

# Patrick Hamilton Elementary School



Building Times: 8:56 am – 3:57 pm Half Day: 12:10 pm

[www.dowagiacschools.org](http://www.dowagiacschools.org)

Principal: Nicole Robinson [nrobinson@dowagiacschools.org](mailto:nrobinson@dowagiacschools.org)

Secretary: Tonya Brooks [tbrooks@dowagiacschools.org](mailto:tbrooks@dowagiacschools.org)

## Building Schedule of Events

2020-2021 Newsletter 8 April 30th 2021

May 10th	School Board Meeting 7pm	
May 31st	No School- Memorial Day	
June 6th	Graduation 2pm	
June 14th	Half Day 12:10 release	
June 15th	Half Day 12:10 release	
	Last Day for students	
June 21st	School Board Meeting 7pm	
June 24th	Chieftain Golf Outing	

### Parent Drop Off, Messages and Early Pick Up

Our building doors are locked until 8:50. Please use the drop off location that was assigned to your student either Lot A (office parking lot) or Lot B (Spruce St.). All students that are dropped off are to enter through the front door by the flagpole. **Do not drop your children off at the front door before 8:50 and do not drive in the bus parking area.** The end of the day is a difficult time to release students early and make sure all students have their messages. If there is a change in the way a child is going home or if a message needs to be delivered, you will need to contact our office **prior to 2:30 pm**. Interrupting classes to call students to the office also distracts other students and interrupts the classroom routines. Please try to limit early dismissal to emergency situations and special circumstances. If you do need to come and pick your student up, please call and let us know when you are on your way and we will have your student ready for you in the office.

### Collecting Box Tops and Family Fare Receipts

Please save you Box Tops and Family Fare receipts. Both collections will benefit our school with additional funds to purchase school supplies and field trips for our students. Thank you for your help!



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## Attendance

Please have your child here on time. If your child is dropped off between 9:15 and 9:30 they will be marked tardy. If they arrive after 9:30 they will be marked absent for the morning. If your child is going to be absent for the day, please report your child's absence by calling the office. If your child's absence is not reported, you will receive an automated phone call. Children that leave before 3:20 will be marked absent for the afternoon.

## Kindergarten Roundup

It's hard to believe that it is almost time for Kindergarten Roundup! If you have or know a child that will be 5 by September 1st, please contact Mrs. Brooks in the office at 782-4450 to get your child's name on the list. If your child is on our list, registration packets were sent out last week. Please contact us if you did not receive one.

## Fitch Camp

Fitch Camp is an exciting and fun summer opportunity. Kids from all over Dowagiac gather together to participate in the following: swimming, canoeing, fishing, crafts, and many other activities. Campers are supervised by caring high school and college aged counselors who are certified in First Aid and CPR. Lunch and a daily snack are both provided for the nominal \$1.00 fee. Forms were sent home last week with students in grades 2nd-5th. If your child did not bring one home we do have extras in the office.



**March**  
**Student of the Month**  
**Lilliana Mroczek**  
**w/ Mrs. Alphenaar**



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