# GERMANTOWN SCHOOL DISTRICT NOTICE OF BOARD OF EDUCATION MEETING

# District Administrative Offices - Board Room N104 W13840 Donges Bay Road Germantown, WI 53022

October 8, 2018 7:00 p.m.

#### **AGENDA**

- I. Meeting Called to Order and Pledge of Allegiance
  - A. Official Meeting Notification
  - B. Roll Call
- II. Approval of Agenda
- III. Citizen Comments:

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments which may be injurious to school district personnel or other individuals will not be allowed.

- IV. Approval of Minutes
  - A. September 24, 2018 Budget Hearing/Annual Meeting
  - B. September 24, 2018 Board of Education
- V. Reports and Information Items
  - A. Student Representative Report
  - B. Healthcare Career Academy Update
  - C. DWD Grant Update
- VI. Building Committee
  - A. Discussion and action to approve construction change orders over \$25,000.
  - B. Update on remaining items discussed at the October 8, 2018 meetings.
- VII. Policy Committee
  - A. Discussion and possible action regarding facility use policies and/or revisions.
- VIII. New Business
  - A. Discussion and action to approve donations
  - B. Discussion and action to approve teacher contracts.
  - C. Discussion and action to approve ECCP and Start College Now requests.
  - D. Discussion and action to approve parent survey.
  - E. Discussion and action to approve purchases over \$15,000.
  - IX. Adjourn

# GERMANTOWN SCHOOL DISTRICT MINUTES OF THE BUDGET HEARING AND ANNUAL SCHOOL BOARD MEETING September 24, 2018

### **BUDGET HEARING**

The Budget Hearing was called to order by Board President Robert Soderberg at 7:02 p.m. in the Kennedy Middle School Gold Activity Center. Board President Soderberg and Board of Education members introduced themselves and Director of Business Ric Ericksen and Superintendent of Schools Jeff Holmes.

Superintendent Holmes read the official meeting notification.

Roll Call: Soderberg – yes, Loth – yes, Borden – yes, Barney – yes, Spies – yes, Larson – yes. Board member Medved – absent (excused).

Ric Ericksen presented the Energy Exemption and Debt Notification as required in Act 32 and then presented the 2018-2019 budget and answered questions from the public.

Board President Soderberg declared the Budget Hearing adjourned at 7:25 p.m.

### **ANNUAL MEETING**

The Annual Meeting of the Germantown School District was called to order by Board President Robert Soderberg at 7:30 p.m. in the Kennedy Middle School Gold Activity Center with the Pledge of Allegiance. Board President Soderberg and the Board of Education introduced themselves. Board President Soderberg introduced Director of Business Ric Ericksen and District Administrator Jeff Holmes who introduced all district administration and staff present.

Superintendent Holmes read the official meeting notification.

Motion by Lester Spies, second by Jeff Holmes to elect Board President Robert Soderberg as the chairperson of the Annual Meeting. Motion carried unanimously.

District Administrator Jeff Holmes presented the State of the District report.

Board President Bob Soderberg welcomed staff, students, parents, and residents of the communities within the Germantown School District and presented the Report of the Board of Education.

Director of Business and Auxiliary Operations Richard Ericksen presented the Treasurer's Report of Fund 10 - General fund and reviewed the 2018-2019 Budget and Annual Meeting document that was mailed to school district residents prior to the meeting.

G1: VOTE A TAX FOR THE CAPITAL PROJECTS FUND (FUND 41) IN THE AMOUNT OF \$150,000 FOR THE PURPOSE OF FINANCING, REMODELING, REPAIR AND IMPROVEMENT AT VARIOUS DISTRICT BUILDINGS AND SITES THROUGOUT THE DISTRICT.

Motion by Sean Neils, second by Dennis Meyers, NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a tax be levied in the amount of \$150,000 to maintain a capital improvements fund for the purpose of financing, remodeling, repair and improvement projects at various district buildings and sites. Motion carried by voice vote.

# G2: VOTE A TAX IN THE AMOUNT OF \$90,000 FOR THE PURPOSE OF OPERATING A COMMUNITY SERVICES FUND (FUND 80).

Motion by Sean Neils, second by Jeff Holmes, NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a tax be levied in the amount of \$90,000 to operate a community services fund for the purpose of offsetting costs associated with general community use of the districts' buildings and sites. Motion carried by voice vote.

## G3: AUTHORIZE A TAX LEVY FOR THE 2018-2019 SCHOOL YEAR.

Motion by Sean Neils, second by Jeff Holmes, NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a school tax be assessed against all taxable property within the Germantown School District in the sum of \$32,792,660 necessary to operate and maintain the district school system and to finance the recommended general operating fund, the debt service funds (including the energy exemption non-referendum and referendum debt levies), the capital expansion fund, the community service fund, and all obligations for the 2018-2019 school year. Motion carried by voice vote.

# G4: AUTHORIZE THE BOARD OF EDUCATION TO BUY, SELL OR LEASE DISTRICT OWNED PROPERTY.

Motion by Sean Neils, second by Dennis Meyers, NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorizes the school board to buy, sell or lease property owned by the district that is no longer needed for district educational purposes. Motion carried by voice vote.

# G5: APPROVE SALARIES AND EXPENSE REIMBURSEMENT OF SCHOOL BOARD MEMBERS.

Motion by Sean Neils, second by Jeff Holmes, NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, that the yearly School Board salaries, as established at the September 25, 2017 School District Annual Meeting for the period of July 1, 2018 through June 30, 2019, should be as follows: President \$5,480, Vice President \$5,480, Treasurer \$5,480, Clerk \$5,480, Other Board Members \$5,480. Be it further resolved that the board members be paid \$40.00 for full-day special

functions outside of the district and for the annual tour of the schools, and \$20.00 for half-day special functions or evening functions outside of the district. Out-of-district mileage shall be reimbursed at the current IRS per mile rate. Reimbursement shall be made for other actual necessary expenses (meals, lodging, etc.). Motion carried by show of hands (Soderberg – no, Larson, Spies, Barney, Borden, and Loth – abstain).

# G6: AUTHORIZE THE SCHOOL BOARD TO ESTABLISH THE ANNUAL MEETING DATE AND LOCATION FOR 2019.

Motion by Sean Neils, second by Dennis Meyers, NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorize the Germantown Board of Education to establish the date and place for the 2019-2020 Annual Meeting with the Annual Meeting starting at 7:30 p.m., excluding the evening of the first school day of the 2019-2020 school year

Chairperson Robert Soderberg thanked staff and members of the public for attending and declared the 2018-2019 Annual Meeting adjourned at 7:58 p.m.

Jayne Borst Recording Secretary		
	Lester Spies	
	School District Clerk	

## GERMANTOWN SCHOOL DISTRICT GERMANTOWN, WISCONSIN 53022 MINUTES OF THE BOARD OF EDUCATION September 24, 2018

- 1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the Kennedy Middle School Gold Activity Center at 8:08 p.m. Superintendent Jeff Holmes read the official meeting notification. Roll call: Soderberg yes, Loth yes, Borden yes, Barney yes, Spies yes, Larson yes. Board Member Medved was absent (excused).
- 2. Motion by Larson, second by Barney to approve the agenda. Motion carried.
- 3. Motion by Larson, second by Spies to approve the September 10, 2018 Board of Education meeting minutes. Motion carried.
- 4. Finance Committee Chair Michael Loth updated the Board on items discussed in committee including email archiving, student activity/club startups and renewals, 2018-2019 cash flow review, short-term borrowing, the 2017-2018 audit, and the American Deposit Management summary. The committee directed Business Manager Ric Ericksen to pay the remaining balance owed on the Watertee cutting system for the high school before delivery.
- 5. Motion by Spies, second by Barney to approve the Emergency Management Plan for the 2018 through 2021 school years with a thorough review by the District Safety Committee within the next three months and if needed, bring to the Board's attention any significant revisions that are required. Motion carried (Larson abstained).
- 6. Motion by Larson, second by Spies to approve a 1.0 FTE limited-term contract for Jason Ziegler at \$48,712 and a 1.0 FTE regular contract for Danielle Gonzalez at \$47,520. Motion carried.
- 7. Motion by Spies, second by Barney to approve the Letter of Employment for Brandon Kohl as Kennedy Middle School's Dean of Students for the remainder of the 2018-2019 school year at a prorated annual salary of \$60,000. Motion carried.
- 8. Motion by Larson, second by Spies to approve two middle school girls basketball fall coaching contracts and the 2018-2019 high school and middle school advisor contracts. Motion carried.
- 9. Motion by Larson, second by Spies to approve the overnight travel request for 40 choir students and six advisors to attend the Fall Choir Retreat in Fredonia, WI October 26-28, 2018. Motion carried.
- 10. Motion by Barney, second by Spies to approve Destination Imagination contracts for the 2018-2019 school year. Motion carried.
- 11. Motion by Spies, second by Larson to approve the 8<sup>th</sup> grade book purchases at a total cost of \$3,131.04. Motion carried.
- 12. Motion by Larson, second by Spies to adjourn. Motion carried.
- 13. Board President Soderberg declared the meeting adjourned at 8:25 p.m.

Jayne Borst	
Recording Secretary	
	Lester Spies
	School Board Clerk

TO:

Board of Education

**TOPIC:** 

Construction Change Order Items

Over \$25,000

FROM:

Ric Ericksen

**BOARD MEETING:** October 8, 2018

DATE:

October 3, 2018

AGENDA ITEM:

VIA.

#### **Board Governance:**

Recent action by the Board of Education requires change orders exceeding \$25,000 to come to the full board for approval.

## Change Order #37 - MacArthur Elementary School Change Order #66 - Germantown High School

#### Recommendation to the Board of Education from the Building Committee:

Pending discussions at the Building Committee, the Building Committee brings forward to the Board of Education with a positive recommendation to approve the change orders presented below:

#### Background/Attachment(s):

Building Committee members and CD Smith officials will help in the explanation of this change order.

#### Attachment(s):

CD Smith change order(s) detail.

Note – at the time of this writing CD Smith has note finalized costing information for CO # 37, so it will be either brought to the meeting and/or sent under separate email cover tomorrow.



# **CHANGE ORDER REQUEST SUMMARY**

		Project Name: Job No:	Germantown High	School
		Date:	9/21/2018	
		Date.	3/21/2010	
	Char	ge Order Request No:	66	
		Revision:		
Description of Change:	RFI 153. After the ceilings were re could be determined that the exist routed as shown on the existing place.	ting hot water, chilled w		
Reason for Change:	Architectural Directive			
Schedule Adjustment for Change (Days):				
SUMMARY				
	A Materials	\$	-	
	B Labor	\$ \$ \$ \$	-	
	C Subcontracts	\$	69,142.59	
	D Equipment	\$	-	
	E General Conditions	\$		
	Subtotal	\$	69,142.59	
	F Overhead and Profit	\$	3,457.13	
	Subtotal	\$	72,599.72	
	G Bond and Insurance	\$	508.20	
	Grand Total		\$73,108	
BY: Dave Mertens DA	NTE: 9/21/2018		BY: Ric Ericksen	DATE:
CONTRACTOR	•		OWNER	

This proposal only covers the direct costs of labor, materials and equipment to execute the changed work described in the proposal. At the present time, we cannot access or evaluate the overall impact of the changed work on our original scope of work. We thereby reserve our rights to claim for any indirect costs which may arise in the future as a result of delays to the work, out of sequence work, inefficiencies, extended contract completion, labor and material escalation and/or acceleration and extended warranties.



# CHANGE ORDER REQUEST SUMMARY

Item Description	Calc Type	Quantity	Unit of Measure	Unit Price or Rate	PCT %	Tot	al Amoun
A   MATERIAL							
TOTAL MATERIAL						\$	
B   LABOR						•	
REGULAR TIME							
Shop Time	Unit Price		Hour	70.00		ė	
Superintendent	Unit Price					\$ \$	-
Carpenter Foreman	Unit Price		Hour Hour	121.60			-
Carpenter				83.23		\$ \$	-
Carpenter Overtime	Unit Price		Hour	78.07		>	~
Mason Foreman	Unit Price		Hour	102.05		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	-
Mason	Unit Price		Hour	83.63		<b>\$</b>	-
Mason Overtime	Unit Price Unit Price		Hour Hour	78.28 103.48		<b>\$</b>	-
Ironworker	Unit Price		Hour	81.25		ç	-
Ironworker Overtime	Unit Price		Hour	106.35		Ģ Ċ	-
Painter	Unit Price		Hour	72.60		ې د	_
Cement Finisher	Unit Price		Hour	72.67		ę.	_
Cement Finisher Overtime	Unit Price		Hour	95.38		ç Ç	_
Operator (inc. grease time)	Unit Price		Hour	90.74		ζ	_
Operator (inc. grease time) Overtime	Unit Price		Hour	120.20		\$	
Laborer	Unit Price		Hour	65.86		\$	_
Laborer Overtime	Unit Price		Hour	87.61		\$	-
TOTAL LABOR						\$	
C   SUBCONTRACTS							
Total Mechanical						\$	49,407.0
Grunau Plumbing						\$	14,250.00
Design Build Fire Protection						\$	5,485.59
otal Subcontracts					9	\$	69,142.59



# CHANGE ORDER REQUEST SUMMARY

Item Description	Calc Type	Quantity	Unit of Measure	Unit Price or Rate	PCT %	Te	otal Amount
D   EQUIPMENT							
AERIAL LIFT/BOOM LIFT							
CRANE, LATTICE BOOM							
COMPRESSOR, TOWABLE							
CONCRETE MACHINES							
FORKLIFT					81		
GENERATOR							
PAYLOADER							
SCISSOR LIFT							
SKID-STEER							
SKID STEER ATTACHEMENT							
TOW MOTOR							
WELDERS							
JOB TRAILERS							
Equipment Delivery/Haul Cost	Lump Sum		Lump Sum			\$	-
Equipment Fuel Costs	Unit Price		Gallons			\$	-
Small Tools TOTAL EQUIPMENT	Percent				5.00%	\$ <b>\$</b>	-
E   GENERAL CONDITIONS							
Project Management	Unit Price		Hour	120.00		\$	•
General Superintendent	Unit Price		Hour	130.00		\$	-
Company Vehicle	Unit Price		Miles			\$	-
As-Built Cost	Unit Price		Each			\$	-
Special Insurance Fees & Permits	Lump Sum		Lump Sum			\$	-
TOTAL GENERAL CONDITIONS	Lump Sum		Lump Sum			\$ <b>\$</b>	
TOTAL GENERAL CONDITIONS						•	
F   OVERHEAD AND PROFIT							
Overhead & Profit - Materials	Percent				8.00%	\$	-
Overhead & Profit - Labor Overhead & Profit - Subcontractor	Percent Percent				8.00% 5.00%	\$	2 457 12
Overhead & Profit - Subcontractor Overhead & Profit - Equipment	Percent				8.00%	\$ \$	3,457.13
Overhead & Profit - General Conditions	Percent				8.00%	\$	
TOTAL OVERHEAD AND PROFIT	referre				0,00,0	\$	3,457.13
G   BOND AND INSURANCE							
Bond and Insurance	Percent				0.7%	\$	508.20
TOTAL BOND AND INSURANCE						\$	508.20
				CDAND TOTA		è	73 107 92

GRAND TOTAL:

\$ 73,107.92

**TO:** Board of Education

TOPIC: Pol

Policy Committee

FROM: Jeff Holmes

**BOARD MEETING:** 

October 8, 2018

DATE:

October 4, 2018

**AGENDA ITEM:** 

VII.A.

The Policy Committee was provided with several policies and revisions with accompanying rules and regulations for their consideration as associated with facility use. Given the new facilities coming on line in January 2019 and the revenue vs. expenditures associated with those, the Board is in a position to address facets of policy that regulate their use. We are hopeful that the new policies and rules appropriately inform others, address the majority of concerns, and regulate the spaces.

**RECOMMENDATION:** Board's will.

TO:

**Board Members** 

TOPIC:

**Donations** 

FROM:

Jeff Holmes

**BOARD MEETING:** 

October 8, 2018

DATE:

October 1, 2018

**AGENDA ITEM:** 

VIII.A.

Please act on the donation requests described below. The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

- 1. Accept the donation of three Big Joe Roma bean bag chairs from Bethann Ambrose via DonorsChoose valued at \$557.23 for use in the high school special education department.
- 2. Accept the donation of a Bunn coffee brewer and airpots valued at \$550 from high school functional skills teacher Heidi Timm as start-up for a student run coffee shop at the high school.
- 3. Accept the donation of \$1500 from an anonymous donor for high school boys and girls track and field.
- 4. Accept the donation of \$1000 from an anonymous donor to high school girls cross country.
- 5. Accept the donations of \$250 from Pichler Painting, \$250 from Contrology Center, \$625 from MickMaster Improvements, and \$500 from the Pawlak family to high school girls swim and dive program.
- 6. Accept a \$1000 KMS PTA grant for a 6<sup>th</sup> grade field trip to Junior Achievement's Biz Town.
- 7. Accept a \$500 KMS PTA grant for the middle school PBIS All-School Acknowledgement Day.
- 8. Accept a \$750 KMS PTA grant for a middle school AODA presenter.
- 9. Accept a donation of \$500 from the Brady Corporation to the Destination Imagination program.

**RECOMMENDATION:** 

Thank the donors for their generosity and approve the donations as

listed.

TO:

Board of Education

**TOPIC:** 

**Teacher Contracts** 

FROM:

Michael Nowak

**BOARD MEETING:** October 8, 2018

DATE:

October 4, 2018

**AGENDA ITEM:** 

VIII.B.

The administration is recommending the approval of the following limited-term contract for the 2018-19 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Jill Lehnen Speech and Language Pathologist Germantown School District	Jill is the filling vacancy created by a recent FMLA leave	.6	Limited- Term (60 Days)	\$13,570

**RECOMMENDATION:** 

Approve the .6 FTE limited-term contract for Jill Lehnen at \$13, 570

TO:

**Board Members** 

**TOPIC:** ECCP and Start College Now Requests

FROM:

Brenda O'Brien

**BOARD MEETING:** October 8, 2018

DATE:

October 1, 2018

AGENDA ITEM: VIII.C.

The 2017 Wisconsin Act 59 eliminated the Course and Youth Options programs. The former Youth Options statute (118.5) is now called the Early College Credit Program (ECCP). This program allows high school students to take courses at institutions of higher education for high school and/or college credit. Students choosing to enroll in technical colleges will enroll through the Start College Now program.

Two students are interested in taking courses at the University of Wisconsin - Milwaukee at Washington County. Both students will enroll in three courses for the Spring semester.

The paperwork for these students was submitted on or before October 1, 2018, the deadline to enroll in either of these two programs.

**RECOMMENDATION:** 

Approve the Early College Credit and Start College Now requests

as presented.

TO: Board of Education

TOPIC:

**GSD Parent Survey** 

FROM: Jeff Holmes

**BOARD MEETING:** 

October 8, 2018

**DATE:** October 4, 2018

**AGENDA ITEM:** 

VIII.D.

As follow-up to the Staff Survey, district administration was directed to develop a Parent Survey to be administered this fall. Attached to this background is a draft for Board consideration that was developed from samples of other districts in Wisconsin and beyond. It additionally includes questions specific to the Germantown School District that should help the Board with having a better understanding of stakeholder sentiment regarding our District's initiative.

RECOMMENDATION: Approve administering the GSD Parent Survey in the first week of November.



# Draft GSD Parent Survey Oct 2018

#### 2018 GSD Parent Survey

Germantown School District invites you to participate in our school district survey for parents. We ask these questions in order to provide feedback to our Board and staff about your child's school experiences for the purpose of continuous improvement.

Responses to the survey questions are completely anonymous, and your participation in this survey is voluntary. You may take this survey for each of your children attending a school within the District.

If you have any questions or concerns about the survey content, please contact Jeff Holmes jholmes@gsdwi.org or 262-253-3905.

Jnoimes@gsawi.org or 262-253-3905.	
* 1. How many children do you have attending in Gerr	mantown School District?
<u> </u>	
	<u> </u>
○ 3	6 or more
* 2. Please select the grade level of your child for which	ch you are taking this survey.
Early Childhood	6
<u></u> к	7
1	8
2	9
з	10
4	11
5	<u> </u>
3. What is your preference for receiving information f	rom the District?
◯ Via email	Via postal service
Via text messaging (SMS)	Via paper copies in your child brings home
◯ Via phone	Via Skyward messaging

Comment  Somewhat satisfied are you with the communication from your child's school?  Very satisfied Somewhat satisfied Neutral Somewhat dissatisfied Very dissection.  Somewhat Somewhat satisfied Somewhat satisfied Very dissection.  Somewhat Somewhat satisfied Very dissection.	Comment  5. How satisfied are you with the communication from your child's school?  Very satisfied Somewhat satisfied Neutral Somewhat dissatisfied Very dissatisfied  Comment  6. How satisfied are you with communication from your child's teacher(s)?	$\circ$		Neutral	Somewhat dissatisfied	Very dissatis
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	Frequently	Fairly often	Sometimes	Rarely	Never
Read to your child	$\bigcirc$		$\circ$	$\circ$	$\circ$
Listen to your child read aloud	$\circ$	0	$\circ$	$\circ$	$\bigcirc$
Encourage your child to read	$\circ$	0	$\circ$	$\circ$	0
Remind them to do their homework	$\circ$	$\circ$	$\circ$	$\circ$	$\bigcirc$
Remind them to work hard at school	0	0	$\circ$	$\circ$	$\bigcirc$
Monitor or supervise your child's homework	$\circ$	$\circ$	$\circ$	$\circ$	$\circ$
Ask them about their day at school	0	0	$\circ$	0	0
The staff at my child's school do all they can to make my child's school experience a good one.	strongly agree	e following statemer Somewhat agree	nt? Neutral	Somewhat disagree	Strongly disag
The staff at my child's school do all they can to make my child's school experience a good one.	Strongly agree	Somewhat agree	Neutral	Somewhat disagree  Somewhat disagree	

	Excellent	Good	Fair	Poor
Your child's classroom(s)	$\circ$	0	$\circ$	
Computer/technology access	$\circ$	$\circ$	$\circ$	$\circ$
IMC/Library	$\bigcirc$		$\circ$	).
Gymnasium(s)	$\circ$	$\circ$	$\circ$	$\bigcirc$
Playgrounds	$\circ$	$\circ$	$\circ$	) 0
Food services	$\bigcirc$	$\circ$	$\circ$	$\bigcirc$
Overall cleanliness of building(s)	$\circ$	$\circ$	$\circ$	
Sports fields	$\bigcirc$	$\circ$	$\circ$	$\circ$
2. How likely would you neir child?	ı recommend Germa		to another parent lo	oking for a school
	recommend Germa	ntown School District Unlikely Very unli		oking for a school
neir child?  Very likely  Likely  Neutral  Comment  3. Overall, how satisfied istrict?  Very satisfied		Unlikely Very unli  Ucation your child is re	kely eceiving through Gel at dissatisfied	
neir child?  Very likely  Likely  Neutral  Comment  3. Overall, how satisfied istrict?  Very satisfied  Somewhat satisfied  Neutral		Unlikely Very unli	kely eceiving through Gel at dissatisfied	
neir child?  Very likely  Likely  Neutral  Comment  3. Overall, how satisfied istrict?  Very satisfied  Somewhat satisfied		Unlikely Very unli  Ucation your child is re	kely eceiving through Gel at dissatisfied	

Strongly agree	Somewhat agree	Neutral	Somewhat disagree	Strongly disagr
()	()	()	()	( )
Comment	<u> </u>	O		Ŭ
their future, three Ess and 3) know how to C	ant feedback from the co ential Success Factors v OLLABORATE. What is child to develop for his/l	vere defined: 1) k s your level of agr	(now THEMSELVES, 2)	know HOW to le
Strongly agree		Som	ewhat disagree	
Somewhat agree		Stron	gly disagree	
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Comment				
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Germantow	Germantown School District to know.			

TO:

Board of Education

TOPIC:

Purchases Over \$15,000

FROM:

Ric Ericksen

**BOARD MEETING:** October 8, 2018

DATE:

October 3, 2018

**AGENDA ITEM:** 

VIII.E.

#### Recommendation to the Board of Education:

Award the hot transport carts to Fein Brothers in an amount not to exceed \$75,240 as presented and fund it from the appropriate accounts in all funds.

### **Background - From Director of Food & Nutrition Shelley Juedes:**

Why we need to replace hot transport carts:

- They are over 10 years old and need constant repairs
- The wheels and the door handles need to be replaced often
- They take forever to preheat
- They are dented and don't look sanitary with the dents, even though they are cleaned daily
- It's difficult to get replacement parts for the old carts
- The new carts are more energy efficient
- The new carts don't dent because they are made with a sturdy, heavy duty molded plastic

Company Bidding	Total cost for 8 carts	
Fein Brothers	\$75,240	
Boelter	\$75,336	
Berther	\$76,157	

The lowest bidder was Fein Brothers and the Food and Nutrition Department would like to order the carts from them.