

GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN

Budget Hearing and Annual Meeting Agendas

September 24, 2018

Meeting Place is the Gold Activity Center, Kennedy Middle School
W160 N11836 Crusader Court
Germantown, WI 53022

I. Budget Hearing - 7:00 p.m.

- A. Call Meeting to Order & Introductions: Mr. Robert Soderberg, Board President
- B. Official Meeting Notification: Mr. Jeffrey Holmes, District Administrator
- C. Energy Exemption and Debt Notification: Mr. Richard Ericksen, Director of Business & Auxiliary Services
- D. Presentation of Budget:
 - Mr. Jeffrey Holmes, District Administrator
 - Mr. Richard Ericksen, Director of Business & Auxiliary Services
- E. Public Comment
- F. Adjourn Budget Hearing

II. Annual Meeting - 7:30 p.m.

- A. Call Meeting to Order & Introductions: Mr. Robert Soderberg, Board President
- B. Official Meeting Notification: Mr. Jeffrey Holmes, District Administrator
- C. Elect Chairperson of the Annual Meeting
- D. Report from District Administrator: Mr. Jeffrey Holmes
- E. Report of the Board of Education: Mr. Robert Soderberg, Board President
- F. Treasurer's Report of Fund 10 - General Fund: Mr. Michael Loth, Board Treasurer
- G. Resolutions:
 - G1. Vote a Tax for the 2018/2019 school year for the Capital Projects Fund (Fund 41) for the Purpose of Financing, Remodeling, Repair and Improvement at various buildings and sites throughout the district in the amount of \$150,000
 - G2. Vote a Tax for the 2018/2019 school year for the Community Services Fund (Fund 80) in the amount of \$90,000
 - G3. Authorize Tax Levy for the 2018/2019 School Year for All District Operations in the amount of \$32,792,660 (*this includes G1 & G2 referenced above plus the general fund levy, plus the non-referendum debt such as the Energy Exemption levy, plus the referendum debt levy*)
 - G4. Authorize the Board of Education to Buy/Sell or Lease District Owned Property
 - G5. Approve Salaries and Expense Reimbursement of School Board Members
 - G6. Authorize the School Board to Establish the Annual Meeting Date and Location for 2019/2020
- H. Adjourn Annual Meeting

GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN

SEPTEMBER 24, 2018 ANNUAL MEETING RESOLUTIONS

(AGENDA ITEM G)

TAX RESOLUTIONS: G1 & G2

G1:

VOTE A TAX FOR THE CAPITAL PROJECTS FUND (FUND 41) IN THE AMOUNT OF \$150,000 FOR THE PURPOSE OF FINANCING, REMODELING, REPAIR AND IMPROVEMENT AT VARIOUS DISTRICT BUILDINGS AND SITES THROUGHTOUT THE DISTRICT.

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a tax be levied in the amount of \$150,000 to maintain a capital improvements fund for the purpose of financing, remodeling, repair and improvement projects at various district buildings and sites.”

Informational Note: The purpose of the Capital Expansion Fund 41 is twofold: First, it identifies and isolates in a separate fund the monies for the investments the district is making in building & sites, safety, and maintenance programs. Secondly, by using Fund 41, as opposed to the General Fund 10, the district generally receives more state equalization aid. Since the 2003/2004 fiscal year, and excluding this levy request, the electors have approved a total levy in this fund equal to \$10,440,996 of which all but several hundred thousand dollars has been allocated for the investments, as described above, as of June 30, 2018.

G2:

VOTE A TAX IN THE AMOUNT OF \$90,000 FOR THE PURPOSE OF OPERATING A COMMUNITY SERVICES FUND (FUND 80).

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a tax be levied in the amount of \$90,000 to operate a community services fund for the purpose of offsetting costs associated with general community use of the districts' buildings and sites.”

Informational Note: The resolution was first presented at the 2013 annual meeting in keeping with the spirit of the disclosure requirements of 2013 Wisconsin Act 20. This requirement was eliminated for 2015/2016. However, in the spirit of transparency the full disclosure continues and can be found on page 11 of the Annual Report.

TAX RESOLUTIONS - G3:

AUTHORIZE A TAX LEVY FOR THE 2018/2019 SCHOOL YEAR

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a school tax be assessed against all taxable property within the Germantown School District in the sum of \$32,792,660 necessary to operate and maintain the district school system and to finance the recommended general operating fund, the debt service funds (*including the energy exemption non-referendum and referendum debt levies*), the capital expansion fund, the community service fund, and all obligations for the 2018/2019 school year.”

Informational Note: The Board of Education has proposed a tax levy of \$32,792,660 divided as follows: General Fund (10) \$29,298,523; Non Referendum Debt Service Fund (38) \$646,941; Referendum Debt Service Fund (39) \$2,607,196; Capital Expansion Fund (41) \$150,000; Community Service Fund (80) \$90,000.

The Non-Referendum Debt Service Fund (38) levy is authorized under the provisions of Act 32 as an energy exemption to state imposed revenue limits. The required disclosure entitled \$7.0 Million Energy Exemption/Investment Statement can be found on page 13 of the Annual Report.

OTHER RESOLUTIONS - G4:

AUTHORIZE THE BOARD OF EDUCATION TO SELL OR LEASE DISTRICT OWNED PROPERTY

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorizes the school board to sell or lease property owned by the district that is no longer needed for district educational purposes.”

Informational Note: The district owns one vacant property on the Donges Bay Site on Donges Bay Rd. between Pilgrim Rd. & Hwy 145. Selling this property has been authorized at previous annual meetings. The district also owns a relatively significant parcel of land that extends north of County Line Elementary school towards Santa Fe Dr.

It should be noted that Act 55 of the 2015-2017 State Biennial Budget Bill changed the authority of common school districts to sell property by removing it from the electors authority at the annual meeting and giving the authority solely to the school board. However, the leasing authority approval is still required by the electors at the annual meeting. In the spirit of transparency, this resolution is included at this annual meeting and includes both selling and leasing property authorization (just as previous annual meetings).

OTHER RESOLUTIONS - G5:

APPROVE SALARIES AND EXPENSE REIMBURSEMENT OF SCHOOL BOARD MEMBERS

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, that the yearly School Board salaries, as established at the September 25, 2017 School District Annual Meeting for the period of July 1, 2018 through June 30, 2019, should be as follows: President \$ _____ Vice President \$ _____ Treasurer \$ _____ Clerk \$ _____ Other Board Members \$ _____. Be it further resolved that the board members be paid \$40.00 for full-day special functions outside of the district and for the annual tour of the schools, and \$20.00 for half-day special functions or evening functions outside of the district. Out-of-district mileage shall be reimbursed at the current IRS per mile rate. Reimbursement shall be made for other actual necessary expenses (meals, lodging, etc.).”

Informational Note:

- *The school board salaries for 2006/2007 were established at the October 9, 2006 annual meeting and voted the same at the 2007, 2008, & 2009 annual meetings.*
- *At the 2010 annual meetings, the salaries were increased from \$3,500 for each member to \$4,000.*
- *At the 2011 annual meeting, the amounts were voted to remain the same as prior year.*
- *At the 2012 annual meeting, the amounts were voted to remain the same as prior year.*
- *At the 2013 annual meeting, the amounts were voted to be \$5,000 for each board member for the 2013/2014 fiscal year.*
- *At the 2014 annual meeting, the amounts were voted to remain the same as prior year.*
- *At the 2015 annual meeting, the amounts were voted to remain the same as prior year.*
- *At the 2016 annual meeting, the amounts were voted to remain the same as prior year.*
- *At the 2017 annual meeting, the amounts were voted to remain the same as prior year.*

OTHER RESOLUTIONS - G6:

AUTHORIZE THE SCHOOL BOARD TO ESTABLISH THE ANNUAL MEETING DATE AND LOCATION FOR 2018

Qualified Elector should read ... “NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorize the Germantown Board of Education to establish the date and place for the 2019/2020 Annual Meeting with the Annual Meeting starting at 7:30 p.m., excluding the evening of the first school day of the 2019/2020 school year.”

Informational Note: *This allows the administration and school board maximum flexibility to prepare and publish a budget and tax levy for the annual meeting. The dynamics of the state budget process often delays the timing of pertinent financial information that affects the district's revenue and therefore budget preparation.*