

## RTO Reduction Plan

**Date:** 3.11.22

**District:** Vandalia CUSD 203

**RTO Reduction Goal:** The plan's objective shall be a 25% reduction in the use of PR, TO, and ITO over a 12 month period for students experiencing five-plus instances in a 30 day period.

Provide details of a plan to support a vision for cultural change that reinforces the following:

<i><b>Oversight Committee Member</b></i>	<i><b>Position/Title</b></i>
Eric Lux	Special Education Program Coordinator
Lyn Becker	Mid-State Special Education Assist Director/BCBA
Brittany White	School Nurse
Michelle Wehrle	Teacher
Carie Bates	Teacher
Skylar Spring	Teacher Assistant
Jessica Clason	Teacher Assistant
Brian Holliday	VJHS Assistant Principal
Karen Bennett	School Social Worker

<i><b>Required Components</b></i>	<i><b>Action Item</b></i>	<i><b>Steps to Complete Action Item</b></i>	<i><b>Timeline</b></i>	<i><b>Responsible Party</b></i>
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A. Adopt positive behavioral interventions and supports	The district is already implementing PBIS with monthly incentives, providing after school tutoring, a mentoring program, and making wrap around referrals at all levels. Social/emotional learning lessons and character education are provided at the elementary level.			
	The district is hiring a social worker/counselor at the elementary level	District has received a grant to hire this additional position. Interviews have been held	Aug 2022	Junior High Admin
B. Best practices to de-escalate situation	The district provides CPI training to a team of professionals in each building. Additional training in trauma informed and restorative practices to total 8 hours of training annually for those who engage in RTO	Require de-escalation training at the beginning of the year for all staff. Include as part of the mandated trainings	Aug 2022	Eric Lux
C. Utilization of crisis intervention techniques	The district follows CPI crises procedures and ensures that CPI crises teams receive at least 8 hours of training annually that include trauma informed and restorative practices.	Keep CPI certification up to date	Annually	Eric Lux
D. Utilize debriefing meetings to analyze what/why RTO occurred and ways to prevent		Life Space Interview: Isolate the conversation Explore the child's point of view Summarize what you heard Connect feelings with behavior Alternative behaviors discussed Practice the plan Enter student back in to the environment	Aug 2022	Michelle Werhle
	Add life space debriefing interviews with student	Utilize Physical Restraint and Time Out Meeting form to document discussion with parent	Mar 2022	Eric Lux
	Offer post RTO parent meetings following each RTO incident	Debriefing questions/form for team shared by Lyn Becker	Apr 2022	Lyn Becker
	Add debriefing team meetings to the district RTO process			

E. Process for keeping staff informed of abuse/mental health history	Staff of students with a traumatic history are already being kept informed		Present	School Social Worker, Counselor, Nurses
F. Steps to develop individualized student plan apart from IEP/504	Will develop a template for regular education intervention plan	Develop plan template	April 2022	Lyn Becker
G. Make information available to parents	Website	Special Education Coordinator will share RTO Plan, RTO rules, ISBE Complaint form with technology department to be posted	July 2022	Technology Dept
H. Describe the modification process	Annual Oversight Committee meeting	Committee knows that additional meetings may be called if changes need to be made to the plan at any time	Annually	Eric Lux

**Submit to: [rtoreductionplan@isbe.net](mailto:rtoreductionplan@isbe.net) by June 30, 2022**