

B175 - ORGANIZATION

Organizational Meeting

The School Board shall organize annually on or before January 15th at a meeting held in accordance with law. The meeting shall be called to order by the ranking officer of the preceding Board who shall serve as presiding officer until the election of a temporary chairperson, who shall in turn serve until the election of a President.

I.C. 20-26-4-1

Board of Finance of the Northwestern Consolidated School District of Shelby County

The School Board shall establish a Board of Finance for the Corporation consisting of the members of the School Board. The Corporation's Board of Finance shall meet at least once each calendar year during the period after the first Monday and on or before the last day of January. At the first meeting in each calendar year, the Board of Finance shall elect a President and a Secretary from its membership. These officers shall hold office until their successors are elected and qualified.

In addition to its annual meeting in January of each calendar year, the President of the Board of Finance shall convene the Board whenever requested to do so by one (1) of the members of the Board, and as necessary to perform the Board's statutory duties. A majority of the Board shall constitute a quorum for the transaction of the Board's business. All meetings of the Board of Finance shall be open to the public and the Secretary shall keep a record of the proceedings of the Board which shall be approved and signed by the President and attested to by the Secretary. This record of proceedings shall be a public record covered by I.C. 5-13-1.

During the annual meeting of the Board of Finance in January of each calendar year, the Corporation's investment officer shall make a written report to the Board summarizing the Corporation's investments during the preceding calendar year and naming each institution or entity in which the Corporation's money was deposited in the preceding year. The Board of Finance shall receive and review the report and the overall investment policy of the Corporation.

I.C. 5-13-7-5, 5-13-7-6, 5-13-8-9

State Board of Accounts Public Schools Part 14

Officers

The Board shall elect from its members a President, Vice-President, and a Secretary all of whom are separate members.

The Board shall also appoint a Treasurer of the Board and of the District who is not the Superintendent or a Board member.

Election of officers shall be by a majority of the full Board (physically present). Where no such majority exists on a first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.

I.C. 20-26-4-1

Officers shall serve for one (1) year and until their respective successors are elected and shall qualify. An officer may be removed for a cause by a majority vote of the full Board. The Board shall fill a vacancy in either office within thirty (30) days of the occurrence of the vacancy.

Motions

The Board shall, at the organizational meeting:

- A. designate a day, place, and time for regular meetings which shall be held at least once every month;
- B. authorize the President of the Board to appoint individual Board members to any necessary committees or as representatives to various organizations;
- C. appoint a legal counsel;
- D. appoint a Board member as legislative liaison to the Indiana School Boards Association.

Committees

Committees appointed by the Board shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Meetings of the Board-appointed committees shall be subject to the Open Door Law (I.C. 5-14-1.5, 5-14-1.5-2) and must abide by its provisions whenever a committee meets to receive information, deliberate, make recommendations, establish a policy or make a decision.

- A. The President shall, as soon after the organizational meeting as practicable, appoint:
 1. members of the Board to standing committees where they shall serve a term of one (1) year.
 2. Ad hoc committees may be created at any time by the President
- B. Each Board committee shall be convened by a chairperson who shall report for the committee and shall be appointed by the President.

I.C. 5-14-1.5-2(b) Definition of "governing body"

I.C. 5-14-3-4 Minutes required for ODL covered meetings

I.C. 5-14-3 Access to Public Records Act

Adopted 3/13/19