

**Metuchen School District**  
**16 Simpson Place, Metuchen NJ 08840 732 321-8700ext 2000**

**AUTHORIZATION TO RELEASE RECORDS**

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Last Grade Attended: \_\_\_\_\_ Last Date Attended: \_\_\_\_\_

Name and Address of School Last Attended: \_\_\_\_\_  
\_\_\_\_\_

Telephone (former school): \_\_\_\_\_

**I hereby authorize you to forward all documents pertaining to the above student:**

- Cumulative Records
- Health Records (immunization form A-45, etc.)
- Guidance Records (Standardized Test results, attendance records)
- Child Study Team Records (IEP's, Learning Evaluations, Annual Reports, Speech, ESL)
- Transfer Card
- Free/Reduced Lunch Form

Other \_\_\_\_\_  
\_\_\_\_\_

**Signature of Parent/Guardian** \_\_\_\_\_

Signature of school official \_\_\_\_\_

Please forward all records to:

\_\_ **MOSS SCHOOL Gr K**  
16 Simpson Pl.  
Metuchen, NJ 08840  
Ph: 732 321-8700ext 2000  
Fax: 732 321-8710  
phallas@metboe.k12.nj.us

\_\_ **EDGAR MIDDLE SCHOOL Gr 5-8**  
49 Brunswick Ave.  
Metuchen, NJ 08840  
Ph: 732 321-8770  
Fax: 732-452-3930  
arackley@metboe.k12.nj.us

\_\_ **CAMPBELL SCHOOL Gr 1-4**  
24 Durham Ave.  
Metuchen, NJ 08840  
Ph: 732-321-8777  
Fax: 732-767-9324  
lchiusano@metboe.k12.nj.us

\_\_ **METUCHEN H.S. Gr 9-12**  
400 Grove Ave.  
Metuchen, NJ 08840  
Ph: 732-321-8750  
Fax: 732-321-8760  
tcoleman@metboe.k12.nj.us