



Somerton School District No.11

“Children, Our Priority-Personal Best, Our Goal”

343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200

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www.ssd11.org

ELEMENTARY TEACHER

SCHOOL/DEPARTMENT: Elementary Schools

TYPE: Certified **STATUS:** Exempt **SALARY LEVEL:** \$32,484 - \$40,568 (depends on degree, recognize up to 12 years of experience; Full Benefit Package)

REPORTS TO: Building Principal

DEFINITION:

Under limited supervision, provides educational instruction in assigned area(s) of specialty, grade and program level in compliance with approved academic standards and curriculum for Somerton Elementary School District.

TASKS:

- Coordinates, prioritizes and schedules the daily instructional activities and functions for assigned grade, program or specialty area.
- Maintains and updates students grade, attendance, report cards, files and records.
- Meets special needs as provided in Individual Education Plan for assigned students.
- Prepares daily lesson plans.
- Prepares classroom, learning and activity centers.
- Teaches and assesses students' current skills.
- Follows established curriculum and standards for classroom educational activities.
- Provides learning instruction to assist students in mastering required materials.
- Researches, gathers and creates supplemental materials and resources in assigned subject areas.
- Partners and coordinates instruction with outside resources.
- Monitors student activities before and after school, during recess/playground and lunch as assigned.
- Monitors Instructional Assistants providing clerical support, individual and group activities and instruction.
- Grades and records homework, class work and tests.
- Sets up and meets with parents to discuss or develop programs to meet individual student needs.
- Develops and implements behavioral and educational programs in conjunction with multi-disciplinary team.
- Performs related duties as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS REQUIRED:

- Knowledge of the Somerton Elementary School District rules, regulations, policies and procedures.
- Knowledge of applicable Federal and State laws, rules, regulations, policies and procedures.

- Knowledge of age/subject appropriate educational materials, curriculum standards, classroom discipline and behavioral management methods.
- Knowledge of principles of confidential and regulatory school records and files management practices.
- Knowledge of supervisory and training practices and procedures.
- Skill in gathering, planning and developing age, ability level, subject specific materials and lesson plans.
- Skill in restraining out-of-control students and implementing behavioral modification programs.
- Skill in implementing educational curriculum, standards and licensing requirements for assigned program.
- Skill in written and oral communications.
- Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS:

- Work is performed in both indoor and outdoor environments.
- Work requires frequent standing, walking, bending, lifting and/or carrying up to 30 pounds.
- May be required to restrain students with behavioral problems, change clothing and diapers, lift and/or transfer students from wheelchairs to special seating.
- May be exposed to infectious diseases and body fluid borne pathogens.

QUALIFICATIONS:

- Bachelor's Degree, preferably in Education.
- Must possess or eligible to obtain and maintain Arizona Department of Education Teacher Certification with endorsement(s) in area(s) of assignment.
- Additional certifications may also be required as specified by the District.