

Regular Meeting

Monday, March 15, 2021 7:00 PM

Central Office Conference Room, 225 Pleasant St, Saranac, Michigan 48881

1. **Call to Order**_____
2. **Pledge of Allegiance**
3. **Approval of Minutes**
4. **Treasurer's Report - February**
5. **Additions, Deletions & Modifications to the Agenda**
6. **Comments from Guests - Agenda Items**
7. **Action Items**
 - a. Accept Gifts
 - b. Pay Bills
8. **Reports/Presentations**
 - a. Mascot Update
 - b. Superintendent's Performance Evaluation
9. **Comments from Guests - Non Agenda Items**
10. **Approval of Executive Session Minutes**
11. **Superintendent's Report**
12. **Board Requests/Reports**
13. **Communications**
14. **Closed Session for Negotiations**
15. **Other**
16. **Adjournment**_____

Saranac Community Schools
Board of Education
Meeting #11

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, March 1, 2021 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 6:30 p.m.

Present: Courtney, Doll, Elliott, Hawkins, Jackson, & Price.

Absent: VanKuiken

This meeting was held via zoom.

Board President, Sarah Doll appoint Roy Hawkins as Secretary Pro-Tem in the absence of Board Secretary, Ted VanKuiken.

Sarah Doll led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated February 15, 2021 and Mascot Committee meeting minutes dated February 24, 2021 were approved as presented.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA: None

COMMENTS FROM GUESTS – AGENDA ITEMS: None

STUDENT EXPULSION HEARING: Motion by Hawkins, supported by Elliott that the Saranac Board of Education go into closed session at 6:32 p.m. for the purpose of a student expulsion hearing, returning to open session at 6:45 p.m. Roll Call Vote: Yes – Courtney, Doll, Elliott, Hawkins, Jackson, & Price. Motion carried.

Motion by Price, supported by Elliott that the Saranac Board of Education expel the student for a period of up to 180 school days and the student not be allowed on school grounds without the consent of the Superintendent or his/her designee. Yes Votes: Courtney, Doll, Elliott, Hawkins, Jackson, & Price. Motion Carried.

COVID-19 RECONFIRMATION MEETING - APRIL: Superintendent, Jason Smith reported that every month we are required to hold a reconfirmation meeting on the Extended COVID-19 Learning Plan. We have to show how we are delivering instruction and if anything has changed. This is the reconfirmation meeting for April 2021.

APPROVE EXTENDED LEARNING PLAN-RECONFIRMATION FOR APRIL 2021: Motion by Hawkins, supported by Jackson that the Saranac Board of Education approve the Extended COVID-19 Learning Plan Reconfirmation meeting for April 2021 as presented. Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, & Price. Motion Carried.

ORS/IRS CLOSING AGREEMENT: Motion by Courtney, supported by Hawkins that the Saranac Board of Education approve the Board Resolution on the proposed IRS Closing Agreement related to the 3% contributions to the MPSERS Health Care Trust as presented. Roll Call Vote: Yes – Courtney, Doll, Elliott, Hawkins, Jackson, & Price. Motion carried.

MASCOT DISCUSSION: Superintendent, Jason Smith reported the Mascot Committee met last week. The administration will be working to come up with a budget to change the Mascot name. The committee will be working to distribute a community survey to receive feedback or thoughts on changing it. The board and district will take their time on this subject to make sure everyone has a chance to give input before making any decisions.

SUPERINTENDENT'S EVALUATION UPDATE: Mr. Smith's evaluation is scheduled for the March 15, 2021 board meeting.

COMMENTS FROM GUESTS – NON-AGENDA ITEMS: None

SUPERINTENDENT'S REPORT: Jason Smith reported he is having an Operations/Facility Committee Meeting next week. They are struggling to find a JV Baseball Coach, so Mr. Smith may need to step in and help coach. The ISD is not sure if they will be holding a County-Wide Board meeting yet this year. If they do, it might be through zoom. Our district has been named as receiving trust money from an individual who recently passed away. This money has been earmarked for athletics and student scholarships. We will know more later in the summer.

BOARD REQUESTS/REPORTS: A board member reported on concerns of a potential marijuana business opening in Saranac.

A board member reported on the potential of solar energy. The State is working on a template for an RFP (Request for Proposal).

COMMUNICATIONS: Superintendent Smith reported last Friday MAPT (Michigan Association for Pupil Transportation along with Shaffer Oil were conducting a virtual state conference for transportation personnel. One of the breakout instructional sessions was being virtually presented from our bus garage. The organization wanted the expertise of our mechanic, Chuck Prins, who spoke about powertrains, additives and proper preventive maintenance. It was quite an honor for Chuck to assist in the presentation and to have the association come out to Saranac.

CLOSED SESSION FOR NEGOTIATIONS: Motion by Hawkins, supported by Price that the Saranac Board of Education go into closed session at 7:36 p.m. for the purpose of negotiations planning returning to open session at 7:45 p.m. Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, & Price. Motion Carried.

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 7:46.

Respectfully submitted,

Roy Hawkins
Secretary Pro-Tem

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
AS OF FEBRUARY 28, 2021

Cash Checking	\$3,798,373.58
Cash Savings	\$260,451.91
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Due From Other Funds Food Service	\$19.00
Inventory Supplies	\$55,736.50
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u><u>\$4,117,211.73</u></u>

Accounts Payable	\$100.01
Accounts Payable Workers Comp	(\$1,617.63)
Tax Anticipation Notes and Loans Payable	\$2,400,000.00
Due to Other Governmental Units Taxes Retirement	\$56,642.70
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$240,835.10)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$10,564.53
Payroll Related Accrual Liabilities Voluntary Ins - American Fidelit	\$3,001.20
Accrued Expenditures	\$458.39
Salaries Payable Terminal Leave Payable	\$3,994.52
Unearned Revenue	\$346,861.29
TOTAL LIABILITIES	<u><u>\$2,579,169.91</u></u>

Beginning Fund Balance	\$1,729,614.04
Fund Revenues	\$4,430,992.68
Fund Expenses	(\$4,622,564.90)
TOTAL FUND BALANCE	<u><u>\$1,538,041.82</u></u>

TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$4,117,211.73</u></u>
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SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES SUMMARY
AS OF FEBRUARY 28, 2021

	Adopted Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$894,211.00	\$575,430.05	\$318,780.95	64.35%
300 - Revenue from State Sources	\$6,902,525.00	\$3,488,056.18	\$3,414,468.82	50.53%
400 - Revenues from Federal Sources	\$229,389.00	\$340,408.69	(\$111,019.69)	148.40%
500 - Incoming Transfers and Other Transactions	\$100,815.00	\$26,043.76	\$74,771.24	25.83%
600 - Fund Modifications	\$18,772.00	\$1,054.00	\$17,718.00	5.61%
	<u>\$8,145,712.00</u>	<u>\$4,430,992.68</u>	<u>\$3,714,719.32</u>	<u>54.40%</u>

SARANAC COMMUNITY SCHOOLS
 GENERAL FUND EXPENDITURES
 AS OF FEBRUARY 28, 2021

Function*	Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function*	1111 - Elementary	\$2,822,933.00	\$28,839.28	\$1,388,060.11	\$1,406,033.61	50.19%
Function*	1112 - Middle/Junior High	\$730,478.00	\$1.14	\$360,429.78	\$370,047.08	49.34%
Function*	1113 - High School	\$1,254,163.00	\$20,352.43	\$598,067.12	\$635,743.45	49.31%
Function*	1119 - Summer School	\$18,758.00	\$1,034.00	\$1,196.00	\$16,528.00	11.89%
Function*	1122 - Special Education	\$757,869.00	\$0.00	\$312,339.20	\$445,529.80	41.21%
Function*	1125 - Compensatory Education	\$157,395.00	\$0.00	\$54,607.68	\$102,787.32	34.69%
Function*	1212 - Guidance Services	\$70,747.00	\$0.00	\$33,850.39	\$36,896.61	47.85%
Function*	1215 - Speech Pathology and Audiology Services	\$159,768.00	\$0.00	\$0.00	\$159,768.00	0.00%
Function*	1216 - Social Work Services	\$38,475.00	\$0.00	\$8,567.50	\$29,907.50	22.27%
Function*	1219 - Other Pupil Support Services	\$11,963.00	\$0.00	\$5,419.04	\$6,543.96	45.30%
Function*	1221 - Improvement of Instruction	\$297,395.00	\$0.00	\$125,243.31	\$172,151.69	42.11%
Function*	1222 - Educational Media Services	\$14,774.00	\$0.00	\$18,331.57	(\$3,557.57)	124.08%
Function*	1225 - Instruction Related Technology	\$1,950.00	\$0.00	\$0.00	\$1,950.00	0.00%
Function*	1226 - Supervision and Direction of Instructional Staff	\$38,733.00	\$0.00	\$21,127.79	\$17,605.21	54.55%
Function*	1227 - Academic Student Assessment	\$550.00	\$0.00	\$467.00	\$83.00	84.91%
Function*	1231 - Board of Education	\$56,258.00	\$0.00	\$35,521.15	\$20,736.85	63.14%
Function*	1232 - Executive Administration	\$279,854.00	\$0.00	\$167,057.18	\$112,796.82	59.69%
Function*	1241 - Office of the Principal	\$267,113.00	\$0.00	\$162,496.63	\$104,616.37	60.83%
Function*	1242 - Junior High Sch Principal Admin	\$152,557.00	\$0.00	\$97,206.99	\$55,350.01	63.72%
Function*	1243 - Senior High Sch Principal Admin	\$157,126.00	\$0.00	\$98,813.51	\$58,312.49	62.89%
Function*	1249 - Other School Administration	\$2,000.00	\$0.00	\$738.36	\$1,261.64	36.92%
Function*	1252 - Fiscal Services	\$180,152.00	\$0.00	\$93,886.05	\$86,265.95	52.11%
Function*	1259 - Other Business Services	\$33,988.00	\$0.00	\$16,273.30	\$17,714.70	47.88%
Function*	1261 - Operating Buildings Services	\$758,206.00	\$0.00	\$536,587.04	\$221,618.96	70.77%
Function*	1271 - Pupil Transportation Services	\$523,807.00	\$0.00	\$260,080.83	\$263,726.17	49.65%
Function*	1283 - Staff/Personnel Services	\$435.00	\$0.00	\$0.00	\$435.00	0.00%
Function*	1284 - Non-Instructional Technology Services	\$187,487.00	\$6,272.00	\$121,626.64	\$59,588.36	68.22%
Function*	1291 - Pupil Activities	\$39,580.00	\$0.00	\$16,172.60	\$23,407.40	40.86%
Function*	1293 - Athletic Activities	\$163,499.00	\$0.00	\$87,568.13	\$75,930.87	53.56%
Function*	1295 - Agency Activities	\$1,073.00	\$0.00	\$0.00	\$1,073.00	0.00%
Function*	1411 - Payments to Other Public Schools Within the State of Michigan	\$15,828.00	\$0.00	\$830.00	\$14,998.00	5.24%
		\$9,194,914.00	\$56,498.85	\$4,622,564.90	\$4,515,850.25	50.89%

School Days available	180
Complete to Date	118
% complete	65.56%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF FEBRUARY 28, 2021

Cash Checking	\$62,148.48
Petty Cash Petty Cash	\$40.00
Inventory Supplies	\$3,860.31
TOTAL ASSETS	<u>\$66,048.79</u>
Unearned Revenue	<u>\$9,282.35</u>
TOTAL LIABILITIES	<u>\$9,282.35</u>
Beginning Fund Balance	\$63,870.35
Fund Revenues	\$147,080.24
Fund Expenses	<u>(\$154,184.15)</u>
TOTAL FUND BALANCE	<u>\$56,766.44</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$66,048.79</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE REVENUES AND EXPENDITURES
 AS OF FEBRUARY 28, 2021

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
REVENUE:					
100 - Revenue from Local Sources	\$77,954.00	\$0.00	\$2,386.62	\$75,567.38	3.06%
300 - Revenue from State Sources	\$23,385.00	\$0.00	\$6,520.29	\$16,864.71	27.88%
400 - Revenues from Federal Sources	\$210,762.00	\$0.00	\$138,173.33	\$72,588.67	65.56%
	<u>\$312,101.00</u>	<u>\$0.00</u>	<u>\$147,080.24</u>	<u>\$165,020.76</u>	<u>47.13%</u>
EXPENDITURES:					
1297 Food Service	\$311,247.00	\$0.00	\$154,184.15	\$157,062.85	49.54%
1611 Fund Modifications	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	<u>\$326,247.00</u>	<u>\$0.00</u>	<u>\$154,184.15</u>	<u>\$172,062.85</u>	<u>47.26%</u>

TRUST FUND ACCOUNTS

February 28, 2021

Athletic Activities	65,132.27
Athletics-"Catching A Dream"	438.66
Band	2,958.59
DI	60.92
Compagner Memorial Fund	14,757.37
Elementary School Activities	9,917.41
E.S. Summer Enrichment Program	0.00
High School Activities	24,297.88
High School Spirit Store	507.00
Interest Earned	847.79
ICCF Grant	0.00
Jenkins Educational Fund	117.69
Middle School Activities	5,158.61
PBIS Store F.R.	544.28
Relay	0.00
Revolving	1,568.97
Robotics	4,761.06
Simons Memorial	9,190.25
Saranac Promise	8,283.15
Allen Scholarship	0.00
Brown Scholarship	40.18
Crowley Scholarship	250.00
Darby	0.00
Draper Scholarship	0.00
Eddy Scholarship	64.44
Hammer Scholarship	43.17
Kramer Scholarship	50.00
Lake	0.00
Lamphere	0.00
McGee Scholarship	163.01
Morris Scholarship	0.00
Raimer Scholarship	9.27
Sachen Scholarship	9.05
Sharritts Scholarship	6.44
Simpson Scholarship	50.00
Simmons	0.00
Spens Scholarship	9.32
Total	149,236.78

Cash In Checking	118,885.75
Certificates of Deposit	30,351.03
Total	149,236.78

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for March.

To:	Donation for:	Amount
Athletic Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 800.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 25.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 50.00
Boys Basketball Program	Donation	\$ 300.00
Boys Basketball Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 100.00
Athletic Program	Donation	\$ 50.00
Athletic Program	Donation	\$ 300.00
Saranac Elementary	Donation for March is Reading Month	\$ 150.00
Total This Month		\$ 2,175.00
Total Gifts for 2020-2021 Including This Month		\$ 123,295.39

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$2,175.00 for the month of March as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Ayes:

Nayes:

Motion Carried

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$672,229.01 from General Fund for February/March.
- Bills Paid: \$216.43 from the Building & Site Fund.

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for February/March in the amount of \$672,229.01 and from the Building & Site Fund for \$216.43 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Ayes:

Nayes:

Motion Carried

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/11/2021	63802 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		71.60
	Invoice		Date	Description	Amount
		2021-00000003	02/10/2021	Technology Supplies	71.60
Check	02/11/2021	63803 Accounts Payable	MSBOA DISTRICT 10		40.00
	Invoice		Date	Description	Amount
		43780	02/10/2021	Band & Orchestra Virtual Festival Concert Band Registration	40.00
Check	02/11/2021	63804 Accounts Payable	Shiawassee Regional Education Service District		300.00
	Invoice		Date	Description	Amount
		2021-00000273	02/10/2021	CMP Training - Title II A Professional Development	300.00
Check	02/11/2021	63805 Accounts Payable	Young, Susann		209.75
	Invoice		Date	Description	Amount
		2021-00000272	02/10/2021	Drama supply reimb	209.75
GF CHECKING General Fund Checking Totals:			Transactions: 4		\$621.35
Checks:		4	\$621.35		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/18/2021	63806 Accounts Payable	A.B. Dick Document Solutions		170.47
	Invoice		Date	Description	Amount
		33AR558830	02/18/2021	Copier cost	23.33
		33AR560636	02/18/2021	JSH Copier Cost	147.14
Check	02/18/2021	63807 Accounts Payable	AT&T		482.90
	Invoice		Date	Description	Amount
		JS02182021	02/18/2021	911 Lines	482.90
Check	02/18/2021	63808 Accounts Payable	BEECH, DANA		225.00
	Invoice		Date	Description	Amount
		JS03293032	02/18/2021	Mental Health Services	225.00
Check	02/18/2021	63809 Accounts Payable	BLICK ART MATERIALS		24.15
	Invoice		Date	Description	Amount
		5696739	02/18/2021	JSH Teaching Supplies	24.15
Check	02/18/2021	63810 Accounts Payable	Encore Technology Group, LLC		3,727.56
	Invoice		Date	Description	Amount
		153690	02/18/2021	January 2021 Phone Bill	3,727.56
Check	02/18/2021	63811 Accounts Payable	ESS Midwest, Inc. / PCMI		9,239.73
	Invoice		Date	Description	Amount
		73798	02/18/2021	Teacher Substitutes 02.19.01 PR	3,705.84
		73924	02/18/2021	Contracted employees 02.19.21 pay	5,533.89
Check	02/18/2021	63812 Accounts Payable	Follett School Solutions, Inc.		595.58
	Invoice		Date	Description	Amount
		1427758	02/18/2021	Software Licenses - JSH Library	595.58
Check	02/18/2021	63813 Accounts Payable	InaComp		19,145.00
	Invoice		Date	Description	Amount
		19425	02/18/2021	70 Chromebooks COVID-19 CRF 11p	19,145.00
Check	02/18/2021	63814 Accounts Payable	JOSTENS		458.46
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	25524134		02/18/2021	Graduation Supplies	458.46
Check	02/18/2021	63815 Accounts Payable	LANSING SANITARY SUPPLY, INC.		28.32
	Invoice		Date	Description	Amount
	1109398		02/18/2021	Custodial Supplies	28.32
Check	02/18/2021	63816 Accounts Payable	MANION, JOEL		108.81
	Invoice		Date	Description	Amount
	JS02182021a		02/18/2021	JSH Teaching Supplies	14.26
	JS02182021b		02/18/2021	JSH Teaching Supplies	94.55
Check	02/18/2021	63817 Accounts Payable	METS		14,802.59
	Invoice		Date	Description	Amount
	16651		02/18/2021	Transportation Contracted 02.19.21 pay	7,386.96
	16696		02/18/2021	Transportation Contracted 02.05.21 pay	7,415.63
Check	02/18/2021	63818 Accounts Payable	NAPA AUTO & TRUCK PARTS		39.05
	Invoice		Date	Description	Amount
	883913		02/18/2021	Parts	39.05
Check	02/18/2021	63819 Accounts Payable	PFM Financial Advisors LLC		1,000.00
	Invoice		Date	Description	Amount
	AD-2021-371		02/18/2021	Filing Fee - 2020 Annual Disclosure Report	1,000.00
Check	02/18/2021	63820 Accounts Payable	SYNCB/Amazon		1,976.20
	Invoice		Date	Description	Amount
	454596558649		02/18/2021	MICR Toner Catridge	78.69
	768643967845		02/18/2021	SEF Grant supplies	79.20
	443698983545		02/18/2021	Maintenance Vehicle Supplies	7.50
	989993436966		02/18/2021	Superintendent Office Supplies	32.31
	693663758856		02/18/2021	COVID Remote Learning Cameras & related	243.70
	653994987835		02/18/2021	Maintenance Vehicle Supplies	28.99
	479368843463		02/18/2021	COVID Remote Learning Cameras & related	138.00
	558435684995		02/18/2021	Title IIA supplies	93.96
	938678484546		02/18/2021	SEF Grant supplies	87.48
	448666877995		02/18/2021	SEF Grant supplies	47.25

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/18/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		534897356854	02/18/2021	COVID CO2 monitoring supplies	212.08
		577773387747	02/18/2021	COVID CO2 monitoring supplies	270.21
		856595934876	02/18/2021	JSH Teaching Supplies	71.40
		856336583387	02/18/2021	COVID Air Purifier/Filters	585.43
Check	02/18/2021	63821 Accounts Payable	TCI		217.35
	Invoice		Date	Description	Amount
		75166	02/18/2021	ES Teaching Supplies	217.35
Check	02/18/2021	63822 Accounts Payable	West Michigan International		206.56
	Invoice		Date	Description	Amount
		X101214971:01	02/18/2021	Parts	206.56
GF CHECKING General Fund Checking Totals:				Transactions: 17	\$52,447.73
Checks:		17		\$52,447.73	

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/19/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/19/2021	63823 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice		Date	Description	Amount
		2.19.21 PAYROLL	02/19/2021	2.19.21 PAYROLL	450.00
Check	02/19/2021	63824 Accounts Payable	American Fidelity Assurance Company		542.47
	Invoice		Date	Description	Amount
		1960709A	02/19/2021	CUSTOMER 95799	542.47
Check	02/19/2021	63825 Accounts Payable	HORACE MANN		1,492.92
	Invoice		Date	Description	Amount
		2.19.21 PAYROLL	02/19/2021	GROUP 210403A	1,492.92
Check	02/19/2021	63826 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice		Date	Description	Amount
		2.19.21 PAYROLL	02/19/2021	2.19.21 PAYROLL	201.61
Check	02/19/2021	63827 Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice		Date	Description	Amount
		2.19.21 PAYROLL	02/19/2021	2.19.21 PAYROLL	47.30
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$2,734.30
Checks:		5		\$2,734.30	

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/22/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/22/2021	63828 Accounts Payable	Gallagher Uniform		110.54
	Invoice		Date	Description	Amount
		2021-00000293	02/22/2021	Towels & Uniforms	110.54
Check	02/22/2021	63829 Accounts Payable	GALLAGHER, SARAH		144.64
	Invoice		Date	Description	Amount
		JS02182021final	02/22/2021	ES Teaching Supplies	37.63
		JS02182021afinal	02/22/2021	ES Teaching Supplies	107.01
Check	02/22/2021	63830 Accounts Payable	SENTINEL STANDARD		51.00
	Invoice		Date	Description	Amount
		JS02182021final	02/22/2021	Subscription Renewal	51.00
GF CHECKING General Fund Checking Totals:			Transactions: 3		\$306.18
Checks:		3	\$306.18		

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/23/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/23/2021	63831 Accounts Payable	BLUE CROSS BLUE SHIELD		7,554.23
	Invoice		Description		Amount
	7043024-03.21	02/23/2021	March Insurance Prem		7,554.23
Check	02/23/2021	63832 Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		276.97
	Invoice		Description		Amount
	0413550-0019/321	02/23/2021	March Insurance Premium		276.97
Check	02/23/2021	63833 Accounts Payable	M.E.S.S.A.		8,891.52
	Invoice		Description		Amount
	2013-0096132	02/23/2021	March Insurance Premium		8,891.52
Check	02/23/2021	63834 Accounts Payable	Priority Health		4,446.78
	Invoice		Description		Amount
	210460000562	02/23/2021	March Insurance Premium SESA		4,446.78
Check	02/23/2021	63835 Accounts Payable	Priority Health		49,739.97
	Invoice		Description		Amount
	210460000570	02/23/2021	March Insurance Premium SEA		49,739.97
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$70,909.47
Checks:	5	\$70,909.47			

Payment Register

From Payment Date: 2/1/2021 - To Payment Date: 2/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
<u>EFT</u>									
695	02/02/2021	Reconciled		02/28/2021	Accounts Payable	M.P.S.E.R.S.	\$57,303.42	\$57,303.42	\$0.00
696	02/05/2021	Reconciled		02/28/2021	Accounts Payable	HealthEquity, Inc.	\$3,545.78	\$3,545.78	\$0.00
697	02/05/2021	Reconciled		02/28/2021	Accounts Payable	INDEPENDENT BANK	\$147,771.94	\$147,771.94	\$0.00
698	02/16/2021	Reconciled		02/28/2021	Accounts Payable	M.P.S.E.R.S.	\$56,539.51	\$56,539.51	\$0.00
699	02/18/2021	Reconciled		02/28/2021	Accounts Payable	STATE OF MICHIGAN	\$10,534.87	\$10,534.87	\$0.00
700	02/19/2021	Reconciled		02/28/2021	Accounts Payable	HealthEquity, Inc.	\$4,904.64	\$4,904.64	\$0.00
701	02/19/2021	Reconciled		02/28/2021	Accounts Payable	INDEPENDENT BANK	\$143,550.09	\$143,550.09	\$0.00
702	02/24/2021	Reconciled		02/28/2021	Accounts Payable	M.P.S.E.R.S.	\$50,328.60	\$50,328.60	\$0.00
Type EFT Totals:							\$474,478.85	\$474,478.85	\$0.00
GF CHECKING - General Fund Checking Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	8	\$474,478.85	\$474,478.85
	Voided	0	\$0.00	\$0.00
	Total	8	\$474,478.85	\$474,478.85

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	8	\$474,478.85	\$474,478.85
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$474,478.85	\$474,478.85

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	8	\$474,478.85	\$474,478.85
	Voided	0	\$0.00	\$0.00
	Total	8	\$474,478.85	\$474,478.85

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	8	\$474,478.85	\$474,478.85
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$474,478.85	\$474,478.85

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/05/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/05/2021	63836 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice		Date	Description	Amount
		3.5.21 PAYROLL	03/05/2021	3.5.21 PAYROLL	450.00
Check	03/05/2021	63837 Accounts Payable	American Fidelity Assurance Company		542.47
	Invoice		Date	Description	Amount
		1960710A	03/05/2021	CUSTOMER 95799	542.47
Check	03/05/2021	63838 Accounts Payable	HORACE MANN		1,492.92
	Invoice		Date	Description	Amount
		3.5.21 PAYROLL	03/05/2021	GROUP 210403A	1,492.92
Check	03/05/2021	63839 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice		Date	Description	Amount
		3.5.21 PAYROLL	03/05/2021	3.5.21 PAYROLL	201.61
GF CHECKING General Fund Checking Totals:			Transactions: 4		\$2,687.00
Checks:	4	\$2,687.00			

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/04/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	03/04/2021	63840 Accounts Payable	A PARTS WAREHOUSE		147.48
	Invoice		Date	Description	Amount
		161110	03/04/2021	Parts	147.48
Check	03/04/2021	63841 Accounts Payable	A.B. Dick Document Solutions		1,203.97
	Invoice		Date	Description	Amount
		33AR563702	03/04/2021	Copier cost	1,203.97
Check	03/04/2021	63842 Accounts Payable	Austin , Matthew		1,162.50
	Invoice		Date	Description	Amount
		0000005	03/04/2021	Mental Health Services	1,162.50
Check	03/04/2021	63843 Accounts Payable	BEECH, DANA		150.00
	Invoice		Date	Description	Amount
		JS03042021	03/04/2021	Mental Health Services	150.00
Check	03/04/2021	63844 Accounts Payable	CATRELL, TINA		7.96
	Invoice		Date	Description	Amount
		JS03042021	03/04/2021	ES Teaching Supplies	7.96
Check	03/04/2021	63845 Accounts Payable	CRYSTAL FLASH ENERGY		2,804.73
	Invoice		Date	Description	Amount
		4449050	03/04/2021	Unleaded Gas	1,465.90
		4449060	03/04/2021	Diesel Fuel	1,338.83
Check	03/04/2021	63846 Accounts Payable	ESS Midwest, Inc. / PCMI		24,095.69
	Invoice		Date	Description	Amount
		74071	03/04/2021	Teacher Substitutes 03.05.21 pay	5,406.93
		74197	03/04/2021	Contracted employees & coaches 03.05.21 pay	18,688.76
Check	03/04/2021	63847 Accounts Payable	Four Health Family Resource Center Inc.		537.50
	Invoice		Date	Description	Amount
		9832	03/04/2021	Bridging The Gap Contracted Services	537.50
Check	03/04/2021	63848 Accounts Payable	Gallagher Uniform		215.88
	Invoice		Date	Description	Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/04/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	0719133	03/04/2021	Towels & Uniforms		110.54
	0717949	03/04/2021	Towels & Uniforms		105.34
Check	03/04/2021	63849 Accounts Payable	GODWIN PLUMBING, INC.		2,034.18
	Invoice	Date	Description		Amount
	1352764	03/04/2021	Copper Pipe Repairs		2,034.18
Check	03/04/2021	63850 Accounts Payable	Hi-Tec Building Services		7,996.46
	Invoice	Date	Description		Amount
	025460	03/04/2021	February contracted custodial		7,996.46
Check	03/04/2021	63851 Accounts Payable	Jon Olsen		60.00
	Invoice	Date	Description		Amount
	JS03042021	03/04/2021	MHSAA Training Reimbursement		60.00
Check	03/04/2021	63852 Accounts Payable	LANSING COMMUNITY COLLEGE		2,738.00
	Invoice	Date	Description		Amount
	X604963/Spring21	03/04/2021	Spring Dual Enrollment		2,738.00
Check	03/04/2021	63853 Accounts Payable	LANSING SANITARY SUPPLY, INC.		285.69
	Invoice	Date	Description		Amount
	1112488	03/04/2021	Custodial Supplies		285.69
Check	03/04/2021	63854 Accounts Payable	METS		7,325.67
	Invoice	Date	Description		Amount
	16738	03/04/2021	Transportation Contracted 03.05.21 pay		7,325.67
Check	03/04/2021	63855 Accounts Payable	MILES, AMY		76.16
	Invoice	Date	Description		Amount
	JS03042021	03/04/2021	ES Teaching Supplies		76.16
Check	03/04/2021	63856 Accounts Payable	MONTCALM AREA ISD		8,111.00
	Invoice	Date	Description		Amount
	461	03/04/2021	Early College 1st semester		8,111.00
Check	03/04/2021	63857 Accounts Payable	Montcalm Community College		5,795.13
	Invoice	Date	Description		Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 03/04/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		8176202130Spring	03/04/2021	Dual Enrollment	5,795.13
Check	03/04/2021	63858 Accounts Payable	NAPA AUTO & TRUCK PARTS		728.99
		Invoice	Date	Description	Amount
		884890	03/04/2021	Supplies	4.51
		885046	03/04/2021	Parts	619.70
		884182	03/04/2021	Parts	57.53
		884642	03/04/2021	Parts	47.25
Check	03/04/2021	63859 Accounts Payable	Neola, Inc.		1,225.00
		Invoice	Date	Description	Amount
		89245	03/04/2021	Board Policy Updates	1,225.00
Check	03/04/2021	63860 Accounts Payable	RICHTER, ROBERT		360.00
		Invoice	Date	Description	Amount
		JS03042021	03/04/2021	Steel reimbursement	360.00
Check	03/04/2021	63861 Accounts Payable	SMITH, JASON		179.99
		Invoice	Date	Description	Amount
		JS03042021	03/04/2021	Transportation supplies reimbursement	179.99
Check	03/04/2021	63862 Accounts Payable	THRUN LAW FIRM, P.C.		689.00
		Invoice	Date	Description	Amount
		268370	03/04/2021	Legal Services	689.00
Check	03/04/2021	63863 Accounts Payable	West Michigan International		113.15
		Invoice	Date	Description	Amount
		X101217011:01	03/04/2021	Parts	92.03
		X101217009:01	03/04/2021	Parts	21.12
GF CHECKING General Fund Checking Totals:				Transactions: 24	\$68,044.13
Checks:	24	\$68,044.13			

Saranac Community Schools
Payment Batch Register
 Bank Account: 2018 CP - 2018 Capital Project Checking Ac
 Batch Date: 02/22/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 2018 CP - 2018 Capital Project Checking Ac					
Check	02/22/2021	2018104	Accounts Payable	Young , Susann	216.43
	Invoice		Date	Description	Amount
		JSCP02222021	02/22/2021	Cap Proj Bolts & Rods	216.43
2018 CP 2018 Capital Project Checking Ac Totals:			Transactions: 1		<u>216.43</u>
Checks:		1	\$216.43		

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Mascot Discussion

The Mascot Committee of Jason Smith, Sarah Doll, Chad Elliott and David Price have begun to address the possibility of a mascot name change. The committee will give an update at the meeting.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Conduct Superintendent's Performance Evaluation

The Board will conduct the annual performance evaluation of the Superintendent.