

NWCSD Student Internet and Technology Responsible Use Policy

Northwestern Consolidated School District of Shelby County (NWCSD) believes that students need access to technology when they act in a responsible, efficient, courteous, and legal manner supporting the district's mission, goals, and student initiatives. The mission of the NWCSD Digital Learning Initiative is to use technology effectively to increase student engagement thereby increasing student achievement in all areas. All students will be immersed in a technology rich environment, which motivates, engages, and challenges students to learn important 21st century skills, as it will be an integral part of virtually every aspect of daily life. It is important that users understand their responsibilities and conduct themselves as responsible learners at all times. Responsible uses of technology are devoted to activities that support teaching and learning. The following statements represent the students' agreement about the responsible use of technology.

I WILL:

- Bring my device to school fully charged each day.
- Keep private information private (i.e. passwords should not be shared).
- Treat others with respect both online and offline.
- Strive to be a responsible digital citizen.
- Encourage others to be good digital citizens.
- Use school devices for school-related purposes during school hours.
- Credit my sources when I am using other people's information, images, etc.
- Follow NWCSD policies, rules, and regulations.
- Take care of NWCSD technology equipment
- Notify an adult immediately if I violate the Responsible Use Policy.

I WILL NOT:

- Read another student's private communications and schoolwork without permission.
- Use improper language or pictures.
- Use any form of electronic communication to harass, intimidate, ridicule, or harm others.
- Pretend to be someone else online.
- Give out my full name, address, or any personal information to someone I don't know.
- Take pictures or record audio/video without the consent of that student or staff member.
- Search for, possess, read, view, or copy inappropriate pictures or information.
- Damage, change, or tamper with the hardware or network in any way.
- Decorate the device with stickers, writing, or other markings.
- Modify, remove or destroy serial number or other identification labels on devices.

I UNDERSTAND:

- My work can be lost and I should be careful to back up important work.
- The Internet and NWCSD technology may not work at all times.
- It is my responsibility to validate information or research on the Internet.
- The use of the Internet provided by NWCSD is a privilege and not a right.
- The device is the sole property of NWCSD.
- School personnel have full authority over the device.
- The software originally installed on the device must remain on the device in usable condition and be easily accessible at all times.

Unauthorized Access- Access to another user's account or device without their consent or knowledge is considered hacking and is unacceptable and in violation of the District Technology Acceptable Use Policy.

Transporting – Devices must be transported in an approved backpack or case.

Securing Device- The security of your device is YOUR responsibility. If you leave your device in your school or athletic locker, it is your responsibility to make sure that the device is secured. Do not leave your device in an unsecured location. Do not leave your device on an athletic or activity bus. If your device is lost or stolen you will be responsible for replacing it.

No Loaning or Borrowing School Devices-

- Do NOT loan devices or other equipment to other individuals.
- Do NOT borrow a device from another individual.
- Do NOT share passwords or user names with others.

Network Student Drives -The students will have access to Google Drive from their login. Students can save important items on this drive. Google Drive can be accessed anywhere the student has internet access by logging into their assigned Gmail account; <https://drive.google.com>

Internet Safety- There are many sites on the Internet that can be potentially dangerous to minors. These sites are blocked while learners are logged on to the District network and home. Students are in violation of District policy if they access these sites through proxies or by any other means.

Music, Games, or Programs- Music and games may not be downloaded or streamed over the Internet. This may be a violation of copyright laws. All software loaded on the system must be District approved.

Sound- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes. Headphones can be used in the classroom as directed by the instructor.

Care of Equipment- The student will exercise all due and reasonable care in handling the use of device and associated peripherals and agrees to return the equipment in good condition at the end of each school year. NWCS D accepts and acknowledges reasonable and normal wear and tear of the device over the course of its useful life.

Terms of Use of Equipment- Your right to use and possession of the property terminates no later than the last day of the school year unless terminated by the District or upon withdrawal from the District.

Assistance with Equipment Issues- If you are experiencing problems with your device, NWCS D will have technicians on staff to assist you.

I understand that all NWCS D students are responsible for damages that are the result of misuse, abuse, or neglect incurred on their issued device. My parent/legal guardian will be responsible for cost of repair or replacement. Loaner devices may be issued to students when he or she leaves a device at the school for repair/evaluation. Students are responsible for damaged or lost loaner devices in a manner consistent with this policy.

Repair/Replacement Charges:

- iPad Repair – 1st & 2nd instance: \$50. Cost of repair not to exceed \$500 each instance thereafter.
- iPad Replacement – Cost not to exceed \$600.
- Screen Repair/Replacement - 1st & 2nd instance: \$50. Cost of repair not to exceed \$100 each instance thereafter.
- Keyboard Repair/Replacement - 1st & 2nd instance: \$50. Cost of repair not to exceed \$100 each instance thereafter.
- Apple Charger Block model A1401 Replacement – Not to exceed \$20.
- Apple Lighting Cable Replacement – Not to exceed \$10.
- Headphone Jack Repair/Replacement - 1st & 2nd instance: \$50. Cost of repair not to exceed \$150 each instance thereafter.

Any violation of District policy and rules may result in loss of District-provided access to the Internet. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

NWCSD makes no warranties of any kind; neither expressed nor implied for the Internet access provided. The District will not be responsible for accuracy, nature, or quality of information gathered through District-provided access to the Internet.

Student Acknowledgement- I understand and will abide by the above Student Internet and Technology Responsible Use Policy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

Student's Name (printed)

Grade

Student's Signature

Date

Parent/Guardian Permission- As the parent or guardian of this student, I have read the above Acceptable Use Policy and understand that my child will have access to the Internet through Northwestern Consolidated School District of Shelby County. I recognize that this access is designed for educational purposes and that NWCS D had taken reasonable precautions to minimize access to non-educational material. However, I also realize it is difficult for the School District to control access to all unwanted materials and I do not hold NWCS D responsible for any materials acquired on the network. I hereby give permission for NWCS D to issue an Internet account to my child.

Parent/Guardian Name (printed)

Parent/Guardian Signature

Date