

CRESSKILL BOARD OF EDUCATION
Regular Meeting, March 22, 2021
Merritt Memorial School Gymnasium, 7:00 P.M.

The Regular Meeting of the Cresskill Board of Education was held on Monday February 22, 2021 in the gymnasium of Merritt Memorial School. The meeting was called to order by President Villani at 7:00 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings
Trustee Amy Cusick
Trustee Michael DePalo
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
President Denise Villani

ABSENT: Trustee Eugene Gorfin
Trustee Dionna Griffin

ALSO PRESENT: Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place at Merritt Memorial School Gymnasium, be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PRESENTATION

Middle School/High School Phase III - John Massaro, Principal and Melissa Cavins, Assistant Principal

Mr. Massaro and Mrs. Cavins gave a presentation on Phase III of the re-opening plan for the Middle School/High School. Middle school in-person attendance has improved but high school attendance is still mainly virtual. Phase III occurs in three intervals which allows flexibility for Spring Break and athletics. The goal is to get more students into the classroom, which may be helped with the improving weather.

INFORMATION ITEMS

April 2 - Good Friday (School Closed)

April 5-9 - Spring Recess (School Closed)

April 12 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM

April 26 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Moldt, seconded by Trustee Klein and carried, the Board introduced the Consent Agenda.

Minutes:	1
Personnel:	1 THROUGH 4
Educational Planning:	1 THROUGH 2
Finance:	1 THROUGH 7

B. Discussion - any item on Consent Agenda - Board of Education Only

Trustee Klein asked about ACES. Ms. Delasandro replied that the resolution was to continue the district's participation in the cooperative purchasing agreement, mostly for technology. Trustee Klein asked about the budget. Mr. Burke replied that the district is moving forward with a 2% increase and grants will provide funds for other activities. Trustee Cummings asked about state aid. Ms. Delasandro replied that it has increased approximately \$140,000 over the prior fiscal year.

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There were no comments from the public.

D. Close public participation

There being no public comment, President Villani closed the public participation.

E. ROLL CALL VOTE - CONSENT AGENDA

	ROLL CALL VOTE			
	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin				✓
Trustee Griffin				✓
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

BOARD PRESIDENT’S REPORT

President Villani stated that on 3/13/21 there was a vaccination event sponsored by Bergen County at which 8 selected Cresskill teachers received their vaccines. President Villani appreciates the efforts of Mr. Burke and Ms. Alfieri in coordinating Cresskill’s participation. At the High School, Season 3 sports have begun.

SUPERINTENDENT’S REPORT

Mr. Burke reported that the town has had a great relationship with the school throughout the COVID period, he was very happy to see the vaccine event materialize; the Bergen County superintendents were instrumental in bringing the vaccine event to fruition. There will be two valedictorians. Cresskill has also submitted a student athlete to Channel 12. He feels great to be able to celebrate the students.

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Spelbrink, 156 South St. congratulated the MS/HS on its return to in-person learning last week. He congratulated and thanked the administration for getting the students back into school; he stated that some classes at Merritt are back 100%. Mr. Spelbrink asked how many of the staff have been vaccinated at this point. Mr. Burke does not have the exact number, but stated that the majority of teachers had at least one shot.

Ms. Gerber thanked the administration and the union representative for coordinating the vaccine event. Ms. Barbara Costa asked about the 10 day quarantine after spring bring. Mr. Burke replied that the next phase will not start until 10 days after Spring break to allow for quarantining.

TRUSTEE COMMENT

There were no Trustee comments at this time.

MOTION TO ADJOURN TO CLOSED SESSION

Hearing no further business, the meeting adjourned to a Closed Session at 7:58 p.m. on the motion of Trustee Klein, seconded by Trustee Cusick, and approved by unanimous voice vote of those present.

The Cresskill Board of Education is adjourning to Closed Session for purposes of: Contract Discussion. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

MOTION TO RE-ENTER PUBLIC SESSION

On the motion of Trustee Klein, seconded by Vice President Moldt, and approved by unanimous voice vote of those present, the Board re-entered the Regular Meeting at 8:54 p.m.

MOTION TO ADJOURN

Hearing no further business, the Regular meeting adjourned at 8:54 p.m. on the motion of Trustee Moldt, seconded by Trustee Klein, and approved by unanimous voice vote.

Respectfully submitted,

Dawn Delasandro

Dawn Delasandro
Business Administrator/Board Secretary

CONSENT AGENDA
Regular Meeting - March 22, 2021

MINUTES

1. Approval - February 8 and February 22, 2021 Regular and Closed Meeting Minutes

PERSONNEL

1. Approval - Retirement of Maureen Werner, Special Education Aide, CHS, effective 04/01/2021
2. Approval - Appointment of Yoonhwa Choi, maternity leave replacement teacher for Kristen DePeri, Math teacher, CHS, \$265.50/diem, pending criminal history review, effective 04/01/2021-06/22/2021
3. Approval - Adjusted longevity amount for Edward Brown, Head Custodian, MMS, to \$1,575, retroactive to 07/01/2020 for the 2020-2021 school year
4. Approval - Medical accommodations to teach in full remote setting for Jessica Otiniano, CMS/CHS Special Education teacher, effective 03/08/2021, until further notice

EDUCATIONAL PLANNING

1. Approval - Educere course (second semester only), homebound student, \$199.50, effective 03/09/2021-06/22/2021, student #4384765892
2. Approval - Affirm interventions implemented for the reported incidents for 2020-2021

FINANCE

1. Approval - Bills for March 2021
2. Approval - Additional Bill List for February 2021
3. Approval - Transfer Report for February 2021
4. Approval - Payment of Bills for April 2021
5. Approval - Participation in NJSBA ACES CPS #E8801
6. Approval - 2020-2021 tentative school budget for submission to Interim Executive County Superintendent
7. Approval - Maximum travel and related expenditure

MINUTES:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the minutes of:
February 8, 2021 - Regular Meeting Minutes
February 22, 2021 - Regular and Closed Meeting Minutes

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept and approve the retirement of **Maureen Werner**, Special Education Aide, Cresskill High School, effective April 1, 2021.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Yoonhwa Choi**, maternity leave replacement teacher, Math teacher, Cresskill High School, for Kristen DePeri, \$265.50/diem, pending criminal history clearance, effective April 1, 2021 through June 22, 2021.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the adjustment to the contracted longevity amount for **Edward Brown**, Head Custodian, Merritt Memorial School, to \$1,575 retroactive to July 1, 2020 for the 2020-2021 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the medical accommodations to teach in full remote setting for **Jessica Otiniano**, CMS/CHS Special Education teacher, effective March 8, 2021, until further notice.

EDUCATIONAL PLANNING:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year, approve the following service for **student #4384765892**, Educere course (second semester only), homebound student, \$199.50, effective March 9, 2021 through June 22, 2021.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2020-2021 school year.

FINANCE:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List March 2021. (Attachment F-1A)

Fund 10	General Fund	\$ 873,401.13
Fund 20	Special Revenue	\$ 50,634.81
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00

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Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 924,035.94

Void Checks Fund \$ 0.00

2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Additional Bill List February 2021. (Attachment F-1B).

Fund 10	General Fund	\$ 181,297.45
Fund 20	Special Revenue	\$ 0.00
Fund 30	Capital Projects	\$ 31,120.65
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 212,418.10

Void Checks Fund \$ 0.00

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of February, 2021. (Attachment F-4)
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay April, 2021 bills.
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve participation in an agreement with the New Jersey School Boards Association on behalf of the NJSBA Cooperative Pricing System in the event that Cresskill BOE may participate in the ACES (NJSBA) Cooperative Pricing System (#E8801) at some point in the future to effect substantial economies in the purchase of energy and technology products and services.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following preliminary budget for the 2021-2022 school year and authorizes the School Business Administrator/Board Secretary to submit the 2021-2022 preliminary budget to the Executive County Superintendent of Schools.

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects is \$900,000 that is for other capital projects: costs to replace the high school rooftop chiller. The total cost of the high school rooftop chiller replacement project is \$1,000,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

BE IT FURTHER RESOLVED, the General Fund tax levy of \$28,812,109 is approved to support General Current Expenses and \$1,931,886 is approved to support Repayment of Debt for the ensuing school year 2021-2022; and

NOW, THEREFORE BE IT RESOLVED, that the total budget for the ensuing school year 2021-2022 is \$37,366,098 which includes Special Revenue and Debt Service as follows:

<u>FUND</u>	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
Total General Fund:	\$34,261,203	\$28,812,109
Total Special Revenue Fund:	\$1,023,317	n/a
Total Debt Service Fund:	\$2,081,578	\$1,931,886
TOTAL:	\$37,366,098	\$30,743,995

7. Approval of Maximum Travel and Related Expenditure

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Cresskill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, the Board of Education has previously established a maximum amount for the pre-budget year 2020-2021 as \$80,000; and

WHEREAS, the Board of Education has expended \$2,330 of the maximum amount for the pre-budget year to date; and

RESOLVED, that the Cresskill Board of Education hereby establishes the maximum travel expenditure amount for the 2021-2022 school year as \$80,000.