

Regular Meeting
Monday, April 19, 2021 7:00 PM

Central Office Conference Room
225 Pleasant St
Saranac, Michigan 48881

Agenda

1. Call to Order _____
2. Pledge of Allegiance
3. Approval of Minutes
4. Treasurer's Report - March
5. Additions, Deletions & Modifications to the Agenda
6. Comments from Guests - Agenda Items
7. Review Confirmation Meeting - May
8. Action Items
 - a. ISD 2021-2022 Budget Resolution
 - b. Letter of Understanding - Sick Leave Bank
 - c. Accept Gifts
 - d. Pay Bills
 - e. Approve the Confirmation Meeting - May
9. Reports/Presentations
 - a. Enrollment Update
 - b. 1st Budget Amendment
10. Comments from Guests - Non Agenda Items
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Approve Executive Session Minutes
15. Closed Session for Negotiation Purposes
16. Other
17. Adjournment _____

Saranac Community Schools
 Board of Education
 Meeting #12

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, March 15, 2021 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 7:02 p.m.

Present: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken.
 Elliott was present via zoom from Bogota, Columbia

Kevin Courtney led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated March 1, 2021 were approved as presented with the correction under Mascot Discussion. The board would like this sentence changed - *The administration will be working to come up with a budget to change the Mascot name. It should read, “The administration will be working to find funding that does not impact the general fund should a Mascot name change be approved.”*

TREASURER’S REPORT: The Treasurer’s Report for February was approved as presented.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA: Superintendent, Jason Smith would like to delete item Closed Session for Negotiations from the agenda.

COMMENTS FROM GUESTS – AGENDA ITEMS: None

ACCEPT GIFTS: Motion by Hawkins, supported by Price that the Saranac Board of Education accept the gifts listed below totaling \$2,175.00 for the month of March as presented. Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken. Motion Carried.

To:	Donation for:	Amount
Athletic Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 800.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 25.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 300.00
Boys Basketball Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 50.00
Athletic Program	Donation	\$ 300.00
Saranac Elementary	Donation for March is Reading Month	\$ 150.00
Total This Month		\$ 2,175.00

PAY BILLS: Motion by VanKuiken, supported by Jackson that the Saranac Board of Education approve the bills paid from General Fund for February/March in the amount of \$672,229.01 and from the Building & Site fund for \$216.43 as presented. Yes Votes: Courtnay, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

MASCOT DISCUSSION: Superintendent, Jason Smith reported the committee has not met since the last board meeting. They will be working on a survey to send out, and are targeting the end of April beginning of May for this to happen.

SUPERINTENDENT'S EVALUATION: Mr. Smith's has requested closed session for his evaluation. Motion by VanKuiken, supported by Jackson that the Saranac Board of Education go into closed session at 7:19 p.m. returning to open session at 8:21 p.m. for the purpose of conducting the Superintendent's evaluation. Yes Votes: Courtnay, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

COMMENTS FROM GUESTS – NON-AGENDA ITEMS: None

SUPERINTENDENT'S REPORT: Jason Smith reported he met with S.E.A. last week to discuss work from home Wednesdays and to begin discussions on the calendar for next year. There will be no countywide board meeting this year. They could not find a JV baseball coach after posting it a couple of times so Mr. Smith let the board know that he would be stepping in to coach the team this spring.

BOARD REQUESTS/REPORTS: A board member asked Mr. Smith for some feedback regarding goals identified from staff feedback.

A board member mentioned that at one of the basketball games last week, community member, Mr. Tom Westbrook who attends games and takes pictures broke his camera. The community heard about this, rallied around, and was able to collect enough money for him to purchase another one.

COMMUNICATIONS: Superintendent Smith reported we sent a card out to Kate Hardy on behalf of the board regarding the passing of her mother.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:36.

Respectfully submitted,

Ted VanKuiken
Secretary

Saranac Community Schools
Finance Committee Meeting
March 18, 2021

The meeting began at 4:00 p.m. at Central Office, 225 Pleasant Street, Saranac, MI.
Present: Sarah Doll, David Price, Jason Smith & Roy Hawkins

- Budget thoughts - Fund Balance Desire – Board input on...per pupil FTE amount, student count, set aside board policy with athletics
- Merit Pay - \$8,400 set aside for June, will look at options for all staff
- Mascot – Not planning any funds from General Fund
- Admin Contract – Will set meeting with Josh Leader
- Set next meeting – April 14, 2021 at 5:30 p.m.
- Reviewed COVID-19 Funds – CARES/ESSER funds – ESSER I - \$91,000; ESSER II - \$339,373; ESSER III - \$762,183.59
- CARES/COVID relief – 11P - \$317,751 & 103d - \$11,184.74
- Targeted COVID funds for After School & Summer School
- Other – Personnel review, SEA Negotiations on 3/24/21, a new generator has been installed from insurance money

Meeting adjourned at 4:55 p.m.

Respectfully submitted,

Sarah Doll
President

Saranac Community Schools
Operations Committee Meeting
March 25, 2021

The meeting began at 1:00 p.m. at Central Office, 225 Pleasant Street, Saranac, MI.

Present: Chad Elliott, Kevin Courtney, Rob Richter & Jason Smith

Absent: Roy Hawkins

- Update on current bond project - \$195,841.35 – Reviewed project and will recommend spending plan to the board
- Middle School Sale Funds - \$43,967.57 – Reviewed and will recommend spending plan to the board
- Facility Use – Reviewed facility use documents from other districts and will present an update to the board in May or June

Meeting adjourned at 2:15 p.m.

Respectfully submitted,

Chad Elliott
Committee Chair

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
AS OF MARCH 31, 2021

Account Description	Ending Balance
Cash Checking	\$3,730,790.71
Cash Savings	\$260,451.91
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Accounts Receivable	\$0.00
Accounts Receivable Outside source to reimburse	\$0.00
Due From Other Funds Food Service	\$28.50
Due From Other Governmental Units	\$0.00
Inventory Supplies	\$55,736.50
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u>\$4,049,638.36</u>
Accounts Payable	\$100.01
Accounts Payable Workers Comp	(\$78.52)
Tax Anticipation Notes and Loans Payable	\$2,400,000.00
Due to Other Governmental Units Taxes Retirement	(\$2.36)
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$297,344.87)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$10,937.71
Payroll Related Accrual Liabilities Voluntary Ins - American Fidelit	(\$198.00)
Accrued Expenditures	\$458.39
Salaries Payable Terminal Leave Payable	\$3,994.52
Unearned Revenue	\$346,861.29
TOTAL LIABILITIES	<u>\$2,464,728.17</u>
Beginning Fund Balance	\$1,729,614.04
Fund Revenues	\$5,310,868.07
Fund Expenses	(\$5,455,571.92)
TOTAL FUND BALANCE	<u>\$1,584,910.19</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$4,049,638.36</u>

SARANAC COMMUNITY SCHOOLS GENERAL FUND REVENUES SUMMAR AS OF MARCH 31, 2021

	Adopted Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$894,211.00	\$765,958.92	\$128,252.08	85.66%
300 - Revenue from State Sources	\$6,902,525.00	\$4,177,402.70	\$2,725,122.30	60.52%
400 - Revenues from Federal Sources	\$229,389.00	\$340,408.69	(\$111,019.69)	148.40%
500 - Incoming Transfers and Other Transactions	\$100,815.00	\$26,043.76	\$74,771.24	25.83%
600 - Fund Modifications	\$18,772.00	\$1,054.00	\$17,718.00	5.61%
	\$8,145,712.00	\$5,310,868.07	\$2,834,843.93	65.20%

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF MARCH 31, 2021

Function*	Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function*	1111 - Elementary	\$2,822,933.00	\$28,892.52	\$1,587,177.58	\$1,206,862.90	57.25%
Function*	1112 - Middle/Junior High	\$730,478.00	\$0.00	\$409,651.30	\$320,826.70	56.08%
Function*	1113 - High School	\$1,254,163.00	\$20,276.46	\$691,176.45	\$542,710.09	56.73%
Function*	1119 - Summer School	\$18,758.00	\$1,034.00	\$1,196.00	\$16,528.00	11.89%
Function*	1122 - Special Education	\$757,869.00	\$0.00	\$368,730.22	\$389,138.78	48.65%
Function*	1125 - Compensatory Education	\$157,395.00	\$0.00	\$86,164.66	\$71,230.34	54.74%
Function*	1212 - Guidance Services	\$70,747.00	\$0.00	\$38,694.79	\$32,052.21	54.69%
Function*	1215 - Speech Pathology and Audiology Services	\$159,768.00	\$0.00	\$81,703.44	\$78,064.56	51.14%
Function*	1216 - Social Work Services	\$38,475.00	\$0.00	\$15,284.76	\$23,190.24	39.73%
Function*	1219 - Other Pupil Support Services	\$11,963.00	\$0.00	\$6,253.46	\$5,709.54	52.27%
Function*	1221 - Improvement of Instruction	\$297,395.00	\$0.00	\$149,757.56	\$147,637.44	50.36%
Function*	1222 - Educational Media Services	\$14,774.00	\$0.00	\$22,056.96	(\$7,282.96)	149.30%
Function*	1225 - Instruction Related Technology	\$1,950.00	\$0.00	\$156.00	\$1,794.00	8.00%
Function*	1226 - Supervision and Direction of Instructional Staff	\$38,733.00	\$0.00	\$23,810.93	\$14,922.07	61.47%
Function*	1227 - Academic Student Assessment	\$550.00	\$0.00	\$467.00	\$83.00	84.91%
Function*	1231 - Board of Education	\$56,258.00	\$0.00	\$37,514.65	\$18,743.35	66.68%
Function*	1232 - Executive Administration	\$279,854.00	\$0.00	\$189,482.54	\$90,371.46	67.71%
Function*	1241 - Office of the Principal	\$267,113.00	\$278.78	\$186,850.43	\$79,983.79	70.06%
Function*	1242 - Junior High Sch Principal Admin	\$152,557.00	\$0.00	\$109,617.06	\$42,939.94	71.85%
Function*	1243 - Senior High Sch Principal Admin	\$157,126.00	\$0.00	\$112,150.89	\$44,975.11	71.38%
Function*	1249 - Other School Administration	\$2,000.00	\$0.00	\$738.36	\$1,261.64	36.92%
Function*	1252 - Fiscal Services	\$180,152.00	\$0.00	\$99,083.11	\$81,068.89	55.00%
Function*	1259 - Other Business Services	\$33,988.00	\$0.00	\$16,273.30	\$17,714.70	47.88%
Function*	1261 - Operating Buildings Services	\$758,206.00	\$0.00	\$631,939.26	\$126,266.74	83.35%
Function*	1271 - Pupil Transportation Services	\$523,807.00	\$0.00	\$310,870.27	\$212,936.73	59.35%
Function*	1283 - Staff/Personnel Services	\$435.00	\$0.00	\$0.00	\$435.00	0.00%
Function*	1284 - Non-Instructional Technology Services	\$187,487.00	\$0.00	\$134,665.12	\$52,821.88	71.83%
Function*	1285 - Pupil Accounting	\$0.00	\$0.00	\$0.00	\$0.00	
Function*	1291 - Pupil Activities	\$39,580.00	\$0.00	\$22,924.21	\$16,655.79	57.92%
Function*	1293 - Athletic Activities	\$163,499.00	\$171.25	\$109,376.78	\$53,950.97	67.00%
Function*	1295 - Agency Activities	\$1,073.00	\$0.00	\$0.00	\$1,073.00	0.00%
Function*	1411 - Payments to Other Public Schools Within the State of Michigan	\$15,828.00	\$0.00	\$11,804.83	\$4,023.17	74.58%
		\$9,194,914.00	\$50,653.01	\$5,455,571.92	\$3,688,689.07	59.88%

School Days available	180
Complete to Date	140
% complete	77.78%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF MARCH 31, 2021

Cash Checking	\$62,044.58
Petty Cash Petty Cash	\$40.00
Due From Other Governmental Units	\$46,323.69
Inventory Supplies	\$3,860.31
TOTAL ASSETS	<u>\$112,268.58</u>
Unearned Revenue	<u>\$9,282.35</u>
TOTAL LIABILITIES	<u>\$9,282.35</u>
Beginning Fund Balance	\$63,870.35
Fund Revenues	\$228,631.53
Fund Expenses	<u>(\$189,515.65)</u>
TOTAL FUND BALANCE	<u>\$102,986.23</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$112,268.58</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE REVENUES ANDEXPENDITURES
 AS OF MARCH 31, 2021

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
REVENUE:					
100 - Revenue from Local Sources	\$77,954.00	\$0.00	\$2,505.42	\$75,448.58	3.21%
300 - Revenue from State Sources	\$23,385.00	\$0.00	\$7,824.35	\$15,560.65	33.46%
400 - Revenues from Federal Sources	\$210,762.00	\$0.00	\$218,301.76	(\$7,539.76)	103.58%
	\$312,101.00	\$0.00	\$228,631.53	\$83,469.47	73.26%
EXPENDITURES:					
1297 Food Service	\$311,247.00	\$0.00	\$189,515.65	\$121,731.35	60.89%
1611 Fund Modification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	\$326,247.00	\$0.00	\$189,515.65	\$136,731.35	58.09%

TRUST FUND ACCOUNTS

March 31, 2021

Athletic Activities	70,316.39
Athletics-"Catching A Dream"	438.66
Band	3,981.59
DI	60.92
Compagner Memorial Fund	12,277.41
Elementary School Activities	9,119.00
E.S. Summer Enrichment Program	0.00
High School Activities	27,340.26
High School Spirit Store	507.00
Interest Earned	847.79
ICCF Grant	0.00
Jenkins Educational Fund	117.69
Middle School Activities	5,428.61
PBIS Store F.R.	544.28
Relay	0.00
Revolving	1,568.97
Robotics	4,761.06
Simons Memorial	7,969.50
Saranac Promise	8,483.15
Allen Scholarship	0.00
Brown Scholarship	40.18
Crowley Scholarship	250.00
Darby	0.00
Draper Scholarship	0.00
Eddy Scholarship	64.44
Hammer Scholarship	43.17
Kramer Scholarship	50.00
Lake	0.00
Lamphere	0.00
McGee Scholarship	163.01
Morris Scholarship	0.00
Raimer Scholarship	9.27
Sachen Scholarship	9.05
Sharritts Scholarship	6.44
Simpson Scholarship	50.00
Simmons	0.00
Spens Scholarship	9.32
Total	154,457.16

Cash In Checking	124,106.13
Certificates of Deposit	30,351.03
Total	154,457.16

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: ISD 2021-2022 Budget Information

The State requires that local Boards review proposed budgets for Intermediate School Districts.

Mr. Jamie Carnes, Director of Fiscal Services with Ionia County ISD will present their proposed budget for 2021-22 school year at this meeting.

Suggested Resolution

I move that the Saranac Board of Education approve/deny the Ionia County ISD proposed budget and resolution for 2021-22 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____



2191 Harwood
Road
Ionia, MI 48846-
9458
P: 616-527-4900
F: 616-527-4731
www.ioniaisd.org

March 24, 2021

To: Ionia County Superintendents
From: Jamie Carnes, Director of Fiscal Services
Re: Ionia County ISD 2020-2021 Budget Projections – General Fund

Process:

Please find enclosed the Ionia County ISD General Fund budget for 2021-2022. Section 624 of the Revised School Code, as amended, requires the Intermediate School Board to submit its proposed budget no later May 1st of each year to the board of each constituent district for review.

No later than June 1st of each year the board of each constituent district shall review the proposed intermediate school district budget and shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget. If disapproving the budget, the constituent district board shall submit in writing any specific objections and proposed changes it may have.

A resolution for support and one for disapproval of the Ionia County ISD General Fund budget is enclosed to assist in that process. Please have your Board Secretary confirm the support or disapproval and return the signed resolution to Tracy Dickinson (tdickinson@ioniaisd.org) by June 1st, 2021.

The following information has been provided to assist in reviewing the General Fund budget.

General Fund Overview:

As the name would indicate, the general fund “houses” many of the “general operations” of the ISD. This includes many of the general education services, such as curriculum and professional development services, Section 31n Mental Health Support grants and early childhood services like the Great Start Readiness Program and the Great Start Collaborative. The general fund also “houses” other general operations such as executive administration, business and human resources services and information technology services.

At \$4.26 million the general fund represents approximately 14.8% of the total ISD budget expenditures of \$28.84 million. The largest source of discretionary funding for the general fund is Section 81 state aid funding, which is similar to the foundation allowance for local districts. Section 81 funding totals approximately \$481,229 or 11.30% of general education revenue. The next largest source of discretionary funding is property tax revenue at \$257,550 or 6.00% of revenue. The largest overall

Partners in Building Full Potential

Serving the districts of Belding, Ionia, Lakewood, Portland, Saranac, Coon, Haynor, and North LeValley

It is the policy of Ionia County Intermediate School District that no person shall be subjected to discrimination in any educational program, service, or activity that it provides, nor in any employment for which it is responsible. As such, ICISD and its Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, military status, ancestry, or genetic information.

source of funding is the Great Start Readiness Program at \$1.23 million or 28.80% of total revenue, which is restricted for GSRP programming.

Assumptions:

As with your local district budget a number of assumptions are used to build it. Below are the key assumptions that were used to build the general fund budget:

Property Tax Collections	1.0% increase
Section 81 funding	1% increase
Wages	Steps and 1.00 to 1.75%%, for non-union support Steps (if available) or 1.25% to 1.75% for non-union administrators Updated wage schedule for GSRP Teachers and Associate Teachers All GSRP staff received a step increase
Medical Insurance (Hard Cap)	3.3% increase
MPSERS ER Capped Rate	Ranges from 20.96% to 30.16%

Please take the time to review the budget and let me know if you have any questions.

Sincerely,

Jamie Carnes, Director of Fiscal Services
Ionia County ISD

**Ionia County Intermediate School District
General Fund Budget
2020-2021**

	June 17th, 2019-2020 GF Final Budget Amendment	June 17th, 2020-2021 GF Original Budget	March 11th, 2020-2021 Amended Budget #2	June 16th, 2021-2022 GF Original Budget	Difference Between Original Budget and March Amended Budget #2
REVENUES:					
Local	\$428,524.00	\$421,719.00	\$423,358.00	\$432,623.00	\$9,265.00
Non-Educational Entities	\$61,470.00	\$64,999.00	\$65,750.00	\$65,750.00	\$0.00
State	\$2,178,177.00	\$2,436,393.00	\$2,569,849.00	\$2,800,893.00	\$231,044.00
Federal	\$54,025.00	\$0.00	\$29,290.00	\$0.00	(\$29,290.00)
Incoming Transfers and Others	\$1,278,860.00	\$1,305,513.00	\$1,057,640.00	\$992,293.00	(\$65,347.00)
Grand Total - Revenues	\$4,001,056.00	\$4,228,624.00	\$4,145,887.00	\$4,291,559.00	\$145,672.00
EXPENDITURES:					
Basic Instruction	\$564,629.00	\$740,805.00	\$711,788.00	\$798,337.00	\$86,549.00
Added Needs	\$22,519.00	\$0.00	\$0.00	\$0.00	\$0.00
Support Services:					
Pupil Support	\$44,810.00	\$42,529.00	\$51,209.00	\$53,601.00	\$2,392.00
Instructional Staff Services	\$629,481.00	\$607,631.00	\$699,221.00	\$764,462.00	\$65,241.00
General Administration	\$268,373.00	\$278,212.00	\$275,996.00	\$263,770.00	(\$12,226.00)
Business Services	\$936,698.00	\$904,481.00	\$857,696.00	\$803,418.00	(\$54,278.00)
Operation & Maintenance	\$85,679.00	\$115,572.00	\$126,191.00	\$145,300.00	\$19,109.00
Transportation	\$40,851.00	\$40,850.00	\$49,381.00	\$49,381.00	\$0.00
Support Services Central	\$413,396.00	\$606,258.00	\$384,463.00	\$402,213.00	\$17,750.00
Community Services	\$382,117.00	\$380,319.00	\$421,621.00	\$402,244.00	(\$19,377.00)
Payments To Other Schools	\$436,656.00	\$449,070.00	\$481,743.00	\$546,511.00	\$64,768.00
Prior Year Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Modifications/Transfers Out	\$94,218.00	\$24,543.00	\$69,543.00	\$40,000.00	(\$29,543.00)
Grand Total - Expenditures	\$3,919,427.00	\$4,190,270.00	\$4,128,852.00	\$4,269,237.00	\$140,385.00
Grand Total					
Total Expenditures	\$3,919,427.00	\$4,190,270.00	\$4,128,852.00	\$4,269,237.00	\$140,385.00
Total Revenues	\$4,001,056.00	\$4,228,624.00	\$4,145,887.00	\$4,291,559.00	\$145,672.00
Revenues/Expenditures	\$81,629.00	\$38,354.00	\$17,035.00	\$22,322.00	\$5,287.00
Fund Balance July 1st, 2021					
	\$686,384.00				
Estimated Gain/Loss 2021-2022					
	\$22,322.00				
Fund Balance June 30th, 2022					
	\$708,706.00				
Fund Balance Percentage of Expenditures					
		16.60%			

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2021, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

- 1. The board of education has reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2021, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2021.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Letter of Understanding – Sick Leave Bank

We have a teacher that is in need of a sick leave bank. The teacher and S.E.A. has requested possible approval. I will provide more information at the meeting.

Suggested Resolution

I move that the Saranac Board of Education approve the Letter of Understanding for a Sick Leave Bank for the teacher as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Letter of Understanding #1 (2020-21)

SARANAC EDUCATION ASSOCIATION, MEA, NEA

AND THE SARANAC COMMUNITY SCHOOLS BOARD OF EDUCATION

RE: Donation of Days & Extend Use of Sick Time

The Saranac Community Schools Board of Education and the SEA, MEA-NEA, mutually agree that any teacher may contribute up to ten (10) of his/her sick days (whole days only) to a temporary sick day pool for a designated staff member agreed upon by the SEA & the Saranac Community Schools Board of Education. Sick days donated during the 2020-2021 school year will be available to the designated staff person for days missed during the 2020-2021 school year after all of his/her sick and personal days are expended.

Donated days will be recorded in the order in which the donation is received. As the designated staff person needs to use days, one day per donor will be utilized in the order in which they were donated. If additional days are needed after going through the list of donors the first time, one additional day will be utilized from those remaining on the donor list. This process will continue until the needed number of sick days is met or no days remain in the sick day pool. Any unused days will be credited back to the donor.

The designated staff persons own sick days and sick days donated under this agreement may be used for personal/family illness as per the Saranac Community Schools Board of Education and the SEA Collective Bargaining Agreement.

This letter of understanding binds neither the SEA nor the Board to any position in future situations or contracts.

James McRae, President

Sarah Doll, Board President

Amy McGee, Vice President

Jason Smith, Superintendent

Sarah Gallagher, Secretary

Date

Tara Rasmus, Treasurer

Date

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for April.

To:	Donation for:	Amount
Athletic Program	Donation	\$ 50.00
Athletic Program	Donation	\$ 600.00
Track & Cross Country Programs	Donation	\$ 200.00
Band & Cheerleading Programs	Donation	\$ 500.00
Total This Month		\$ 1,350.00
Total Gifts for 2020-2021 Including This Month		\$ 124,645.39

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$1,350.00 for the month of April as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Ayes:

Nays:

Motion Carried

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$894,553.65 from General Fund for March/April.
- Bills Paid: \$13,021.35 from the Building & Site Fund.

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for March/April in the amount of \$894,553.65 and from the Building & Site Fund for \$13,021.35 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Ayes:

Nayes:

Motion Carried

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/11/2021	63864 Accounts Payable	A.B. Dick Document Solutions		223.71
	Invoice		Date	Description	Amount
		33AR567520	03/10/2021	Printers	40.90
		33AR568846	03/10/2021	Color Printer-JSH	182.81
Check	03/11/2021	63865 Accounts Payable	BEECH, DANA		150.00
	Invoice		Date	Description	Amount
		JS3921	03/10/2021	Mental Health Counseling	150.00
Check	03/11/2021	63866 Accounts Payable	BYU Continuing Education		280.00
	Invoice		Date	Description	Amount
		DCE-00007919	03/10/2021	Online Classes	280.00
Check	03/11/2021	63867 Accounts Payable	CLEAR RATE COMMUNICATIONS		339.18
	Invoice		Date	Description	Amount
		2645045	03/10/2021	Fax Lines	339.18
Check	03/11/2021	63868 Accounts Payable	CRYSTAL FLASH ENERGY		2,563.37
	Invoice		Date	Description	Amount
		4586970	03/10/2021	Unleaded Fuel	1,424.12
		4586980	03/10/2021	Diesel Fuel	1,139.25
Check	03/11/2021	63869 Accounts Payable	Encore Technology Group, LLC		3,717.47
	Invoice		Date	Description	Amount
		153959	03/10/2021	February Phone Bill	3,717.47
Check	03/11/2021	63870 Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		457.35
	Invoice		Date	Description	Amount
		A1238635	03/10/2021	Quarterly Monitoring-ES/4/21-6/21	243.30
		A1238636	03/10/2021	Quarterly Monitoring-Admin-4/21-6/21	214.05
Check	03/11/2021	63871 Accounts Payable	FIRE PROS, INC.		454.50
	Invoice		Date	Description	Amount
		INV-1811344	03/10/2021	Fire System Inspection-ES	252.50

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		INV-1811345	03/10/2021	Ansul System Inspected-JSH	202.00
Check	03/11/2021	63872 Accounts Payable	Four Health Family Resource Center Inc.		725.00
		Invoice	Date	Description	Amount
		9854	03/10/2021	Bridging The Gap Contract Services	725.00
Check	03/11/2021	63873 Accounts Payable	Gallagher Uniform		105.34
		Invoice	Date	Description	Amount
		10720137	03/10/2021	Towels & Uniforms	105.34
Check	03/11/2021	63874 Accounts Payable	Granger		27.79
		Invoice	Date	Description	Amount
		22282884	03/10/2021	Curby Recyclers-JSH	27.79
Check	03/11/2021	63875 Accounts Payable	GreatAmerica Financial Services		1,112.26
		Invoice	Date	Description	Amount
		28867309	03/10/2021	Color Printers	1,112.26
Check	03/11/2021	63876 Accounts Payable	Hurst Mechanical		3,884.66
		Invoice	Date	Description	Amount
		8809830	03/10/2021	Preventative Maintenance Contract	3,884.66
Check	03/11/2021	63877 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		96,506.74
		Invoice	Date	Description	Amount
		2021-2	03/10/2021	Semi-Annual Billing/Spec & Social	82,445.70
		2021-3	03/10/2021	Annual Invoice for Various Services Provided	14,061.04
Check	03/11/2021	63878 Accounts Payable	Kimball Midwest		95.02
		Invoice	Date	Description	Amount
		8692661	03/10/2021	Transportation Supplies	95.02
Check	03/11/2021	63879 Accounts Payable	KSS Enterprises		30.80
		Invoice	Date	Description	Amount
		1284728	03/10/2021	Custodial Supplies	30.80
Check	03/11/2021	63880 Accounts Payable	LANSING SANITARY SUPPLY, INC.		196.50
		Invoice	Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		1113462	03/10/2021	Custodial Supplies	196.50
Check	03/11/2021	63881 Accounts Payable	Les's Sanitary Service		630.00
		Invoice	Date	Description	Amount
		JS3102021	03/10/2021	Trash Removal Cost	630.00
Check	03/11/2021	63882 Accounts Payable	SCHAEFFER MFG CO		1,023.00
		Invoice	Date	Description	Amount
		AHP4295-INV1	03/10/2021	Oil	1,023.00
Check	03/11/2021	63883 Accounts Payable	SCHOLASTIC BOOK CLUB		96.38
		Invoice	Date	Description	Amount
		JS2212021	03/10/2021	Book Order	96.38
Check	03/11/2021	63884 Accounts Payable	U. S. POSTMASTER		55.00
		Invoice	Date	Description	Amount
		JS1272021	03/10/2021	Stamps	55.00
Check	03/11/2021	63885 Accounts Payable	United Art & Education		12.95
		Invoice	Date	Description	Amount
		INV6333	03/10/2021	Art Supplies	12.95
Check	03/11/2021	63886 Accounts Payable	Van't Hof Door & Gates Systems, Inc.		173.00
		Invoice	Date	Description	Amount
		18569	03/10/2021	Bus Garage Gate Repair	173.00
Check	03/11/2021	63887 Accounts Payable	West Michigan International		644.64
		Invoice	Date	Description	Amount
		X101217011:02	03/10/2021	Parts	324.66
		X101217981:01	03/10/2021	Parts	319.98
GF CHECKING General Fund Checking Totals:				Transactions: 24	\$113,504.66
	Checks:	24		\$113,504.66	

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/16/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/16/2021	63888 Accounts Payable	CONSUMERS ENERGY		27,275.06
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
	JS3162021		03/16/2021	February Electric & Natural Gas Cost	27,275.06
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$27,275.06
Checks:		1	\$27,275.06		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/18/2021	63889 Accounts Payable	SYNCB/Amazon		4,741.87
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
	986354694586		03/17/2021	Athletic Supplies	84.90
	579648743844		03/17/2021	ES Teaching Supplies	5.34
	856969633758		03/17/2021	Maintenance Supplies	233.22
	783853473586		03/17/2021	SEF Grant Supplies	474.65
	546687457679		03/17/2021	Tech Supplies	21.48
	85897699537		03/17/2021	Tech Supplies-Covid	2,568.00
	454383738356		03/17/2021	Tech Supplies	371.25
	467365355783		03/17/2021	SEF Grant Supplies	148.47
	494385394748		03/17/2021	SEF Grant Supplies	439.45
	553869877438		03/17/2021	SEF Grant Supplies	50.33
	436567954577		03/17/2021	Transportation Supplies/Parts	34.95
	438799446853		03/17/2021	SEF Grant & ES Office Supplies	34.49
	788336367434		03/17/2021	Maintenance Supplies	12.74
	986866894663		03/17/2021	SEF Grant Supplies-Return	(50.33)
	738565487648		03/17/2021	Maintenance-Covid	293.94
	783334966358		03/17/2021	Maintenance Supplies	18.99
GF CHECKING General Fund Checking Totals:				Transactions: 1	\$4,741.87
Checks:	1	\$4,741.87			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/19/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/19/2021	63890 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice	Date	Description		Amount
	3.19.21 ROTH	03/19/2021	3.19.21 ROTH		450.00
Check	03/19/2021	63891 Accounts Payable	American Fidelity Assurance Company		542.47
	Invoice	Date	Description		Amount
	1960711A	03/19/2021	CUSTOMER 95799		542.47
Check	03/19/2021	63892 Accounts Payable	HORACE MANN		1,473.48
	Invoice	Date	Description		Amount
	3.19 PAYROLL	03/19/2021	GROUP 210403A		1,473.48
Check	03/19/2021	63893 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	3.19.21 PAYROLL	03/19/2021	3.19.21 PAYROLL		201.61
Check	03/19/2021	63894 Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice	Date	Description		Amount
	3.19.21 PAYROLL	03/19/2021	3.19.21 PAYROLL		47.30
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$2,714.86
Checks:	5	\$2,714.86			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/18/2021	63895 Accounts Payable	AT&T		482.85
	Invoice		Date	Description	Amount
		JS3162021	03/16/2021	911 Lines	482.85
Check	03/18/2021	63896 Accounts Payable	BLUE CROSS BLUE SHIELD		7,554.23
	Invoice		Date	Description	Amount
		007043024/Apr21	03/16/2021	April Insurance Premium	7,554.23
Check	03/18/2021	63897 Accounts Payable	CATRELL, MIKE		22.77
	Invoice		Date	Description	Amount
		JS3162021	03/16/2021	ES Office Supplies	22.77
Check	03/18/2021	63898 Accounts Payable	Chadwick , Russell		29.96
	Invoice		Date	Description	Amount
		JS392021	03/16/2021	Covid Supplies	29.96
Check	03/18/2021	63899 Accounts Payable	ESS Midwest, Inc. / PCMI		11,864.34
	Invoice		Date	Description	Amount
		74344	03/16/2021	Sub Salaries & Fees	5,069.70
		74469	03/16/2021	Salaries & Fees	6,794.64
Check	03/18/2021	63900 Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		276.97
	Invoice		Date	Description	Amount
		04135500019-2104	03/16/2021	April Insurance Premium	276.97
Check	03/18/2021	63901 Accounts Payable	Four Health Family Resource Center Inc.		600.00
	Invoice		Date	Description	Amount
		9865	03/16/2021	Bridging The Gap Contracted Services	600.00
Check	03/18/2021	63902 Accounts Payable	Gallagher Uniform		110.54
	Invoice		Date	Description	Amount
		10720937	03/16/2021	Towels & Uniforms	110.54
Check	03/18/2021	63903 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		3,988.97
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	2021-4		03/16/2021	Skyward Cost	665.79
	2021-5		03/16/2021	GSRP Slots	3,200.00
	2021-6		03/16/2021	Tax Forms	123.18
Check	03/18/2021	63904 Accounts Payable	LANSING SANITARY SUPPLY, INC.		487.60
	Invoice	Date	Description		Amount
	1114845		03/16/2021	Custodial Supplies	487.60
Check	03/18/2021	63905 Accounts Payable	LEADER, JOSHUA		240.00
	Invoice	Date	Description		Amount
	JS3172021		03/16/2021	Cell Phone Reimbursement/Jan-Mar	240.00
Check	03/18/2021	63906 Accounts Payable	M.E.S.S.A.		8,891.52
	Invoice	Date	Description		Amount
	2104-0096663		03/16/2021	April Insurance Premium	8,891.52
Check	03/18/2021	63907 Accounts Payable	METS		8,143.54
	Invoice	Date	Description		Amount
	16793		03/16/2021	Salaries & Fees	8,143.54
Check	03/18/2021	63908 Accounts Payable	NAPA AUTO & TRUCK PARTS		101.91
	Invoice	Date	Description		Amount
	885460		03/16/2021	Supplies & Parts	87.27
	885988		03/16/2021	Transportation Supplies	14.64
Check	03/18/2021	63909 Accounts Payable	Presidio		6,272.00
	Invoice	Date	Description		Amount
	6013521002781		03/16/2021	Admin Labtops	876.00
	6013521003289		03/16/2021	Admin Labtops	5,396.00
Check	03/18/2021	63910 Accounts Payable	SMITH, JASON		55.99
	Invoice	Date	Description		Amount
	JS3162021		03/16/2021	1st Base Mit For Baseball	55.99
Check	03/18/2021	63911 Accounts Payable	U. S. POSTMASTER		220.00
	Invoice	Date	Description		Amount
	CU3122021		03/16/2021	Stamps	220.00

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/18/2021	63912 Accounts Payable	VCFinishes, LLC		400.00
	Invoice	Date	Description		Amount
	052298	03/16/2021	Baseball Hats		400.00
Check	03/18/2021	63913 Accounts Payable	VIDETICH, DONALD		20.26
	Invoice	Date	Description		Amount
	JS3162021	03/16/2021	Paint Supplies		20.26
Check	03/18/2021	63914 Accounts Payable	WINZER CORPORATION		201.25
	Invoice	Date	Description		Amount
	6829620	03/16/2021	Transportation Supplies		190.30
	6829621	03/16/2021	Transportation Supplies		10.95
GF CHECKING General Fund Checking Totals:			Transactions: 20		\$49,964.70
Checks:	20	\$49,964.70			

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/19/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/19/2021	63915 Accounts Payable	BELDING AREA SCHOOLS		23,429.75
	Invoice		Date	Description	Amount
	2020-21MMMEL		03/18/2021	20/21 Migrant Student Cost	23,429.75
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$23,429.75
Checks:		1		\$23,429.75	

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/25/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/25/2021	63916 Accounts Payable	Priority Health		49,739.97
	<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
	210740000581	03/22/2021	April Insurance Premium		49,739.97
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$49,739.97</u>
Checks:	1	\$49,739.97			

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/25/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/25/2021	63917 Accounts Payable	BEECH, DANA		300.00
	Invoice		Date	Description	Amount
		JS3222021	03/18/2021	Mental Health Counseling	300.00
Check	03/25/2021	63918 Accounts Payable	M.S.B.O.		310.00
	Invoice		Date	Description	Amount
		16027	03/18/2021	Conference-Jason Smith	310.00
Check	03/25/2021	63919 Accounts Payable	MENARDS-IONIA		57.87
	Invoice		Date	Description	Amount
		32374	03/18/2021	Maintenance Supplies	57.87
Check	03/25/2021	63920 Accounts Payable	PLANK ROAD PUBLISHING		119.45
	Invoice		Date	Description	Amount
		21-014799	03/18/2021	Peterson	119.45
Check	03/25/2021	63921 Accounts Payable	Priority Health		4,446.78
	Invoice		Date	Description	Amount
		210740000616	03/22/2021	April Insurance Premium	4,446.78
Check	03/25/2021	63922 Accounts Payable	Richardson , Robert		60.00
	Invoice		Date	Description	Amount
		JS3222021	03/18/2021	Softball Coaches Membership	60.00
Check	03/25/2021	63923 Accounts Payable	SARANAC COMMUNITY SCHOOLS		50.80
	Invoice		Date	Description	Amount
		BE3222021	03/18/2021	Postage/S Office Supplies/Laundry Soap	50.80
Check	03/25/2021	63924 Accounts Payable	TIERNEY		3,139.96
	Invoice		Date	Description	Amount
		840426	03/18/2021	Carts-Covid	3,139.96
GF CHECKING General Fund Checking Totals:			Transactions: 8		\$8,484.86
Checks:		8		\$8,484.86	

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 04/02/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	04/02/2021	63925 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice		Date	Description	Amount
		4.2.21 PARYOLL	04/02/2021	4.2.21 PARYOLL	450.00
Check	04/02/2021	63926 Accounts Payable	American Fidelity Assurance Company		542.47
	Invoice		Date	Description	Amount
		1960712A	04/02/2021	CUSTOMER 95799	542.47
Check	04/02/2021	63927 Accounts Payable	HORACE MANN		1,478.02
	Invoice		Date	Description	Amount
		4.2.21 PARYOLL	04/02/2021	GROUP 210403A	1,478.02
Check	04/02/2021	63928 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice		Date	Description	Amount
		4.2.21 PARYOLL	04/02/2021	CASE 2008-026265-DM	201.61
GF CHECKING General Fund Checking Totals:			Transactions: 4		\$2,672.10
Checks:		4		\$2,672.10	

Payment Register

From Payment Date: 3/1/2021 - To Payment Date: 3/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
<u>EFT</u>									
703	03/02/2021	Open			Accounts Payable	M.P.S.E.R.S.	\$55,503.29		
704	03/05/2021	Open			Accounts Payable	HealthEquity, Inc.	\$4,091.94		
705	03/05/2021	Open			Accounts Payable	INDEPENDENT BANK	\$154,608.67		
706	03/16/2021	Open			Accounts Payable	M.P.S.E.R.S.	\$59,316.88		
707	03/17/2021	Open			Accounts Payable	STATE OF MICHIGAN	\$10,564.53		
708	03/19/2021	Open			Accounts Payable	HealthEquity, Inc.	\$4,904.64		
709	03/19/2021	Open			Accounts Payable	INDEPENDENT BANK	\$145,624.39		
710	03/23/2021	Open			Accounts Payable	M.P.S.E.R.S.	\$50,328.60		
711	03/29/2021	Open			Accounts Payable	M.P.S.E.R.S.	\$56,739.08		
Type EFT Totals:							\$541,682.02		
GF CHECKING - General Fund Checking Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$541,682.02	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$541,682.02	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$541,682.02	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	9	\$541,682.02	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$541,682.02	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$541,682.02	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$541,682.02	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	9	\$541,682.02	\$0.00

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/31/2021	63929 Accounts Payable	American Fidelity Assurance		4,665.30
	Invoice	Date	Description		Amount
	JAN-MAR INV	03/31/2021	INV D262354, D272871 & D286028		4,665.30
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$4,665.30
Checks:	1		\$4,665.30		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/31/2021	63930 Accounts Payable	A.B. Dick Document Solutions		1,094.76
	Invoice		Date	Description	Amount
		33AR573229	03/26/2021	Copier Charges	1,094.76
Check	03/31/2021	63931 Accounts Payable	Austin , Matthew		1,650.00
	Invoice		Date	Description	Amount
		0000006	03/26/2021	Mental Health Counseling	1,650.00
Check	03/31/2021	63932 Accounts Payable	Batzer , Haylee		198.03
	Invoice		Date	Description	Amount
		JS3252021	03/26/2021	ES Teaching Supplies	198.03
Check	03/31/2021	63933 Accounts Payable	CAPITAL EQUIPMENT & SUPPLY		294.86
	Invoice		Date	Description	Amount
		268553	03/26/2021	Maintenance Supplies	294.86
Check	03/31/2021	63934 Accounts Payable	Capital Equipment Ionia		83.84
	Invoice		Date	Description	Amount
		269721	03/26/2021	Maintenance Supplies	83.84
Check	03/31/2021	63935 Accounts Payable	CLEAR RATE COMMUNICATIONS		337.90
	Invoice		Date	Description	Amount
		2674959	03/26/2021	Fax Lines	337.90
Check	03/31/2021	63936 Accounts Payable	CONSUMERS ENERGY		21,254.20
	Invoice		Date	Description	Amount
		JS3302021	03/26/2021	March Electric & Natural Gas Cost	21,254.20
Check	03/31/2021	63937 Accounts Payable	CRYSTAL FLASH ENERGY		2,366.18
	Invoice		Date	Description	Amount
		4642240	03/26/2021	Unleaded Fuel	1,409.26
		4642250	03/26/2021	Diesel Fuel	956.92
Check	03/31/2021	63938 Accounts Payable	Encore Technology Group, LLC		3,719.39
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		154412	03/26/2021	March Phone Bill	3,719.39
Check	03/31/2021	63939 Accounts Payable	ESS Midwest, Inc. / PCMI		5,615.77
		Invoice	Date	Description	Amount
		74740	03/26/2021	Salaries & Fees	5,615.77
Check	03/31/2021	63940 Accounts Payable	Four Health Family Resource Center Inc.		700.00
		Invoice	Date	Description	Amount
		9881	03/26/2021	Bridging The Gap Contracted Services	700.00
Check	03/31/2021	63941 Accounts Payable	Gallagher Uniform		215.88
		Invoice	Date	Description	Amount
		10722213	03/26/2021	Towels & Uniforms	105.34
		10723284	03/26/2021	Towels & Uniforms	110.54
Check	03/31/2021	63942 Accounts Payable	Grand Valley Automation, Inc.		507.50
		Invoice	Date	Description	Amount
		35476	03/26/2021	Labor & Trip Charge to Reset Freeze Stat-JSH	507.50
Check	03/31/2021	63943 Accounts Payable	GTW		166.58
		Invoice	Date	Description	Amount
		244141	03/26/2021	Maintenance Supplies	166.58
Check	03/31/2021	63944 Accounts Payable	Hurst Mechanical		4,353.65
		Invoice	Date	Description	Amount
		8718190	03/26/2021	Labor to Inspect Boiler #3-ES	170.81
		8718220	03/26/2021	Labor & Materials to Inspect Air Handler Unit 1A-ES	3,548.44
		8718739	03/26/2021	Labor to Inspect Heat in Multiple Areas-ES	321.20
		8721279	03/26/2021	Labor & Material to Inspect Boiler #2-ES	313.20
Check	03/31/2021	63945 Accounts Payable	KENT DISPLAYS, INC		155.88
		Invoice	Date	Description	Amount
		99948	03/26/2021	SEF Order-S Smith	155.88
Check	03/31/2021	63946 Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		95.00
		Invoice	Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		173502	03/26/2021	Portable Restroom	95.00
Check	03/31/2021	63947 Accounts Payable	LANSING SANITARY SUPPLY, INC.		341.36
		Invoice	Date	Description	Amount
		1115920	03/26/2021	Custodial Supplies	341.36
Check	03/31/2021	63948 Accounts Payable	MENARDS-IONIA		9.93
		Invoice	Date	Description	Amount
		32926	03/26/2021	Maintenance Supplies	9.93
Check	03/31/2021	63949 Accounts Payable	METS		7,313.39
		Invoice	Date	Description	Amount
		16842	03/26/2021	Salaries & Fees	7,313.39
Check	03/31/2021	63950 Accounts Payable	NAPA AUTO & TRUCK PARTS		46.92
		Invoice	Date	Description	Amount
		886542	03/26/2021	Parts	46.92
Check	03/31/2021	63951 Accounts Payable	Peterson, , Dawn		5.07
		Invoice	Date	Description	Amount
		JS3262021	03/26/2021	31A Supplies	5.07
Check	03/31/2021	63952 Accounts Payable	PIONEER MANUFACTURING COMPANY		742.00
		Invoice	Date	Description	Amount
		INV782041	03/26/2021	Field Chalk	742.00
Check	03/31/2021	63953 Accounts Payable	REYNOLDS & SONS, INC		218.85
		Invoice	Date	Description	Amount
		103545	03/26/2021	Bases	218.85
Check	03/31/2021	63954 Accounts Payable	S & K TROPHIES & PLAQUES, INC.		220.00
		Invoice	Date	Description	Amount
		23386	03/26/2021	Athletic Plaques	220.00
Check	03/31/2021	63955 Accounts Payable	THRUN LAW FIRM, P.C.		79.50
		Invoice	Date	Description	Amount
		268946	03/26/2021	Legal Services	79.50

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/31/2021	63956 Accounts Payable	West Michigan International		79.90
	Invoice		Date	Description	Amount
	X101219098:01		03/26/2021	Parts	11.54
	X101219098:02		03/26/2021	Parts	11.54
	X101219617:01		03/26/2021	Parts	9.47
	X101219617:02		03/26/2021	Parts	47.35
GF CHECKING General Fund Checking Totals:				Transactions: 27	\$51,866.34
Checks:	27	\$51,866.34			

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/31/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/31/2021	63957 Accounts Payable	ESS Midwest, Inc. / PCMI		3,640.11
	Invoice	Date	Description		Amount
	74616	03/31/2021	Sub salaries & Fees		3,640.11
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$3,640.11
Checks:		1	\$3,640.11		

Saranac Community Schools
Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 04/05/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	04/05/2021	63958 Accounts Payable	Hi-Tec Building Services		10,172.05
	Invoice		Description		Amount
	025686	04/05/2021	Custodial Cost-March		10,172.05
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$10,172.05
Checks:	1		\$10,172.05		

Saranac Community Schools
Payment Batch Register

Bank Account: 2018 CP - 2018 Capital Project Checking Ac
 Batch Date: 03/19/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 2018 CP - 2018 Capital Project Checking Ac					
Check	03/19/2021	2018105 Accounts Payable	Grand Valley Automation, Inc.		3,766.20
	Invoice		Date	Description	Amount
	35413		03/18/2021	Hard Wire Internet to HAV System-JSH	3,621.20
	35439		03/18/2021	Unit Vent in Freeze Alarm	145.00
Check	03/19/2021	2018106 Accounts Payable	Universal Sign, Inc.		470.00
	Invoice		Date	Description	Amount
	23350		03/18/2021	Printed Canvas-JSH Gym	470.00
2018 CP 2018 Capital Project Checking Ac Totals:			Transactions: 2		\$4,236.20
Checks:	2		\$4,236.20		

Saranac Community Schools
Payment Batch Register

Bank Account: 2018 CP - 2018 Capital Project Checking Ac
 Batch Date: 03/31/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 2018 CP - 2018 Capital Project Checking Ac						
Check	03/31/2021	2018107	Accounts Payable	Quality Air Heating & Cooling, Inc.		2,815.00
	Invoice		Date	Description		Amount
		21030991	03/26/2021	New Exhaust Fan Hook-Up		2,815.00
Check	03/31/2021	2018108	Accounts Payable	Sentinel Technologies, Inc.		5,970.15
	Invoice		Date	Description		Amount
		P661486	03/26/2021	Bond-Tech		5,970.15
2018 CP 2018 Capital Project Checking Ac Totals:				Transactions: 2		\$8,785.15
Checks:		2		\$8,785.15		

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Extended Learning Plan-Reconfirmation for May, 2021

Every month we need to conduct a reconfirmation meeting for the Extended COVID-19 Learning Plan which is required every 30 days after initial plan approval.

Suggested Resolution

I move that the Saranac Board of Education approve the Extended COVID-19 Learning Plan Reconfirmation meeting for May, 2021 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Ayes:

Nayes:

Motion Carried

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Enrollment Update

I will give an update on our enrollment.

	Official	Official	Official	Official	Official	Official	Official	Official	Official	Official	Official	15-Feb	2-Oct	12-Feb	7-Oct	10-Feb
	10/2/13	2/12/14	10/1/14	2/11/15	10/7/15	2/10/16	10/5/16	2/8/17	10/4/17	2/14/18	10/3/18	18/19	19/20	19/20	20/21	20/21
Grade	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count
ECC	12	14	16	18.2	19	21	15	16	12.53	15	9	10	6	5	10	11
KDG	96	97	69	69	90.58	90	77	79	81.50	85	87	86	66	67	68	67
1st	74	74	83	83	53	52	74	73	57.00	56	67	65	67	66	45	46
2nd	95	96	74	73	91	91	52.6	57	74.00	73	60	62	65	66	67	65
3rd	69	67	93	89	76	76	87.8	90	61.00	60	70	70	58	56	64	62
4th	73	74.84	69	68.16	89	89	68.57	70	83.00	83	62	62	73	71	52	53
5th	84	84	75	75	66	67	90	87	70.00	69	83	83	61	60	64	63
6th	72	72	78	78	78	78	63	63	86.00	84	72	73	84	80	60	60
7th	81	79	65	62	75	75	78	77	59.09	59	84	87	78	77	77	74
8th	75	70	76	75	66	65	74.56	76	75.00	75	55	57	88	86	72	70
9th	82	86	68	68	72.17	70.17	65.24	64	72.00	73	69	69	57	56	84	82
10th	81	83	96	89	66	59.34	68.17	65	57.00	57	70	71	73	76	52	48
11th	83	78	81	76.17	78.5	79.5	60.34	61	56.50	56	57	55	67	68	76	72
12th	79	74.32	89	83.67	88	86	91.03	89	73.06	71	73	68	70	61	75	73
Total	1,056	1,049	1,032	1,007	1008.25	999.01	965.31	967	917.68	916	918	918	913	893	864	845

ECC-6	575	578.84	557	553.36	562.58	564	527.97	535	525.03	525	510	511	480	469.21	429.35	426.74
7-8	156	149	141	137	141	140	152.56	153	134.09	134	139	144	166	162.57	148.51	144
9-12	325	321.32	334	316.84	304.67	295.01	284.78	279	258.56	257	269	263	267	260.83	286.02	274.34

Total	1,056	1,049	1,032	1,007	1,008.25	999.01	965	967	917.68	916	918	918	913	893	864	845
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TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: 1st Budget Amendment

We will be reviewing the 1st budget amendment for FY: 2020-2021.

Saranac Community Schools

General Fund Budget	06/15/17	06/15/17	01/18/18	04/26/18	06/21/18	06/21/18	01/14/19	05/13/19	06/24/19	01/13/20	05/29/20	06/29/20	04/19/21	Change
	2nd & Final Amended Budget 2016-2017	Original Adopted Budget 2017-2018	1st Amendment 2017-2018	2nd Amendment 2017-2018	3rd & Final Amended Budget 2017-2018	Original Adopted Budget 2018-2019	1st Amendment 2018-2019	2nd Amendment 2018-2019	3rd Amendment 2018-2019	Original Adopted Budget 2019-2020	1st Amendment 2019-2020	2nd Amendment 2019-2020	3rd Amendment 2019-2020	Original Adopted Budget 2020-2021
100 Local Revenue	832,142	765,703	605,350	1,410,421	1,455,948	852,556	919,548	919,548	925,982	913,261	963,517	914,820	884,211	98,979
300 State Revenue	7,515,408	7,343,081	7,305,724	7,447,965	7,458,865	7,296,832	7,561,633	7,594,817	7,599,404	7,531,060	7,688,959	7,671,559	6,902,235	729,729
400 Federal Revenue	185,387	180,034	152,671	170,507	170,705	170,556	161,672	177,738	177,343	182,333	188,341	229,232	229,505	587,668
500 Incoming Transfers & Other	178,548	189,109	213,738	214,037	225,839	124,766	193,377	199,896	212,619	176,741	191,727	189,666	207,941	94,494
600 Fund Modifications				20,900					5,000				16,772	18,772
Total Revenue- General Fund	8,691,555	8,440,727	8,487,483	9,283,650	9,336,197	8,544,711	8,838,230	8,891,999	8,928,388	8,803,652	9,046,544	9,052,956	8,073,452	9,318,388
1100 Basic Programs	4,582,984	4,530,551	4,553,216	4,580,894	4,593,654	4,571,754	4,377,197	4,355,295	4,348,439	4,362,226	4,328,354	4,489,751	4,486,655	4,326,332
1120 Added Needs	846,423	809,100	744,905	736,004	736,085	715,586	750,388	767,423	772,694	809,030	778,905	795,133	790,502	915,264
1210 Pupil Support Services	251,081	246,809	261,225	264,943	265,212	270,927	265,816	267,884	267,886	282,649	269,547	245,080	246,643	280,953
1220 Inst Staff Support Services	220,490	171,738	269,601	303,373	304,107	190,902	353,456	369,609	366,850	372,141	366,222	400,016	394,728	353,402
1230 General Administration	298,873	281,725	278,214	281,172	277,885	278,467	281,258	282,956	261,314	299,054	302,381	303,955	298,388	336,112
1240 School Administration	513,501	508,997	487,925	489,596	484,123	494,134	495,341	494,721	490,039	517,955	570,183	570,287	566,851	600,716
1250 Basic Support Service	187,551	206,343	208,418	217,487	205,974	218,116	223,981	225,609	225,319	206,069	205,093	206,093	223,925	214,140
1260 Operations & Maintenance	804,363	733,352	810,551	1,407,498	1,408,848	748,242	747,152	730,887	743,990	726,428	758,485	758,485	690,837	758,206
1270 Transportation	630,180	571,829	587,529	594,530	593,220	553,718	567,732	547,233	548,758	503,665	533,176	541,314	521,291	523,807
1280 Support Services	208,758	183,038	184,269	183,166	183,168	181,056	186,483	169,067	190,967	187,336	186,675	185,676	187,922	222,874
1290 Other Support Service	163,928	193,433	192,666	194,753	183,299	195,430	186,608	159,707	189,710	193,505	195,327	190,078	196,326	204,152
1130/139/Continuing Ed	450	450	450	450	450	-	-	-	-	-	-	-	-	-
1410 Transfers to Gov Units - Voc. Ed. Adj.	12,544	12,544	15,610	16,117	16,931	19,917	18,244	18,480	18,480	18,480	18,475	15,176	15,176	15,628
1450 Facilities Acquisitions, Construction and Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1490 Prior Period Adjustments	-	-	9,880	9,880	9,880	-	35,900	35,699	15,720	19,145	19,145	19,145	-	-
1620 Fund Modifications- School Serv	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1630 Fund Modifications- Debt Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures- General Fund	8,853,736	8,449,009	8,614,780	9,279,005	9,265,988	8,384,229	8,489,596	8,475,570	8,440,166	8,746,005	8,730,019	8,566,553	9,194,814	9,493,137
Excess Rev(Exp)	(162,181)	(9,182)	(132,297)	(16,055)	(70,721)	(160,482)	(346,634)	(416,429)	(480,182)	(57,650)	(285,858)	(322,037)	(506,899)	(1,049,022)
Fund Balance Forward	432,945	270,764	347,703	347,703	347,703	418,424	631,706	631,706	631,706	1,111,888	1,263,527	1,263,527	1,770,426	1,729,614
Amplified Total Fund Balance	270,764	261,582	214,406	331,648	418,424	578,906	978,340	1,048,135	1,111,888	1,169,538	1,540,385	1,540,385	1,770,426	1,555,875
Total Fund Balance as a % of Expenditures	3.1%	3.1%	2.5%	3.6%	4.5%	6.9%	11.5%	12.4%	13.2%	13.4%	17.7%	18.2%	20.7%	16.4%
Total Fund Balance as a % of Unrestricted Revenues	3.6%	3.6%	3.0%	4.3%	5.3%	8.2%	13.2%	14.1%	14.9%	15.9%	20.4%	20.9%	23.2%	21.0%

Excess Rev(Exp)	(162,181)	(9,182)	(132,297)	(16,055)	(70,721)	(160,482)	(346,634)	(416,429)	(480,182)	(57,650)	(285,858)	(322,037)	(506,899)	(1,049,022)
Fund Balance Forward	432,945	270,764	347,703	347,703	347,703	418,424	631,706	631,706	631,706	1,111,888	1,263,527	1,263,527	1,770,426	1,729,614
Amplified Total Fund Balance	270,764	261,582	214,406	331,648	418,424	578,906	978,340	1,048,135	1,111,888	1,169,538	1,540,385	1,540,385	1,770,426	1,555,875
Total Fund Balance as a % of Expenditures	3.1%	3.1%	2.5%	3.6%	4.5%	6.9%	11.5%	12.4%	13.2%	13.4%	17.7%	18.2%	20.7%	16.4%
Total Fund Balance as a % of Unrestricted Revenues	3.6%	3.6%	3.0%	4.3%	5.3%	8.2%	13.2%	14.1%	14.9%	15.9%	20.4%	20.9%	23.2%	21.0%