

Rum River Special Education Cooperative
SPECIAL EDUCATION PARENT ADVISORY COUNCIL GUIDELINES

The purpose of the Special Education Advisory Council (SEAC) is to assure:

1. Parental input into the decision-making process of the Rum River Special Education Cooperative.
2. To provide a communication link with the member districts' parents and special education instructors.
3. To advocate for high quality regular and special education programs.

Membership:

The committee shall be limited to 14 members and shall include representatives from parents and district staff. The following are suggested areas of representation:

I. Seven Parents Representing Children With The Following Disabilities

(Representative from each Member District):

- Emotional/Behavioral Impairment
- Specific Learning Disability
- Early Childhood Special Education
- Developmental Cognitive Disability: Mild- Moderate
- Developmental Cognitive Disability: Moderate - Severe Visual Impairment
- Deaf or Hard-of-Hearing
- Physical Impairment Other
- Health Disability
- Autism Spectrum Disorder
- Traumatic Brain Injury
- Speech and Language Impairment
- Severe Multiple Impairment
- Deaf- Blindness

II. School Staff

- Seven Special Education Teachers Representing Each Member District from:
 - Multiple Disability Areas
 - Two Special Education Students
- Director of Rum River Special Education Cooperative

III. Membership Term

Three years according to the following rotation schedule:

	Staff	Parent
Braham	19-20	17-18
Cambridge-Isanti	17-18	17-18
Isle	17-18	18-19
Milaca	17-18	18-19
Mora	17-18	17-18
Ogilvie	19-20	18-19
Princeton	18-19	17-18

Terms of Membership:

Committee members will serve a three-year term. The term in office shall start with the first meeting in October. Those appointed during the year shall start their three-year term on the following October or shall finish the term according to above rotation schedule. The membership committee shall confirm continuation on a yearly basis for all members. Persons interested in membership should call Rum River Special Education Office(763)552-7701 for more information.

Meetings:

The Special Education Advisory Council shall meet at least once per year with special meetings called at the discretion of the Director of Special Education. One-third of the council membership shall constitute a quorum. Meetings shall be limited to three hours in length and will be open to the public. Agendas will be set by the Director in consultation with the superintendents, principals, teachers, RRSEC staff and parent membership.

Operational Procedures:

The committee shall advise the Director of Special Education regarding current issues, program development, parental concerns and involvement, cooperative-wide policies and procedures.

The committee shall have access to the Superintendent of Schools through the Director of Special Education.

Reports of committee activities and recommendations shall be presented to the Rum River Special Education Cooperative Advisory Board.

Staff:

The Director of Special Education shall serve as an ex-officio member of the Special Education Council and shall assure that a special education staff person shall be available to record and distribute minutes of meetings of the Council, arrange for appropriate meeting space and mail out meeting notices and agendas.