

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender Public Schools – Room #305**  
**November 13, 2017 – 8:00 p.m.**

The Pender Public Schools Board of Education met in regular session in Room 305 on Monday, November 13, 2017. President Matt Peters called the meeting to order at 8:04 p.m. with the following members present: Matt Heineman, Jason Roth, Jean Karlen, J.J. Maise, Dan Wichman and Matt Peters. Absent: None. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Recording Secretary Deanna Hansen and Administrative Assistant Barb Preston.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Roth, and seconded by Heineman to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve the minutes of the October 9, 2017 regular meeting as corrected was made by Heineman, seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$285,612.96; School Nutrition Fund - \$19,234.71; and Payroll - \$186,761.67; Activity Fund - \$19,242.74; Depreciation Fund - \$29,155.00; Bond Fund - \$322,517.01; QCPU Fund - \$150,875.57 was made by Maise, seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller and Superintendent Jason Dolliver presented their administrative reports; Superintendent Dolliver also present Elementary Principal Kelly Ballinger’s report. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting eMeetings. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Conferences, Workshops, Meetings	Past Events/Meetings	Workshops/Meetings Attended
School Improvement	Parent/Teacher Conferences	Mission Monday
Graduation Rate Calculation Change	P/T Conference Survey	Quarterly PRIDE Packs
Safety Inspection	Fall Activity Recap	Lunch w/Law Enforcement
Summer Projects	Activities	1 <sup>st</sup> Quarter PRIDE Assembly
Book Fair	JH Activities	Parent/Teacher Conferences
2017 Nat’l Blue Ribbon School	Battle of the Bands	P/T Conference Survey

2017 NSCA Admin of the Year

National FFA Convention  
Counselor's Office Updates  
Upcoming Activities

Blue Ribbon School Award  
Elementary PRIDE  
Upcoming Events

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board of Education.

Board Member Maise read a letter from Paige and Piper Steinman thanking them for the opportunity to be in Pender and letting the board know how they were doing with adjusting to a new school and academically.

A formal decision about the Pender football program for the upcoming 2 seasons needs to be made. Superintendent Dolliver stated that since we did not enter into a cooperative agreement with another school, it is implied that we will remain independent. Based on enrollment numbers we will compete as a D2 school.

A motion was made by Matt Heineman and seconded by Jason Roth to remain independent in high school football and participate in the 8-man division for the next 2 years. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A copy of the 2016-2017 audit of district funds completed by Mike Pommer, CPA, was shared with all Board members. Superintendent Dolliver noted that no compliance issues were cited in the audit. A copy is kept at the district office and is available to the public during regular office hours. Board members reviewed the information and asked questions for clarification. Mr. Dolliver recommended approval of the 2016-2017 audit as presented.

A motion to accept the 2016-2017 financial audit report prepared by Michael Pommer, CPA was made by Wichman and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Activity Director Andy Welsh arrived about 9:35 p.m. and provided a report. Information was shared about donations received through the fall sports seasons from Breitbarth's One Stop, the Booster Club and Blue Ox; results of a survey completed by all participants of fall sports-overall results were very positive about the sport, the coaches, etc.; evaluation of fall sports coaches will be completed and results will be shared with Principal Miller and Superintendent Dolliver; participation in the Student Leadership Summit (4 girls, 3 boys from Pender); and new Senior Stars Program (students who go out for 3 sports all 4 years of their high school career). The Board thanked Mr. Welsh for stopping by and sharing.

President Peters and the Board members reviewed information regarding the purchase of the real estate. A motion was made by Maise and seconded by Wichman to approve the purchase of property located on McCabe Street (25' by 142' strip between 611 and 613 McCabe) from Thurston County for \$1,011.17 and authorize Superintendent Dolliver to complete the documents necessary for the purchase. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

As a result of Policy Committee review of Section 5000 of current Board policy, Board members reviewed Policy Committee recommendations to amend Policy 5204, 5303, 5305 and 5306 as presented.

A motion was made by Wichman, and seconded by Karlen to approve the first reading of amended Policy 5204, 5303, 5305 and 5306. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The Policy Committee will meet to review the second half of Section 5000 of current Board policy before the next BOE meeting.

Superintendent Dolliver asked Board members to consider approving the addition of Elaine Saul to the district's list of substitute teachers. Mrs. Saul meets the requirements to substitute at Pender Public Schools, and Mr. Dolliver recommended approval.

A motion was made by Wichman, and seconded by Roth to approve the addition of Elaine Saul to the district's list of substitute teachers. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters reviewed the process for evaluating Superintendent Dolliver with Board members. The superintendent evaluation tool is being converted to a Google Doc by Technology Direct Jennifer Davis. A link to the tool will be emailed to Board members along with steps to complete the evaluation and a due date. Superintendent Dolliver will also complete a self-evaluation using the same tool. A formal review of the Superintendent's evaluation will occur during the regular December meeting.

A motion was made by Heineman, seconded by Maise to move into executive session for a strategy session with respect to collective bargaining clearly necessary for the protection of the public interest in compliance with the law at 10:04 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters restated the motion prior to moving into executive session.

Board members came out of executive session.

A motion was made by Roth, and seconded by Heineman to resume the meeting in open session at 10:49 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

No formal action was taken as a result of executive session.

Superintendent Dolliver reported that Board member Jean Karlen was registered for the NASB State Education Conference in LaVista on November 15-17. President Peters reminded Board members of the Staff Christmas Party scheduled for December 9, 2017 at Pender Lanes beginning at 6:00 p.m.; next regular board meeting to be held Wednesday, December 13, 2017 beginning at 7:00 p.m.; and a P2T meeting to be held January 15, 2018 at Pender.

A motion to adjourn was made by Roth, and seconded by Wichman. President Peters stated the motion and the result of roll call vote being all ayes the meeting was adjourned at 11:05 p.m.

Matt Heineman, Secretary

Deanna Hansen, Recording Secretary

Payee	Type	Amount
AFLAC-12	November Payroll	\$443.69
Blue Cross Blue Shield of NE	November Payroll	\$52,490.25
Colonial Life	November Payroll	\$289.91
Department of Revenue	November Payroll	\$8,833.91
Frontier Bank	November Payroll	\$64,697.86
Madison National Life Ins Co, Inc.	November Payroll	\$1,429.35
Nebraska School Retirement	November Payroll	\$47,594.19
Pender General Fund	November Payroll	\$317.59
Pender/Thurston Education & Community Foundation	November Payroll	\$535.21
Vision Service Plan	November Payroll	\$678.52
Appearra	Rugs	\$33.46
CDW*G	Microsoft licenses; cable, lamp	\$3,337.01
Craig Frerichs	Safety inspection	\$405.00
Cubbys	Fuel/supplies	\$2,236.94
Eakes Office Solutions	Custodial supplies	\$1,590.20
Educational Service Unit #1	SPED Services	\$41,665.47
Educational Service Unit #8	Workshop fee	\$150.00
ESU #3	Workshop fee	\$20.00
ESU #9	Workshop fee	\$25.00
First National Bank	Travel/workshops/classroom supplies/renewals	\$3,852.39
Grainger	batteries	\$36.82
Harris	Tax forms/envelopes	\$155.85
HOBY Registration	Registration fee	\$225.00
Jensen Sprinkler	Winterize FG sprinklers	\$250.00
Kratkes Lawn Service	FB Field/professional fee	\$758.00
KSB School Law	Legal fee	\$196.00
Lamp Auto Parts		\$25.48
Lorensen Lumber & Grain	Rock/cement	\$1,188.88
Matheson Tri-Gas, Inc.	Gas rental	\$78.44
Menards	Maintenance supplies	\$1,615.43
Michael J. Pommer, CPA	Professional fee/audit	\$5,800.00
NASB	Conf Reg Fee	\$232.00
NE Council of School Admin	dues	\$745.00
NETA	Registration fee	\$60.00
Northwest Area Education Agency	Newsletter printing	\$242.40
NWEA	MAPS Testing	\$1,655.00
One Source	Background check	\$15.00
Pender Ace Hardware	Maintenance supplies	\$160.57
Pender Community Hospital	DOT Physical	\$175.00
Pender Grain Inc.	chemicals	\$150.00
Pender Municipal Utilities	Sept & Oct usage	\$24,948.89
Pender School Nutrition Fund	ASP, PK Snacks; PTC Meals	\$923.75
Petty Cash Fund	transfer	\$220.29

PGH & G, P.C., LLO	Legal fees	\$600.00
PowerSchool/Severin Intermediate Holdings, LLC	Annual renewal	\$3,792.90
Rasmussen Mechanical Services	Control board room 122	\$1,059.05
Rays Midbell	Repairs/band books	\$202.29
School Specialty, Inc.	Classroom supplies	\$77.16
Sheet Music Plus	Jazz Band Music	\$181.58
Stadium Sports	BRS supplies	\$2,223.00
Stuart Mills Attorney at Law	Legal fees	\$405.00
Sturek Media, Inc.	printing	\$670.07
Time Clock Express	Renewal fee	\$149.00
Verizon Wireless	wifi	\$40.01
HSA Direct Deposits	November Payroll Liability	<u>2955.00</u>
	<b>General Fund Total</b>	<b>\$285,612.96</b>
	<b>November Payroll</b>	<b>\$186,761.67</b>
	<b>School Nutrition Fund Total</b>	<b>\$19,234.71</b>
	<b>Depreciation Fund Total</b>	<b>\$29,155.00</b>
	<b>Bond Fund Total</b>	<b>\$322,517.01</b>
	<b>QCPUF Total</b>	<b>\$150,875.57</b>
	<b>Activity Fund Total</b>	<b>\$19,242.74</b>