

Board of School Trustees Meeting

Due to the current COVID-19 restrictions, this meeting will be held virtually. Details will be posted on the district website.

Monday, April 20, 2020

7:00pm - 8:00pm

Present: Mr. Ken Polston, Board Member; Mrs. Kathy Cord, Administrative Assistant; Mr. Vince Sanders, Board President; Mr. Steve Steele, Board Vice-President; Mrs. Wendy Gearlds, Board Secretary; Mr. Todd Brandman, Board Member; Mr. Chris Hoke, Superintendent; David Ploog, Board Member; Tammy Achenbach, Corporation Treasurer; Mrs. Cressa Rund, Board Member

1 Invocation and Pledge of Allegiance

Minutes:

Tammy Achenbach offered the invocation prior to calling the board meeting to order. After the invocation, all present stood and recited the Pledge of Allegiance.

2 Regular Session

Mr. Vince Sanders, Board President

2.1 Call to Order

Minutes:

Mr. Sanders called the regular board meeting session to order at 7:00 p.m. All board members were present.

2.2 Additions or Revisions to the Agenda

Minutes:

There were no revisions to the agenda.

2.3 Consent Agenda (B.A.R.)

Minutes:

A motion was made by Mr. Brandman and seconded by Mr. Ploog to approve minutes of the March 16, 2020, board meeting and all claims as presented. Motion passed 7 yes, 0 no.

Attachments:

[Board Claims.pdf](#)

[Payroll Deductions.pdf](#)

[Board Minutes 3-16-20.pdf](#)

[Payroll 2-14-2020.pdf](#)

3 Superintendent's Report

Mr. Chris Hoke, Superintendent

3.1 Recommendation of Personnel (B.A.R.)

Minutes:

A motion was made by Mrs. Rund and seconded by Mr. Steele to approve the following personnel recommendations. Motion passed 7 yes, 0 no.

- Diana Stone - resignation as middle school Art Teacher
- Judy Fedorchak - resignation as high school Language Arts Teacher
- Hannah Hale - hire as School Psychologist

Attachments:

[April Personnel Recommendations.pdf](#)

3.2 Recommendation to Post Shared Position TCHS/TCMS (B.A.R.)

Minutes:

Mr. Hoke presented a recommendation to post for a new shared high school/middle school Math Teacher position. This position will fill a need that will be created by eliminating the Delayed Start Wednesdays for next school year. This teacher will teach three math sections at the high school and three sections of a math-based elective at the middle school. A motion was made by Mrs. Gearlds and seconded by Mr. Ploog to approve the recommendation to post the shared position. Motion passed 7 yes, 0 no.

3.3 COVID-19 Update (I.O.)

Minutes:

Mr. Hoke updated the Board on the latest campus information in response to the COVID-19 situation:

Phase 1:

- eLearning - the administration has moved through the planning stage and teachers and students are well into the learning phase. The last student instructional day is May 7.
- The food distribution program is up and running, and recently they served 477 meals. The plan is to run the program through the end of May and re-evaluate whether or not to continue into June.

Phase 2:

- How to remotely shut down the 2019-20 school year. Plans are being discussed, but decisions from the State will direct how plans are finalized.
- Mr. Hoke met with the Discussions team and they expressed concern regarding certified staff evaluations. Evaluations from the last school year will be used except for employees who are new to Triton this year and any employee who was on an improvement plan. Those certified employees will be evaluated this year.
- How does the evaluation situation affect compensation? If the State has Teacher Appreciation Grant money, this will be distributed as instructed. Local money used for salary increases will be distributed as usual, if there is a distribution. Non-certified employees will be evaluated as we always have. Letters of Intent will still be distributed in May for non-certified employees.
- Graduation is on hold at this point, and is highly dependent on decisions made by the State. The desire is to hold a graduation, if possible.
- Details of returning staff and student personal belongings will be announced at a later date.

- How to get iPads back - Plans are being discussed on when and how to coordinate the return of student iPads. Current plans are that students will keep their devices through the summer in case of a delayed start in the fall.
- There will be no summer school except for seniors who need credit remediation, and they will utilize the online Plato platform.

Phase 3:

- How to conduct a remote start-up of the 2020-2021 school year. Mr. Hoke and the administrators are working on a multitude of scenarios to begin the new school year, the first of which is how to hire staff remotely. Staffing reassignments have been taken care of by the building principals, and the physical movement of these classrooms will be handled in late summer.
- All student registrations will be completed online, and we will not conduct any onsite events, including Kindergarten round-up. Mr. Hoke and the principals are actively planning a number of possible scenarios for the start date of the next school year.
- The athletic directors are working on scenarios that the impact of a late start will have on fall sports.
- Mr. Hoke and Mrs. Achenbach are beginning plans for the 2021 budget with the anticipation of reduced revenues.

4 Project Update

Mr. Bill Klennert - Project Manager

Minutes:

Mr. Klennert stated the Fieldhouse project has been started and is in its third week. The existing flooring has been removed and some exterior piping and drainage work has been completed. The pad behind the existing building has been prepped to match the flooring level on the existing building. They will get started on footings on the north side of the building this week depending on weather. Mr. Brandman questioned if the new pad will create additional water problems for the tennis courts. Mr. Klennert replied that it would not due to a storm structure that had to be relocated that will move the water away. Mr. Sanders asked if there have been any material delays due to the current environment. Mr. Klennert stated there have not been any delays so far, but there may be a few issues with raw goods if this environment continues.

5 Financial Report

Mrs. Tammy Achenbach, Corporation Treasurer

Minutes:

Mrs. Achenbach reported that expenses and revenue are on target in the Education Fund. There was no activity in the Debt Service Fund. The monthly transfer shows up in the Operations Fund totals. There was no change in the Rainy Day Fund. The Cafeteria Fund is on schedule with expenses and revenue. Mr. Sanders questioned if there has been any difference in variable costs in this fund. Mrs. Achenbach responded that it's too early to see any change.

TCHS - balance at the end of March was \$59,776.69. Mr. Sanders questioned if there were any expenses held up for the month, and Mr. Hoke responded there were not. He also pointed out that balances in the football and general line items total a large portion of the total athletic budget. Due to that, they are looking at the impact on the budget in the event of a shortened or canceled fall sports season.

FTA - balance at the end of March was \$38,201.83. There was little activity in this fund. Mr. Sanders asked about the status of the baseball season. Mr. Hoke replied that it most likely will not happen and fees will be refunded to families.

Attachments:

[2019-2020 Athletic Financial Report.pdf](#)
[2019-2020 FTA Financial Report.pdf](#)

6 Input from Board Members and Administration

Mr. Vince Sanders, Board President

Minutes:

Mrs. Gearlds offered thanks for the efforts by the administration to get us through these times.

Mr. Ploog replied it is good to be back.

Mr. Steele welcomed David back. He also thanked the Technology Director for his assistance in setting up the virtual meeting.

Mr. Brandman commented he's glad to see David back. He also offered thanks to Mr. Hoke for keeping them updated on all the details lately.

Mrs. Rund said she is very thankful for the teachers, staff, students and parents who are working hard to make e-Learning successful.

Mr. Hoke offered thanks to staff and school board for their support and professionalism with the recent changes to campus plans.

Mr. Sanders stated we are fortunate to have Mr. Hoke's experience in working out details for the recent changes due to COVID-19. He also encouraged everyone to reach out to staff members to let them know they are appreciated and supported.

7 Adjournment (B.A.R.)

Mr. Vince Sanders, Board President

Minutes:

There being no further business to come before the Board, the meeting was adjourned at 8:04 p.m. on a motion made by Mr. Brandman and seconded by Mr. Steele. Motion passed 7 yes, 0 no.

Approved:

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Vince Sanders
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Vince Sanders, Board President

DocuSigned by:
Steve Steele
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Steve Steele, Board Vice President

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Wendy Gearlds
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Wendy Gearlds, Board Secretary

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Ken Polston
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Ken Polston, Board Member

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Todd Brandman
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Todd Brandman, Board Member

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David Ploog
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David Ploog, Board Member

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Cressa Rund
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Cressa Rund, Board Member