

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING**

Germantown School District PAC

**W180 N11501 River Lane
Germantown, WI 53022**

August 10, 2020

7:00 p.m.

AGENDA

The Germantown School District Board of Education will hold its regular Board Meeting at the Germantown School District Performing Arts Center. Due to the Governor's Emergency Orders on Public Gatherings and Public Health Department recommendations, this meeting will be held with social distancing measures in place; i.e. limited audience, webcast, etc. As with past Board Meetings it will be recorded and provided for public viewing as soon as possible following the meeting. A link to the webcast will be available just prior to the Building Committee meeting and can be located on the main page of the District's website: www.gsdwi.org

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call
- II. Approval of Agenda
- III. Citizen Comments: Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made; generally three (3) minutes. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board may answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments that may be injurious to school district personnel or other individuals will not be allowed.
- IV. Approval of Minutes
 - A. July 27, 2020 Board of Education
 - B. August 3, 2020 Board of Education
- V. Reports and Updates
 - A. Enrollment Update
 - B. Survey Update
- VI. Policy Committee
 - A. Discussion and action to approve Title IX policy.
 - B. Updates from August 6, 2020 committee meeting.

VII. Personnel Committee

- A. Discussion and action to approve co-curricular coaching and advising contracts.
- B. Discussion and action to approve middle school secretarial positions.
- C. Discussion and action to approve modifications to substitute teacher pay structure.
- D. Updates from August 10, 2020 committee meeting.

VIII. Building Committee

- A. Updates from August 10, 2020 committee meeting.

IX. New Business

- A. Discussion and possible action regarding back-to-school plan.
- B. Discussion and action to approve donations.
- C. Discussion and action to approve facility use fee waiver requests.
- D. Discussion and action to approve additional summer IEP staffing.
- E. Discussion and action to approve teaching contracts.
- F. Discussion and action to approve resignations.

- X. Closed Session: The Board of Education will entertain a motion to go into closed session pursuant to Section 19.85 (1)(c)(e) for discussion of bus transportation for the 2020-2021 school year. The Board may take action in closed session, if necessary or appropriate or entertain a motion to reconvene into open session to take further action, if necessary and appropriate, and/or to entertain a motion to adjourn the meeting.

GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
July 27, 2020

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the District Performing Arts Center at 7:00 p.m. Superintendent Brett Stousland read the official meeting notification. Roll call: Soderberg – yes, Medved – yes, Loth – yes, Barney – yes, Reinemann – yes, Larson – yes, Borden – absent (excused).
2. Motion by Larson, second by Barney, to approve the agenda. Motion carried.
3. District teaching staff Stephanie Von Haden and Jeff Thielke addressed the Board regarding their concerns with back to school planning for the 20-21 school year. Board President Bob Soderberg addressed questions and concerns regarding a fight involving non-District students and staff that paid to use facilities for an AAU Basketball Tournament on District grounds. A timeline of events and facility use restrictions under Governor's Order #28 since the COVID-19 pandemic will be published along with our current status for facility use.
4. Motion by Larson, second by Reinemann to approve the July 13, 2020 Board of Education and Closed Session minutes. Motion carried.
5. Director of Human Resources Mike Nowak presented a current enrollment update and will bring updates regularly as the 2020-21 school year nears.
6. Director of Teaching and Learning Brenda O'Brien updated the Board on a proposed purchase of individual iPads/devices for Kindergarten through grade 2 students and indicated that cost and need is being evaluated and a formal proposal will be brought to the Board for approval in August.
7. Ad-hoc Curriculum Committee Chair Brian Medved provided an update on the preliminary plan for the return to school including a rolling start to gradually bring students back, the choice of in-school or virtual learning, wearing of masks if possible, physical distancing, disinfecting, and other preventive measures that will be put in place to keep schools open and ensure the safety of students and staff. Discussion regarding tech ed classes will be necessary. Back to school plans will need local health department review and will be shared with all parents when finalized.
8. Business Manager Brittany Altendorf updated the Board on 2020-2021 budget development and indicated that a preliminary budget will be brought to the Board in August with the final budget presented at the Annual Meeting September 28, 2020.
9. Recommendation from Finance Committee to award J.R. Boehlke, Inc., sidewalk repair work at Kennedy Middle School, including mud jacking, at a cost not to exceed \$46,860, to be funded out of the Fund 10 maintenance budget. Motion carried.
10. Finance Committee Chair Michael Loth and Brittany Altendorf updated the Board on remaining items discussed in Finance Committee including a debt review report from Bakertilly and suggestions, solutions, and corrections moving forward.

11. Motion by Larson, second by Reinemann to approve the Chapter 220 Interdistrict Transfer Agreement for 2020-2021. Motion carried.
12. Motion by Barney, second by Loth to approve the 1.0 FTE limited-term contract for Dawn Fulton at \$13,420. Motion carried.
13. Motion by Larson, second by Reinemann to adjourn. Motion carried
14. Board President Soderberg declared the meeting adjourned at 7:52 p.m.

Jayne Borst
Recording Secretary

Thomas Barney
School Board Clerk

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
August 3, 2020**

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the District Performing Arts Center at 6:03 p.m. Superintendent Brett Stousland read the official meeting notification. Roll call: Soderberg – yes, Medved – yes, Loth – yes, Barney – yes, Reinemann – yes, Larson – yes, Borden – yes.
2. Motion by Larson, second by Reinemann, to approve the agenda with the addition of a public comment section. Motion carried.
3. A number of district residents, students, and staff addressed the Board regarding their thoughts on the benefits/dangers of starting the school year face-to-face in classrooms.
5. The Board continued discussion on back to school planning and reviewed information presented during the ad-hoc meeting prior to the Board meeting. The majority of the Board indicated support for a five day in-school plan with the possibility of an A-B (rotating) schedule for higher risk high school grades. The plan would have an end or sunset date for re-evaluation such as November 1, 2020. The plan includes virtual learning for any student or parent who requests or prefers virtual. Masks would be required for at least the beginning of the school year. It was noted that any plans made are subject to change with new government mandates.
6. Motion by Larson, second by Reinemann to start K-5 elementary school students in school on September 1, 2020 as well as grade 6 middle school students in school with grades 7 and 8 starting in school the next day on September 2nd, and enlist an A-B schedule (to be developed) in school for the high school with the first half starting on September 1st and the other half on September 2nd. Motion carried (Medved – No, Barney – No).
7. Motion by Borden, second by Barney to follow Paid Leave options under the Families First Coronavirus Response Act (FFCRA) through December 31, 2020, and accept Unpaid Leave options for Options B, C, and D, for entire year unpaid leaves of absence, resignations, and retirements. Motion carried.
8. The Board discussed 2020-2021 school year compensation for coaching and advising contracts and requested legal counsel review before bringing back to the Board for approval.
9. Motion by Medved, second by Larson, to adjourn. Motion carried
10. Board President Soderberg declared the meeting adjourned at 7:10 p.m.

Jayne Borst
Recording Secretary

Thomas Barney
School Board Clerk

ENROLLMENT 2020-21 (Revised 8/5/20)									
AMY BELLE (101)		K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	TOTAL	Staff
2018-19		61 20/20/21 3	55 17/18/18 3	74 18/18/18/19 4	66 21/22/22 3	85 21/21/21/22 4	66 22/22/23 3	407	20
2019-20		63 21/21/21 3	66 22/22/22 3	56 19/19/18 3	77 20/19/19/19 4	66 22/22/22 3	86 22/22/21/21 4	414	20
2020-21		36 18/18 2	61 20/20/21 3	51 17/17/17 3	47 15/16/16 3	64 21/21/22 3	61 20/20/21 3	320	17
COUNTY LINE (102)		K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	TOTAL	Staff
2018-19		64 21/21/21 3	68 23/23/22 3	85 21/21/21/22 4	80 21/20/20/20 4	90 22/22/22/23 4	77 25/26/26 3	464	21
2019-20		66 22/22/22 3	65 21/22/22 3	71 18/18/18/17 4	88 22/22/22/22 4	89 22/22/22/23 4	89 22/22/22/23 4	468	22
2020-21		63 21/21/21 3	65 16/16/16/17 4	76 19/19/19/19 4	76 19/19/19/19 4	94 23/23/24/24 4	91 22/23/23/23 4	465	23
MAC ARTHUR (103)		K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	TOTAL	Staff
2018-19		71 17/17/17/16 4	68 22/22/22 3	50 16/16/17 3	71 23/23/24 3	70 23/24/24 3	58 20/20/20 3	388	17
2019-20		62 21/21/20 3	71 18/18/18/17 4	68 17/17/17/17 4	53 18/18/17 3	70 23/23/24 3	64 22/21/21 3	388	19
2020-21		63 21/21/21 3	63 21/21/21 3	73 18/18/18/19 4	65 21/22/22 3	58 29/29 2	71 23/24/24 3	393	18
ROCKFIELD (104)		K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	TOTAL	Incl. EC
2018-19		55 19/19/19 3	60 19/20/20 3	60 20/21/21 3	45 22/23 2	57 20/20/20 3	49 25/25 2	326	326
2019-20		59 19/20/20 3	57 19/19/19 3	62 20/21/21 3	61 21/20/20 3	47 24/23 2	61 21/20/20 3	347	347
2020-21		54 18/18/18 3	65 21/22/22 3	60 20/20/20 3	65 21/22/22 3	68 22/23/23 3	54 27/27 2	366	366
Totals by Grade	EC	K	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	TOTAL	Total Incl. EC
2020-21		216	254	260	253	284	277	1544	1544
Springsted Projections		232	248	254	262	272	277	1545	

KMS (301)	Grade 6	Grade 7	Grade 8	TOTAL	GHS (401)	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
2018-19	301 12 25.1	311 11 28.3	324 12 27.0	936 35	2018 - 19	309	347	323	332	1311
2019-20	265 12 22.1	309 11 28.1	313 12 26.1	887 35	2019-20	352	308	344	334	1338
2020-21	310 12 25.8	272 11 24.7	317 12 26.4	899 35	2020-21	351	350	310	354	1365
Springsted Projections	295	306	309	910		329	388	343	401	1461

DISTRICT ENROLLMENT TOTALS	
2012 - 13 DISTRICT ENROLLMENT TOTAL	3976
2013 - 14 DISTRICT ENROLLMENT TOTAL	3901
2014 - 15 DISTRICT ENROLLMENT TOTAL	3920
2015 - 16 DISTRICT ENROLLMENT TOTAL	3866
2016 - 17 DISTRICT ENROLLMENT TOTAL	3864
2017 - 18 DISTRICT ENROLLMENT TOTAL	3828
2018 - 19 District Enrollment Total	3832
2019 - 20 District Enrollment Total	3842
2020 - 21 District Enrollment Total	3808

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Fall Coaching and yearly Advising Contracts

FROM: Michael Nowak and Sara Unertl

BOARD MEETING: August 10, 2020

DATE: August 4, 2020

AGENDA ITEM: VII. A.

The Director of Student Activities and Director of Human Resources are requesting approval to issue the attached co-curricular advising and coaching contracts for Germantown High School and Kennedy Middle School for the 2020-21 school year. The winter and spring coaching co-curricular contracts will be requested at a later date.

(Contracts for new and existing employees will not be issued until appropriate forms have been received and background checks have been completed.)

Contract language will include the following for this school year: *For the 2020-21 school year, compensation paid for coaching and advising contracts will utilize a pro-rata approach, whereby compensation will be based on the proportion of the season that is completed.*

RECOMMENDATION: Will of the Board of Education.

2020-2021 Germantown School District Coaches/Advisors

Activity	Season	Hours	Staffing Rate	Contract Amount	Coach/Advisor Name	Building
GHS Fall Athletics (Before School Starts)				(Base \$34,815)		
Cheerleading Coach	Jul - Nov		10%	\$ 3,500.00	Kathleen Kalupa	GHS
Cheerleading Coach - Assistant	Jul - Nov		5%	\$ 1,800.00	TBD	GHS
Cross Country - Boys Head Coach	Aug - Oct		10%	\$ 3,500.00	Nicholas Foti	GHS
Cross Country - Boys Assistant Coach	Aug - Oct		8%	\$ 2,800.00	Jeremy King	GHS
Cross Country - Girls Head Coach	Aug - Oct		10%	\$ 3,500.00	Nancy Pietrowiak	GHS
Cross Country - Girls Assistant Coach	Aug - Oct		8%	\$ 2,800.00	Robert Wehner	GHS
Football - Head Coach	Aug - Nov		12%	\$ 4,200.00	Jacob Davis	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,800.00	David Branske	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,800.00	Michael Pfeiffer	GHS
Football - Assistant Coach	Aug - Nov		7%	\$ 2,450.00	Jonathan Davis	GHS
Football - Assistant Coach	Aug - Nov		7%	\$ 2,450.00	Scott Schubert	GHS
Football - Assistant Coach	Aug - Nov		6%	\$ 2,100.00	Robert Beeman	GHS
Football - Assistant Coach	Aug - Nov		2%	\$ 700.00	James (Jim) Davis	GHS
Football - Assistant Coach	Aug - Nov		6%	\$ 2,100.00	Cory McCabe	GHS
Football - Assistant Coach	Aug - Nov		2%	\$ 700.00	Jason Bauman	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,800.00	Robert Fliss	GHS
Football - Assistant Coach	Aug - Nov		8%	\$ 2,800.00	Todd Krupicka	GHS
Football - Assistant Coach	Aug - Nov		2%	\$ 700.00	Andrew Waller	GHS
Golf - Girls Head Coach	Aug - Oct		9%	\$ 3,200.00	Thomas Kujawa	GHS
Golf - Girls Co-Assistant	Aug - Oct		7%	\$ 2,500.00	Jennifer Catalano	GHS
Golf - Girls Co-Assistant	Aug - Oct		7%	\$ 2,500.00	Stephanie Milmoie	GHS
Pompons Coach			7%	\$ 2,500.00	Chelsea Lovell	GHS
Pompons Coach - Assistant			4%	\$ 1,400.00	Kelly Navin	GHS
Pompons Coach - Assistant			4%	\$ 1,400.00	Emily Goetz	GHS
Soccer - Boys Head Coach	Aug - Oct		12.0%	\$ 4,200.00	Michael Asen	GHS
Soccer - Boys Assistant Coach	Aug - Oct		7.0%	\$ 2,500.00	Tyler Asen	GHS
Soccer - Boys Assistant Coach	Aug - Oct		7.0%	\$ 2,500.00	James Davis	GHS
Swimming - Girls Head Coach	Aug - Nov		12%	\$ 4,200.00	Lori Bruss	GHS
Swimming - Girls Assistant Coach	Aug - Nov		8%	\$ 2,800.00	TBD	GHS
Swimming - Girls Diving Coach	Aug - Nov		8%	\$ 2,800.00	Mary Woodson	GHS
Tennis - Girls Head Coach	Aug - Oct		9%	\$ 3,200.00	Vincent Daniels	GHS
Tennis - Girls Assistant Coach	Aug - Oct		7%	\$ 2,500.00	Michael Kolz	GHS
Tennis - Girls Assistant Coach	Aug - Oct		7%	\$ 2,500.00	Laura Suprenand	GHS
Volleyball - Boys Head Coach	Aug - Nov		10%	\$ 3,500.00	Brian Rushmer	GHS
Volleyball - Boys Assistant Coach	Aug - Nov		4%	\$ 1,400.00	Zach Bohmann	GHS
Volleyball - Boys Assistant Coach	Aug - Nov		4%	\$ 1,400.00	Jonathan Smallpage	GHS
Volleyball - Boys Assistant Coach	Aug - Nov		8%	\$ 2,800.00	Matthew Schultz	GHS
Volleyball - Girls Head Coach	Aug - Nov		11%	\$ 3,900.00	Amy Wagner	GHS
Volleyball - Girls Assistant Coach	Aug - Nov		7%	\$ 2,500.00	Lisa Stigler	GHS
Volleyball - Girls Assistant Coach	Aug - Nov		8%	\$ 2,800.00	Arianna Cohen	GHS
Total High School Athletics - Fall				\$ 103,500.00		
HIGH SCHOOL CO-CURRICULAR ACTIVITIES						
GHS Fall Activities (Before School Starts)						
Band Advisor (GHS)			10%	\$ 3,500.00	Jonathan Bell	GHS
Band Advisor Assistant (GHS)			9%	\$ 3,200.00	Andrew Stone	GHS
Yearbook (Annual) Advisor			9.5%	\$ 3,400.00	Andrew Kavanaugh	GHS
Yearbook (Annual) Assistant Advisor			9.5%	\$ 3,400.00	Diane Seramur	GHS
Total High School Co-Curricular Activities - Fall				\$ 13,500.00		
GHS Year Long Activities						
Choir Advisor			8%	\$ 2,800.00	Jonathan Brooks	GHS
DECA Advisor			7%	\$ 2,500.00	Vincent Daniels	GHS
DECA Assistant Advisor			5%	\$ 1,800.00	Steven Martin	GHS
Drama Production 1 - Assistant Advisor/Director			4%	\$ 1,225.00	Kelly Korek	GHS
Drama Production 1 - Head Advisor/Director			7%	\$ 2,450.00	Rachel Proite	GHS
Drama Production 2 - Choreographer			3%	\$ 1,075.00	Jeremy Nickolai	GHS
Drama Production 2 - Head Advisor/Director			7%	\$ 2,450.00	Rachel Proite	GHS
Drama Production 2 - Pit Director			5%	\$ 1,600.00	Jonathan Bell	GHS
Drama Production 2 - Scenic Designer			4%	\$ 1,500.00	Brian Wright	GHS
Drama Production 2 - Vocal Director/Piano Accompanist			3%	\$ 1,000.00	Malik Staude	GHS
FBLA Advisor			6%	\$ 2,100.00	Logan Meyer	GHS
FBLA Assistant Advisor			6%	\$ 2,100.00	TBD	GHS
Forensics Advisor			7%	\$ 2,500.00	John Plaski	GHS
Forensics Assistant Advisor			5%	\$ 1,800.00	TBD	GHS

2020-2021 Germantown School District Coaches/Advisors

Intramurals Co-Coach			4%	\$	1,400.00	Stephanie Milmo	GHS
Intramurals Co-Coach			4%	\$	1,400.00	Stephanie Milmo	GHS
Intramurals Co-Coach (Spring)	Spring		8%	\$	2,800.00	Stephanie Milmo	GHS
Peers 4 Peers			6%	\$	2,100.00	Caryn Hernandez	GHS
Skills USA			2.5%	\$	900.00	Jon Stachowiak	GHS
Skills USA			2.5%	\$	900.00	Timothy Mehning	GHS
Student Council Advisor			14%	\$	4,900.00	Carolyn Solie	GHS
Variety Show Advisor			5%	\$	1,800.00	Thomas Kujawa	GHS
Weightlifting Co-Coach (Fall)	Fall		2%	\$	700.00	Matthew Stuve	GHS
Weightlifting Co-Coach (Spring)	Spring		2%	\$	700.00	Scott Schubert	GHS
Weightlifting Co-Coach (Winter)	Winter		3%	\$	1,100.00	Jacob Davis	GHS
Advisors-Gr 9 #1		40	\$16.50	\$	660.00	Sara Lundbohm	GHS
Advisors-Gr 9 #2		40	\$16.50	\$	660.00	John Julka	GHS
Advisors-Gr 10 #1		50	\$16.50	\$	825.00	Janel Gliniecki	GHS
Advisors-Gr 10 #2		50	\$16.50	\$	825.00	Heather Zvitkovits	GHS
Advisors-Gr 11 #1		70	\$16.50	\$	1,155.00	Jeremy King	GHS
Advisors-Gr 11 #2		70	\$16.50	\$	1,155.00	Wesley Hoopes	GHS
Advisors-Gr 11 #3 (prom)		20	\$16.50	\$	330.00	Cynthia Collins	GHS
Advisors-Gr 11 #4 (prom)		20	\$16.50	\$	330.00	Jordan Ely	GHS
Advisors-Gr 12 #1		70	\$16.50	\$	1,155.00	Jason Baumann	GHS
Advisors-Gr 12 #2		70	\$16.50	\$	1,155.00	Steven Martin	GHS
Band Tri M Advisor		40	\$16.50	\$	660.00	Jonathan Bell	GHS
Best Buddies		40	\$16.50	\$	660.00	Lisa Densing	GHS
Best Buddies		40	\$16.50	\$	660.00	Tanya Shaske	GHS
Black Student Union		40	\$16.50	\$	660.00	John Whitehead	GHS
Cup O Controversy		40	\$16.50	\$	660.00	Catherine Woodson	GHS
Emerging Women		40	\$16.50	\$	660.00	Jennifer Catalano	GHS
Environmental Club		20	\$16.50	\$	330.00	Mark McClellan	GHS
Environmental Club		20	\$16.50	\$	330.00	Stacy Stocklein	GHS
German Honor Society/Club		20	\$16.50	\$	330.00	Jennifer Zimmerman	GHS
German Honor Society/Club		20	\$16.50	\$	330.00	Jennifer Zimmerman	GHS
Key Club Co-Advisor		50	\$16.50	\$	825.00	Marin Siegert	GHS
Key Club Co-Advisor		50	\$16.50	\$	825.00	Marin Siegert	GHS
Math Club Co-Advisor		20	\$16.50	\$	330.00	Jessica Tummett	GHS
Math Club Co-Advisor		20	\$16.50	\$	330.00	Kelly Korek	GHS
Model UN		20	\$16.50	\$	330.00	Adam Johnson	GHS
Multi-Ethnic Student Association		40	\$16.50	\$	660.00	Michael Aronow	GHS
NHS		40	\$16.50	\$	660.00	Meridith Berghauer	GHS
NHS		40	\$16.50	\$	660.00	Cynthia Collins	GHS
Robotics		60	\$16.50	\$	990.00	Timothy Mehning	GHS
Robotics		60	\$16.50	\$	990.00	Timothy Mehning	GHS
Sexual and Gender Equality		40	\$16.50	\$	660.00	Catherine Woodson	GHS
Spanish Honor Society		20	\$16.50	\$	330.00	Carrie Lilge	GHS
Spanish Honor Society		20	\$16.50	\$	330.00	Harris Jones	GHS
Strategists Co-Advisor		35	\$16.50	\$	577.50	Margaret McComack	GHS
Strategists Co-Advisor		35	\$16.50	\$	577.50	Kathleen Orr/Janel Gliniecki	GHS
United Sound		40	\$16.50	\$	660.00	Jonathan Bell	GHS
United Sound		40	\$16.50	\$	660.00	Lisa Densing	GHS
Total High School Co-Curricular Activities - Year Long				\$	69,525.00		
HIGH SCHOOL GRAND TOTAL				\$	186,525.00		
KMS Fall Athletics (Before School Starts)							
Basketball - Girls Coach	Sep - Nov	8%	\$	2,800.00	Jay Dettlaiff	KMS	
Basketball - Girls Coach	Sep - Nov	8%	\$	2,800.00	Kyle Suprenand	KMS	
Cross Country Coach	Sep - Oct	7%	\$	2,500.00	Christina Gagan	KMS	
Cross Country Coach	Sep - Oct	7%	\$	2,500.00	Benjamin Schuh	KMS	
Cross Country Coach	Sep - Oct	7%	\$	2,500.00	Jared Foersch	KMS	
Cross Country Coach	Sep - Oct	7%	\$	2,500.00	Kevin Breitzmann	KMS	
Total Middle School Athletics - Fall				\$	15,600.00		
MIDDLE SCHOOL CO-CURRICULAR							
Yearbook (Annual) - Co-Advisor		5.5%	\$	2,000.00	Laura Pilz	KMS	
Yearbook (Annual) - Co-Advisor		5.5%	\$	2,000.00	Aaron Gaskell	KMS	
Band Advisor		7%	\$	2,500.00	Jonathan Fox	KMS	
Band Advisor		7%	\$	2,500.00	Kelsey Shook	KMS	
Chorus		7%	\$	2,500.00	Lauren Schell	KMS	

2020-2021 Germantown School District Coaches/Advisors

Cheerleading Coach (Fall)			4%	\$	1,400.00	Megan Peterson	KMS
Cheerleading Coach (Winter)			2%	\$	700.00	Megan Peterson	KMS
Dramatics - Advisor			7%	\$	2,500.00	Lauren Schell	KMS
Dramatics - Assistant Advisor			5%	\$	1,800.00	Rannon Tabaska	KMS
Forensics - Head Coach			7%	\$	2,500.00	Kristin Hillshafer	KMS
Forensics - Assistant Coach			5%	\$	1,800.00	Corey Ahrens	KMS
News Club			2%	\$	700.00	Carrie Berg	KMS
News Club			2%	\$	700.00	John Parrish	KMS
Newspaper - Co-Advisor			6%	\$	2,100.00	Wendy Veldboom	KMS
Newspaper - Co-Advisor			6%	\$	2,100.00	Heidi Feucht	KMS
Student Council Advisor			6%	\$	2,100.00	Rebecca Wittemann	KMS
Student Council Advisor			6%	\$	2,100.00	Thomas Wilcox	KMS
Variety Show Advisor			5%	\$	1,800.00	Lauren Schell	KMS
Variety Show Advisor			5%	\$	1,800.00	Beth Buettner	KMS
Best Buddies		24	\$16.50	\$	396.00	Carly Rubnitz	KMS
Best Buddies		24	\$16.50	\$	396.00	David Stell	KMS
Jr Key Club		36	\$16.50	\$	594.00	Rannon Tabaska	KMS
Jr Key Club		36	\$16.50	\$	594.00	Julia McMahon	KMS
Jr Key Club		36	\$16.50	\$	594.00	Despina Topitzes	KMS
Mathcounts		20	\$16.50	\$	330.00	Lauren Radish	KMS
Multi-Ethnic Student Association		40	\$16.50	\$	660.00	Tracy Rohde	KMS
Ski Club		24	\$16.50	\$	396.00	Benjamin Schuh	KMS
Ski Club		24	\$16.50	\$	396.00	Peter Schwantes	KMS
Ski Club		24	\$16.50	\$	396.00	Karen Wunschel	KMS
Ski Club		24	\$16.50	\$	396.00	Lisa Stigler	KMS
Ski Club		24	\$16.50	\$	396.00	Christina Gagan	KMS
Ski Club		24	\$16.50	\$	396.00	Amy Brehmer	KMS
<i>Total Middle School Co-Curricular Activities</i>				\$	41,540.00		
MIDDLE SCHOOL GRAND TOTAL				\$	57,140.00		
GRAND TOTAL (ALL DISTRICT)				\$	243,665.00		

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: KMS Secretary Positions

FROM: Michael Nowak

BOARD MEETING: August 10, 2020

DATE: August 4, 2020

AGENDA ITEM: VII.B.

With the recent retirement of the Guidance Secretary, we are requesting a modification of work schedules for secretaries at Kennedy Middle School. The Guidance Secretary and Attendance Secretary positions have historically been 7.0 hours per day, 11 month positions with a health insurance benefit.

Administration is proposing to modify the Attendance Secretary role to 8.0 hours per day for 12 months with a health insurance benefit and the Guidance Secretary role to a 6.0 hours per day for 11 months with no health insurance benefit. This would result in an overall cost savings to the district, while still providing the necessary resources to fulfill job responsibilities of the Guidance Secretary role.

RECOMMENDATION: Approve the modifications of the Attendance Secretary role at Kennedy Middle School to 8.0 hours per day for 12 months with a health insurance benefit and the Guidance Secretary role to 6.0 hours per day for 11 months with no health insurance benefit.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Substitute Teacher Pay

FROM: Michael Nowak

BOARD MEETING: August 10, 2020

DATE: August 4, 2020

AGENDA ITEM: VII.C.

The current pay rate for substitute teachers in the Germantown School District is \$105 per day during days 1-90 of a school year and \$125 per day after 90 non-consecutive days of a school year. Once the \$125 per day rate is reached, the substitute receives \$125 per working day for the remainder of the current school year and the following school year. However, in order to maintain the \$125 per day pay rate for subsequent years, the substitute must put in 90 working days. We are requesting that the number of days required for the daily rate increase be changed to 30 days with a continuation the following year. This would align the Germantown School District more closely with neighboring districts as referenced in the attached document

During the 2019-2020 school year there were 23 substitutes who worked 30 days or more. In consideration of last year's abbreviated school year, we are also requesting that the proposed 30 day threshold be applied to the 2019-2020 school year for starting substitute pay determination in 2020-2021. In other words, a substitute who worked over 30 days during the 2019-2020 school year would begin the 2020-2021 school year at the daily rate of \$125 per day.

- RECOMMENDATIONS:**
- 1.) Approve the change in daily pay rate for substitute teaching from \$105 to \$125 after 30 non-consecutive substitute teaching days of a school year with a continuation into the following school year.
 - 2.) If approved, apply the 30 non-consecutive day requirement to the previous 2019-2020 school year with a daily rate change to \$125 per day to occur at the beginning of the 2020-2021 school year.

Local District Comparison



A Kelly Services® Company

School District	Teacher Rate	Paraprofessional Rate
Germantown	<u>Days 1-89</u> FD: \$105 HD: \$52.50 <u>Days 90+</u> FD: \$125 HD: \$62.50	FD: \$105 HD: 52.50 Lunch/Recess Supervision: \$10/hr
xxxxxxx	<u>Days 1-24</u> FD: \$115 HD: \$57.50 <u>Days 25+</u> FD: \$125 HD: \$62.50 <u>Retiree Rate</u> \$140/\$70	K4/K5 Para: \$12.92/hr Special Ed Para: \$13.95/hr
xxxxxxx	<u>Days 1-19</u> FD: \$110 HD: \$65 <u>Days 20+</u> FD: \$117 HD: \$65 Retiree FD: \$117 Retiree HD: \$65	\$12.50/hr Teacher qualified subs are paid at the Teacher HD/FD rate when subbing as a Special Ed Aide.
xxxxxx	<u>Days 1-16</u> FD: \$103 HD: \$51.50 <u>Days 16+</u> FD: \$133 HD: \$66.50	\$12.89/hr (<16 days) \$16.63/hr (16+ days) \$15/hr (Retired Admin)
xxxxxx	<u>Days 1-20</u> FD: \$105 HD: \$52.50 <u>Days 21+</u> FD: \$115 HD: \$57.50	\$11/hr

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Donations

FROM: Brett Stousland

BOARD MEETING: August 10, 2020

DATE: August 3, 2020

AGENDA ITEM: IX.B.

Please act on the donation request described below. The Board of Education should consider acceptance of the donation in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Approve the donation of \$2,507 from the Maschman/Walter family land holding Company, Ralmar Properties LLC, for the stone sign at the Maschman Nature Center at Amy Belle Elementary School.

RECOMMENDATION: Thank the donor for their generosity and approve the donation as listed.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Facility Use Fee Waiver Requests

FROM: Brittany Altendorf

BOARD MEETING: August 10, 2020

DATE: August 5, 2020

AGENDA ITEM: IX.C.

The following groups are requesting a fee waiver for facility use.

Fambro Management– Fambro Management is requesting use of a classroom at County Line Elementary School for the purpose of the enrichment classes they teach. This organization has used the facilities in the past with fees charged. They run two programs at County Line, Let's Build It and Chess Scholars. This company is requesting the Board to consider a fee reduction or waiver for their use.

Germantown Hornets Wrestling Club – Germantown Hornets is requesting use of the multi-purpose room at Germantown High School for the purpose of practicing. This club has used the facilities in the past without fees charged for their practices.

Germantown Hornets Wrestling Club – Germantown Hornets is requesting use of the Field House, Lobby, Locker Rooms, Scoreboards for the purpose of their January tournament. This club has used the facilities in the past and last year paid the fees charged for their tournament.

RECOMMENDATION: At the will of the Board of Education.

Germantown School District

Facility Request-Fee Waiver Form for 2020-2021 School Year

Community groups or individuals may be permitted and are encouraged to use school facilities when such use does not interfere with the regular school program. Use is granted to groups in priority order with the District having first priority (1), the next priority group (3) Germantown School District affiliated groups, community groups, including Parks and Recreation Department(s), with all other organizations or individuals per their designated priority groups in (4, or 5). Any student, student related, civic, or non-commercial group may petition the Germantown School District Board of Education to have fees waived and should be in attendance at the Board meeting that the waiver is considered.

Individuals or groups requesting a fee waiver must complete the following information and submit the request to the Office of Business and Auxiliary Services prior to the first (1st) Monday of each month for consideration by the Board at its 1st regular monthly meeting typically held the second (2nd) Monday of each month. **Completed waivers may be dropped off or mailed to the District's Business Office at N104 W13840 Donges Bay Road, Germantown, WI, 53022 or if completing electronically, the form must be saved on your personal device ahead of submitting and emailed to doorsecurity@gsdwi.org**

Date Submitted: 7/14/2020

I. Contact Information:

Name, Mailing Address, & Email Address of Organization/Individual:

Fambro Management dba Chess Scholars/ Afterschool Enrichment Solutions

Name, Mailing Address, & Email Address of Main Contact; if different from above:

1292 Barclay Blvd., Buffalo Grove, IL 60089 Renee@LearningMeansFun.com Renee Hisey, Director of Marketing

Primary Cell/Phone Number: 847 861-2029

Secondary Cell/Phone Number: 847 482-9999

II. Facility Request information:

Date(s) Requested: 2020-2021 school year

Facility Requested: County Line School and other potential
within district interested in our programs

Time of Day Facility is needed (from when to when): After school programs

General Questions: (generally 3:50-4:50 PM)

1. Does this event directly benefit regular school programming? X Yes No
2. Is this a fundraising civic or non-commercial event? Yes X No
3. Are you recognized by the IRS as a Non-Profit? Yes X No

4. What percentage of your organization's membership are GSD residents? 100%

5. Does your organization/group charge a membership fee to your participants X Yes No

III. Briefly describe your reason(s) for requesting a fee waiver in the space below:

A parent from County Line phoned me to ask about our program pricing as she noticed her friend's child that attends another school outside the district has a noticeably lower rate for their programs. She told me that families have been hit hard with the current pandemic crisis. I did not indicate the building fees to her, but assured her that I'd evaluate our program pricing. We value our partnership and respectfully request a waiver or decrease in building fees to lower the program rates that are passed to school families. We strive to keep our programs affordable while delivering quality, engaging programs. We are excited to serve your students this coming school year. We will comply with all safety guidelines to ensure all participants are best served. Thanking you in advance for your consideration and partnership.

FOR OFFICE USE ONLY

Fee Waiver Approved	Fee Waiver Denied	Special Conditions If Approved or Reason for Denial - See attached*
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Date Received: 7.14.2020 Confirmed by: [Signature] Date:

Return completed form to: Office of Business & Auxiliary Services, N104 W13840 Donges Bay Road, Germantown, WI, 53022

USE OF FACILITIES FEE STRUCTURE

Fee worksheet to estimate application fee and facility usage charge for gymnasiums and other co-curricular areas.

2 FACILITY/ROOM NEEDS

Main High School Gym	\$	Per Hr.	X		hours	\$	
Field House Lobby	\$	Per Hr.	X		hours	\$	
Library	\$	Per Hr.	X		hours	\$	
Cafetorium	\$	Per Hr.	X		hours	\$	
Classroom	\$40	Per Hr.	X	18	hours	\$	720.00
Kitchen (**Cook required)	\$	Per Hr.	X	0	hours	\$	-

3 EMPLOYEE NEEDS

*Computer Aide	\$	Per Hr.	X	0	hours	\$	-
**Cook	\$	Per Hr.	X	0	hours	\$	-
Custodian (set ups, cleaning, etc.)	\$	Per Hr.	X	0	hours	\$	

Name of employee in place of custodian: _____

4 ADDITIONAL SERVICES

Priority Group #5

Use of County Line Elementary

18 Total Days x 1 hrs per day

\$ -

Total Charges \$ 720.00

Group Name

Let's Build It

Person In Charge

Nicole Kleinert

Building Principal

Andy Eisenbach

NOTES:

7.30.2020 bjrn

Germantown School District Application for Facility Use

N104 W13840 Donges Bay Road

Germantown, WI 53022

(262) 253-3900

****Must be completed and returned at least 14 days prior to the date(s) being requested, but no earlier than nine (9) month prior to requested day****

Applicant Organization: Chess Scholars and Afterschool Enrichment			
Applicant First Name: Nicole	Last Name: Kleinert	21 or older? Yes	
Address: 1292 Barclay Blvd	City: Buffalo Grove	State: IL	Zip: 60089
Phone Number: 847-482-9999	Email: (Print Clearly): nkleinert@learningmeansfun.com		

Check One: ☐ GSD Curricular or Co-Curricular Group (Must be funded thru GSD)
 ☐ Non-for-Profit Organization ☒ Business Organization

Attach proof of insurance and non-for-profit status (if applicable)

What is the Title of the Event: Let's Build It

Type of Event: After school engineering club Total Expected Participants & Attenders: 16

Date of Use: **See page 3** (Date range if being used for a seasonal program.) Ending Date of Use: **See page 3**

Days of the Week Being Requested: Sunday Monday **Tuesday** Wednesday Thursday Friday Saturday
(Please Circle)

Start Time: 3:50 AM / **PM** Ending Time: 4:50 AM / **PM**

If additional time is required for set up prior to the event or tear down after, please give time being requested:

Hours Before: N/A Hours After: N/A

Germantown High School, Performing Arts Center (PAC) use must be requested on PAC Request form, which can be obtained by emailing GtownPac@gsdwi.org

What School Building are you requesting: (Please Circle)

Amy Belle **County Line** MacArthur Rockfield Kennedy Middle Germantown High School

Area/Room you are requesting: (Please Circle)

Cafeteria	Elementary Gym	KMS Blue Gym	KMS Gold Gym
GHS Field House	GHS Main Gym	GHS Fitness Center	GHS Track
FH # of Courts _____	Weights/Yoga/Cardio	Pool	Elem. Art Room
Classroom: Specific Classroom # _____	<u># of Classrooms 1</u>	Library	Misc

(Classroom use approval is given on an individual basis and **not** automatically approved.)

Only one door entrance will be programmed for your use, and that entrance will be the door closest to your location use. Per Germantown Board of Education Policy, an adult door monitor must be present for doors unlocked for your use.

Door access points , determined by GSD. If you have questions about your access point, please contact your school office or person you are working with for your requested use.

Do you require any additional items? Chairs 15 Tables 15 What special requirements / needs are you requesting for your use?

N/A

Do you require any AV Equipment: (Please Circle)

Speaker System – ~~Yes~~ or No

Screen – ~~Yes~~ or No

Projector – ~~Yes~~ or No

I understand fees may be associated with my use, if I fall under those Board Policy priority groups, and that I must request and submit the proper waiver request forms to the Board of Education within 30 days of my scheduled use.

The undersigned applicant or organization agrees by all policies, rules and regulations of the School District governing the use of building and grounds as a consideration for being permitted to use the school facilities and equipment, and that the rules are obeyed and carried out; to assume responsibility for and make good on any damages what-so-ever resulting from use and further agrees to hold the Board of Education and its officers, agents, and employees free and harmless on any account from any claims arising out of the use of the school facilities controlled by the Board of Education.

Nicole Kleinert
Applicant Name (Print)

Building Principal Name (Print)

Nicole Kleinert
Applicant Signature

Building Principal Signature

5/21/2020
Date

Date

Date Received by School/District:	Received By (Initial/Signature) 	School Dude Schedule ID Assigned:
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Let's Build It, 6 classes on Tuesdays, 3:50-4:50PM

Fall: November 10-December 15 #29699 ⑥

Winter: February 2-March 16, no class 2/16 ⑥ #29700

Spring: April 13-May 18 ⑥

USE OF FACILITIES FEE STRUCTURE

Fee worksheet to estimate application fee and facility usage charge for gymnasiums and other co-curricular areas.

2 FACILITY/ROOM NEEDS

Main High School Gym	\$	Per Hr.	X		hours	\$	
Field House Lobby	\$	Per Hr.	X		hours	\$	
Library	\$	Per Hr.	X		hours	\$	
Cafetorium	\$40	Per Hr.	X	21	hours	\$	840.00
Classroom	\$	Per Hr.	X	0	hours	\$	
Kitchen (**Cook required)	\$	Per Hr.	X	0	hours	\$	-

3 EMPLOYEE NEEDS

*Computer Aide	\$	Per Hr.	X	0	hours	\$	-
**Cook	\$	Per Hr.	X	0	hours	\$	-
Custodian (set ups, cleaning, etc.)	\$	Per Hr.	X	0	hours	\$	

Name of employee in place of custodian: _____

4 ADDITIONAL SERVICES

Priority Group #5
Use of County Line Elementary
21 Total days x 1 hrs. per day

\$ -

Total Charges \$ 840.00

Group Name

Chess Scholars

Person In Charge

Nicole Kleinert

Building Principal

Andy Eisenbach

NOTES:

7.30.2020 bjm

Germantown School District Application for Facility Use

N104 W13840 Donges Bay Road

Germantown, WI 53022

(262) 253-3900

****Must be completed and returned at least 14 days prior to the date(s) being requested, but no earlier than nine (9) month prior to requested day****

Applicant Organization: Chess Scholars and Afterschool Enrichment			
Applicant First Name: Nicole	Last Name: Kleinert	21 or older? Yes	
Address: 1292 Barclay Blvd	City: Buffalo Grove	State: IL	Zip: 60089
Phone Number: 847-482-9999	Email: (Print Clearly): nkleinert@learningmeansfun.com		

Check One: ☐ GSD Curricular or Co-Curricular Group (Must be funded thru GSD)
 ☐ Non-for-Profit Organization ☒ Business Organization

Attach proof of insurance and non-for-profit status (if applicable)

What is the Title of the Event: Chess Scholars

Type of Event: After school chess club Total Expected Participants & Attenders: 16

Date of Use: See page 3 (Date range if being used for a seasonal program.) Ending Date of Use: See page 3

Days of the Week Being Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday
(Please Circle)

Start Time: 3:50 AM / PM Ending Time: 4:50 AM / PM

If additional time is required for set up prior to the event or tear down after, please give time being requested:

Hours Before: N/A Hours After: N/A

Germantown High School, Performing Arts Center (PAC) use must be requested on PAC Request form, which can be obtained by emailing GtownPac@gsdwi.org

What School Building are you requesting: (Please Circle)

Amy Belle County Line MacArthur Rockfield Kennedy Middle Germantown High School

Area/Room you are requesting: (Please Circle)

Cafeteria	Elementary Gym	KMS Blue Gym	KMS Gold Gym
GHS Field House	GHS Main Gym	GHS Fitness Center	GHS Track
FH # of Courts _____	Weights/Yoga/Cardio	Pool	Elem. Art Room
Classroom: Specific Classroom # _____	<u># of Classrooms 1</u>	Library	Misc

(Classroom use approval is given on an individual basis and **not** automatically approved.)

Only one door entrance will be programmed for your use, and that entrance will be the door closest to your location use. Per Germantown Board of Education Policy, an adult door monitor must be present for doors unlocked for your use.

Door access points, determined by GSD. If you have questions about your access point, please contact your school office or person you are working with for your requested use.

Do you require any additional items? Chairs 15 Tables 8 What special requirements / needs are you requesting for your use?

N/A

Do you require any AV Equipment: (Please Circle)

Speaker System – ~~Yes~~ or No

Screen – ~~Yes~~ or No

Projector – ~~Yes~~ or No

I understand fees may be associated with my use, if I fall under those Board Policy priority groups, and that I must request and submit the proper waiver request forms to the Board of Education within 30 days of my scheduled use.

The undersigned applicant or organization agrees by all policies, rules and regulations of the School District governing the use of building and grounds as a consideration for being permitted to use the school facilities and equipment, and that the rules are obeyed and carried out; to assume responsibility for and make good on any damages what-so-ever resulting from use and further agrees to hold the Board of Education and its officers, agents, and employees free and harmless on any account from any claims arising out of the use of the school facilities controlled by the Board of Education.

Nicole Kleinert

Applicant Name (Print)

Building Principal Name (Print)

Nicole Kleinert

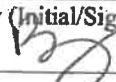
Applicant Signature

Building Principal Signature

5/21/2020

Date

Date

Date Received by School/District:	Received By (Initial/Signature) 	School Dude Schedule ID Assigned:
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Chess Scholars, 7 classes on Wednesdays, 3:50-4:50PM

Fall: October 28-December 16, no class 11/25 # 29701 ⑦

Winter: February 3-March 24, no class 3/10 # 29702 ⑦

Spring: April 14-May 26 ⑦

Germantown School District

Facility Request-Fee Waiver Form for 20²⁰-20²¹ School Year

Community groups or individuals may be permitted and are encouraged to use school facilities when such use does not interfere with the regular school program. Use is granted to groups in priority order with the District having first priority (1), the next priority group (3) Germantown School District affiliated groups, community groups, including Parks and Recreation Department(s), with all other organizations or individuals per their designated priority groups in (4, or 5). Any student, student related, civic, or non-commercial group may petition the Germantown School District Board of Education to have fees waived and should be in attendance at the Board meeting that the waiver is considered.

Individuals or groups requesting a fee waiver must complete the following information and submit the request to the Office of Business and Auxiliary Services prior to the first (1st) Monday of each month for consideration by the Board at its 1st regular monthly meeting typically held the second (2nd) Monday of each month. Completed waivers may be dropped off or mailed to the District's Business Office at N104 W13840 Donges Bay Road, Germantown, WI, 53022 or if completing electronically, the form must be saved on your personal device ahead of submitting and emailed to doorsecurity@gsdwi.org

Date Submitted: July 21 - 2020

I. Contact Information:

Name, Mailing Address, & Email Address of Organization/Individual:

Jeff Szohr 6147 N 9640 Farm Valley Ct. Germantown WI 53022 Tammyszohr@gmail.com

Name, Mailing Address, & Email Address of Main Contact; if different from above:

Primary Cell/Phone Number: 414-916-0607 Secondary Cell/Phone Number: -

II. Facility Request Information:

Date(s) Requested: 12-1-2020

Facility Requested: 3-25-2021

Time of Day Facility is needed (from when to when): 6pm - 8pm Tues. + Thurs.

General Questions:

1. Does this event directly benefit regular school programming? ☒ Yes ☐ No
2. Is this a fundraising civic or non-commercial event? ☐ Yes ☒ No
3. Are you recognized by the IRS as a Non-Profit? ☒ Yes ☐ No

4. What percentage of your organization's membership are GSD residents? 100%

5. Does your organization/group charge a membership fee to your participants? ☒ Yes ☐ No

III. Briefly describe your reason(s) for requesting a fee waiver in the space below:

The Hornets Wrestling Club is a feeder program for the high school. The money received through our Hornets fundraising events is used to help support the high school wrestling program's greatest needs.

FOR OFFICE USE ONLY		
Fee Waiver Approved	Fee Waiver Denied	Special Conditions if Approved or Reason for Denial - See attached*

Date Received: 7.21.2020 Confirmed by: _____

Date: _____

Return completed form to: Office of Business & Auxiliary Services, N104 W13840 Donges Bay Road, Germantown, WI, 53022

USE OF FACILITIES FEE STRUCTURE

Fee worksheet to estimate application fee and facility usage charge for gymnasiums and other co-curricular areas.

2 FACILITY/ROOM NEEDS

Main High School Gym	\$	Per Hr.	X	0	hours	\$	-
GHS MultiPurpose Room	\$6.25	Per Hr.	X	68	hours	\$	425.00
IMC/Cafeteria	\$	Per Hr.	X		hours	\$	
Labs (*Computer Aide Required)	\$	Per Hr.	X	0	hours	\$	-
Classroom	\$	Per Hr.	X	0	hours	\$	
Kitchen (**Cook required)	\$	Per Hr.	X	0	hours	\$	-

3 EMPLOYEE NEEDS

*Computer Aide	\$	Per Hr.	X	0	hours	\$	-
**Cook	\$	Per Hr.	X	0	hours	\$	-
Custodian-set ups, cleaning-Sunday Use	\$	Per Hr.	X		hours	\$	

4 ADDITIONAL SERVICES

Group Priority #3
 25% of Priority #4 (\$25)
 Total Number of Days-34
 2 hours per Practice

\$ 425.00

Group Name

Hornets Wrestling

Person In Charge

Jeff Szohr

Building Principal

Joel Farren

7.30.2020 bjm

Germantown School District Application for Facility Use

N104 W13840 Donges Bay Road

Germantown, WI 53022

(262) 253-3900

****Must be completed and returned at least 14 days prior to the date(s) being requested, but no earlier than nine (9) month prior to requested day****

Applicant Organization <u>Germantown Hornets Wrestling Club</u>			
Applicant First Name <u>Jeff</u>		Last Name <u>SZOHR</u>	
Address <u>W147 N 9640 FARM VALLEY CT</u>		City <u>Germantown</u>	State <u>WI</u>
Phone Number <u>414-916-0607</u>		Zip <u>53022</u>	
		Email: (Print Clearly) <u>tammyszohr@gmail.com</u>	

Check One: ☐ GSD Curricular or Co-Curricular Group (Must be funded thru GSD)

☒ Non-for-Profit Organization ☐ Business Organization

Attach proof of insurance and non-for-profit status (if applicable)

What is the Title of the Event: Wrestling practices for Hornets

Type of Event: Wrestling Practices Total Expected Participants & Attenders: 35-40

Date of Use: 12-1-2020 (Date range if being used for a seasonal program.) Ending Date of Use: 3-25-2021

Days of the Week Being Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday
(Please Circle)

Start Time: 6 AM PM Ending Time: 8 AM PM

If additional time is required for set up prior to the event or tear down after, please give time being requested:

Hours Before: _____ Hours After: _____

Germantown High School, Performing Arts Center (PAC) use must be requested on PAC Request form, which can be obtained by emailing GtownPac@gsdwi.org

What School Building are you requesting: (Please Circle)

Amy Belle County Line MacArthur Rockfield Kennedy Middle Germantown High School

Area/Room you are requesting: (Please Circle)

✓ MULTI PURPOSE ROOM

Cafeteria	Elementary Gym	KMS Blue Gym	KMS Gold Gym
GHS Field House	GHS Main Gym	GHS Fitness Center	GHS Track
FH # of Courts _____	Weights/Yoga/Cardio	Pool	Elem. Art Room
Classroom: Specific Classroom # _____	# of Classrooms _____	Library	Misc

(Classroom use approval is given on an individual basis and **not** automatically approved.)

Only one door entrance will be programmed for your use, and that entrance will be the door closest to your location use. Per Germantown Board of Education Policy, an adult door monitor must be present for doors unlocked for your use.

Door access points, determined by GSD. If you have questions about your access point, please contact your school office or person you are working with for your requested use.

Do you require any additional items? Chairs _____ Tables _____

What special requirements / needs are you requesting for your use?

Do you require any AV Equipment: (Please Circle)

Speaker System - Yes or No

Screen - Yes or No

Projector - Yes or No

I understand fees may be associated with my use, if I fall under those Board Policy priority groups, and that I must request and submit the proper waiver request forms to the Board of Education within 30 days of my scheduled use.

The undersigned applicant or organization agrees by all policies, rules and regulations of the School District governing the use of building and grounds as a consideration for being permitted to use the school facilities and equipment, and that the rules are obeyed and carried out; to assume responsibility for and make good on any damages what-so-ever resulting from use and further agrees to hold the Board of Education and its officers, agents, and employees free and harmless on any account from any claims arising out of the use of the school facilities controlled by the Board of Education.

Jeff Szahr
Applicant Name (Print)

Building Principal Name (Print)

[Signature]
Applicant Signature

Building Principal Signature

7-19-2020
Date

Date

Date Received by School/District: <u>7.21.2020</u>	Received By (Initial/Signature): <u>[Signature]</u>	School Date Schedule ID Assigned: <u>29829</u>
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Dear School Board Members,

We would like to start by saying thank you to this board for allowing us to make a request for a fee waiver.

For over the past ten years the Hornet's Wrestling Club has financially supported the GHS wrestling program and also the Kennedy Middle School program. We are an established 501c3 organization. We have an established fund that is solely used for the greatest needs of these wrestling programs. We do collect an annual Hornet's Wrestling Club membership fee. **The money we receive from these membership fees goes directly into our general fund and is used for the Germantown wrestling program's greatest needs.** These club members and their families routinely participate in planning, coordinating, and executing our current established fundraisers.

On an annual basis we have paid for these expenses for the GHS wrestling program:

- Cleaning supplies
- Office supplies (paper, ink, misc.)
- All fliers, beginning of the year parent packets
- Fees for the germantownwrestling.com website (which is used to acknowledge our athlete's accomplishments and also recognizes our sponsors)
- Senior photos
- Family movie night expenses
- Beginning of season clinician fees
- Out of town lodging expenses for wrestling tournament
- Lodging for GHS team managers at the WIAA State Tournament
- In season awards
- End of year awards and banquet expenses
- Fees for summer dual team competition

We have also paid for:

- Wrestling Mats
- Team uniforms and warmups
- Exercise equipment
- Wrestling dummies
- Dodgeballs
- Leader boards and plaques in the old wrestling room

This past year we established an Annual Senior Scholarship Fund. We purchased the new team uniforms for the KMS Wrestling program and also purchased the statistical leader boards which are currently on display in the multi-purpose room. This summer we also purchased and installed personalized yard signs for all of our graduating seniors.

On an annual basis we have paid for these expenses for the Kennedy Middle School Wrestling Program:

- Mat tape
- Cleaning supplies
- We help defer the cost for beginner wrestlers by offering our hand me down service which include wrestling shoes and head gear.
- End of year awards
- We have helped pay for wrestling mats in the past.
- We have also helped pay for team uniforms
- We paid the entry fee for the community 5th – 8th grade state wrestling tournament.

We annually extend our assistance to the Germantown Park and Rec dept summer wrestling program. We have supplied:

- Wrestling mats at several summer locations for them to practice on
- Cleaning supplies
- We have also provided them with a wrestling coach and also volunteer high school wrestlers.
- We also allow them the use of our hand me down service which includes wrestling shoes and head gear.

Our Germantown Hornet's Wrestling Club will continue to be led by our mission statement. We will also continue to financially support the greatest needs of our wrestling programs in the future.

MISSION STATEMENT:

The Germantown Hornet's Wrestling Club will promote the sport of wrestling through a youth program that inspires sportsmanship, integrity, and character. We will focus on personal responsibility and respect for others.

The program is designed to instruct K - 12th youth in the fundamentals of wrestling. The club will provide a safe, positive, and fun environment for all participants. All members will be provided with the necessary skills to succeed in the sport of wrestling through various individual and team strategies.

The Germantown Hornet's Wrestling Club would like to thank you for hearing our request for the fee waiver. We would also like to thank the school district, Germantown High School, Germantown Athletic Dept, Germantown Park and Rec Dept and also the community for all of the support they have provided in the past.

Sincerely,

The Germantown Hornet's Wrestling Club

Corporations Bureau

Form 102-Nonstock Corporation Articles of Incorporation

Name of Corporation

Name of Corporation: GERMANTOWN HORNETS WRESTLING CLUB INC.

Principal Office

Mailing Address: W147N9640 FARM VALLEY CT
City: GERMANTOWN
State: WI
Zip Code: 53022-5032

Registered Agent

Registered Agent Individual: KIM KOTERMAN, E.A.

Name of Entity:
Street Address: W164N9703 WATER ST
City: GERMANTOWN
State: WI
Zip Code: 53022-5032

Select Statement

Select one statement: The corporation will NOT have members

Is this corporation authorized to make distributions under the statute?: Yes

This document was drafted by: KIM KOTERMAN, E.A.

Incorporator

Name: JEFF SZOHR
Street Address: W147N9640 FARM VALLEY RD
City: GERMANTOWN
State: WI
Zip Code: 53022

Incorporator Signature

I understand that checking this box constitutes a legal signature:

Yes

Incorporator Signature:

JEFF SZOHR

Optional Articles

The purpose(s) for which the corporation is incorporated:

MISSION STATEMENT: The Germantown Wrestling Club will promote the sport of wrestling through a youth program that inspires sportsmanship, integrity, and

character. We will focus on personal responsibility and respect for others. The program is designed to instruct K - 12th grade youth in the fundamentals of wrestling. The club will provide a safe, positive, and fun environments for all participants. All members will be provided with the necessary skills to success in the sport of wrestling through various individual and team strategies. PURPOSE STATEMENT Our intent as funds allow is to issue scholarships for Germantown High School graduates who meet the qualifications of our wrestling program. Also, all funds raised will be used for the Kennedy Middle School and Germantown High School wrestling programs greatest needs. i.e. Wrestling, mats, uniforms and warmups, exercise equipment, awards, year end banquet, and out of town wrestling events.

Delayed Effective date:

Directors

Optional Contact Information

Name:	KIM K KOTERMAN
Address:	W164N9703 Water St
City:	Germantown
State:	WI
Zip Code:	53022
Phone Number:	2622510598
Email Address:	kim@promgmtplus.com

Endorsement

Received Date:

FILED
08/27/2019

**EIN Assistant**

Congratulations! The EIN has been successfully assigned.

EIN Assigned: **84-2686680**

Legal Name: **GERMANTOWN HORNETS WRESTLING CLUB
INC**


The confirmation letter will be mailed to the applicant. This letter will be the applicant's official IRS notice and will contain important information regarding the EIN. Allow up to 4 weeks for the letter to arrive by mail.

We strongly recommend you print this page for your records.

Click "Continue" to get additional information about using the new EIN.

[Continue >>](#)

5. EIN Confirmation**Help Topics**

 [Can the EIN be used before the confirmation letter is received?](#)

BY-LAWS OF GERMANTOWN HORNETS WRESTLING CLUB, INC.

ARTICLE I. OFFICES

The principal office of the Germantown Hornets Wrestling Club Inc. (the "Corporation") shall be located in the Village of Germantown, County of Washington, State of Wisconsin. The Corporation may have such other office or offices, either within or without the State of Wisconsin, as the Board of Directors may from time to time designate or as the purposes of the Corporation may require from time to time.

ARTICLE II. PURPOSES AND POLICIES

1.01 **Purposes.** The Corporation is organized and shall be operated exclusively for charitable, educational, religious and scientific purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended, or any successor statute thereto (the "Code"), which includes the following specific purposes:

(a) To receive, invest, administer, disburse and otherwise manage money, funds, property and gifts of any kind (whether any of the foregoing be tangible or intangible, real or personal exclusively for the benefit of the Corporation.

(b) To exercise any, all and every power that a nonprofit corporation organized under the provisions of the Wisconsin Nonstock Corporation Law for charitable, educational, religious and scientific purposes, all for the public welfare, can be authorized to exercise but not any other purpose. None of the activities, funds, property or income of the Corporation shall be used in carrying on any political activity, directly or indirectly, or in attempting to influence legislation. Neither the Corporation nor its Officers or Directors shall, in their capacity as Officers or Directors of the Corporation, contribute to or otherwise support or assist any political party or candidate for elective public office. Any gifts, grants, scholarships and other rewards made by the Corporation shall be given or awarded in such manner as does not violate the restrictions under Code Section 501(c)(3).

1.02 Policies.

- (a) The Corporation shall be a non-commercial, non-political and non-secretarian.
- (b) The Corporation or representative of the Club shall in no way interfere, pressure, or attempt to influence teachers, coaches, or administrators with their responsibilities
- (c) The name of the Corporation or the names of the Members in their official capabilities shall not be used in connections with a commercial concern or with any partisan interest or any purpose not appropriately related to the objectives of the Corporation.
- (d) The Corporation shall not directly or indirectly participate or intervene (in any way, including the publishing or distribution of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.
- (e) Persons representing the Corporation shall make no commitments that bind the Corporation unless otherwise authorized by the Board of Directors.

ARTICLE III. BOARD OF DIRECTORS

3.01. **General Powers and Number.** The affairs of the Corporation shall be managed by a Board of Directors. The Board of Directors shall exercise full authority as granted by these By-Laws and by operation of law in establishing and maintaining such policies as are consistent with the purposes of the Corporation.

The Board of Directors of the Corporation shall initially be comprised of those individuals presently elected to serve as the Corporation's Board of Directors on and as of , 2019. The full, complete Board of Directors of the Corporation shall be not less than one in number and shall be no more than thirty-one (31) in number. The President of the Corporation shall serve as a voting ex officio member of the Board of Directors.

The Board of Directors may include one or more of the following: (a) the Athletic Director of Germantown High School (b) a Member of the Germantown School Board, (c) a Member of the faculty of any school located in the School District of Germantown and (d) The principal of the Germantown High School (collectively, the "School representatives"); provided, however, that at no time shall the School Representatives constitute a majority of the members of the Board of Directors.

3.02. **Tenure and Qualifications.** Each Director shall serve for a term of three years, whose terms shall be staggered so that approximately one-third of the Directors shall be elected each year to three-year terms at the annual meeting of the Board of Directors. Additional Directors appointed to expand the number of Directors will be appointed to first year terms in a manner that conforms to the one-third rule. No person shall be eligible to serve as a Director on the Board of Directors unless such person is a member in good standing of the Corporation; provided, that this provision shall not apply to the President. Directors need not be residents of the State of Wisconsin. The initial Directors shall serve staggered terms of one, two or three years; provided, however, that any Director that did not serve on the Board of Directors on 8/30, 2019 shall automatically serve a one-year term and provided, further, that any Director also serving as an Officer of the Corporation as of 8/30, 2019 shall serve a minimum term as a Director equal to the length of such Director's term as an Officer of the Corporation.

A.S.

3.03. Nomination and Election; Resignation.

(a) **Nomination and Election.** The Nomination Committee shall meet at least once a year at least sixty (60) days prior to the annual meeting of the Board of Directors for the purposes of nominating at least one nominee for each vacancy on the Board of Directors to be filled at the annual meeting and to nominate such other nominees to serve on the Board of Directors as the Nomination Committee deems appropriate.

Any person interested in serving on the Board of Directors shall notify the Nominating Committee, in writing, of their interest at least thirty (30) days prior to the annual meeting. The list of nominees shall be mailed with notice of the annual meeting and election shall be held at such annual meeting.

The Board of Directors are not required to adhere to the Nominating Committee's slate of candidates in electing Directors of the Corporation. Rather, the Nominating Committee's slate of candidates is intended to provide the Board of Directors with guidance in electing Directors of the Corporation.

Nominations from the floor in the instance of Directors shall be allowed.

(b) Resignation and Removal.

(i) **Resignation.** Any Director may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein. If no time is specified, it shall take effect on the date of receipt of said resignation by the Secretary of the corporation. The Secretary shall record such resignation, noting such date. The acceptance of a resignation shall not be necessary to make said resignation effective.

(ii) **Removal.** Any Director may be removed with or without cause at any time. Removal shall be by vote of the majority of the Board of Directors at the annual meeting, a monthly meeting or a special meeting called for that purpose. Any such special meeting shall be held at the time and place designated in the notice thereof to be given as provided in Section 3.06.

3.04. Annual and Monthly Meetings.

AP 1st (a) **Annual Meeting.** An annual meeting of the Board of Directors shall be held on the 1st (day and ~~week~~ of month) of the month of Sept (month) at 7:00 PM (time) of each year, or at such other time and date within 30 days thereof as may be authorized by the Board of Directors and set forth in the notice of meeting, for the purpose of electing Officers and for the transaction of such other business as may come before the meeting. If the day fixed for the annual meeting shall be a legal holiday in the State of Wisconsin, such meeting shall be held on the next succeeding business day. If the election of Officers shall not be held on the day designated herein for any annual meeting of the Board of Directors, or at any adjournment thereof, the Board of Directors shall cause the election to be held at a special meeting of the Board of Directors as soon thereafter as convenient.

A.D.

(b) Monthly Meeting. A monthly meeting of the Board of Directors shall be held on the 1st (day and ~~week~~) of each month at 1:00 (time), or at such other time and date within 15 days thereof as may be authorized by the Boar of Directors and set forth in the notice of meeting, for the transaction of business as may come before the meeting.

3.05. **Special Meetings.** Special meetings of the Board of Directors maybe called at any time and for any purpose or purposes by the Chairperson or the President A special meeting shall also be called by the Secretary of the Corporation upon the oral or written request of any two Directors. Any such meeting shall be held at the time and place designated in the notice thereof to be given as provided in Section

3.06. **Notice; Waiver.** Written notice of the date, time and place of all meetings of the Board of Directors, annual, monthly or special, shall be given by the Secretary of the Corporation to each Director. Such notice shall either be delivered personally, via electronic transmission (e-mail or facsimile) or mailed to each Director at said Director's address of record, e-mail address, facsmile number or at such address as such Director shall have designated, in writing, and filed with the Secretary, in each case not less than 72 hours before said meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United State mail so addressed, with postage thereon prepaid. Whenever any notice whatever is required to be given to any Director of the Corporation under the Articles of Incorporation or By-Laws or any provision of law, a waiver thereof in writing, signed at any time, whether before or after the time of meeting, by said Director entitled to such notice, shall be deemed equivalent to the giving of such notice. The attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meting and objects thereat to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, not the purpose of any regular or special meeting of the Board of Directors need be specified in the notice or waiver of notice of such a purpose meeting; provided, however, that if the purpose of such regular or special meeting is the removal of a Director, such purpose shall be stated in the notice, provided, that failure to state such purpose shall not invalidate the actions of the Directors taken at such regular or special meeting.

3.07. **Quorum.** A simple majority of the number of Directors in office shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, but a majority of the Directors present (though less than such a quorum) may adjourn the meeting from time to time without further notice.

3.08. **Manner of Acting.** The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law, the Articles of Incorporation or these By-Laws.

3.09. **Methods of Conducting Meetings.** Any and all Directors may participate in a regular or special meeting or in a committee meeting of the Board of Directors by, or may

conduct the meeting through the use of, any means of communications by which either of the following occurs:

- (a) All participating Directors may simultaneously hear each other during the meeting; or
- (b) All communication during the meeting is immediately transmitted to each participating Director, and each participating Director is able to immediately send messages to all other participating Directors. If a meeting is to be conducted through the use of any of the means described in this Section, all participating Directors shall be informed that a meeting is taking place at which time official business may be transacted. A Director participating in a meeting by any means described in this Section is considered to be present in person at the meeting. If requested by a Director, minutes of the meeting shall be prepared and distributed to each Director.

3.10. Action by Written Consent. An action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting if a consent in writing setting forth the action is signed by two-thirds of the Directors then in office. A consent under this Section shall have the same force and effect as a vote of the Board of Directors taken at a meeting. If written action is taken under this Section by all Directors, the written action shall be effective when signed by all Directors, unless a different effective date and time are specified in the written consent. If written action is taken under this Section by less than all Directors, all Directors shall be notified immediately of the text of the written consent and of its effective date and time. Failure to provide notice under this Section shall not invalidate the action taken by written consent under this Section. A Director not signing or consenting to the action taken by written consent shall not be liable for the action. If written notice is required, the written action shall be effective on the date specified in the written consent or on the tenth (10th) day after the date on which notice is given, whichever is later.

3.11. Presumption of Assent. Any Director of the Corporation present at a meeting of the Board of Directors or a committee thereof at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless said Director's dissent shall be entered in the minutes of the meeting or unless said Director shall file said Director's written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the Secretary of the Corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to any Director voting in favor of such action.

3.12. Vacancies. Except as otherwise provided herein, but notwithstanding the provisions of Section 3.03(a), any vacancy occurring in the Board of Directors, including a vacancy created by an increase in the number of Directors, may be filled by the Board of Directors until the next succeeding annual election by the Board of Directors. Any such special meeting shall be held at the time and place designated in the notice thereof to be given as provided in Section 3.06.

3.13. Committees.

- (a) **Executive Committee.** When the Board of Directors is not in session, an Executive committee as described in Article V shall have and may exercise all the authority of the Board of Directors, except to the extent, if any, that such authority shall be limited by the Board of Directors.

(b) **Finance Committee.** The Finance Committee shall consist of the Treasurer of the Corporation and any two or more of the Board of Directors that may be appointed by the President of the Corporation. The Treasurer may serve as the Chair of the Finance Committee. Such Chair shall be elected annually by the members of the Finance Committee. The Finance Committee shall recommend to the Board of Directors the fiscal policy of the Corporation and shall, under the direction of the Board of Directors, manage the assets and supervise the various insurance programs of the Corporation.

Among other duties, the Finance Committee shall make recommendations to the Board of Directors as to the manner of and extent to which Corporation funds shall be applied. The Board of Directors shall not be bound by the recommendations of the Finance Committee and said recommendations shall not be binding upon the Board of Directors.

(c) **Nominating Committee.** The Nominating Committee shall consist of three or more of the Board of Directors appointed by the President of the Corporation at least fortyfive (45) days in advance of the annual meeting of the Board of Directors. The Chair of the Nominating Committee shall be elected annually by the members of the Nominating Committee. The Nominating Committee shall prepare the slate of candidates for election as Directors and Officers of the Corporation. The Board of Directors are not required to adhere to the Nominating Committee's slate of candidates in electing Directors and Officers of the Corporation. Rather, the Nominating Committee's slate of candidates is intended to provide the Board of Directors with guidance in electing Directors and Officers of the Corporation.

Nominations from the floor in both the instance of Officers and Directors shall be allowed.

(d) **Other Committees.** The Board of Directors, by resolution adopted by the affirmative vote of a majority of the Directors, may designate one or more committees, each committee to consist of three or more of the Board of Directors appointed by the President of the Corporation to exercise, when the Board of Directors is not in session, the powers the Board of Directors delegates to such committee or committees. Each Chair of each committee shall be elected annually by the members of such committee. The Chairperson may also appoint one or more members of the Board of Directors as alternate members of any committee taking the place of any absent member or members at any meeting of such committee. upon request by the President or the Chair of such committee. Each committee shall adopt rules governing the conduct of Committee activities and shall make such reports to the Board of Directors of said activities as the Board of Directors may request or as may be appropriate in the circumstance.

ARTICLE IV. EXECUTIVE COMMITTEE

4.01. **Appointment.** The, President, Vice President, Treasurer, Secretary, upon election as an Officer of the Corporation and any one (1) member of the Board of Directors, upon election to the Executive Committee, shall constitute the Executive Committee; provided, however, the School Representatives shall not constitute a majority of the members of the Executive Committee.

4.02. **Authority.** When the Board of Directors is not in session, the Executive Committee shall have and may exercise all of the authority of the Board of Directors, except to the extent, if any, that such authority shall be limited by the Board of Directors.

4.03. **Tenure.** Each member of the Executive Committee shall take office following appointment and, if such member is an Officer of the Corporation, said member's for such member's term as an Officer of the Corporation. If such member is a Chair of a committee of the Corporation for such member's term as Chair of such committee of the Corporation and until his or her successor is designated as a member of the Committee and is elected and qualified.

4.04. **Meetings.** Regular meetings of the Executive Committee may be held without notice at such times and places as the Executive Committee may affix from time to time by resolution. Special meetings of the Executive Committee may be called by any member thereof following the same notice procedure set forth in Section 3.06. Any member of the Executive Committee may waive notice of any meeting and no notice of any meeting need be given to any member thereof who attends in person. Any or all members of the Executive Committee may participate in a regular or special meeting of the Committee by, or may conduct the meeting through the use of, any means of communication described in Section 3.09. Participation in a meeting pursuant to such communications shall constitute presence in person at such meeting.

4.05. **Quorum.** A simple majority of the members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting thereof. Action of the Executive Committee must be authorized by the affirmative vote of a majority of the members present at the meeting at which a quorum is present.

4.06. **Action Without A Meeting.** Any Executive Committee action may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the voting members of the Executive Committee.

4.07. **Vacancies.** Any vacancy in the Executive Committee may be filled by a resolution adopted by a majority of the Board of Directors.

4.08. **Resignations and Removals.** Any member of the Executive Committee may be removed at any time, with or without cause, by resolution adopted by a majority of the Board of Directors. Any member of the Executive Committee may resign from the Executive Committee at any time by giving written notice to the Chairperson or to the Secretary of the Corporation, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.09. **Procedure.** The Chairperson shall, when present, preside at all meetings of the Executive Committee. The Executive Committee may fix its own rules and procedures which shall not be inconsistent with these By-Laws. It shall keep regular minutes of its proceedings and report the same to the Board of Directors for its information at the first meeting of the Board of Directors following the Executive Committee meeting.

ARTICLE V. OFFICERS

5.01. **Number.** The principal Officers of the Corporation (to the extent determined necessary by the Board of Directors) shall be a President, one or more Vice Presidents, a Treasurer and a Secretary, such other Officers and assistant Officers as may be deemed necessary may be elected or appointed by the Board of Directors. Any two or more offices may be held by the same person, except the offices of President and Secretary and the offices of President and Vice President.

5.02. **Election and Term of Office.** The Officers of the Corporation to be elected by the Board of Directors shall be elected bi-annually by the Board of Directors at their annual meeting. If the election of Officers shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Each Officer must be elected from among the Board of Directors; other Officers need not be members of the Board of Directors. Each Officer shall hold office until a successor shall have been duly elected or until prior death, incapacity, resignation or removal.

The Nomination Committee shall meet at least once at least thirty (30) days prior to the annual meeting of the Board of Directors at which Officers of the Corporation are to be elected, for the purposes of nominating at least four nominees to serve as Officers of the Corporation.

Any member of the Board of Directors interested in serving as an Officer of the Corporation must notify the Nominating Committee, in writing, of their interest at least thirty (30) days prior to the annual meeting at which the Officers of the Corporation are to be elected. The list of nominees shall be mailed with notice of the annual meeting and election shall be held at such annual meeting.

The Board of Directors shall not be required to adhere to the Nominating Committee's slate of candidates in electing Officers of the Corporation. Rather, the Nominating Committee's slate of candidates is intended to provide the Board of Directors with guidance in electing Officers of the Corporation.

Nominations from the floor in the instance of Directors shall be allowed.

5.03. **Removal** Any Officer or agent may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation will be served thereby. Election or appointment shall not of itself create contract rights.

5.04. **Vacancies.** Notwithstanding the provision of Section 5.02, a vacancy in any principal office because of death, resignation, removal, disqualification or otherwise, shall be filled by the Board of Directors for the unexpired portion of the term.

5.05. **President.** The President shall be the chief executive Officer of the Corporation and subject to the control of the Board of Directors, shall, in general (a) administer all of the business and affairs of the Corporation; (b) have authority, subject to such rules as may be prescribed by the Board of Directors, to appoint such agents and employees of the Corporation, as the President shall deem necessary, to prescribe appropriate and applicable powers, duties, terms and compensation and to delegate authority to same; (c) have authority to sign, execute and acknowledge, on behalf of the Corporation, reports and other documents or instruments necessary or proper to be executed in the course of the Corporation's regular business, or which shall be authorized by resolutions of the Board of Directors; (d) sign checks together with the signature of the Treasurer and (e) perform all duties incident to the office of the President.

5.06. **Vice President.** One or more Vice Presidents shall perform such duties as the President or the Board of Directors may from time to time specify.

5.07. **Secretary.** The Secretary shall (a) keep minutes of the Board of Directors meetings; (b) give all notices in accordance with the provisions of these By-laws or as required by law; (c) be custodian of the Corporation's records and of the seal of the Corporation and affix the seal to all documents the execution of which, on behalf of the Corporation and under its seal is duly authorized; (d) keep a register of the post office address of each member; and (e) in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Chairperson or the Board of Directors.

5.08. **Treasurer.** The Treasurer shall be the chief financial Officer of the Corporation and see that a true and correct accounting of the financial transactions of the Corporation is made and that reports of such transactions are presented to the Board of Directors. The Treasurer shall have the care and custody of the funds of the Corporation, and shall cause the same to be deposited in such manner in such banks as the Board of Directors may direct. The Treasurer shall have (a) together with the signature of the President or Vice President the authority to sign checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation; (b) shall be signatory on all accounts maintained by the Corporation; and (c) shall have authority to sign, execute and acknowledge, on behalf of the Corporation, reports and other documents or instruments necessary or proper to be executed by the Treasurer in the course of the Corporation's regular business, or which shall be authorized by resolutions of the Board of Directors.

ARTICLE VI. CONTRACTS BETWEEN CORPORATION AND RELATED PERSONS

Any contract or other transaction between the Corporation and any Member of the Board of Directors or principal Officers, or between the Corporation and any firm, corporation or association that one or more of the Corporation's Directors or principal Officers has an actual or potential ownership or investment interest, a compensation agreement, or said Director or Officer are otherwise directly or indirectly financially interested, shall be valid for all purposes, provided that (a) such Director or principal Officer was not present during the meeting to discuss and vote whether a conflict of interest exists; (b) such Director was not present during the meeting to discuss and vote upon the transaction or arrangement involving the conflict of interest; and (c) the fact of such interest was disclosed to the Board of Directors and the Board of Directors, after exercising due diligence to investigate, to the extent same is cost effective, alternative transactions or arrangements without a conflict of interest and reached the conclusion that such transactions are not practical or beneficial to the corporation, authorized, approved and ratified such contract or transaction by a vote of a majority of the disinterested Directors present. The Board of Directors shall adequately document the name of the persons present for the discussion and votes relating to the transaction and the names of the persons who disclosed or otherwise were found to have a conflict of interest.

ARTICLE VII. CONTRACTS, LOANS, CHECKS AND DEPOSITS: SPECIAL CORPORATE ACTS

7.01. **Contracts.** The Board of Directors may authorize any Officer or Officers, agent or agents, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Corporation, and such authorization may be general or confined to specific instances. In the absence of other designation all deeds, mortgages and instruments of assignment or pledge made by the Corporation shall be executed in the name of the Corporation by the Chairperson or President and by the Treasurer or the Secretary and, when so executed, no other party to such instrument or any third party shall be required to make any inquiry into the authority of the signing Officer or Officers.

7.02. **Loans.** No loans shall be contracted on behalf of the Corporation, and no evidences of indebtedness shall be issued in its name unless authorized by or under the authority of a resolution of the Board of Directors. Such authorization may be general or confined to specific instances.

7.03. **Checks, Drafts, Etc.** All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by the President, and Treasurer or such Officer or Officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by or under the authority of a resolution of the Board of Directors.

7.04. **Deposits.** All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as may be selected by or under the authority of a resolution of the Board of Directors.

ARTICLE VIII. GENERAL

8.01. **Fiscal Year.** The fiscal year of the Corporation shall be the year ending August 31st

8.02. **Corporate Seal.** The Board of Directors may provide a corporate seal which shall be circular in form and shall have inscribed thereon the name of the Corporation and the state of incorporation and the words "Corporate Seal."

8.03. **Amendment of By-Laws.** The By-Laws may be altered, amended or repealed, and new By-Laws may be adopted by majority vote of the Directors then in office.

8.04. **Dissolution.** If the Corporation proves unable to carry out the purpose for which it was created, the Corporation shall be dissolved in accordance with law. Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation to such organization or organizations, as the Board of Directors shall select, which are organized and operated exclusively for charitable, educational, religious or scientific purposes or shall at the time qualify as an exempt organization or organizations under Code Section 501(c)(3). If the Board of Directors proves unable to agree upon the disposition of the Corporation's assets, all residual assets shall be surrendered to the Circuit Court in the county in which the Corporation's principal office is located for disposition by the Court for the benefit of other organizations that are exempt under Code Section 501(c)(3).

8.05. **Procedure.** If the By-Laws are silent as to any procedural aspect of any action or meeting hereunder, the procedures of the latest edition of Roberts Rules of Order shall control such procedure.

8.06. **Bond.** The Corporation shall obtain bond on such individual and in such amounts as the Board of Directors from time to time deems necessary and appropriate.

Germantown School District

Facility Request-Fee Waiver Form for 2019-2020 School Year

Community groups or individuals may be permitted and are encouraged to use school facilities when such use does not interfere with the regular school program. Use is granted to groups in priority order with the District having first priority (1), the next priority group (3) Germantown School District affiliated groups, community groups, including Parks and Recreation Department(s), with all other organizations or individuals per their designated priority groups in (4, or 5). Any student, student related, civic, or non-commercial group may petition the Germantown School District Board of Education to have fees waived and should be in attendance at the Board meeting that the waiver is considered.

Individuals or groups requesting a fee waiver must complete the following information and submit the request to the Office of Business and Auxiliary Services prior to the first (1st) Monday of each month for consideration by the Board at its 1st regular monthly meeting typically held the second (2nd) Monday of each month. **Completed waivers may be dropped off or mailed to the District's Business Office at N104 W13840 Donges Bay Road, Germantown, WI, 53022 or if completing electronically, the form must be saved on your personal device ahead of submitting and emailed to doorsecurity@gsdwi.org**

Date Submitted: 7-15-2020

I. Contact Information: JEFF SZOHR

Name, Mailing Address, & Email Address of Organization/Individual:

Germantown Hornets Wrestling Club W147 N 8640 Farm Valley Ct
Name, Mailing Address, & Email Address of Main Contact; if different from above: Jeff Szohr @ gmail . com

Primary Cell/Phone Number: 414-966-0607 Secondary Cell/Phone Number: -

II. Facility Request information:

Date(s) Requested: Pm set up on 1-29-2021 Facility Requested: Field House and Lobby
Event - 1-30-2021 Concessions Stand

Time of Day Facility is needed (from when to when): Pm on 29?

General Questions: 6 am - 1-30-2021

1. Does this event directly benefit regular school programming? ☐ Yes ☐ No
2. Is this a fundraising civic or non-commercial event? ☐ Yes ☐ No
3. Are you recognized by the IRS as a Non-Profit? ☒ Yes ☐ No

4. What percentage of your organization's membership are GSD residents? 100%

5. Does your organization/group charge a membership fee to your participants ☐ Yes ☐ No

III. Briefly describe your reason(s) for requesting a fee waiver in the space below: There is an entry fee of 20.00. All money goes back into GHS Wrestling Program
This event is our main fund raiser. All money raised goes to support the GHS wrestling program. We also support the needs of the KHS wrestling program.

FOR OFFICE USE ONLY		
Fee Waiver Approved	Fee Waiver Denied	Special Conditions if Approved or Reason for Denial - See attached*

Date Received: 7.21.2020 Confirmed by: [Signature] Date: -

Return completed form to: Office of Business & Auxiliary Services, N104 W13840 Donges Bay Road, Germantown, WI, 53022

USE OF FACILITIES FEE STRUCTURE

Fee worksheet to estimate application fee and facility usage charge for gymnasiums and other co-curricular areas.

2 FACILITY/ROOM NEEDS

Main High School Gym	\$	Per Hr.	X		hours	\$	
Field House (All 4 Courts)w/Lockers	\$35	Per Hr.	X	14	hours	\$	490.00
Main Gym Scoreboard (1)	\$	Per Hr.	X		hours	\$	
Field House Scoreboards (4)	\$80	Per Day	X	1	hours	\$	80.00
Classroom	\$	Per Hr.	X	0	hours	\$	
Field House Lobby	\$20	Per Hr.	X	14	hours	\$	280.00

3 EMPLOYEE NEEDS

*Computer Aide	\$	Per Hr.	X	0	hours	\$	-
**Cook	\$	Per Hr.	X	0	hours	\$	-
Custodian (set ups, cleaning, etc.)	\$	Per Hr.	X	0	hours	\$	

Name of employee in place of custodian: _____

4 ADDITIONAL SERVICES

Priority Group #3							
25% of Priority 4 Charges							
14 hrs. of FH Use for Tournament							
4 Scoreboards x \$20 per Scoreboard							
					Total Charges	\$	850.00

Group Name

Hornets Wrestling Program

Person In Charge

Jeff Szohr

Building Principal

Joel Farren

NOTES:

7.30.2020 bjm

Germantown School District Application for Facility Use

N104 W13840 Donges Bay Road

Germantown, WI 53022

(262) 253-3900

****Must be completed and returned at least 14 days prior to the date(s) being requested, but no earlier than nine (9) month prior to requested day****

Applicant Organization <u>Germantown Hornets Wrestling Club</u>			
Applicant First Name <u>JEFF</u>		Last Name <u>SZOTH</u>	
Address <u>N. 147 N. 9640 Farm Valley Ct.</u>		City <u>Germantown</u>	State <u>WI</u>
Phone Number <u>414-916-0607</u>		Zip <u>53022</u>	
		Email: (Print Clearly) <u>tsmyszok@gmail.com</u>	

Check One: ☐ GSD Curricular or Co-Curricular Group (Must be funded thru GSD)
☒ Non-for-Profit Organization ☐ Business Organization

Attach proof of insurance and non-for-profit status (if applicable)

What is the Title of the Event: Germantown Hornets Wrestling Tournament

Type of Event: Wrestling Tournament Total Expected Participants & Attenders: 1,300

Date of Use: 1/30/21 (Date range if being used for a seasonal program.) Ending Date of Use: 1/30/21
Set up required on 1/29/20 (PM Hours)

Days of the Week Being Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday
(Please Circle)

Start Time: 6 AM / PM Ending Time: 8 AM PM

If additional time is required for set up prior to the event or tear down after, please give time being requested:

Hours Before: 3 pm Hours After: _____

Germantown High School, Performing Arts Center (PAC) use must be requested on PAC Request form, which can be obtained by emailing GtownPac@gsdwi.org

What School Building are you requesting: (Please Circle)

Amy Belle County Line MacArthur Rockfield Kennedy Middle Germantown High School

Area/Room you are requesting: (Please Circle)

Cafeteria	Elementary Gym	KMS Blue Gym	KMS Gold Gym
<u>GHS Field House</u>	GHS Main Gym	GHS Fitness Center	GHS Track
FH # of Courts _____	Weights/Yoga/Cardio	Pool	Elem. Art Room
Classroom: Specific Classroom # _____	# of Classrooms _____	Library	Misc <u>Fieldhouse Lobby</u>

(Classroom use approval is given on an individual basis and not automatically approved.)

Only one door entrance will be programmed for your use, and that entrance will be the door closest to your location use. Per Germantown Board of Education Policy, an adult door monitor must be present for doors unlocked for your use.

Door access points, determined by GSD. If you have questions about your access point, please contact your school office or person you are working with for your requested use.

Do you require any additional items? Chairs Yes Tables Yes

What special requirements / needs are you requesting for your use?

move portable bleachers . set up chairs . score table , projection screen . Audio Support , tech support

Do you require any AV Equipment: (Please Circle)

Speaker System - Yes or No

Screen - Yes or No

Projector - Yes or No

I understand fees may be associated with my use, if I fall under those Board Policy priority groups, and that I must request and submit the proper waiver request forms to the Board of Education within 30 days of my scheduled use.

The undersigned applicant or organization agrees by all policies, rules and regulations of the School District governing the use of building and grounds as a consideration for being permitted to use the school facilities and equipment, and that the rules are obeyed and carried out; to assume responsibility for and make good on any damages what-so-ever resulting from use and further agrees to hold the Board of Education and its officers, agents, and employees free and harmless on any account from any claims arising out of the use of the school facilities controlled by the Board of Education.

Jeff Szohr
Applicant Name (Print)

[Signature]
Applicant Signature

3/2/20
Date

Sara Cresti
Building Principal Name (Print)

[Signature]
Building Principal Signature

3-2-20
Date

Date Received by School/District: <u>3.3.2020</u>	Received By (Initial/Signature) <u>[Signature]</u>	School Dude Schedule ID Assigned: <u># 29038</u>
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GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Summer IEP / Diagnostic Contracts

FROM: Todd Lamb/Mike Nowak

BOARD MEETING: August 10, 2020

DATE: August 6, 2020

AGENDA ITEM: IX.D.

The following contracts are being recommended for approval based in accordance with Wisconsin Department of Public Instruction IDEA Compliance for Diagnostic/IEP Development.

First and Last Name	Hours Not to Exceed
Brooke Gronitz	10 Hours per assigned case
Lisa Densing	10 Hours per assigned case
James Davis	10 Hours per assigned case
Scott Schubert	10 Hours per assigned case

RECOMMENDATION: Approve the above listed contracts.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Teacher Contracts

FROM: Michael Nowak

BOARD MEETING: August 10, 2020

DATE: August 5, 2020

AGENDA ITEM: IX.E.

The administration is recommending the approval of the following regular and limited-term contracts for the 2020-21 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Gina LaBarbara Speech Pathologist Rockfield Elementary School	Gina is being recommended for this position as a result of a teacher resignation	1.0	Regular	\$48,500
Paulina Fote Spanish Teacher Germantown High School	Paulina is being recommended for this position as the result of a teacher resignation	1.0	Regular	\$45,000
Lauren Schultz Mathematics Teacher Germantown High School	Lauren is being recommended for this position as the result of a teacher retirement	1.0	Regular	\$54,000
Jaclyn Faherty Reading Specialist County Line Elementary School	Jaclyn is being recommended for this position as the result of a teacher retirement	1.0	Regular	\$58,500
Carly Vondrak First Grade Teacher Rockfield Elementary School	Carly is being recommended for this position as the result of an FMLA leave.	1.0	Limited-Term	\$17,277

RECOMMENDATION: Approve the 1.0 FTE regular contract for Gina LaBarbara at \$48,500, the 1.0 FTE regular contract for Paulina Fote at \$45,000, the 1.0 regular contract for Lauren Schultz at \$54,000, the 1.0 regular contract for Jaclyn Faherty at \$58,000 and the 1.0 FTE limited-term contract for Carly Vondrak at \$17,277.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Resignations

FROM: Michael Nowak

BOARD MEETING: August 10, 2020

DATE: August 5, 2020

AGENDA ITEM: IX.F.

Peter Schwantes recently submitted his letter of resignation effective August 5, 2020. Peter was hired in August of 2013 in the Germantown School District as a seventh grade Science teacher at Kennedy Middle School.

RECOMMENDATION: Approve the resignation of Peter Schwantes and thank him for his service to the District, and approve posting and filling the vacancy.

****Teacher contract:** "In the event said Teacher with a signed contract for the ensuing year seeks release to accept other employment after July 1, he/she shall forfeit five hundred dollars (\$500), after August 1, he/she shall forfeit seven hundred fifty dollars (\$750), and after August 15, he/she shall forfeit one thousand dollars (\$1,000) as liquidated damages."