,481.50	\$ 3,500.00	Michael Giles	10/23/17	GHS
Gymnastics Co-Coach	Nov - Mar		3%	\$ 1,044.45	\$ 1,100.00	Kym Remillard	10/23/17	GHS
Swimming - Boys Head Coach	Nov - Mar		12%	\$ 4,177.80	\$ 4,200.00	Meridith Berghauer	10/23/17	GHS
Wrestling - Co-Head Coach	Nov - Feb		10%	\$ 3,481.50	\$ 3,500.00	Jeffrey Szohr	10/23/17	GHS
Wrestling - Co-Head Coach	Nov - Feb		10%	\$ 3,481.50	\$ 3,500.00	Michael Krause	10/23/17	GHS
Wrestling - Assistant Coach	Nov - Feb		8%	\$ 2,785.20	\$ 2,800.00	Joseph Dhein	10/23/17	GHS
<b>Total High School Athletics - Winter</b>				<b>\$ 40,037.25</b>	<b>\$ 40,600.00</b>			
<b>Spring Athletics</b>								
Baseball - Head Coach	May - July		12%	\$ 4,177.80	\$ 4,200.00	Jeffery Wolf	10/23/17	GHS
Baseball - Assistant Coach	May - July		8%	\$ 2,785.20	\$ 2,800.00	James Doedens	10/23/17	GHS
Baseball - Assistant Coach	May - July		8%	\$ 2,785.20	\$ 2,800.00	Daniel Doedens	10/23/17	GHS
Golf - Boys Head Co-Coach	Mar - May		2%	\$ 696.30	\$ 700.00	Troy Schmidt	10/23/17	GHS
Golf - Boys Head Co-Coach	Mar - May		7%	\$ 2,437.05	\$ 2,500.00	Benjamin Laubusch	10/23/17	GHS
Golf - Boys Assistant Coach	Mar - May		7%	\$ 2,437.05	\$ 2,500.00	Thomas Kujawa	10/23/17	GHS
Golf - Boys Assistant Coach	Mar - May		7%	\$ 2,437.05	\$ 2,500.00	Michael Pfeiffer	10/23/17	GHS
Soccer - Girls Head Coach	Mar - June		10%	\$ 3,481.50	\$ 3,500.00	Paul Sikinger	10/23/17	GHS
Soccer - Girls Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	Eric Vivoda	10/23/17	GHS
Soccer - Girls Assistant Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	Robert Huss	10/23/17	GHS
Soccer - Girls Assistant Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	Jamie Janczak	10/23/17	GHS
Softball - Head Co-Coach	Mar - June		5%	\$ 1,740.75	\$ 1,800.00	Kurt Raguse	10/23/17	GHS
Softball - Head Co-Coach	Mar - June		5%	\$ 1,740.75	\$ 1,800.00	Dru Sumwalt	10/23/17	GHS
Softball - Assistant Co-Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	Tammie Kochevar	10/23/17	GHS
Softball - Assistant Co-Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	Thomas Otto	10/23/17	GHS
Softball - Assistant Co-Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	Diane Seramur	10/23/17	GHS
Tennis - Boys Head Coach	Mar - June		9%	\$ 3,133.35	\$ 3,200.00	Vincent Daniels	10/23/17	GHS
Tennis - Boys Assistant Coach	Mar - June		7%	\$ 2,437.05	\$ 2,500.00	Keenan McCauliffe	10/23/17	GHS
Track - Boys Head Coach	Mar - June		12%	\$ 4,177.80	\$ 4,200.00	Jared Foerch	10/23/17	GHS
Track - Boys Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	Robert Fliss	10/23/17	GHS
Track - Boys Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	TBD	10/23/17	GHS

2017-2018 Germantown School District Coaches and Advisors

Activity	Season	Hours	Staffing Rate	Base Staffing Cost	Rounded Staffing Cost	Coach's Name	Date Given to Board	Building
Track - Girls Head Coach	Mar - June		12%	\$ 4,177.80	\$ 4,200.00	Jessica Reece	10/23/17	GHS
Track - Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	Harris Jones	10/23/17	GHS
Track - Assistant Co-Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	TBD	10/23/17	GHS
Track - Assistant Co-Coach	Mar - June		4%	\$ 1,392.60	\$ 1,400.00	Brian Kuhlenbeck	10/23/17	GHS
Track - Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	TBD	10/23/17	GHS
Track - Assistant Coach	Mar - June		8%	\$ 2,785.20	\$ 2,800.00	TBD	10/23/17	GHS
<i>Total High School Athletics - Spring</i>				\$ 66,496.65	\$ 67,200.00			
<b>High School Athletics Total</b>				<b>\$ 190,786.20</b>	<b>\$ 192,800.00</b>			
<b>HIGH SCHOOL LEVEL CO-CURRICULAR ACTIVITIES</b>								
<b>Fall Activities (Before School Starts)</b>								
Band Advisor (GHS)			10%	\$ 3,481.50	\$ 3,500.00	Jonathan Bell	07/24/17	GHS
Band Advisor Assistant (GHS)			9%	\$ 3,133.35	\$ 3,200.00	Andrew Stone	07/24/17	GHS
Cheerleading Coach			10%	\$ 3,481.50	\$ 3,500.00	Brianna Burgess	07/24/17	GHS
Cheerleading Coach - Assistant			10%	\$ 3,481.50	\$ 3,500.00	TBD	07/24/17	GHS
Pompons Coach			10%	\$ 3,481.50	\$ 3,500.00	Chelsea Hammett	07/24/17	GHS
Yearbook (Annual) Advisor			9.5%	\$ 3,307.43	\$ 3,350.00	Andrew Kavanaugh	07/24/17	GHS
Yearbook (Annual) Assistant Advisor			9.5%	\$ 3,307.43	\$ 3,350.00	Diane Seramur	07/24/17	GHS
<i>Total High School Co-Curricular Activities - Fall</i>				\$ 23,674.20	\$ 23,900.00			
<b>Year Long Activities</b>								
Choir Advisor			8%	\$ 2,785.20	\$ 2,800.00	Jonathan Brooks	10/23/17	GHS
Drama Production 1-Head Advisor			6%	\$ 2,088.90	\$ 2,100.00	Jonathan Brooks	10/23/17	GHS
Drama 1 - Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Susan Duecker	10/23/17	GHS
Drama Production 2 - Head Advisor			6%	\$ 2,088.90	\$ 2,100.00	Stephanie Staszak	10/23/17	GHS
Drama Production 2 - Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Jonathan Brooks	10/23/17	GHS
Drama Production 2 - Assistant/Percussion			2%	\$ 696.30	\$ 700.00	Andy Stone	10/23/17	GHS
Drama Production 2 - Assistant/Piano			2%	\$ 696.30	\$ 700.00	Allison Bekolay	10/23/17	GHS
Drama Production 2 - Assistant/Lighting			2%	\$ 696.30	\$ 700.00	Adam Qutaishat	10/23/17	GHS
Drama Co-Assistant			2%	\$ 696.30	\$ 700.00	Jonathan Brooks	10/23/17	GHS
Drama Co-Assistant			2%	\$ 696.30	\$ 700.00	Stephanie Staszek	10/23/17	GHS
Variety Show Advisor			5%	\$ 1,740.75	\$ 1,800.00	Thomas Kujawa	10/23/17	GHS
Forensics Advisor			7%	\$ 2,437.05	\$ 2,500.00	Gina Ray	10/23/17	GHS
Forensics Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Harris Jones	10/23/17	GHS
Intramurals Co-Coach			4%	\$ 1,392.60	\$ 1,400.00	Stephanie Milmoie	10/23/17	GHS
Intramurals Co-Coach			4%	\$ 1,392.60	\$ 1,400.00	Steven Tennes	10/23/17	GHS
Student Council Advisor		<i>change approved</i>	7%	\$ 2,437.05	\$ 2,500.00	Jordan Ely	10/23/17	GHS
Student Council Advisor		<i>to 7% also round</i>	7%	\$ 2,437.05	\$ 2,500.00	Carolyn Solie	10/23/17	GHS
DECA Advisor			7%	\$ 2,437.05	\$ 2,500.00	Peter Hammen	10/23/17	GHS
DECA Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Vincent Daniels	10/23/17	GHS
FBLA Advisor			7%	\$ 2,437.05	\$ 2,400.00	Steven Martin	10/23/17	GHS
FBLA Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Jason Baumann	10/23/17	GHS
Peer Listeners			6%	\$ 2,088.90	\$ 2,100.00	Caryn Hernandez	10/23/17	GHS
Weightlifting Co-Coach (Fall)	Fall		2%	\$ 696.30	\$ 700.00	Matthew Stuve	10/23/17	GHS
Weightlifting Co-Coach (Winter)	Winter		3%	\$ 1,044.45	\$ 1,100.00	Jacob Davis	10/23/17	GHS
Weightlifting Co-Coach (Spring)	Spring		2%	\$ 696.30	\$ 700.00	Scott Schubert	10/23/17	GHS
Skills USA (formerly VICA)			2.5%	\$ 870.38	\$ 900.00	Jon Stachowiak	10/23/17	GHS
Skills USA (formerly VICA)			2.5%	\$ 870.38	\$ 900.00	Timothy Mehring	10/23/17	GHS
Advisors-Gr 9 #1	<i>Was</i>	40	\$ 16.50	\$ 660.00	\$ 660.00	Meghan Hoy	10/23/17	GHS
Advisors-Gr 9 #2	<i>\$15.07</i>	40	\$ 16.50	\$ 660.00	\$ 660.00	Erin Tautges	10/23/17	GHS
Advisors-Gr 10 #1	<i>an hour</i>	50	\$ 16.50	\$ 825.00	\$ 825.00	Sara Lundbohm	10/23/17	GHS
Advisors-Gr 10 #2		50	\$ 16.50	\$ 825.00	\$ 825.00	John Julka	10/23/17	GHS
Advisors-Gr 11 #1		70	\$ 16.50	\$ 1,155.00	\$ 1,155.00	Jason Baumann	10/23/17	GHS
Advisors-Gr 11 #2		70	\$ 16.50	\$ 1,155.00	\$ 1,155.00	Steven Martin	10/23/17	GHS
Advisors-Gr 11 #3		20	\$ 16.50	\$ 330.00	\$ 330.00	Cynthia Collins	10/23/17	GHS
Advisors-Gr 11 #4		20	\$ 16.50	\$ 330.00	\$ 330.00	Christine Dougherty	10/23/17	GHS
Advisors-Gr 12 #1		70	\$ 16.50	\$ 1,155.00	\$ 1,155.00	Jeremy King	10/23/17	GHS
Advisors-Gr 12 #2		70	\$ 16.50	\$ 1,155.00	\$ 1,155.00	Wesley Hoops	10/23/17	GHS
Spanish Honor Society		40	\$ 16.50	\$ 660.00	\$ 660.00	Carrie Lilling	10/23/17	GHS
Best Buddies		40	\$ 16.50	\$ 660.00	\$ 660.00	Lisa Densing	10/23/17	GHS
German Honor Society/Club		20	\$ 16.50	\$ 330.00	\$ 660.00	Jennifer Zimmerman	10/23/17	GHS
German Honor Society/Club		20	\$ 16.50	\$ 330.00	\$ 660.00	Aurelia Schumacher	10/23/17	GHS
NHS		40	\$ 16.50	\$ 660.00	\$ 660.00	Laura Suprenand	10/23/17	GHS
NHS		40	\$ 16.50	\$ 660.00	\$ 660.00	Cynthia Collins	10/23/17	GHS
Political Science		20	\$ 16.50	\$ 330.00	\$ 330.00	Adam Johnson	10/23/17	GHS
Strategists Co-Advisor		35	\$ 16.50	\$ 577.50	\$ 577.50	Margaret McComack	10/23/17	GHS
Strategists Co-Advisor		35	\$ 16.50	\$ 577.50	\$ 577.50	Kathleen Orr	10/23/17	GHS
Key Club Co-Advisor		50	\$ 16.50	\$ 825.00	\$ 825.00	Marin Siegert	10/23/17	GHS
Key Club Co-Advisor		50	\$ 16.50	\$ 825.00	\$ 825.00	TBD	10/23/17	GHS

2017-2018 Germantown School District Coaches and Advisors

Activity	Season	Hours	Staffing Rate	Base Staffing Cost	Rounded Staffing Cost	Coach's Name	Date Given to Board	Building
Band Tri M Advisor		40	\$16.50	\$ 660.00	\$ 660.00	Jonathan Bell	10/23/17	GHS
Math Club Co-Advisor		20	\$16.50	\$ 330.00	\$ 330.00	Jessica Tummett	10/23/17	GHS
Math Club Co-Advisor		20	\$16.50	\$ 330.00	\$ 300.00	Kelly Korek	10/23/17	GHS
Robotics (formerly Battle Bots IQ)		60	\$16.50	\$ 990.00	\$ 990.00	Timothy Mehring	10/23/17	GHS
Robotics (formerly Battle Bots IQ)		60	\$16.50	\$ 990.00	\$ 990.00	Timothy Mehring	10/23/17	GHS
Environmental Club		20	\$16.50	\$ 330.00	\$ 660.00	Mark McClellan	10/23/17	GHS
Environmental Club		20	\$16.50	\$ 330.00	\$ 660.00	Laura Suprenand	10/23/17	GHS
Emerging Women		40	\$16.50	\$ 660.00	\$ 660.00	Jennifer Catalano	10/23/17	GHS
Cup O Controversy		40	\$16.50	\$ 660.00	\$ 660.00	John Whitehead	10/23/17	GHS
<b>Total High School Co-Curricular Activities - Year Long</b>				<b>\$ 62,091.15</b>	<b>\$ 64,155.00</b>			
<b>High School Co-Curricular Total</b>				<b>\$ 85,765.35</b>	<b>\$ 88,055.00</b>			
<b>HIGH SCHOOL GRAND TOTAL</b>				<b>\$ 276,551.55</b>	<b>\$ 280,855.00</b>			
<b>MIDDLE SCHOOL LEVEL ATHLETICS</b>								
<b>Fall Athletics (Before School Starts)</b>								
Cross Country Coach	Sep - Oct		7%	\$ 2,437.05	\$ 2,500.00	Christina Gagan	07/24/17	KMS
Cross Country Coach	Sep - Oct		7%	\$ 2,437.05	\$ 2,500.00	Benjamin Schuh	07/24/17	KMS
Cross Country Coach	Sep - Oct		7%	\$ 2,437.05	\$ 2,500.00	Jared Foerch	07/24/17	KMS
<b>Total Middle School Athletics - Fall</b>				<b>\$ 7,311.15</b>	<b>\$ 7,500.00</b>			
<b>Non-Fall Athletics</b>								
Basketball - Girls Coach	Sep - Nov		7%	\$ 2,437.05	\$ 2,500.00	Jay Dettlaff	10/23/17	KMS
Basketball - Girls Coach	Sep - Nov		7%	\$ 2,437.05	\$ 2,500.00	Kyle Suprenand	10/23/17	KMS
Basketball - Boys Coach	Nov - Jan		8%	\$ 2,785.20	\$ 2,800.00	TBD	10/23/17	KMS
Basketball - Boys Coach	Nov - Jan		8%	\$ 2,785.20	\$ 2,800.00	Thomas Wilcox	10/23/17	KMS
Track Coach - Co-Ed	Apr - May		7%	\$ 2,437.05	\$ 2,500.00	Benjamin Schuh	10/23/17	KMS
Track Coach - Co-Ed	Apr - May		7%	\$ 2,437.05	\$ 2,500.00	Thomas Wilcox	10/23/17	KMS
Track Coach - Co-Ed	Apr - May		7%	\$ 2,437.05	\$ 2,500.00	Julia McMahon	10/23/17	KMS
Track Coach - Co-Ed	Apr - May		7%	\$ 2,437.05	\$ 2,500.00	Robert Wehner	10/23/17	KMS
Volleyball Coach	Jan - Mar		7%	\$ 2,437.05	\$ 2,500.00	Lindsay Baranowski	10/23/17	KMS
Volleyball Coach	Jan - Mar		7%	\$ 2,437.05	\$ 2,500.00	James Cannestra	10/23/17	KMS
Wrestling Coach	Nov - Jan		7%	\$ 2,437.05	\$ 2,500.00	TBD	10/23/17	KMS
Wrestling Coach	Nov - Jan		7%	\$ 2,437.05	\$ 2,500.00	John C. Will	10/23/17	KMS
Softball-none				\$ -				
<b>Total Middle School Athletics - Non-Fall</b>				<b>\$ 29,940.90</b>	<b>\$ 30,600.00</b>			
<b>Middle School Athletics Total</b>				<b>\$ 37,252.05</b>	<b>\$ 38,100.00</b>			
<b>MIDDLE SCHOOL LEVEL CO-CURRICULAR</b>								
Yearbook (Annual) - Co-Advisor			5.5%	\$ 1,914.83	\$ 2,000.00	Laura Pilz (Restivo)	10/23/17	KMS
Yearbook (Annual) - Co-Advisor			5.5%	\$ 1,914.83	\$ 2,000.00	Aaron Gaskell	10/23/17	KMS
Band Advisor			7%	\$ 2,437.05	\$ 2,500.00	Fred Heim	10/23/17	KMS
Band Advisor			7%	\$ 2,437.05	\$ 2,500.00	Kelsey Shook	10/23/17	KMS
Chorus			7%	\$ 2,437.05	\$ 2,500.00	Lauren Schell	10/23/17	KMS
Cheerleading Coach (Fall)			4%	\$ 1,392.60	\$ 1,400.00	TBD	10/23/17	KMS
Cheerleading Coach (Winter)			2%	\$ 696.30	\$ 700.00	TBD	10/23/17	KMS
Dramatics - Advisor			7%	\$ 2,437.05	\$ 2,500.00	Lauren Schell	10/23/17	KMS
Dramatics - Assistant Advisor			5%	\$ 1,740.75	\$ 1,800.00	Garrett Kuhn	10/23/17	KMS
Forensics - Head Coach			7%	\$ 2,437.05	\$ 2,500.00	Kristin Hillshafer	10/23/17	KMS
Forensics - Assistant Coach			5%	\$ 1,740.75	\$ 1,800.00	Corey Ahrens	10/23/17	KMS
Newspaper - Co-Advisor			6%	\$ 2,088.90	\$ 2,100.00	Wendy Veldboom	10/23/17	KMS
Newspaper - Co-Advisor			6%	\$ 2,088.90	\$ 2,100.00	Heidi Feucht	10/23/17	KMS
Destination ImagiNation Coach			4%	\$ 1,392.60	\$ 1,400.00	Kathy Kannenberg	10/23/17	KMS
Student Council Advisor			6%	\$ 2,088.90	\$ 2,400.00	Rebecca Wittmann	10/23/17	KMS
Student Council Advisor			6%	\$ 2,088.90	\$ 2,400.00	Thomas Wilcox	10/23/17	KMS
Variety Show Advisor			5%	\$ 1,740.75	\$ 1,800.00	Lauren Schell	10/23/17	KMS
Variety Show Advisor			5%	\$ 1,740.75	\$ 1,800.00	Beth Buettner	10/23/17	KMS
PAC (Service Club)		36	\$16.50	\$ 594.00	\$ 594.00	Rannon Tabaska	10/23/17	KMS
PAC (Service Club)		36	\$16.50	\$ 594.00	\$ 594.00	Stephanie Steinert	10/23/17	KMS
PAC (Service Club)		36	\$16.50	\$ 594.00	\$ 594.00	Paulette Szuminski	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Benjamin Schuh	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Peter Schwantes	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Karen Wunschei	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Lisa Stigler	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Christina Gagan	10/23/17	KMS
Ski Club		24	\$16.50	\$ 396.00	\$ 396.00	Amy Brehmer	10/23/17	KMS
<b>Middle School Co-Curricular Total</b>				<b>\$ 38,973.00</b>	<b>\$ 40,358.00</b>			



2017-2018 Germantown School District Coaches and Advisors

Activity	Season	Hours	Staffing Rate	Base Staffing Cost	Rounded Staffing Cost	Coach's Name	Date Given to Board	Building
<b>MIDDLE SCHOOL GRAND TOTAL</b>				<b>\$ 76,225.05</b>	<b>\$ 78,458.00</b>			
<b>GRAND TOTAL (ALL DISTRICT)</b>				<b>\$ 352,776.60</b>	<b>\$ 359,313.00</b>			



**EXECUTIVE SUMMARY FOR FINAL BUDGET ADOPTION: COMPARES "OCTOBER FINAL PROPOSED" TO ANNUAL MEETING FIGURES**

October 23, 2017 Finance Committee and Board of Education Meetings

**FINAL BUDGET INFORMATION: REVENUE AND EXPENDITURES ADJUSTMENTS**

	Presented at September Annual Meeting for the 2017/2018 Fiscal Year	October Final Proposed Budget for the 2017/2018 Fiscal Year	DELTA from Annual Mtg	Comment
<b>Revenue</b>				
Allowable Revenue Increase based on Imposed Formula	-98,379	\$20,277	\$118,656	The dollar increase is due to: 1) increase in Sept 3rd Friday pupil count; 2) the addition of non-recurring exemptions: open enrollment, private vouchers; private special education vouchers.
Property Tax: Account 211	\$28,400,701	\$27,207,534	-\$1,193,167	Down due to the increase of General Aid and state imposed revenue variables.
State Equalized Aid: Accounts 616/621	\$11,132,608	\$11,863,233	\$730,625	Up due to less shared cost which reduced our negative tertiary aid to ZERO.
Computer Aid: Account 631	\$130,064	\$131,976	\$1,912	
Per Pupil Aid: Account 639	\$972,000	\$1,750,500	\$778,500	Up due to increase allocation to \$450 from \$250 per pupil - late finalization of state budget.
Open Enrollment (Aid In): Account 345	\$750,000	\$651,680	-\$98,320	Down due to about 15 less inbound students.
Sale of Property: Account 660	\$0	\$0	\$0	Only showing as a reminder
<b>Expenditures</b>				
Open Enrollment (Aid Out): Account 325 435000	\$750,000	\$811,557	\$61,557	Increase is due to: 1) participation in program is up by about 5 students; 2) state aid transfer amount is up \$307/\$5,459 regular/special needs students.
Fund Balance Impact: Projected Surplus	-\$781,816	-\$626,823	\$154,993	Cause and effect of items above factored in.
June 30, 2009 Audited Fund Balance ** Lowest in last 12 years **	\$4,389,483			Remember, the Board of Education has targeted the use of fund balance for the P&I payments for the Rockfield addition, plus time to time for other things. A reduction should be expected. The shaded box off to the left continues to demonstrate the district's healthy financial situation.
June 30, 2017 Targeted Fund Balance	\$9,555,598			
June 30, 2017 Audited Fund Balance ** Highest in last 12 years **	\$10,939,035			
June 30, 2018 Projected (with all the changes above factored in)	\$10,312,212		almost double the BOE policy	

**TAX INFORMATION**

	Presented at September Annual Meeting for the 2017/2018 Fiscal Year	October Final Proposed Budget for the 2017/2018 Fiscal Year	DELTA from Annual Mtg	Comment
Equalized Value	\$3,313,900,054	\$3,356,880,006	\$42,979,952	Certified by the Department of Revenue in October
Percent Change over prior year	2.50%	3.33%	1.33%	
Tax Levy Total	\$31,102,391	\$29,906,224	-\$1,196,167	Down due to impact of State Imposed Revenue Controls & General Aid Increase
Percent Change over prior year	9.91%	6.68%	-4.23%	
Tax Levy Rate per \$1,000	\$9.39	\$8.91	-\$0.48	
Tax on Home with \$250,000 Market/Equalized Value	\$2,346.36	\$2,227.23	-\$119.13	
Percent Change over prior year	7.23%	1.78%	-5.45%	
Three Year Average on Equalized Rate	-0.72%	-2.04%	-1.81%	

# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

*Shown in Adoption Format*

*as prescribed by GASB 34 and Wisconsin Statutes 65.90*

	Audited 2015-16	Audited 2016-17	Budget 2017-18
<b>GENERAL FUND (FUND 10)</b>			
Beginning Fund Balance (Account 930 000)	10,601,952	10,612,528	10,939,035
Ending Fund Balance, Nonspendable (Acct. 935 000)	208,081	445,008	450,000
Ending Fund Balance, Restricted (Acct. 936 000)	3,260	0	0
Ending Fund Balance, Committed (Acct. 937 000)	490,525	488,325	500,000
Ending Fund Balance, Assigned (Acct. 938 000)	0	0	0
Ending Fund Balance, Unassigned (Acct. 939 000)	9,910,662	10,005,702	9,207,219
<b>TOTAL ENDING FUND BALANCE (ACCT. 930 000)</b>	<b>10,612,528</b>	<b>10,939,035</b>	<b>10,157,219</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
100 Transfers-in	0	0	0
<i>Local Sources</i>			
210 Taxes	27,679,007	27,276,071	28,463,701
240 Payments for Services	0	0	0
260 Non-Capital Sales	45,600	51,267	51,267
270 School Activity Income	76,143	80,347	80,347
280 Interest on Investments	21,756	39,987	39,987
290 Other Revenue, Local Sources	616,798	643,868	607,245
<b>Subtotal Local Sources</b>	<b>28,439,304</b>	<b>28,091,540</b>	<b>29,242,547</b>
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	2,602	2,584	1,000
340 Payments for Services	822,146	974,232	940,225
380 Medical Service Reimbursements	0	0	0
390 Other Inter-district, Within Wisconsin	0	0	0
<b>Subtotal Other School Districts within Wisconsin</b>	<b>824,748</b>	<b>976,816</b>	<b>941,225</b>
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0	0	0
490 Other Inter-district, Outside Wisconsin	0	0	0
<b>Subtotal Other School Districts Outside Wisconsin</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Intermediate Sources</i>			
510 Transit of Aids	23,054	19,421	17,221
530 Payments for Services from CCDEB	0	0	0
540 Payments for Services from CESA	0	0	0
580 Medical Services Reimbursement	0	0	0
590 Other Intermediate Sources	0	0	0
<b>Subtotal Intermediate Sources</b>	<b>23,054</b>	<b>19,421</b>	<b>17,221</b>
<i>State Sources</i>			
610 State Aid -- Categorical	1,268,949	670,697	670,697
620 State Aid -- General	11,025,070	11,468,327	10,726,970
630 DPI Special Project Grants	30,734	55,166	55,166
640 Payments for Services	0	0	0
650 Student Achievement Guarantee in Education (SAGE Grant)	0	0	0
660 Other State Revenue Through Local Units	2,330	2,262	2,262
690 Other Revenue	144,284	1,102,064	1,102,064
<b>Subtotal State Sources</b>	<b>12,471,367</b>	<b>13,298,516</b>	<b>12,557,159</b>

# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

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*as prescribed by GASB 34 and Wisconsin Statutes 65.90*

Audited 2015-16	Audited 2016-17	Budget 2017-18
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<b><i>Federal Sources</i></b>		
710 Federal Aid - Categorical	0	0
720 Impact Aid	0	0
730 DPI Special Project Grants	49,092	60,389
750 IASA Grants	137,551	114,576
760 JTPA	0	0
770 Other Federal Revenue Through Local Units	0	0
780 Other Federal Revenue Through State	143,499	146,628
790 Other Federal Revenue - Direct	0	0
<b>Subtotal Federal Sources</b>	<b>330,142</b>	<b>321,593</b>
<b><i>Other Financing Sources</i></b>		
850 Reorganization Settlement	0	0
860 Compensation, Fixed Assets	245,585	162,479
870 Long-Term Obligations	146,867	412,546
<b>Subtotal Other Financing Sources</b>	<b>392,452</b>	<b>575,025</b>
<b><i>Other Revenues</i></b>		
960 Adjustments	0	55,312
970 Refund of Disbursement	97,514	130,557
980 Medical Service Reimbursement	0	0
990 Miscellaneous	4,621	9,452
<b>Subtotal Other Revenues</b>	<b>102,135</b>	<b>195,321</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>42,583,202</b>	<b>43,478,232</b>

ANNUAL MEETING  
THIS WILL BE A DRAFT

# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

*Shown in Adoption Format*

*as prescribed by GASB 34 and Wisconsin Statutes 65.90*

	Audited 2015-16	Audited 2016-17	Budget 2017-18
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
<i>Instruction</i>			
110 000 Undifferentiated Curriculum	6,652,631	6,529,664	6,825,937
120 000 Regular Curriculum	10,172,348	10,074,413	10,531,524
130 000 Vocational Curriculum	1,258,477	1,270,914	1,328,580
140 000 Physical Curriculum	1,206,922	1,193,501	1,247,654
160 000 Co-Curricular Activities	640,509	674,988	705,615
170 000 Other Special Needs	3,112	1,992	2,082
<b>Subtotal Instruction</b>	<b>19,933,999</b>	<b>19,745,472</b>	<b>20,641,392</b>
<i>Support Sources</i>			
210 000 Pupil Services	1,525,666	1,474,408	1,541,307
220 000 Instructional Staff Services	1,660,641	1,731,749	1,810,324
230 000 General Administration	853,808	704,637	736,609
240 000 School Building Administration	1,710,481	1,737,213	1,816,036
250 000 Business Administration	7,730,206	7,453,955	7,792,167
260 000 Central Services	1,344,092	1,680,889	1,757,157
270 000 Insurance & Judgments	308,018	333,317	348,124
280 000 Debt Services	220,072	224,651	302,718
290 000 Other Support Services	568,912	550,257	575,224
<b>Subtotal Support Sources</b>	<b>15,921,896</b>	<b>15,891,076</b>	<b>16,679,666</b>
<i>Non-Program Transactions</i>			
410 000 Inter-fund Transfers	5,919,206	6,558,474	6,071,942
430 000 Instructional Service Payments	791,463	954,527	944,410
490 000 Other Non-Program Transactions	6,062	2,176	2,176
<b>Subtotal Non-Program Transactions</b>	<b>6,716,731</b>	<b>7,515,177</b>	<b>7,018,528</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>42,572,626</b>	<b>43,151,725</b>	<b>44,339,586</b>
<b>SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)</b>			
900 000 Beginning Fund Balance	57,470	79,220	76,313
900 000 Ending Fund Balance	79,220	76,313	76,313
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>213,655</b>	<b>124,311</b>	<b>100,000</b>
100 000 Instruction	144,058	96,996	90,000
200 000 Support Services	47,847	30,222	10,000
400 000 Non-Program Transactions	0	0	0
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>191,905</b>	<b>127,218</b>	<b>100,000</b>

# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

*Shown in Adoption Format*

*as prescribed by GASB 34 and Wisconsin Statutes 65.90*

Audited 2015-16	Audited 2016-17	Budget 2017-18
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<b>SPECIAL EDUCATION FUND (FUND 27)</b>			
900 000 Beginning Fund Balance	0	0	0
900 000 Ending Fund Balance	0	0	0
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
100 Transfers-in	5,072,346	5,324,329	5,583,616
240 Payments for Services	0	0	0
260 Non-Capital Sales	0	0	0
270 School Activity Income	0	0	0
290 Other Revenue, Local Sources	0	0	0
<b>Subtotal Local Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	26,330	0	0
340 Payments for Services	23,704	0	0
380 Medical Service Reimbursements	0	0	0
390 Other Inter-district, Within Wisconsin	0	0	0
<b>Subtotal Other School Districts within Wisconsin</b>	<b>50,034</b>	<b>0</b>	<b>0</b>
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0	0	0
490 Other Inter-district, Outside Wisconsin	0	0	0
<b>Subtotal Other School Districts Outside Wisconsin</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Intermediate Sources</i>			
510 Transit of Aids	10,617	1,333	0
530 Payments for Services from CCDEB	0	0	0
540 Payments for Services from CESA	0	0	0
580 Medical Services Reimbursement	0	0	0
590 Other Intermediate Sources	0	0	0
<b>Subtotal Intermediate Sources</b>	<b>10,617</b>	<b>1,333</b>	<b>0</b>
<i>State Sources</i>			
610 State Aid -- Categorical	1,749,909	1,740,303	1,769,908
620 State Aid -- General	0	0	0
630 DPI Special Project Grants	0	0	0
640 Payments for Services	0	0	0
650 Achievement Gap Reduction (AGR grant)	0	0	0
690 Other Revenue	0	1,036	0
<b>Subtotal State Sources</b>	<b>1,749,909</b>	<b>1,741,339</b>	<b>1,769,908</b>

# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

*Shown in Adoption Format*

*as prescribed by GASB 34 and Wisconsin Statutes 65.90*

	Audited 2015-16	Audited 2016-17	Budget 2017-18
<b>Federal Sources</b>			
710 Federal Aid - Categorical	0	0	0
730 DPI Special Project Grants	745,002	778,279	796,697
750 IASA Grants	0	0	0
760 JTPA	0	0	0
770 Other Federal Revenue Through Local Units	0	0	0
780 Other Federal Revenue Through State	16,815	19,376	19,375
790 Other Federal Revenue - Direct	0	0	0
<b>Subtotal Federal Sources</b>	<b>761,817</b>	<b>797,655</b>	<b>816,072</b>
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	0	0	0
870 Long-Term Obligations	0	0	0
<b>Subtotal Other Financing Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>			
960 Adjustments	0	0	0
970 Refund of Disbursement	0	0	0
990 Miscellaneous	0	0	0
<b>Subtotal Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>7,644,723</b>	<b>7,864,656</b>	<b>8,169,596</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	0	0	0
120 000 Regular Curriculum	0	73,109	75,945
130 000 Vocational Curriculum	0	0	0
140 000 Physical Curriculum	0	0	0
150 000 Special Education Curriculum	5,670,791	5,802,363	6,027,340
160 000 Co-Curricular Activities	0	0	0
170 000 Other Special Needs	0	0	0
<b>Subtotal Instruction</b>	<b>5,670,791</b>	<b>5,875,472</b>	<b>6,103,285</b>
<b>Support Sources</b>			
210 000 Pupil Services	741,998	715,326	743,062
220 000 Instructional Staff Services	328,676	311,676	323,761
230 000 General Administration	0	2,581	2,681
240 000 School Building Administration	0	0	0
250 000 Business Administration	461,606	509,142	528,883
260 000 Central Services	9,646	4,788	4,974
270 000 Insurance & Judgments	0	0	0
280 000 Debt Services	10,060	2,983	3,099
290 000 Other Support Services	0	0	0
<b>Subtotal Support Sources</b>	<b>1,551,986</b>	<b>1,546,496</b>	<b>1,606,459</b>
<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	0	0	0
430 000 Instructional Service Payments	421,946	442,286	459,435
490 000 Other Non-Program Transactions	0	402	418
<b>Subtotal Non-Program Transactions</b>	<b>421,946</b>	<b>442,688</b>	<b>459,852</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>7,644,723</b>	<b>7,864,656</b>	<b>8,169,596</b>



# GERMANTOWN SCHOOL DISTRICT

Germantown, Wisconsin

## 2017/2018 Proposed Preliminary Budget

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	Audited 2015-16	Audited 2016-17	Budget 2017-18
<b>DEBT SERVICE FUND (FUNDS 38, 39)</b>			
900 000 Beginning Fund Balance	0	753,254	4,584,688
<b>900 000 ENDING FUND BALANCES</b>	<b>753,254</b>	<b>4,584,688</b>	<b>2,312,724</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>1,899,145</b>	<b>6,781,754</b>	<b>2,822,516</b>
281 000 Long-Term Capital Debt	576,053	2,419,020	1,643,930
282 000 Refinancing	0	0	0
283 000 Operational Debt	0	0	0
285 000 Post Employment Benefit Debt	0	0	0
289 000 Other Long-Term General Obligation Debt	569,838	531,300	3,450,550
400 000 Non-Program Transactions	0	0	0
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>1,145,891</b>	<b>2,950,320</b>	<b>5,094,480</b>
<b>842 000 INDEBTEDNESS, END OF YEAR</b>	<b>15,279,901</b>	<b>98,704,281</b>	<b>97,036,845</b>

<b>CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)</b>			
900 000 Beginning Fund Balance	392,132	7,166,319	81,194,680
<b>900 000 Ending Fund Balance</b>	<b>7,166,319</b>	<b>81,194,680</b>	<b>39,580,189</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>11,445,954</b>	<b>85,266,220</b>	<b>1,325,350</b>
100 000 Instructional Services	0	0	0
200 000 Support Services	4,671,767	11,237,859	42,939,841
300 000 Community Services	0	0	0
400 000 Non-Program Transactions	0	0	0
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>4,671,767</b>	<b>11,237,859</b>	<b>42,939,841</b>

<b>FOOD SERVICE FUND (FUND 50)</b>			
900 000 Beginning Fund Balance	558,315	570,324	514,661
<b>900 000 ENDING FUND BALANCE</b>	<b>570,324</b>	<b>514,661</b>	<b>383,998</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>1,334,560</b>	<b>1,289,411</b>	<b>1,289,409</b>
200 000 Support Services	1,322,551	1,345,074	1,420,072
400 000 Non-Program Transactions	0	0	0
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>1,322,551</b>	<b>1,345,074</b>	<b>1,420,072</b>

<b>COMMUNITY SERVICE FUND (FUND 80)</b>			
900 000 Beginning Fund Balance	134,707	147,589	153,559
<b>900 000 ENDING FUND BALANCE</b>	<b>147,589</b>	<b>153,559</b>	<b>78,757</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>95,979</b>	<b>95,769</b>	<b>90,000</b>
200 000 Support Services	24,392	23,524	25,000
300 000 Community Services	58,705	66,275	139,802
400 000 Non-Program Transactions	0	0	0
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>83,097</b>	<b>89,799</b>	<b>164,802</b>

## GERMANTOWN SCHOOL DISTRICT

**TO:** Board of Education                      **TOPIC:** Purchases Over \$15,000  
**FROM:** Ric Ericksen                              **BOARD MEETING:** October 23, 2017  
**DATE:** October 19, 2017                      **AGENDA ITEM:** IX.B.

**FC Date:** October 23, 2017  
**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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### **\$ 79,640.28: Computer Storage Proposal**

#### **Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to purchase the computer storage server, VMware, and accessories from RMM Solutions as presented in the attached quote in an amount not to exceed \$77,640.28 to be funded out of the appropriate General Fund 10 information technology account(s).

#### **Background:**

### Computer/Storage Purchase Proposal

Over the last couple of years, I have been evaluating the servers throughout the district and looking towards consolidation for ease of management, security, backup and disaster recovery. Currently, each building in the district has at least one server for staff to authenticate to, file storage, print services and up until this past August, email. With the transition to Gmail, email is no longer hosted locally. This proposal is to centralize all of our compute and storage from throughout the district in the high school data center, and provide redundancy, backup and disaster recovery by creating a second site at KMS as well. Additionally with our backup solution, we have a third set of all of our data stored at another location within the district. This puts us in compliance with the 3-2-1 standard. That is three copies of all data, in two different locations with an additional copy of the data off site. That will continue with the proposed consolidation and that is important from a continuity standpoint. The proposal attached from RMM Solutions is for three new HP ProLiant DL360 Gen 10 servers, a MSA 2052 Storage Array along with a new switch to be used to connect the servers and storage to our network at 10 GB speeds. Since we are a fully virtualized server environment, we can run multiple virtual servers on a single physical server. As part of the evaluation process, I identified five different vendors, and asked them to propose a compute/storage solution. Each vendor was asked to provide a unique solution, so there would be no overlap in manufacturers. All vendors but one were able to provide a unique solution. The

vendors returned bid proposals, and I evaluated them on several factors. The first was cost. Based in policy, cost has to be the single biggest consideration, and that worked out in the district's favor. Secondly, I evaluated the solutions themselves on the hardware, and the bid I selected contains hardware that we are very familiar with as the district has been a user of HP ProLiant servers for many years. The storage array is also HP, and although this is a first time purchase for us, I have no reservations whatsoever in purchasing the array as it is from a well-known and trusted manufacturer. Our Network Administrator is familiar and comfortable with the hardware, and he is in favor of the selection of RMM and the HP solution I am proposing. In addition, there are many instances of this exact solution being used in Wisconsin and other K-12 educational environments. In addition to working with the vendors and the Network Administrator, I had the good fortune to be able to call on the services of a Storage Engineer that I have known for several years. This person works for an IT vendor selling to Fortune 500 level firms so he is not able to sell in our space. The vendor sells a number of storage products and he is familiar with all of their product lines. This means has an independent unbiased viewpoint. I asked him to review the final bids, and he is in favor of the solution I am proposing.

Attached please find the bid results, along with the detailed final bid from RMM Solutions. You will note that the final quote is for \$77,640.28. This is an increase over what is reflected in the bid results. I asked the vendor to make some changes that will benefit us from a redundancy and performance standpoint, thus the cost increase. The original \$73,350.03 amount was included in the district budget. The difference of \$4290.25 will come out of the Technology budget. Three servers in the district are up for replacement this year, and based on our most recent server purchase, that cost would be roughly \$30,000. There are also two more servers due for replacement in the 2018-19 school year, and those costs would be roughly \$20,000. I mention this from the standpoint that there is some cost offset by not replacing these five servers, and that is helping offset the cost of the compute and storage solution accordingly.

I am asking the Finance Committee and board to authorize the purchase of the compute and storage solution as presented. I will attend at both meetings to answer questions. Thank you.

Marc Gabrysiak-GSD Director of Technology

**Bid Results:**

<b>Vendor</b>	<b>Bid</b>	<b>Rank</b>
Capital Data-Dell EMC	157,976.00	3
Heartland-Nutanix	373,066.16	5
Presidio-Nutanix	184,909.43	4
RMM-HP	73,350.03	1
Transcendent-Pivot3	137,932.16	2

**Attachment(s):**  
RMM-HP Quote



EMBRACE THE FUTURE WITH TECHNOLOGY

210 McClellan Street, Wausau, WI 54403  
 t. 715-848-3292 f. 715-848-2606

# QUOTE

Number AAAQ14164

Date Jul 18, 2017

Sold To	
<b>Germantown School District</b> Marc Gabrysiak N104 W13840 Donges Bay Road Germantown, WI 53022 United States	
<b>Phone</b>	(262) 253-3900
<b>Fax</b>	

Ship To	
<b>Germantown School District</b> Marc Gabrysiak N104 W13840 Donges Bay Road Germantown, WI 53022 United States	
<b>Phone</b>	(262) 253-3900
<b>Fax</b>	

Salesperson	P.O. Number	Ship Via	Terms
Gary Benton			See Below

Qty	Description	Unit Price	Ext. Price
<b>HPE DL360 Gen 10 Server:</b>			
3	HPE DL360 Gen10 8SFF CTO Server		
3	HPE DL360 Gen10 Xeon-S 4110 FIO Kit		
3	HPE DL360 Gen10 Xeon-S 4110 Kit		
24	HPE 32GB 2Rx4 PC4-2666V-R Smart Kit		
3	HPE FlexFabric 10Gb 2P 534FLR-SFP+ Adptr		
3	HPE FIO Enable Smart Array SW RAID		
3	HPE 32GB MicroSD Flash Media Kit		
6	HPE 800W FS Plat Ht Plg LH Pwr Sply Kit		
3	HPE 1U Gen10 SFF Easy Install Rail Kit		
3	HPE iLO Adv incl 3yr TSU 1-Svr Lic		
3	HPE 3Y Foundation Care 24x7 Service - HPE DL360 Gen10 Support		
	SubTotal		\$23,561.16
<b>VMware:</b>			
1	VMw vSph EssPlus Kit 6P 3yr SW - HPE VMw vSph EssPlus 3yr Support		
	SubTotal		\$4,444.18
<b>HPE MSA 2052:</b>			
1	HPE MSA 2052 SAN DC SFF Storage		
18	HPE MSA 1.8TB 12G SAS 10K 2.5in 512e HDD		
1	HPE 3Y Foundation Care 24x7 Service - HPE MSA 2052 Storage Support		
	SubTotal		\$24,761.89
<b>Cables:</b>			
12	HP X240 10G SFP+ to SFP+ 3m Direct Attach Copper Campus-Cable - SFP+ for Network Device - 1.25 GB/s - 9.84 ft - 1 x SFP+ Network - 1 x SFP+ Network	\$166.98	\$2,003.76
	SubTotal		\$2,003.76

Qty	Description	Unit Price	Ext. Price
<b>Aruba 3810M Switch:</b>			
1	HP Aruba 3810M 16SFP+ 2-slot Switch - 16 Expansion Slot, 2 Expansion Slot - Manageable - Optical Fiber - Modular - 3 Layer Supported - 1U High - Rack-mountable	\$6,827.08	\$6,827.08
1	HP Care Pack Foundation Care - 3 Year Extended Service - Service - 24 x 7 x 4 Hour - On-site - Maintenance - Parts & Labor - Physical, Electronic Service	\$3,847.75	\$3,847.75
2	HP Aruba X371 12VDC 250W 100-240VAC Power Supply - 120 V AC, 230 V AC Input Voltage - 12 V DC Output Voltage - Modular - 250 W	\$257.91	\$515.82
	SubTotal		\$11,190.65
<b>HP Expansion Module:</b>			
1	HP Expansion Module - 8 x SFP+ 8 x Expansion Slots	\$2,836.88	\$2,836.88
	SubTotal		\$2,836.88
1	Shipping	\$216.76	\$216.76
<b>RMM Professional Services:</b>			
1	RMM Project Fee	\$8,625.00	\$8,625.00

<b>SubTotal</b>	\$77,640.28
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Total</b>	<b>\$77,640.28</b>

Authorized Signature: \_\_\_\_\_

Project Payment Terms: 50% Due at time of order, 40% Due at time of product delivery, 10% Due at time of project completion

Any applicable tax and freight will be applied at time of invoicing.

Quotation pricing is subject to change with or without notice based on manufacturer product price changes outside the control of RMM Solutions.

**Returned Merchandise Policy**

Merchandise may not be returned unless authorized in writing by RMM Solutions. No unauthorized returns will be accepted. Returns are subject to a restocking charge. All returns require original packing materials. If original packaging is open or has been written on, returns may not be approved. All returns must be shipped prepaid. Custom manufactured goods are not subject to return.

**Project Change Order(s)**

Changes to the project scope; including but not limited to hardware, software, services and work hours will result in a project change order(s). RMM Solutions will notify customer of change order(s); RMM Solutions will adjust project fee appropriately and invoice customer.



Joey tells the story and knows that he is not like other children. He knows that his actions sometimes are wrong, but he feels unable to control himself. Joey is not a bad child, but his actions often lead to bad results. -*Bookrags*

*Rules* by Cynthia Lord (\$7.19 per book)  
Autism Level R Grades 3-8

**Cynthia Lord's** children's novel **Rules** begins with the central character Catherine, age twelve, babysitting her eight-year-old brother David on the first day of summer vacation. We soon learn that babysitting David is a common task for Catherine, as David is autistic and must be watched closely at all times. -*eNotes*

*Summerlost* by Ally Condie (**\$8.22 per book**)  
Autism Level V Grades 3-8

It's the first real summer since the devastating accident that killed Cedar's father and younger brother, Ben, who had autism. She flashes back to her relationship with Ben and how she was just getting to know him. But now Cedar and what's left of her family are returning to the town of Iron Creek for the summer. They're just settling into their new house when a boy named Leo, dressed in costume, rides by on his bike. Intrigued, Cedar follows him to the renowned Summerlost theatre festival. Soon, she not only has a new friend in Leo and a job working concessions at the festival, she finds herself surrounded by mystery. The mystery of the tragic, too-short life of the Hollywood actress who haunts the halls of Summerlost. And the mystery of the strange gifts that keep appearing for Cedar. -*Good Reads*

*Wonder* by Patricia Palacio (\$6.58 per book)  
Physical Disability Level V Grades 3-8

August or "Auggie" Pullman, a ten-year-old boy living in New York City, was born with a facial deformity that has made it difficult for him to make friends. He lives with his parents, his older sister Via, and his dog Daisy. This tale is told from numerous characters' Points of Views. -*GradeSaver*

*The Running Dream* by Wendelin Van Draanen (\$6.43 per book)  
Physical- Amputation/ CP/ Depression Level N/A (X-Z) Grade 6-12

In "The Running Dream" by Wendelin Van Draanen, Jessica is hospitalized after an accident. A vehicle crashed into her bus after a track meet and she is now missing one of her legs below the knee. She ran a 400m race in 55 seconds flat during her last meet, but now it takes her five minutes to move 20 feet.

She heals quickly and her doctor is pleased with her progress, but her mental state isn't doing so well. She slips into depression. She is frustrated because she knows that she is supposed to appreciate all that her family and friends are doing to help her adapt to her situation, but she feels as if she is a stranger in her own house. -*Book Rag*

*Loser* by Jerry Spinelli (\$6.56 per book)  
Learning Disability Level U Grades 3-8

Donald Zinkoff is different from other kids. Very different. No matter what Donald does, disaster seems to follow him. Yet, while his fellow students continuously point out his flaws and weaknesses, Donald somehow remains positive and true to himself.

Zinkoff (as others know him) possesses an inner joy that baffles most people. He's not smart or athletic, and the other kids know it. He is so excited to enter school that he can barely stop laughing, which his classmates think is weird. Yet, Zinkoff is able to float through his early years of elementary school without too much incident.

Bolstered by the support of his mother, father, and sister, Zinkoff continues to reach out and extend the hand of friendship to most people he meets. As a matter of fact, up until third grade, Zinkoff seems entirely unaware that he is unusual and that others see him as much. He is even able to cope with the rejection of friendship he receives from his next door neighbor and another boy from school. -*Grade Saver*

*Ugly* by Robert Hoge (\$8.99 per book)  
Physical Disability Level T Grade N/A

When Robert Hoge was born, he had a tumor the size of a tennis ball in the middle of his face and short, twisted legs. Surgeons removed the tumor and made him a new nose from one of his toes. Amazingly, he survived—with a face that would never be the same. -*Scholastic*

*OCD Daniel* by Wesley King (\$7.58 per book)  
Mental Health OCD Level Z+ Grades 6-12

Daniel is the backup punter for the Erie Hills Elephants. Which really means he's the waterboy. He spends football practice perfectly arranging water cups—and hoping no one notices. Actually, he spends most of his time hoping no one notices his strange habits—he calls them zaps: avoiding writing the number four, for example, or flipping a light switch on and off dozens of times over. He hopes no one notices that he's crazy, especially his best friend Max, and Raya, the prettiest girl in school. -*Good Reads*

*Corner of the Universe* by Ann Martin (\$7.58 per book)  
Schizophrenia Level Y Grades 3-8

Ann Martin's phenomenal Newbery Honor book, now in paperback The summer Hattie turns 12, her predictable small town life is turned on end when her uncle Adam returns home for the first time in over ten years. Hattie has never met him, never known about him. He's been institutionalized; his condition involves schizophrenia and autism. Hattie, a shy girl who prefers the company of adults, takes immediately to her excitable uncle, even when the rest of the family -- her parents and grandparents -- have trouble dealing with his intense way of seeing the world. And Adam, too, sees that Hattie is special, that her quiet, shy ways are not a disability, -*Scholastic*



*Mockingbird* by Kathryn Erskine (\$7.58 per book)  
Asperger's Level W Grades 6-8

Caitlin is a bright fifth grader and a gifted artist. She also has Asperger's syndrome, and lives in a world of her own. Her brother, Devon, was the one who always helped her get by. But a middle-school shooting took his life. Now she has only her widowed father to rely on, and he has problems — and grief — of his own. Can a wise school counselor help Caitlin reach out to a world she's never understood? With Devon gone, will she have the courage to live fully on her own? Caitlin's thought processes, including her own unique brand of logic, are the star of this breathtakingly original novel about the differences that make us who we are. -*Scholastic*

*Left Out* by Tim Green (\$6.99 per book)  
Deaf Level V Grades 3-7

Landon Dorch wants to be like everyone else. But his deafness and the way he talks have always felt like insurmountable obstacles. But now he finally sees his chance to fit in. Bigger and taller than any other seventh grader in his new school, Landon plans to use his size to his advantage and join the school's football team. But the same speech problems and the cochlear implants that help him hear continue to haunt him.

Just when it looks like Landon will be left out of football for good, an unlikely friend comes along. But in the end only Landon can fight his way off the bench and through a crowded field of bullies bent on seeing him forever left out.

*Colin Fischer* by Ashley Edward Miller (\$4.20 per book)  
Autism- Asperger's Level Y Grades 5-8

Colin Fischer cannot stand to be touched. He does not like the color blue. He needs index cards to recognize facial expressions. But when a gun is found in the school cafeteria, interrupting a female classmate's birthday celebration, Colin is the only one for the investigation. It's up to him to prove that Wayne Connelly, the school bully and Colin's frequent tormenter, didn't bring the gun to school.

*Petey* by Ben Mikaelson (6.99 per book)  
Cerebral Palsy CP Level X Grades 5-8

In 1922, at the age of two, Petey's distraught parents commit him to the state's insane asylum, unaware that their son is actually suffering from severe cerebral palsy. Bound by his wheelchair and struggling to communicate with the people around him, Petey finds a way to remain kind and generous despite the horrific conditions in his new "home." Through the decades, he befriends several caretakers but is heartbroken when each eventually leaves him. Determined not to be hurt again, he vows to no longer let hope of lifelong friends and family torment him. That changes after he is moved into a nursing home and meets a young teen named Trevor Ladd; he sees something in the boy and decides to risk friendship one last time. Trevor, new to town and a

bit of a loner, is at first weary of the old man in the wheelchair. But after hearing more of his story, Trevor learns that there is much more to Petey than meets the eye.

Total for 6th grade books- \$1,471.65

Shipping - \$147.17

Grand Total - \$1618.82

Jessica Tortomasi, 8th grade teacher, presented the following books to IIC for recommended reading for literature circle discussions in 8th grade. The unit is based on fictional stories of human survival of natural disasters. The students will also do some non-fiction reading of the same natural disasters as the fictional reading.

**Earthquake at Dawn by Kristiana Gregory (order 60 copies)**

On April 18, 1906, a powerful earthquake rocked San Francisco. Photographer Edith Irvine and her assistant, Daisy Valentine, survive the tragedy. Armed with Edith's camera, the two women set out to document the devastation—even as buildings crumble around them and soldiers shoot anyone trying to photograph the crippled city.

**The Living by Matt De La Pena (order 96 copies)**

Shy took the summer job to make some money. In a few months on a luxury cruise liner, he'll rake in the tips and be able to help his mom and sister out with the bills. And how bad can it be? Bikinis, free food, maybe even a girl or two—every cruise has different passengers, after all. But everything changes when the Big One hits. Shy's only weeks out at sea when an earthquake more massive than ever before recorded hits California, and his life is forever changed. The earthquake is only the first disaster. Suddenly it's a fight to survive for those left living.

***Curses and Smoke By: Vicky Shecter (order 84 copies)***

Lucia is the daughter of a moderately wealthy gladiator-school owner. Lucia's family carries the stigma of its association with a less-than-desirable profession, and, to gain both money and prestige, she has to contend with an engagement to a horrible but rich old man. She prays to the gods to remove her from the situation, but the gods seem preoccupied with something else. Something is pulsating just below the surface of the town, and everyone is on edge. What Lucia doesn't know is that her escape will come but from an unexpected and forgotten source. Will help arrive in time? And will Lucia find the strength to help herself?

***Outrun the Moon By: Stacey Lee (order 84 copies)***

San Francisco, 1906: Fifteen-year-old Mercy Wong is determined to break from the poverty in Chinatown, and an education at St. Clare's School for Girls is her best hope. Although St. Clare's is off-limits to all but the wealthiest white girls, Mercy gains admittance through a mix of

cunning and a little bribery, only to discover that getting in was the easiest part. Not to be undone by a bunch of spoiled heiresses, Mercy stands strong—until disaster strikes.

On April 18, a historic earthquake rocks San Francisco, destroying Mercy’s home and school. With martial law in effect, she is forced to wait with her classmates for their families in a temporary park encampment. Though fires might rage, and the city may be in shambles, Mercy can’t sit by while they wait for the army to bring help—she still has the “bossy” cheeks that mark her as someone who gets things done. But what can one teenage girl do to heal so many suffering in her broken city?

***The Killing Sea By: Richard Lewis (order 84 copies)***

Ruslan slipped away from the cafe and the curious onlookers. He began to run, not knowing exactly why, but instinct making him head away from the sea.... And in the distance, along the seafront of Ujung Karang, screams rose from a hundred, a thousand, mouths. Aceh, Indonesia. December 2004. Ruslan, an Indonesian boy, and Sarah, an American girl, are brought together in the aftermath of the devastating tsunami. Ruslan is searching for his missing father, while Sarah is trying to get medical treatment for her sick brother. Together they travel through the destruction, barely believing all that they see. The Killing Sea is a high-stakes survival story that puts a human face on a terrible tragedy. Richard Lewis, who lives in Indonesia, was there during the tsunami and worked as a relief worker in Aceh in the days and weeks following it. This novel is based on his firsthand experiences.

Total for 8th grade books =  $(\$12.02 \times 60) + (\$8.94 \times 96) + (\$11.57 \times 84) + (\$10.74 \times 84) + (\$10 \times 84) = \$4,293.48$

Shipping = \$429.34

Grand Total = \$4722.82

**RECOMMENDATION:** Approve the 6th grade literature circle books and the 8th grade literature circle books as presented.

**GERMANTOWN SCHOOL DISTRICT**

**TO:** All Board Members                      **TOPIC:** Team Manager Contracts  
**FROM:** Brenda O'Brien                      **BOARD MEETING:** October 23, 2017  
**DATE:** October 16, 2017                      **AGENDA ITEM:** X.B.

The list below is presented for approval of Site Managers and Team Manager contracts for Destination ImagiNation for the 2017-18 school year. Background checks have been completed for all those individuals listed.

Carmen Wesser	Amy Belle	\$125
Jill Ellsworth	Amy Belle	\$125
Kathy Morency	Amy Belle	\$250
Heather Berres	Amy Belle	\$125
Jay Berres	Amy Belle	\$125

**RECOMMENDATION:** Approve the contracts for the 2017-18 Destination ImagiNation Team Managers as presented.



## **GERMANTOWN SCHOOL DISTRICT**

<b>TO:</b>	Board of Education	<b>TOPIC:</b>	Vision Insurance Contributions
<b>FROM:</b>	Ric Ericksen	<b>BOARD MEETING:</b>	October 23, 2017
<b>DATE:</b>	October 18, 2017	<b>AGENDA ITEM:</b>	X.D.

### **Background**

At the October 16, 2017 Insurance Committee meeting, administration advised members that the current contribution percentage rates for the non-voluntary plan (available to administrators) is 5% for employee and 95% for employer. The percentage contribution rates for dental and health are 7% and 93% for all eligible employees.

**RECOMMENDATION:** Pending Board discussion.

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education                      **TOPIC:** Associated Agreement Addendum  
**FROM:** Ric Ericksen                              **BOARD MEETING:** October 23, 2017  
**DATE:** October 18, 2017                      **AGENDA ITEM:** X.E.

At the October 16, 2017 Insurance Committee meeting I advised members that our employee benefits consulting firm disclosed that their fee for servicing the new voluntary critical illness & accident insurance would be a straight 15% (*see "producer information section" on attached application form extract*). This is different from the original fee agreement (*see #4 on attached current agreement extract*).

At my request, our consultant submitted an addendum (*see attached*) to the original fee agreement to cover this voluntary illness & accident insurance fee structure.

*The reason this item is not a recommendation directly from the insurance committee is because I failed to provide the background.*

**RECOMMENDATION:** Approve the addendum as presented.

## Specialty Combined Group Application

Basic Life and Basic AD&D Insurance, Supplemental Life and Supplemental AD&D Insurance, Voluntary AD&D Insurance, Short Term Disability Insurance, Long Term Disability Insurance, Critical Illness Insurance, Accident Insurance, and Hospital Indemnity Insurance provided by:

**UNITEDHEALTHCARE INSURANCE COMPANY**  
**185 Asylum St.**  
**Hartford, CT 06103-3408**



**Requested Effective Date of Coverage:** 01 / 01 / 2018

### GENERAL INFORMATION

Group's Full Legal Name: Germantown School District

Street Address: N104W13840 Donges Bay Rd

City: Germantown

State: WI

Zip Code: 53022

Contact Name: Richard Ericksen

Phone Number: 262-253-3908

Fax Number: 262-251-6999

E-Mail: rericksen@gsdwi.org

Billing Address (If Different): same as above

Billing Contact: Sheri Sanabria

Billing Contact Phone: 262-253-3912

Tax ID Number: 39-1039316

Nature of Business/Organization: School District

List all subsidiaries to be included:

Organization Type:  Corporation  
 Partnership

Political Subdivision

Other\*: School District

\*Other group types may be subject to regulatory approval.

Deposit: \$ NA Any deposit submitted with application is applied toward 1st month's premium (divided equally among all products if issued).

### ELIGIBILITY / PARTICIPATION

Total Number of Eligible Employees:	314	Minimum # of hours worked per week to be eligible for coverage	30
Total Number of full-time Employees:		Minimum # of hours worked per week to be eligible for Disability coverage if different from the above*	

\*For disability products the minimum # of hours per week to be eligible is 30 hours.



**PLAN SELECTION AND INFORMATION**

Products	Check your selection and fill in the Amount	% Premium contribution by Group		Subject to ERISA?
		Employee	Dependents	
Group Life				
• Basic Life	<input type="checkbox"/> _____	_____ %	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Basic AD&D	<input type="checkbox"/> _____	_____ %	N/A	
• Supplemental Life	<input type="checkbox"/> _____	_____ %	N/A	
• Supplemental AD&D	<input type="checkbox"/> _____	_____ %	N/A	
• Basic Dependent Life	<input type="checkbox"/> _____	N/A	_____ %	
• Basic Dependent AD&D	<input type="checkbox"/> _____	N/A	_____ %	
• Supplemental Dependent Life	<input type="checkbox"/> _____	N/A	_____ %	
• Supplemental Dependent AD&D	<input type="checkbox"/> _____	N/A	_____ %	
Short Term Disability	<input type="checkbox"/> Core _____	_____ %	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Buy up _____	_____ %	N/A	
Long Term Disability	<input type="checkbox"/> Core _____	_____ %	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Buy up _____	_____ %	N/A	
Critical Illness	<input checked="" type="checkbox"/> _____	0 %	N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Accident Protection	<input checked="" type="checkbox"/> _____	0 %	N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Voluntary AD&D	<input type="checkbox"/>	_____ %	_____ %	
Hospital Indemnity	<input type="checkbox"/> Base	_____ %	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Base + Enhanced	_____ %	N/A	
	<input type="checkbox"/> Core	_____ %	N/A	

**REPLACEMENT / PRIOR COVERAGE INFORMATION**

Products	Do you intend to use this policy to replace a similar plan?	Prior Carrier's Name	Prior Policy #	Termination Date
Group Life	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Short Term Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Long Term Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Critical Illness	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Accident Protection	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Voluntary AD&D	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Hospital Indemnity	<input type="checkbox"/> Yes <input type="checkbox"/> No			

**PRODUCER INFORMATION**

Producer Name: John Manthy		Agency: Associated Benefits & Risk Consulting	
Producer Signature:		Date:	
Street Address: 111 E. Kilbourn, Ste 700	City: Milwaukee	State: WI	Zip Code: 53202
Phone Number: 262-542-8822	Fax Number:	Email Address: john.manthy@associatedbrc.com	
Producer Number: 180063		Tax ID Number: 91-2189930	
Commissions Payable To: Agency		Commission split % (if applicable):	
Name Specific Commission Schedule : Flat 15%			

**Note: Provide information in a separate sheet if more than one producer.**

**GENERAL AGENT INFORMATION**

General Agent Name:		Tax ID Number:	
Street Address:	City:	State:	Zip Code:
Phone Number:	Fax Number:	Email Address:	
Commissions Payable To :		G.A. Override:	

## WISCONSIN PUBLIC EMPLOYERS SERVICE FEE AGREEMENT

This Agreement is entered into on the 1st day of January, 2017, by and between Germantown School District (hereinafter "Client"), and Associated Financial Group, LLC, using the marketing name Associated Benefits and Risk Consulting (hereinafter "ABRC").

- A. ABRC is primarily engaged in the insurance brokerage business.
- B. ABRC routinely helps its clients assess their insurance risks and needs, designs plans of insurance, and obtains cost quotes based on these plans, and places insurance with insurance carriers.
- C. ABRC is typically compensated for its efforts through the commissions it receives in brokering the sale of insurance to its clients.
- D. ABRC has been discussing insurance risks and needs with Client.
  - Consulting Fee Relationship:** Client has designated ABRC to be its official Agent of Record, and has completed (or will complete) any forms necessary to do so.
  - Marketing Fee Relationship:** Although there is no formal business / insurance agency relationship between them, Client has asked ABRC to evaluate its insurance risk areas, compare and recommend insurance coverage options, design a plan of insurance (based upon discussions between the parties), obtain quotes for said plan, and procure or attempt to procure insurance suitable to Client's needs.

**NOW, THEREFORE**, in consideration of the above recitals and the mutual promises and conditions contained in this Agreement, the Parties agree as follows:

1. **Client's Performance:** Client will provide ABRC with, and give ABRC full access to whatever information ABRC determines is necessary to enable ABRC to perform fully and effectively under this Agreement.
2. **ABRC's Performance:** ABRC will evaluate Client's insurance risk areas, compare and recommend insurance coverage options, design a plan of insurance (based upon discussions between the parties), obtain quotes for said plan, and procure or attempt to procure insurance suitable to Client's needs. ABRC will provide Client with a separate Client Service Plan detailing the service commitments it will make to Client in connection with this Agreement.
3. **Acknowledgement:** Client acknowledges that ABRC's promises, as set forth above, represent a significant investment of time, effort, and expense on the part of ABRC, and are services for which ABRC is normally compensated through the commissions it receives as a result of entering into a business/insurance agency relationship with its clients.
4. **Compensation:** Client acknowledges that ABRC shall be entitled to compensation for the efforts it makes pursuant to this agreement, according to the following terms:

**Fees.** For the services described herein, Client shall pay ABRC fees in an annualized amount equal to \$45,000. The fees set forth in the previous sentence shall be paid by Client according to the following payment plan: **1) annually, 2) quarterly, or 3) monthly** (please circle one- will be monthly if no other option is selected) for services rendered.



## SERVICE FEE AGREEMENT ADDENDUM

This Addendum is entered into on the 3rd day of October, 2017, by and between Germantown School District (hereinafter "Client"), and Associated Financial Group, LLC, using the marketing name Associated Benefits and Risk Consulting (hereinafter "ABRC") (collectively "the Parties"). The Parties previously entered into a Service Fee Agreement dated January, 1st, 2017. The prior Service Fee Agreement is hereby incorporated by reference. The intention of the Parties is to modify the Service Fee Agreement by adding the following provisions:

1. Client endeavors to add additional services and agrees that all services are subject to the previously executed Service Fee Agreement, except where fees or commissions are amended, as set forth below.
2. ABRC agrees to modify the fee set forth in the Service Fee Agreement. Client agrees to pay ABRC fees in an annualized amount equal to \$ \_\_\_\_\_. All fees are subject to the payment plan previously agreed upon.
3. In addition to any commissions already agreed upon, Client agrees ABRC may receive commissions for the following services:

Voluntary Accident

Voluntary Critical Illness

By signing this Addendum, the Parties agree to the terms set forth in the incorporated Service Fee Agreement, as well as to the terms set forth above.

**Germantown School District**

**Associated Benefits and Risk Consulting**

By: \_\_\_\_\_  
*Print Name/Title*

By: John D. Manthy  
*Print Name/Title*

Signature: \_\_\_\_\_

Signature: 

Date: \_\_\_\_\_

Date: 10/3/2017

For Office Use Only:

Sales Manager \_\_\_\_\_



**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Donations

**FROM:** Jeff Holmes

**BOARD MEETING:** October 23, 2017

**DATE:** October 17, 2017

**AGENDA ITEM:** X.F.

Please act on the donation requests described below. The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Accept a 2017 Winter Slip/Falls grant in the amount of \$2,500 from SFM Mutual Insurance Company for new Track Off Mats in the district.
2. Accept a grant in the amount of \$1,341 from the Milwaukee Society of Plastic Engineers Education Foundation to Kennedy Middle School (eff Thielke).

**RECOMMENDATION:** Thank the donors for their generosity and approve the donations as listed.

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** Teacher Contract

**FROM:** Michael Nowak

**BOARD MEETING:** October 23, 2017

**DATE:** October 19, 2017

**AGENDA ITEM:** X.G.

The administration is recommending the approval of the following limited-term contract for the 2017-18 school year.

<b>Employee Assignment/Location</b>	<b>Rationale</b>	<b>FTE</b>	<b>Contract Type</b>	<b>Salary</b>
<b>Gina Lupi First Grade Teacher Rockfield Elementary School</b>	Gina is being recommended for this position as the result of a child-rearing leave.	1.0	Limited-Term 78 Days	\$16,637.74

**RECOMMENDATION:** Approve the 1.0 FTE limited-term contract for Gina Lupi at \$16,637.74

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** TID #7

**FROM:** Jeff Holmes

**BOARD MEETING:** October 23, 2017

**DATE:** October 20, 2017

**AGENDA ITEM:** X. H.

**BACKGROUND:**

Attached is information from the Village regarding the proposed TID #7, which is being discussed at a Village of Germantown hearing to be held on November 13, 2017. This was placed on the District's October 23rd agenda for the Board to provide Mr. Ric Ericksen, Board Designee, with direction regarding the Board's wishes and/or concerns associated with the proposed TID. Additionally, new Village Administrator, Steven Kreklow will be in attendance at the Board's Finance Committee meeting to provide an up-to-date report on any TID #7 information that may have evolved since the Village Board's October 2nd meeting.

**RECOMMENDATION:** Board's will.