

Enrollment Instructions

User ID and passwords are all case sensitive.

Go to: www.mariettaisd.org

Choose Menu from the top right hand corner.

Choose Link from the bottom row.

Choose Gradebook (Wengage)

Enter the user ID and password above.

After you login the first time you will see a password reset screen. When it asks for the old password it means the one above.

Choose Student Record Portal.

All student(s) should be pictured** along with a blue link that says Enroll for 2021-22. Click this link. The first step is to click on the relationship tab. Make sure it lists everyone you want to have access to students and that all addresses and phone numbers are correct. You cannot start another student until each student is complete and submitted.

**if you do not see all your students please email contactus@mariettaisd.org with your name, student name and grade that you are missing.

Next, go to documents tab. Fill out each document. The school will not need a birth certificate or shot record if it is a returning student, except for Kindergarten and 7th grade students who must receive a shot before starting the next school year. Take a picture of your proof of residence and add. This might be easier with your phone. If you have added the Marietta school app, click on the three lines at the top of the app and you should see Gradebook login link. Click this link and you can access enrollment, just like on the computer, and add the proof of residence.

Do not hit the submit button until you have reviewed the relationship tab and completed the required documents.