

Board of School Trustees Meeting

NWCSD of Shelby County Board Room

Monday, March 16, 2020

7:00pm - 8:30pm

Present: Mr. Ken Polston, Board Member; Mrs. Kathy Cord, Administrative Assistant; Mr. Vince Sanders, Board President; Mr. Steve Steele, Board Vice-President; Mrs. Wendy Gearlds, Board Secretary; Mr. Chris Hoke, Superintendent; Tammy Achenbach, Corporation Treasurer; Mrs. Cressa Rund, Board Member

Absent: Mr. Todd Brandman, Board Member; Mr. David Ploog, Board Member

1 Invocation and Pledge of Allegiance

Minutes:

High school student, Corbin Maurice, offered the invocation prior to calling the meeting to order. Following the invocation, all present recited the Pledge of Allegiance.

2 Public Hearing - Amendment of 2020 Capital Projects Plan

Minutes:

Mr. Sanders opened the public hearing at 7:00 p.m. Mr. Sanders explained the reason for the hearing is to present information regarding the amended 2020 Capital Projects Plan. The hearing was then opened to public for questions or comments. There were no questions or comments.

2.1 Recommendation to Adopt Resolution 2020-02 Amending 2020 Capital Projects Plan

Minutes:

A motion was made by Mrs. Gearlds and seconded by Mr. Steele to approve Resolution 2020-02 Resolution to Amend the Capital Projects Plan Budget Year 2020. Motion passed 5 yes, 0 no. The hearing was closed at 7:02 p.m.

Attachments:

[Resolution to Amend Capital Project Plan.pdf](#)

3 Regular Session (to begin immediately following closing of the Public Hearing)

Mr. Vince Sanders, Board President

3.1 Call to Order

Minutes:

Mr. Sanders opened the regular board meeting at 7:02 p.m. Five board members were present, with Mr. Brandman and Mr. Ploog being absent.

3.2 Additions or Revisions to the Agenda

Minutes:

Mr. Hoke stated the presentation by Ami Carter has been removed from the agenda, and recommendations to adopt 2 resolutions pertaining to the coronavirus pandemic have been added as Agenda Items 4.4 and 4.5.

3.3 Consent Agenda (B.A.R.)

Minutes:

A motion was made by Mr. Steele and seconded by Mrs. Gearlds to approve the minutes of the February 19, 2020, board meeting and all claims as presented. Motion passed 5 yes, 0 no.

Attachments:

[AP_Claims.pdf](#)
[Payroll_Claims_Deductions.pdf](#)
[Ed_to_Ops_Transfer.pdf](#)
[Board_Minutes_2-19-20.pdf](#)

3.4 Recommendation to Approve Superintendent Contract Extension (B.A.R.)

Mr. Vince Sanders, Board President

Minutes:

A motion was made by Mr. Polston and seconded by Mrs. Gearlds to approve the contract extension for Superintendent, Chris Hoke. The contract is effective July 1, 2019, through June 30, 2024, and increases the base pay to \$118,965.00. Motion passed 5 yes, 0 no.

Attachments:

[Notice_of_Proposed_Superintendent_Contract_Extension_2-19-20.pdf](#)

4 Superintendent's Report

Mr. Chris Hoke, Superintendent

4.1 Recommendation of Personnel (B.A.R.)

Minutes:

A motion was made by Mr. Steele and seconded by Mr. Polston to approve the following recommendations. Motion passed 5 yes, 0 no.

- Marbey Huey - retirement as TCHS English Teacher effective end of 2019-2020 school year
- Aubrey Bush - resignation as TCES Kindergarten Teacher
- Sarah Lock - request for temporary leave
- Misty Baldwin-Gale - resignation as TCES Instructional Assistant
- Cassandra Marschall - resignation as School Psychologist effective end of 2019-2020 school year
- April Jones - hire as TCHS Special Education Instructional Assistant
- Lindsey McDonald - hire as TCES Instructional Assistant

- Joy Adams - resignation as Assistant Varsity Track Coach
- Megan Wilkins - rehire as TCMS BoysTrack Coach
- Amy Sanders - hire as TCHS Speech Club Sponsor
- Sara Roberts - stipend increase for TCMS Robotics
- Isaac Hilgert - stipend increase for TCMS Robotics Assistant
- Jamie Tindall - stipend increase for TCMS Robotics Assistant
- Josh Landis - hire as TCMS Robotics Event Technology Support
- Jenna Meyer - hire as TCMS Archery Club Coach
- Joe Cales - hire as TCMS Archery Club Assistant

Attachments:

[March Personnel Recommendations.pdf](#)

4.2 Recommendation to Accept Donations (B.A.R.)

Minutes:

A motion was made by Mrs. Rund and seconded by Mr. Polston to approve the following donations. Motion passed 5 yes, 0 no.

- \$100.00 Fine Arts Grant to Bruce Stone at TCMS from Shelby County Council of Extension Homemakers
- \$100.00 Fine Arts Grant to Diana Stone at TCMS from Shelby County Council of Extension Homemakers

Attachments:

[March Donations.docx](#)

4.3 Recommendation to Purchase School Bus (B.A.R.)

Minutes:

A motion was made by Mr. Steele and seconded by Mrs. Rund to approve a recommendation to purchase one 66-passenger Bluebird school bus for a cost of \$97,613. The bus will be gasoline powered and equipped with stop-arm cameras and seat belts. Motion passed 5 yes, 0 no.

Attachments:

[Recommendation to Purchase School Bus.pdf](#)

4.4 Resolution 2020-03 Establishing Emergency Stipend in the Event of Novel Coronavirus Contraction or Quarantine (B.A.R.)

Minutes:

Mr. Hoke explained this resolution allows the district to establish an emergency stipend payout in the event of an employee absence due to contracting the COVID-19 virus or must be quarantined due to the virus or government edict. A motion was made by Mr. Steele and seconded by Mrs. Rund to adopt Resolution 2020-03 Establishing Emergency Stipend In the Event of Novel Coronavirus Contraction or Quarantine. Motion passed 5 yes, 0 no.

Attachments:

[Res 2020-03 Emergency Stipend.pdf](#)

4.5 Resolution 2020-04 Authorizing Administration to Handle Work Disruption for Employees Impacted by Coronavirus (B.A.R.)

Minutes:

Mr. Hoke explained this resolution provides a legal process to pay stipends to non-statutory-covered employees during a campus-wide disruption caused by Coronavirus restrictions. A motion was made by Mr. Polston and seconded by Mr. Steele to adopt Resolution 2020-04 Authorizing Administration to Handle Work Disruption for Employees Impacted by Coronavirus. Motion passed 5 yes, 0 no.

Attachments:

[Resolution 2020-04 Disruption.pdf](#)

4.6 Project Update (I.O.)

Mr. Chris Hoke, Superintendent

Minutes:

Mr. Hoke reported the construction contract is in the finalization stage. As soon as this is completed, the work will begin. Gathering prohibitions due to the coronavirus pandemic will not prevent starting the project. He also stated a campus lockdown will not disrupt the construction process.

Mr. Sanders asked for clarification of the campus lockdown designation. Mr. Hoke replied that all campus facilities are closed - inside and outside. Outside facilities will be gated, and the point of entry onto the campus will be the Administration Office. Chuck Miller reported the custodians will wipe down all surfaces in classrooms, then deep clean restrooms and other public rooms.

5 Financial Report

Mrs. Tammy Achenbach, Corporation Treasurer

Minutes:

Mrs. Achenbach reported the Education Fund is on track with projections and the revenue was higher than expenditures for the month. There was no activity in Debt Service. The Operations Fund is on track with revenue, and expenditures were a little lower than January. The Rainy Day Fund shows a deposit was made. Plans are being made for the excess balance in the School Lunch Fund, but we're going to wait on Chartwells to see what will be done with Coronavirus situation. Mr. Hoke stated he will meet with Shannon White to discuss meals for students during their time off campus.

TCHS Athletics - Mrs. Achenbach reeported the windscreens have finally been received and paid for. She also noted receipts for the month were higher than expenditures. Balance in this fund at the end of February was \$60,574.34.

FTA - Mrs. Achenbach reported there were no changes for the month, but anticipate that the shut-downs may affect receipts. The upcoming season has not been affected by the pandemic at this point. Balance in this fund at the end of February was \$38,368.87.

Attachments:

[February 2020 Athletic Report.pdf](#)

[February 2020 FTA Report.pdf](#)

[February 2020 Fund Report1.pdf](#)

6 Input from Board Members and Administration

Mr. Vince Sanders, Board President

Minutes:

Mr. Polston requested that we all keep the Shelbyville community and family who recently lost a student in our prayers.

Mrs. Gearlds thanked Mr. Hoke for putting the resolutions together for the staff.

Mr. Steele offered thanks for the compassionate approach to the pandemic situation. He also offered appreciation for Mrs. Huey's service to Triton.

Mrs. Rund echoed previous thanks regarding the staff resolutions.

Mr. Hoke thanked the Board for supporting the staff resolutions.

Mr. Sanders expressed appreciation for the leadership of Mr. Hoke and his staff in creating the resolutions and for the consideration of providing student lunches.

7 Adjournment (B.A.R.)

Mr. Vince Sanders, Board President

Minutes:

There being no further business to come before the Board, the meeting was adjourned at 7: 50 p.m. on a motion made by Mr. Steele and seconded by Mrs. Gearlds. Motion passed 5 yes, 0 no.

Approved:

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Vince Sanders, Board President

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Steve Steele, Board Vice President

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Wendy Gearlds, Board Secretary

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Ken Polston, Board Member

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Todd Brandman, Board Member

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David Ploog, Board Member

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Cressa Rund, Board Member