



**Lakota Tech High School
Oglala Lakota County School District 65-1**

9-12 Student Handbook

2022-2023 School Year

**14 New Wolf Creek Rd.
P.O. Box 438
Pine Ridge, SD 57770
Phone: (605)-455-6950 Fax: (605) 867-1285**

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School Introduction

1. OLCSD 65-1 SCHOOL BOARD

- Bryan Brewer, Board President
- Robert Two Crow, Vice President
- Debbie Blue Bird, 2nd Vice President
- Angie Eagle Bull, Board Member
- Chuck Conroy, Board Member

2. OLCSD 65-1 ADMINISTRATION

- Connie Kaltenbach, Superintendent
- Sophie Conroy, Business Manager
- Annette “Anne” Eagle Bull, Human Resource Director

Oglala Lakota County School District 65-1
206 School St.
P.O. Box 109
Batesland, South Dakota
57716

Website: www.olcsd.com
Phone: 605-288-1921
Fax: 605-288-1814

3. LAKOTA TECH HIGH SCHOOL

- Chanda Spotted Eagle, Principal
- Alberta Wright, Assistant Principal
- Cindy Giago, Dean of Students
- _____, School Counselor
- Leonard “Yamni” Jack, Activities Director
- Francis Big Crow, Athletic Director

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57770

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4. FORWARD FROM PRINCIPAL

We are pleased to have you as a part of our school family. At Lakota Tech, we want to strengthen your Lakota identity and values, while assuring your overall well-being and academic success. Your options for coursework will combine both college preparation and real-world workforce skills developed into a customized educational program. We are committed to working with you and your parents or guardians to ensure that you can learn and grow in a safe and supportive environment.

As a high school student, you will undergo many changes during your years here. There will be new friends, new teachers, new knowledge, and a variety of opportunities for you. Get involved! ***This is YOUR school.*** Lakota Tech offers many exciting career, technical education, academic, and extra-curricular opportunities for you! We encourage you to take advantage of all Lakota Tech has to offer and to accept the many challenges you will face with interest and enthusiasm. During high school, expectations of responsibility and leadership will increase. We hope that with clear expectations, a strong instructional program, and the support of your family, teachers, and administration, you will make the most of your high school experience.

This handbook has been written to inform you, our students and your families about Lakota Tech's policies and procedures. It contains important information that will allow you to better understand how your school operates. We look forward to working with each of you and to 2022-2023 being our best year yet at Lakota Tech High School.

Ms. Chanda Spotted Eagle
Principal

5. OLCSD MISSION STATEMENT

"To Strengthen the Lakota Identity and Values of Students and to Assure Their Overall Well-Being and Academic Success."

6. LAKOTA TECH HIGH SCHOOL MISSION STATEMENT

"At Lakota Tech High school students will explore their Lakota Culture while gaining academic knowledge, technical skills, and professional abilities."

I. Academic Information

1. REGISTRATION/WITHDRAWAL

All student registrations must be completed prior to acceptance to Lakota Tech High School.

Documents required for registration include:

- An official document showing proof of birth date (i.e. birth certificate, CIB)
- Certificate of Indian Blood
- Immunization Record (proof of COVID Vaccination or signed exemption)
- Transcripts of Grades and withdrawal from previous school
- Court orders of placement, if applicable
- Student's Social Security number
- 506 Form (completed annually)

Arrangements to transfer from LTHS are to be initiated by the parent/guardian. In order to transfer from LTHS, students will obtain a transfer form stating why they are leaving. The transfer form requires the signature of the student, parent, teachers, IT staff and the librarian to ensure all books, equipment and other LTHS property has been returned. This form must be returned to the registrar before records will be transferred to student's new school.

2. STUDENT SCHEDULE INFORMATION

All students in grades 9, 10, 11, and 12 are required to enroll in at least four (4) courses per semester. For a complete listing of coursework and requirements, per grade level, please see *Lakota Tech High School Course Listing Handbook*.

3. SCHOOL HOURS

Monday through Thursday 8:00 am to 3:30 pm

Friday 8:00 am to 1:00 pm

4. GRADING SCALE/ GRADE POINT AVERAGE

Lakota Tech High School utilizes the A-F grading system. The numerical scores for grades are as follows:

A = Excellent;

○ 96.5-100 A+ 4.0

○ 92.5-96 A 3.67

○ 89.5-92 A- 3.33

B = Above Average;

○ 86.5-89 B+ 3.0

○ 82.5-86 B 2.67

○ 79.5-82 B- 2.33

C = Average;

○ 76.5-79 C+ 2.33

○ 72.5-76 C 2.0

○ 69.5-72 C- 1.67

D = Below Average;

○ 66.5-69 D+ 1.33

○ 62.5-66 D 1.00

○ 59.5-62 D- .67

F = Failing 59 and every score below.

% Grade GPA

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript.

Ex. Student A receives a 92% in college level/AP class and the grade was an A due to it being in the college grading scale. It would be an A on our grading scale and with the .33 weight the GPA recorded to the Student A's transcript would be a 4.33.

*If the class is a locally offered AP class, the weight would only be added to the class if the student completed the entire year of the course.

Grades are available on the internet for parent's convenience via Infinite Campus.

5. CREDITS FOR CLASS STANDING

Sophomore- 5 Credits

Junior- 11 Credits

Senior- 16 Credits

6. STUDENT SCHEDULE CHANGES

Students who feel their schedule contains an error should complete a "Request for Course Change" form and schedule an appointment with a Success Coordinator. Schedule changes must be made within the first week of the course start date. Students must follow their currently drafted schedule and attend all classes listed until the schedule change is official.

7. ADMINISTRATION SCHEDULE CHANGES

After registration, student schedules will be changed only to balance class sizes, repeat a failed course, meet graduation requirements, to meet college entrance requirements and to accommodate special circumstances at the discretion of the Principal or designee. Changes will be made only through a counselor or registrar with administrator approval.

8. ACADEMIC PROGRESS

Students and parents/guardians will be given access to Infinite Campus Parent Portal to view student's academic progress. Teachers update grades weekly. It is important to note that some classes are involved in longer, more in-depth projects and may not have new data each week.

9. GRADE PROGRESS

Students who have failed required classes **MUST** re-register for these classes to meet graduation requirements. (See Course Requirements)

10. COURSE EQUIVALENCY EXAM (TEST-OUT) PROGRAM

Course Equivalency Exam (Test-out) sessions are now being set up for students who will be enrolled in **grades 9-12** during the 2022-2023 school year. Testing shall be completed during the first week of each Semester. Any student enrolled in Lakota Tech High School may challenge (test out of) courses approved by the South Dakota Department of Education. The tests are comprehensive and assess factual knowledge as well as process and performance skills appropriate to the subject. Students must pass the exam with a minimum score of 80%.

Credit for a successfully challenged course will be recorded on the student's official transcripts and will apply toward high school graduation requirements. If a student would like to test out of a subject, this must be done within the first week of the semester. The following exams are full-year course exams and one (1) full credit will be awarded if the student successfully challenges the course:

Algebra I	World History
Geometry	Physical Science
Algebra II	Biology
World Geography	American Literature
US History I, II, III	English Language I, II, and III
US Government	

There are no study guides for any of the tests.

11. ADVANCED PLACEMENT COURSES (APC)

APC is designed to offer college ready curricula and examinations to high school students. All AP Courses shall be completed through Edgenuity. APC gives students the opportunity to tackle college level courses and to better prepare themselves for college while still in high school. APC Testing, to assess student readiness for Advanced Placement Classes, are completed prior to registering for the course.

Juniors and seniors may also opt to take Advanced Placement courses for potential college credit. College credit is determined by individual colleges; Lakota Tech High school personnel cannot guarantee such credit will be accepted from the student's choice of college.

To receive AP weight for a course, students must earn a B- or better and take the corresponding AP exam in May. Students who do not take the AP exam will receive honors weight for an AP course providing they earn the B- average. Interested students should see their counselor.

12. DUAL ENROLLMENT

Students who attend Lakota Tech High School and are either Juniors or Seniors are afforded the opportunity to take college level courses via the Distance Learning program, the Internet, Correspondence courses, AP program, and dual credit classes offered through the South Dakota Board of Regents. Students may enroll in a course or courses in the fall or spring semester which are offered at an institution of higher education or post-secondary vocational-technical institution. The student will work with the school counselor to ensure they meet dual-enrollment requirements.

Students will be required to have a full schedule of courses while at Lakota Tech High School. Students who are enrolled in a college level course with an institution who OLCSD has an MOU with, will be assigned a dual enrollment course in their schedule.

If an eligible student successfully completes a post-secondary course requirement the student will receive credit towards high school graduation as well as post-secondary credit. Lakota Tech High School will award a 0.5 credit per semester upon successful completion of a post-secondary course regardless of the course being a three (3), four (4), or five (5) semester credit

hour course. Lakota Tech High School will assign credit and place the course on the official student high school transcript after documented proof of successful completion of the course has been filed with the registrar. It is the student's responsibility to ensure the post-secondary institution sends all official transcripts or documentation of successful completion of the course(s). The grades will be recorded on the student's official high school transcript and will be calculated into the student's grade point average and class rank.

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript. See GRADING SCALE.

13. DROPPING A COURSE

Students must complete a "Class Drop Form" that must be signed by the student, a parent/guardian and administrator to drop a course. Students who drop a course must select a similar or more advanced course. Students who drop a course after the first 5 school days of a semester will receive a "W" for withdraw, which will appear on their transcript.

14. GRADUATION REQUIREMENTS

To graduate from Lakota Tech High School a student is required to have completed 22 units of credit based on the requirements approved by the South Dakota Department of Education but may have up to 32 units of credit; this includes the students CTE credits.

*22 credits required to graduate from Lakota Tech High School

(4.0) Language Arts –

- Writing – 1.0 Units
- Literature – 1.0 Units
- *Must include .5 unit of American Literature
- Language Arts Electives: 1.5 Units

(3.0) Mathematics –

- Algebra I – 1.0 Units
- Mathematics 2.0 Units

(3.0) Science –

- Biology – 1.0 Units
- Science Electives: 2.0 Units

(3.0) Social Studies –

- U.S. History – 1.0 Units

- U.S. Government – .5 Units
- Social Studies Electives: 1.5 Units

(1.0) Of any of the following –

- Approved CTE & Technical Education
- Capstone Experience or Service Learning
- World Language

(1.0) Fine Arts

(0.5) Personal Finance or Economics

(0.5) Physical Education

(0.5) Health or Health Integration

(5.5) Units of Electives

TOTAL: 22 UNITS

Approved by the South Dakota Board of Education Standards in July 2018

15. AWARDS AND HONORS

- Principal's List and Honor Roll

- Students who earn an “A-” or better or who earn a cumulative, grade-weighted GPA of 3.33 or above in all quarter grades are placed on the Principal’s List.
- Students who earn a “B” or better or a cumulative, weighted GPA of 2.67 to 3.0 in all quarter grades are placed on the Honor Roll.
- Highest Achievement Awards
Highest achievement awards are given each year to the students in Grades 9 - 12 who have earned 92.5% or above in all classes for every quarter.
- Commended Scholar Award
Commended Scholar Award is given to a student who earns all 89.5-92% or better in all classes for every quarter.
- Faculty Prize
The Faculty Prize is awarded to one student in each of the Grades 9-12 who, in the opinion of the faculty, have maximized their efforts in various areas of school life. The Faculty Prize may be awarded to a student only one time before their senior year.
- Distinguished Progress Award
The Distinguished Progress Award is given to one or more students in each of the Grades 9-12. This student is selected on the basis of improvement at Lakota Tech High School in various areas of school life.
- Lakota Tech Cup
The Lakota Tech Cup is awarded by the faculty in recognition of outstanding contributions in leadership, citizenship, and service. It is awarded to a senior that has attended Lakota Tech High School the student’s entire career.
- Principal’s Cup
The Principal’s Cup is awarded by the Principal to a student who has contributed greatly in advocacy on behalf of students, dedication to programs and their contribution to the betterment of Lakota Tech High School.
- Dean’s Award
The Deans’ Award is presented to one student at each grade level who has overcome adversity and has maximized their efforts in their success at Lakota Tech High School. Students who win the Faculty Prize are not eligible for a Deans’ Award. The Deans’ Award may be awarded to a student only one time before their senior year.
- Extra-Curricular Awards
PLEASE SEE ATHLETIC/ACTIVITIES HANDBOOK

16. ACADEMIC LETTER

To qualify for a letter, a student must earn a minimum of a 3.33 GPA or above for two consecutive semesters. Each subsequent time a student qualifies, he/she may receive a pin to be placed on their letter.

17. NATIONAL HONOR SOCIETY

Any Junior or Senior who has a cumulative GPA above 3.5 is eligible to apply for membership in the National Honor Society. In addition to academic qualification, a faculty committee selects students based upon evidence of exceptional leadership, character, and at least six hours of community service within the current school year.

18. LAKOTA TECH HIGH SCHOOL VALEDICTORIAN/SALUTATORIAN SELECTION CRITERIA

The Valedictorian and Salutatorian are selected each year from the graduating class at Lakota Tech High School. The Valedictorian ranks first in scholarship and is considered the top

student of his/her class; the Salutatorian is considered the second highest student in his/her class. Criteria are based on cumulative Preliminary Qualifications, GPA, Honors/Advanced Placement/Dual Enrollment Classes, and the number of A+ grades are also considered at the end of midpoint of the 4th quarter of the Senior Year.

Preliminary Qualifications

The top 10 or 10% of the graduating class shall be considered for Valedictorian/Salutatorian. All incumbents **MUST** meet the following preliminary qualifications to be considered for Valedictorian/Salutatorian for Lakota Tech High School:

1. Valedictorian/Salutatorian **MUST** earn at least 24 credits.
2. Valedictorian/Salutatorian **MUST** have completed 8 Semesters.
3. Valedictorian/Salutatorian **MUST** have completed 3 out of the 4 semesters of their Junior and Senior year at Lakota Tech High School.
4. Valedictorian/Salutatorian **MUST** qualify for Advanced Honors Endorsement as defined by the South Dakota Department of Education.
5. Valedictorian/Salutatorian **WILL NOT** have any Level III disciplinary action taken against him or her during their high school career or they **WILL BE** automatically disqualified for Valedictorian/Salutatorian candidacy.
6. Valedictorian/Salutatorian **MUST NOT** have retaken any courses to raise their GPA.

Point System

The following point system will be used to determine Valedictorian/Salutatorian:

1. Cumulative GPA shall be determined at the end of the 3rd quarter of senior year based on the student's semester grades between their Freshman year through the first semester of their Senior Year. Students with a 4.0 average and above will be included in the selection for Valedictorian and Salutatorian and will receive the full 30 points awarded for the top GPA. In the event that there is no 4.0 students, the top ten seniors shall be ranked by GPA and given the following point values:

1st: 30 Points
2nd: 27 Points
3rd: 24 Points
4th: 21 Points
5th: 18 Points

6th: 15 Points
7th: 12 Points
8th: 9 Points
9th: 6 Points
10th: 3 points

2. The number of Pre-Advanced Course/Honors/Advanced Placement/Dual Enrollment classes taken by the candidates as determined in #1 above shall be determined by complete and current enrollments at the midpoint of the 4th quarter of Senior Year. PreAdvanced/Honors/Advances placement/Dual Enrollment courses considered shall be determined by the LTHS Valedictorian/Salutatorian Committee which is composed of OLCSD Administration. The following point values shall be awarded based upon number of courses taken and points earned:

1st: 10 points
2nd: 9 points
3rd: 8 points
4th: 7 points
5th: 6 points

6th: 5 points
7th: 4 points
8th: 3 points
9th: 2 points
10th: 1 point

Credit Courses Valued at “2” Points	Credit Courses Valued at “1” Point
All Honors Courses All Pre-Advanced Placement All Advanced Placement Courses College credits or transfer credits College English 101/102 College Lakota Language/ Spanish/ French/German	Math: <ul style="list-style-type: none"> Statistics of Core area classes above the 100 Trig/Pre-Calculus 1 & 2 Calculus Science: <ul style="list-style-type: none"> Anatomy and Physiology Physics World Language: <ul style="list-style-type: none"> Lakota/Spanish/French/German Career Tech: <ul style="list-style-type: none"> Health Science Pathways STEM Pathways Hospitality and Tourism Pathways Architecture and Construction Pathways Business Management and Administration Pathways Education and Training Pathways Law, Public Safety and Security Pathways Arts, Audio, Video and Communication Pathways

3. The total number of A+ Semester grades (or A based on the grading scale at the school attended) by the candidates as determined in #1 above shall be determined at the midpoint of 4th quarter Senior year. If a previous school’s grading scales highest point earned is an A that grade may be used in this equation.

The following point values shall be awarded:

1st: 10 points

2nd: 9 points

3rd: 8 points

4th: 7 points

5th: 6 points

6th: 5 points

7th: 4 points

8th: 3 points

9th: 2 points

10th: 1 point

The student with the highest sum of points from the formula in steps 1, 2, and 3 will be the Valedictorian and the second highest will be the Salutatorian. Should the points earned from candidates be within 1/10th of a point in determining top candidate, Valedictorian/Salutatorian Committee reserves the right to proclaim Co-Valedictorian or Salutatorian.

LTHS Valedictorian/Salutatorian Rubric		
Candidate Name:		
	Criteria	Points Earned
1.	GPA Points	
2.	Pre-Advanced Course/Honors/Advanced Placement/Dual Enrollment Classes	
3.	A+ Semester grades	
TOTAL:		
RANK:		

19. VALEDICTORIAN/SALUTATORIAN SPEECHES

Must be approved by the Graduation Committee prior to Graduation Commencement.

20. ACADEMIC DISHONESTY

Students will be expected to follow classroom instructions relating to academic integrity. When the teacher believes that a student or students have chosen to cheat and/or plagiarize, the teacher will conference with the student(s) to discuss the circumstances. If it is determined the academic dishonesty has occurred;

- a) The teacher will contact the administration and the parent/guardian.
- b) The student(s) will receive a "0" on the specific assignment, e.g. homework, quiz, test, paper or project.
- c) If it is determined that a student(s) contributed towards the actions of Academic Dishonesty for the benefit of another student(s), they will be given disciplinary action per the school discipline plan.

21. SCHOOL RECORDS

All parent and guardians of students under the age of 18 and all students 18 years or older have the right pursuant to the Family Education Rights and Privacy Act (FERPA) of 1974 to examine the official records, file and data of the school district related to the student. Lakota Tech High School has on file student grades, attendance, standardized test scores, and discipline. Students, parents and/or guardians may see the contents of these records by making an appointment with the principal or counselor. Records cannot be transferred, in writing or orally, to any other place, college, university, vocational school or prospective employer, without the written consent of the student and the parent/guardian, with the exception of a transfer to another public school.

22. TEXTBOOK ISSUANCE AND COLLECTION

All textbooks are furnished by the school district. An inventory of the books is to be taken before issuing them and again when they are returned. When textbooks are issued, teachers will have each student fill out a book card. They are retained by the teacher for end of course check-in. Students shall be reminded that filling out the book card is their commitment to return the book in the same condition in which it was received, or fines will be assessed. Lakota Tech High School Staff will determine the fines.

23. TECHNOLOGY USAGE

School technology is provided as a learning tool and should be used for educational purposes only. Students are fully responsible for their assigned technology, its general handling, care, cleaning, power cable, protective case, and fees. When using any school issues technology, both within and outside the school setting, students are expected to adhere to the usage regulations outlined in the Student Network Internet User Agreement and Parent Permission Form and abide by all local, state and federal laws.

24. CELL PHONES/ELECTRONIC COMMUNICATION DEVICES

All electronic communication devices including cell phones ARE permitted on campus but may NOT be used during instructional time. All Electronic Devices, aside from Chromebooks or computers, MUST be kept in student's locker and may be accessed in between class periods and during Lunch Break. Should an Emergency arise at home messages can be forwarded through the front office.

The school is not responsible for searching/investigating the loss of or theft of electronic personal items. It is the student's responsibility to ensure that personal items are secured at all times and not left unattended or for shared locker combinations. Cell phones that are used for recording, taking pictures or bullying of other students will be confiscated and turned over to proper authorities.

Cell Phone Abuse

Abuse of this privilege shall result in the confiscation of the phone during the class period; continued abuse may result in the termination of this privilege.

- 1st Offense: Teacher takes possession of device and returns at the end of class;
- 2nd Offense: Device will be turned over to the Dean and returned at the end of day;
- 3rd Offense: Device will be turned over to the principal and parent/guardian will be required to pick up.

Abuse Electronic Device Consequences

The use of any electronic device in committing other offenses will be dealt with according to the Discipline Matrix for that offense, i.e. harassment, transmission of inappropriate materials, academic dishonesty.

II. Academic Progress Interventions

1. VIRTUAL ONLINE COURSEWORK

Edgenuity is available for students to earn credit. Students may take courses during the school day and will report to the Virtual High School room. All course plans are made with the assistant of our Success Coordinators.

2. TUTORING

Tutoring is offered each Monday, Tuesday, Wednesday, and Thursday after school. Students can contact teachers, counselors, or Success Coordinators to attend the tutor sessions.

3. STUDENT ASSISTANCE TEAM (SAT) REFERRAL

The purpose of the Lakota Tech Student Assistance Team is to identify and help students who may be experiencing personal or school-related problems that appear to affect the student's ability to perform at school. Students, staff members or parents/guardians can make referrals to the SAT. Students can refer themselves. Referral forms are available in the Counselor's

Office. The Student Assistance Team consists of: Principal/Vice-Principal, Dean of Students, Counselor, Success Coordinators, Career Planning Coordinator and Instructional Coach.

4. SCHOOL COUNSELOR

The counseling department shall work with the student to develop social, emotional and academic support to the student in order for them to be successful in their academic progress. If the school counselor is unable to provide proper intervention, the counselor shall refer student to an outside source.

III. Behavioral Progress Intervention

1. DETENTION

A detention is a time consequence assigned by the office or teaching staff for failure to adhere to a school rule. The time consequence of a detention is 1 hour and 15 minutes. Detention can be completed either before, during or after school. It shall be the responsibility of the parent/guardian to drop off or pick-up the student when they are assigned detention before or after school. Students must complete assigned detention on the same day that detention is assigned. There shall be no cell phones or other electronic device use, other than chromebooks, during detention.

2. IN-SCHOOL SUSPENSION

In-school suspension (ISS) is a program used by the administration as an alternative to out-of-school suspension. ISS students are excluded from following their regular class schedule. Assignments from the classroom teachers are sent to the ISS classroom. In addition, students are not allowed to participate in extracurricular activities during their period of in-school suspension.

Students assigned to ISS should report to ISS upon entering campus. The ISS teacher will take students to breakfast and lunch. ISS students eating breakfast will go to the cafeteria as a group at the start of first period. Breakfast will be taken back to the classroom to eat. Likewise, students will report to the cafeteria at the designated time to get their lunch. Lunch will be taken back to the classroom to eat.

During an assignment to ISS, students are required to bring all textbooks, notebooks, paper, pens, and pencils needed for the school day. There shall be no cell phones or other electronic device use, other than chromebooks, during ISS. During this time student **will not** be allowed to participate or attend school sponsored activities or events.

3. OUT OF SCHOOL SUSPENSION

Students who cannot abide by school regulations and policies of the Lakota Tech High School and who disrupt the educational atmosphere or interfere with the educational processes of the school may be suspended for a temporary period of time. During this time student **will not** be allowed on the school campus or at school sponsored activities or events.

4. STUDENT REMOVAL FROM CLASS

A teacher may remove a student from class after appropriate interventions have occurred and the behavior disrupts the educational process of other students. The teacher will inform Security and provide the reason the student is being removed. The Security will escort the student to the appropriate administrative office. The teacher will provide a detailed written report of the incident containing only facts the administrator by the end of the class period. The

administrator will determine the length of time a student will remain out of the classroom and/or other consequences per the discipline matrix.

IV. Attendance

1. ATTENDANCE EXPECTATIONS

If students are to be successful in school, it's imperative that they have regular and consistent attendance. Students who have poor or sporadic attendance or regularly miss portions of classes because of tardiness do not receive the same learning opportunities as those who have few absences or tardies. Lakota Tech High School is responsible for enforcing the compulsory attendance laws that require attendance, provide for penalties if parents and guardians do not carry out their responsibilities and establish procedures for referral of truancy violations to the proper authorities.

Attendance will be taken within the first 5 minutes of class. Students entering after attendance is taken shall be marked as tardy. After 20 minutes of being late for class, student's attendance cannot be changed by the teacher, only by Administration. Students will be required to get a tardy slip from receptionist and the Registrar/Attendance Clerk shall make changes to attendance.

Students must be in their scheduled classroom for the whole duration of the class except for a pass to the restroom, nurse, or office.

Students with excessive absences, 20 for a Semester class and 10 for a quarter class, are subject to being dropped from that class and will be placed in study hall during that period. Students that are dropped from their core classes will be required to complete the class at a later date.

2. ABSENCE PROCEDURES

If you have legitimate reasons for your student missing school, send a note to the principal's office or call the school as early as possible so arrangements can be made. If no notice is given regarding the student absence, a call will be made to the home.

An excused absence is defined as follows:

- Illness of the student, (2) days may be excused by phone; after 3 days a doctor's statement is required.
- Death of a member of the student's immediate family.
- Doctor or dental appointments that cannot be met on non-school time, students should return with doctors note.
- Emergency road conditions that limit the safety of transporting students to school.
- Attendance at school-related activities when school authorities request such attendance.
- Other justifiable reasons authorized by the respective Principal or his/her designee.

Excused COVID and Quarantine Absences:

Students that have tested positive must provide documentation of a positive test result or documentation from the Tribal COVID Response Initiative or the State of South Dakota's Department of Health.

Unexcused Absences of the student shall be reported in the following manner:

1. After three (3) days, six (6) days, nine (9) days and fifteen (15) days of total unexcused absences per semester by the student, a letter will be sent by the Attendance Clerk or designee to the parent(s)/guardian(s) notifying them of the situation.

2. After ten (10) days of unexcused absences in one quarter the student will be dropped, cannot re-enroll until the next semester and will be reported to the Oglala Sioux Tribe Juvenile Court & Child Protection Services.

Note: If interventions are unsuccessful and academic progress is affected, students may be referred to a credit recovery program.

When a student is dropped from enrollment:

- A letter will be sent to the parents/guardians with copies going to: 1) Juvenile Court, 2) Public Safety, 3) Social Services (as applied), 4) Home room teacher.
- A parent or guardian must re-enroll the student through a conference with the building administrator or designee.
- The parent/guardian will sign an attendance contract that includes any future unexcused absences will be reported to the OST Juvenile Courts for truancy.

3. TARDY PROCEDURES

All students entering the school after the first bell has rung must enter through the office. Students arriving after the first bell of the day will receive a tardy pass, allowing them to enter their classroom. Seven (7) tardies equals one (1) day absence. After seven (7) tardies, lunch or after school detention will be assigned.

SKIPPING

Cutting class/skipping school is defined as any unauthorized absence from school or class. Students who skip or cut class will receive a discipline consequence, which may include Lunch Detention, ISS, etc. Once students arrive on campus for the day, they may not leave campus prior to 3:30 p.m. without following the early dismissal procedures. This rule also applies if a student leaves campus before the official start of the school day. Skipping is considered an unexcused absence and the LTHS attendance policy will be followed.

4. TRUANCY

Truancy is any absence from school by a student under age 18, for part or all of one or more days during which the school has not been notified of the cause of absence, or the school deems the absence is unexcused. When absenteeism has become detrimental to the student's academic success and the school has been unable to engage the student/parent in an attempt to gain compulsory attendance, the principal or designee may initiate a truancy referral.

V. Student Expectations and Conduct

1. CODE OF CONDUCT

This *Code of Conduct* is designed to promote a healthy and safe school environment that encourages the academic, social, and emotional development of all students. A disciplined environment is essential to achieving these ends. This *Code of Conduct* is intended to enable the development of self-discipline in all students. Both positive and negative consequences of behavior are recognized as necessary to encourage appropriate behavior and discourage inappropriate behaviors that would interfere with the goals and mission of the school.

Students are entitled to work in a school setting free of harassment, intimidation, bullying, and violence. As such, Lakota Tech High School will maintain a safe environment free of harassment, intimidation, bullying, and violence, in accordance with district policies.

Student Rights

- 1) Students shall have the right to participate in a school that is physically safe from internal and external threats.
- 2) Students shall have the right to learn in an environment free of harassment, intimidation, and bullying from peers or adults.
- 3) Students shall have the right to be respected by their teachers and their peers.
- 4) Students shall have the right to expand their experiences and opportunities through a challenging program of academic and extracurricular activities.
- 5) Students shall have the right to be educated in an environment that recognizes and supports their cognitive learning styles.
- 6) Students shall have the right to express their opinions in a responsible manner and to take part in their education as appropriate for their age and maturity.
- 7) Students shall have the right to know the rules and expectations for their behavior.

Student Responsibilities

- 1) Students shall be responsible for respecting school property, ensuring that safe conditions continue in the schools.
- 2) Students shall be responsible for their behavior and shall refrain from harassing, intimidating, or bullying others.
- 3) Students shall be responsible for demonstrating respect for themselves through their personal hygiene, dress, and behavior.
- 4) Students shall be responsible for demonstrating respect for others through their use of appropriate language, avoiding profanity; racial and ethnic slurs; or any otherwise denigration of others through other verbal and nonverbal language or communication.
- 5) Students shall be responsible for working to their potential in and outside of the classroom.
- 6) Students shall be responsible to accept the challenges of their classroom work and give their best efforts to complete assignments in a timely and meaningful manner.
- 7) Students shall have the responsibility to speak up for themselves and be their own advocate in the classroom.
- 8) Students shall have the responsibility to offer their opinions and participate in their education.

2. STUDENT DRESS CODE

Since school attire impacts the quality of learning and the attitudes of those involved in the education process, school attire should be appropriate to the educational process. Parents/guardians are asked to work with their students to ensure appropriate dress. Dress and grooming on school campus or at school sponsored events in the following manner is prohibited:

- Wearing clothing or accessories that include words, pictures, or symbols which are obscene, vulgar, pornographic (picture or words), abusive, discriminatory, or promote or advertise alcohol, chemicals, tobacco, or any product that is illegal for use by minors.
- Wearing clothing or grooming in a manner that is sexually explicit/distracting or which conveys sexual innuendo or may reasonably be construed as sexual including immodest clothing that reveals private areas of the body.

- Wearing headwear, coats or trench coats in the building during the school day without expressed consent of administration.
- Wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others: chains and spikes.
- Bare midriff, muscle shirts, spaghetti straps, pajamas, slippers, or extreme mini-skirts and shorts (must be longer than the tip of middle finger as arms are lowered to the student's side) are too informal for the school setting. Shoes are required by state law.
- Bandanas of any kind or color are prohibited as well as gang insignia.

To encourage student respect for the educational environment, students shall maintain a reasonable standard of cleanliness and good personal hygiene, as well as, maintaining an appearance and wearing apparel that is not disruptive to the educational process. Questionable apparel shall be brought to the attention of administration. An administrator may request a change in attire when a student's dress is not appropriate.

3. FIELD TRIPS

The policy of Lakota Tech High school is to recognize the value of school sponsored field trips as part of the educational program. Generally, field trips are sanctioned if they have a specific educational value and are designed to enhance curriculum. The expectation is that school staff will take all reasonable and prudent steps to ensure the safety and educational welfare of participating students. Students shall adhere to all rules and guidelines while on school sanctioned activities. Students are subject to disciplinary action for any violations of school infractions while on field trips.

4. SOCIAL FUNCTIONS

All school-related social activities shall have adequate adult supervision. Parents, community members, and/or staff chaperones will intercede in any inappropriate conduct and will report such conduct to administration. Social Activities must receive advance permission from administration. All rules and regulations that apply for in school, on campus and as a part of a school sponsored event shall be followed and adhered to during social functions.

5. PUBLIC DISPLAYS OF AFFECTION

Being overly affectionate in school creates an environment that is not conducive to concentration and learning, therefore students should refrain from inappropriate, intimate behaviors on campus or at school related events and activities. Students are expected to show good taste and conduct themselves as young men and young women. The limit for affection shown on the LTHS campus is that of holding hands, hugging and other small displays of affection.

Lewd and/or inappropriate PDA such as excessive kissing, touching, etc. will not be tolerated and will result in a parent meeting, detention and possible suspension if inappropriate behavior continues after being warned, see Discipline Matrix.

6. E-CIGARETTES/VAPOR PEN/JUUL

The use of e-cigarettes or vapor pens by students in school or school-approved vehicles, or at any school-related event is strictly prohibited. Compliance with this policy is mandatory for all students. Any student who violates this policy will be dealt with according to the discipline matrix for the material found in the e-cigarette/vapor pen, i.e., nicotine, drugs, or any other substance used as an inhalant in accordance with due process up to and including expulsion.

from school. When required by State Law or Board Policy, the District will also notify law enforcement officials. These pens will not be returned to the student or family if confiscated.

7. STUDENTS TAKING PHOTOS OR RECORDING OTHER STUDENTS ON SCHOOL CAMPUS OR SCHOOL SPONSORED ACTIVITIES

Social Media postings in public settings such as general assemblies, sporting events, awards banquets and social activities, that reflect positively on the school, or the participants involved in a large social setting is encouraged. Unfortunately, if the “intent” of student photos or recording is to harm or embarrass students, staff, teachers, or other employees at Lakota Tech High School those committing these infractions shall be subject to the discipline matrix identified in this handbook.

Lakota Tech High School will NOT tolerate students recording or taking photos students at school who are subject of physical and verbal altercations with other students. In addition, students who upload these videos to the Internet, shall be subject to the upper-level consequences upon the discretion of the Administrator; as “posting” to social media shall be viewed as a form of cyber bullying, which is prohibited by the state.

8. WEAPONS AT SCHOOL

Any person, other than a law enforcement officer or school sentinel under §13-64-1, who intentionally carries, possesses, stores, keeps, leaves, places, or puts into the possession of another person, any dangerous weapon, firearm, or air gun, whether or not the firearm or air gun is designed, adapted, used, or intended to be used primarily for imitative or noisemaking purposes, on or in any public elementary or secondary school premises, vehicle, or building, or on or in any premises, vehicle, or building used or leased for public elementary or secondary school functions, whether or not any person is endangered by any action under this section, is guilty of a Class 1 misdemeanor.

The provisions of this section do not apply to:

1. Use of a starting gun at an athletic event;
2. Any firearm or air gun at a:
 - a. Firing range;
 - b. Gun show;
 - c. Supervised school or session for training in the use of firearms; or
 - d. Ceremonial presence of unloaded weapons at color guard ceremonies;
3. Any nonpublic school;
4. Any church or other house of worship; or
5. Any nonpublic school located on the premises of a church or other house of worship.

Lakota Tech High School will not tolerate imitative or toy guns on school premises. Violation of the statute in any manner will result in a recommendation to the Superintendent for a long-term suspension or expulsion. Weapons include, but are not limited to firearms, pocketknives, tools with a knife blade, metallic knuckles, ammunitions, clubs, bats, sticks, chains, pipes, razors, or any other object used in a way that threatens to inflict bodily injury on another person. The possession or use of articles not generally considered weapons may be prohibited when in the principal’s or designee’s judgment, a reasonable apprehension of danger or intimidation exists to the student in possession, other students, staff, or school property by virtue of possession or use.

6. SEARCHES: LOCKERS, DESKS, VEHICLES, & OTHER STORAGE AREAS

When warranted, the administrator(s) may conduct inspections of student cars brought on campus, student book bags and other containers, pocketbooks/purses, school lockers, desks, and other school property, including school buses, shall be subject to inspection and search by school authorities at all times without further notice to students or parents. Cigarettes, alcohol, pornographic literature, illegal substances, drug-related paraphernalia, weapons, look-alike weapons, or other questionable material(s) that are not allowed in school, may not be stored in the lockers or vehicles. Responsible student(s) will be dealt with according to the parameters established in this handbook. Lockers should be kept neat and clean at all times.

Searches may be conducted using search dogs or hand-held metal detectors. The Lakota Tech High School reserves the right to use “walk-through” and “hand-held” metal detectors and search dogs at school or at any school function, including activities which occur outside normal school hours or off the school campus such as field trips or college site visits. These metal detectors will be used at the discretion of administrators. In the event that a specific student is reported or suspected of having weapons, drugs, or other materials in violation of school rules, school district policy or state law, his/her person may be searched. Full random searches will be conducted by school officials and/or law enforcement.

No staff member is allowed to check a locker without prior permission from an administrator. All lockers, desks, and other storage areas provided for student use remain the property of the Lakota Tech High School. At no time does the LTHS relinquish its exclusive control of lockers, desks or storage areas provided for the convenience of the students. These lockers, desks and storage areas are subject to inspection, access for maintenance, and search by LTHS officials for any reason, at any time, without notice, without student consent and without a search warrant. A student using the locker, desk, or storage area has no expectations of privacy in that locker, desk or storage area or the contents contained therein.

7. ENERGY DRINKS

Energy drinks, such as Red Bull, Monster, or Rockstar can have a detrimental effect on a student’s development and are unsafe as there has been very little research on the potential side effects and interactions with other medications or supplements. As a result, Lakota Tech High School prohibits the possession and consumption of energy drinks on campus by students. Students found with energy drinks will have them confiscated and will be subject to administrative consequences.

8. DRUGS, TOBACCO AND ALCOHOL

Lakota Tech High School prohibits the drug-related use, possession, concealment, or distribution of tobacco, alcohol, drugs, drug-related paraphernalia or abuse of over-the-counter drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, prescription drug, anabolic steroid, over the counter drugs or dangerous controlled substance as defined by State statute, chemicals that release toxic vapors, or substance that could be considered a “look-alike” controlled substance.

Compliance with policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process up to and including expulsion from school. When required by State law or Board Policy, the District will also notify law enforcement officials. The use of illicit drugs and the unlawful possession of alcohol are wrong and harmful.

Lakota Tech High School is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which they receive help through programs and services available in the school and community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

NOTE: Tobacco for Ceremonial purposes is exempt from this policy.

9. **MEDICATION PROCEDURES**

For the safety of all students all prescription medications must be delivered and retrieved by an adult. Medication should not be transported on the school bus. All students requiring any medications must have a medication administration form filled out and signed by a parent or guardian. The guidelines are as follows:

- A. The form is valid for the current school year only.
- B. It is necessary to notify the school's office immediately if a prescription is discontinued or modified.
- C. Any changes in medication dosage or time will require a new form.
- D. Each medication requires a separate form. Refill of the prescription shall be the responsibility of the parent or guardian.
- E. Medication must be brought to school in the original container.
- F. Prescription medication must be labeled by the pharmacy with the name of the medication, student's name, and dosage.
- G. Medications will be kept in a locked, safe place managed by the school nurse or school personnel trained in medication administration.

Any student with asthma or the potential for anaphylaxis may possess and self-administer prescription asthma or anaphylaxis medication while on school property or at a school related event or activity provided the following conditions are met. Authorizations are kept on file in the school office by the school nurse or principal. The requirements for self-administration are:

- A. The prescription asthma or anaphylaxis medication has been prescribed for the student as indicated by the prescription label on the medication.
- B. The self-administration is done in compliance with the prescription or written instructions from the student's physician or other licensed health care provider.
- C. Written authorization for the student to self-administer prescription asthma or anaphylaxis medication is signed by the parent, guardian, or student (if age 18 or older).
- D. Written statement for release of liability for the school district and employees is signed by the parent or guardian.
- E. Written statement from the physician or other licensed health care provider is signed by the physician that states:
 1. The student has asthma, potential for anaphylaxis, or both and can self-administer the prescription asthma or anaphylaxis medication.
 2. The name and purpose of the medication.
 3. The prescribed dosage for the medication.
 4. The times and circumstances under which the medication may be administered.
 5. The period for which the medication is prescribed.
- F. Upon using the prescribed medication, the student shall notify a teacher, school nurse or the office of the usage. Any student who uses the medication in a manner other than the manner prescribed may be subject to disciplinary action by the school. The disciplinary action may not limit or restrict the student's immediate access to the medication.

- G. The physician or licensed health care provider's statement must be kept on file in the office of the school nurse in the school the student attends. The physician or licensed health care provider's order must be renewed annually.

It is recommended that a student who self carries authorized emergency medications have a second inhaler or anaphylaxis medication in the nurses' office for emergencies. It is recommended that a student who self carries authorized emergency medications have a second inhaler or anaphylaxis medication in the nurses' office for emergencies.

10. OVER-THE-COUNTER/NON-PRESCRIPTION MEDICATION

All over-the-counter medication must be kept in the nurse's office. Consent for Medication Administration Form must be completed and kept on file in the nurses' office. The student may only possess the number of doses necessary for school hours, the school event, or activity for one day. Over-the-counter medication examples may include acetaminophen, ibuprofen, and antacids. Each over-the-counter medication must be in the original container. Consents must be completed for each medication and a new consent must be signed as the OTC's change.

11. MISUSE OF MEDICATION

Students are prohibited from transferring, delivering, or receiving any medication to or from another student. All violations will result in the confiscation of the medication and students will be subject to discipline in accordance with the Lakota Tech High School's discipline policy. Students who use medication for the purpose other than for its intent and will no longer be allowed to carry and self-administer over-the-counter medications.

12. BULLYING

Acts of bullying is expressly prohibited on school premises, property, at school related activities or on school transportation. Bullying consists of repeated physical, verbal, non-verbal, written, electronic or any conduct directed toward a student (s) by a student, group of students, or any adult working in the proximity to students that is so pervasive, severe and objectively offensive that it creates an intimidating, hostile or offensive academic environment.

When such behavior affects the educational environment of Lakota Tech High School and the rights and welfare of its students, Lakota Tech fully intends to prevent/intervene in the bullying behavior by taking action to investigate, respond to, remediate, and discipline those acts of bullying which have not been successfully prevented.

- Any staff member or adult entrusted with the care of students at Lakota Tech High School that observes or suspects bullying toward another individual is required to report the issue to administration.
- Any student that observes or suspects bullying behaviors is required to report the issue to the principal and/or the principal's designee responsible for receiving complaints alleging violation of the bullying policy.

13. CYBER BULLYING

Like bullying, cyber bullying is the repeated transmission of hurtful or intimidating information over the internet or other forms of electronic communication on computers, tablets, cell phones or other devices, and will not be tolerated. This includes but is not limited to harassing, teasing, intimidating, threatening or terrorizing another person by sending or posting inappropriate and/or hurtful emails, text messages, pictures or images, website posting, blogs or any form of social media. Cyber bullying will not be tolerated an all rules and infractions surrounding bullying apply.

14. GANG ACTIVITY

Gang activity is strictly prohibited at Lakota Tech High School. The wearing of gang-related clothing on school premises or during school-sponsored activities threatens the health and safety of the students and impairs the school environment. Students may not wear, possess, use, distribute, or display apparel or other items which represent or evidences membership or affiliation with any gang or promotes gang-related activity. Examples of such apparel or other items include but are not limited to:

- Clothing,
- Color,
- Jewelry,
- Emblems,
- Badges,
- Symbols,
- Colored Bandanas,
- Sashes,
- Masks
- Or Any Other Item Evidencing Gang Affiliation or Membership or Gang-Related Activities

Specific items of clothing that may be considered gang-related or affiliated include but are not limited to red or blue cloth belts, shoelaces, hair nets, shower caps, jackets, doo rags, t-shirts, pant cuffs, related sports apparel, jerseys, hats or any additional clothing items that contain colors, symbols or initials that are considered gang affiliated, and any other item of apparel or accessory that evidences gang affiliation or membership.

In addition, students are prohibited from wearing colored contacts, jewelry, earrings or other piercings that contain gang-related colors or insignia. Gang activity that is threatening is also prohibited. This includes graffiti, vandalism, extortion, intimidation, robbery, theft, drug sales and use, or any form of physical violence. Examples of intimidating activities include graffiti on personal property, tattoos, street slang, nicknames, hand signs, possession of a weapon, alcohol and drug use, or any form of gang-related dress.

15. Due Process

Lakota Tech High School students shall be afforded the right of fair procedure or due process. This includes the right to:

- 1) Be informed of conduct, which would result in disciplinary action against the student;
- 2) Notice of any rule violation;
- 3) Explanation of the evidence supporting the charge;
- 4) An opportunity to present the student's side of the story;
- 5) A penalty that is proportionate to the violation.

16. BUSES AND TRANSPORTATION

Lakota Tech High School students are expected to adhere to all the student rules and regulations both to and from school and school sponsored events. Any behavior that interferes and prohibits the driver from doing their job or prevents other students from receiving safe transportation will not be tolerated. The school is responsible for the safety and well-being of all students from the time they board the bus until they are dropped off after school.

Bus Conduct:

When a student is boarding, riding, or leaving the bus, the bus driver has supervisory control over the student and may exercise reasonable and necessary discipline to maintain control. In view of the fact that a bus is an extension of the classroom, Oglala Lakota County Schools requires students to conduct themselves in a manner consistent with established standards for

classroom behavior. In cases when students do not conduct themselves properly on a bus, such instances will be brought to the attention of the building principal or dean of students. The building principal or designee will inform the parents of the misconduct and request their cooperation in stopping the student's behavior.

APPROVED

VI. Services Available to Students

1. COUNSELING

Our counseling staff seeks to support students' social, emotional and academic well-being. Counselors are available between 7:30 a.m. and 3:30 p.m. or other times by appointment. Except in an emergency, students should not attempt to see a counselor during academic classes, unless outlined within their IEP. The school counseling program in LTHS is a part of the total school support system.

2. PEER MENTORS

Peer Mentors are available to support students throughout the day, in the case of needing advice or simply someone to talk to. Mentors will be moving through the school to assist in supporting students' behavior and life choices. Except in an emergency, students should not attempt to see a counselor during academic classes, unless outlined within their IEP.

3. CAREER PLANNING ADVISORS

To support students' long-term planning in regards to their career and college plans, career planning advisors are available by appointment to discuss the creation of life plans or discuss career path options. Except in an emergency, students should not attempt to see a counselor during academic classes, unless outlined within their IEP.

4. LIBRARY

Lakota Tech High School library is open from 7:00AM to 4:30 PM. daily. To use the library during class time, students must present a pass. Students may use the Library before and after school as needed. They may read, do homework, work on a research project, or use a computer.

During class time, they must have a pass from their teacher. We are open during alternating lunch periods. Whenever classes are present, there may be limited seating and fewer computers available.

Library books are checked out for 2 weeks at a time but can be renewed unless another student has requested the book. You may check out 1-2 novels at a time.

Students are responsible for all textbooks, library books and calculators they check out. Fines will be assessed for damage beyond normal wear. Lost, stolen, or damaged items should be reported immediately. When you receive your books, please check the books for any damage.

All books should be returned on time. There are waiting lists for many popular novels and research topics. To accommodate all classes each semester, textbooks must be returned when the class is finished. Please be courteous and know your due dates.

No food, drinks, gum, or candy are allowed in the Library.

ALL SCHOOL RULES APPLY IN THE LIBRARY.

VII. School Information

1. VISITORS

Students are not allowed to bring visitors to school. Parents/Guardians should check in at the office and will need to present a picture ID.

2. PERMISSION TO LEAVE SCHOOL OR A SCHOOL SPONSORED EVENT

Unless a school sponsored event is scheduled out of the building, students may not leave the school building before the end of the school day without first checking with the office. Students who are ill must check with School Nurse. Students who leave during the school day for an appointment or other necessary commitments, should bring a note or have a parent/guardian call the office prior to the appointment. When parent/guardian permission has been received, a pass to leave will be issued. Upon returning, students need to check back into school at the office.

Students leaving Campus for previously scheduled appointments must return with their doctor's statements to excuse them from classes. Parent's/guardians must sign out students from school sponsored activities. Student under the age of 18 must be checked out by parent or guardian.

3. CAFETERIA/COMMONS AREA GUIDELINES

Lakota Tech High School cafeteria and commons area is considered an extension of the classroom and behaviors in these areas shall follow the guidelines as such. Student behavior that becomes an issue shall be subject to the discipline matrix.

4. AFTER SCHOOL POLICY

All students are expected to exit the building and school grounds at the end of day. Students who are in a supervised activity such as an extracurricular activity, detention/SAS, sports, meeting with a teacher, etc. are expected to exit the campus when the extracurricular activity ends.

5. CANCELLATION OF SCHOOL

If severe weather conditions require the delay or cancellation of school, local radio and television stations will broadcast the pertinent information. Cancellation of school also means cancellation of all school activities. If school starts late due to weather, any activities scheduled before school are cancelled.

6. POSTERS

All items posted or displayed in the school must be approved by the administrator prior to displaying.

7. DAILY ANNOUNCEMENTS

Daily announcements inform students and teachers of school events. All such announcements or messages must be cleared by an administrator prior to broadcast.

8. EMERGENCY DRILLS

In compliance with state and federal law, Lakota Tech High School will host drills in case of emergencies. Students are expected to actively participate in the drill and follow the instructions of the Lakota Tech High School staff supporting the process.

9. LOCKERS

Lockers are provided as a convenience. Students are responsible for keeping their lockers clean. A record of locker assignments will be kept in the main office. Lockers and the locks securing them are school property and therefore are subject to search by school district employees or by the police. Lockers can be searched without notification to students or parents if deemed necessary by the school administration.

10. PERSONAL PROPERTY

Students assume sole responsibility for loss or damage to any personal property, such as garments, electronic equipment, or musical instruments. Lakota Tech High School and Oglala Lakota County School District are not responsible for any lost, stolen, or missing items. Large sums of money or jewelry of either real or “keepsake” value should not be brought to school.

****Authorized school personnel may search personal property with reasonable suspicion. Students should not expect an assumption of privacy. School district officials have authorization with “reasonable suspicion” in order to search lockers.*

11. STUDENT STORE

School supplies, spirit items, and some food items are available for sale in the school store. Store hours are before and after school.

12. STUDENT FUNDRAISING

The school will permit fundraising by students in school, on school property, or at any school-sponsored event only when the profit there from is to be used for school purposes on an activity connected with the school. Fundraising by approved school organization may be permitted in school by the principal. Students or teachers wishing to hold a fundraiser are expected to inquire in advance at the school office to obtain guidelines for conducting fundraising activities.

VIII. Activity/Athletic Information

1. ATHLETIC ELIGIBILITY REQUIREMENTS

The South Dakota High School Activities Association have established requirements for all students. These requirements are available in each high school activities office.

Parents and students who open enroll or obtain a personal transfer should check with the activities director to determine eligibility status prior to open enrollment or personal transfer.

Student managers, for both Activity and Athletic, will be selected from the 9-12 student body and must meet ALL eligibility requirements.

2. GRADE ELIGIBILITY FOR CO-CURRICULAR AND INTERSCHOLASTIC PROGRAMS

Lakota Tech High School shall provide a variety of co-curricular and interscholastic programs, the purpose of which may be both educational and recreational. It is recognized that well organized and implemented co-curricular programs can have a positive influence on the morale of the student body and serves as an important vehicle for good school and community relations. Programs should be conducted with the best interest of the participants as the primary consideration at all times. Programs shall encourage equal participation by as many students as possible.

Student participation may be limited by individual abilities and/or interests, the nature of activity and/or team concepts, but not by any criteria explicitly prohibited by federal and state discriminatory statutes. Only qualified personnel shall be provided for instruction, coaching and supervision of co-curricular activities.

Conditions:

The co-curricular program is an integral part of the school curriculum and comes under the authority of the principal to the same degree as do all other phases of the curriculum. Activity participation should not detract from academic achievement.

Grades 9 through 12 must have a current grade average of C or better unless the student's eligibility requirements are modified through an Individual Education Plan or 504 Plan. Additionally, students must earn 2 credits that go towards graduation for the previous semester to be eligible.

Students in grade 9-12 will also meet the eligibility requirements established by the South Dakota High School Activities Association (SDHSAA) as well as the Lakota Tech High School Eligibility requirements.

PLEASE SEE ATHLETIC/ACTIVITIES HANDBOOK

3. CONDUCT AT EVENTS

At any activity event, spectators must conduct themselves with behavior consistent with good sportsmanship. Students are encouraged to attend and support school sponsored activities (contest, performances, games, dances, etc.) and are required to follow school and the SDHSAA conduct rules. The following rules apply and proper conduct must be observed.

The following is a partial list of unacceptable behavior:

- Verbally or physically attacking or singling out any participant (coach, player, cheerleader, referee, actor, musician, judge, etc.), spectator, or school official.
- Using profanity.
- Vulgar or derogatory cheers.
- Supervisors may immediately remove any student that is misbehaving.

Infractions will be dealt with according to the discipline matrix.

Administration will address any offense not specifically listed and reserves the right to alter any disciplinary action based on extenuating circumstances.

4. ATHLETIC PASSES

Current Lakota Tech Students and Oglala Lakota County School staff may attend district games for free provided that they present their student or staff identification. Annual Athletic passes for individuals and/or family passes can be purchased from the Athletic Director or at any athletic event hosted by Lakota Tech High School. This does not include district, regional, or state tournaments. Lakota Tech High School is not responsible for lost or stolen passes. Annual pass costs are as follows:

- ANNUAL INDIVIDUAL PASS: \$20.00
- FAMILY PASS: \$40.00

5. ATHLETIC ACTIVITY ADMISSION

- Children ages 0-4 years of age: FREE
- Students: \$3
- Adults: \$5

- Seniors 55 years and older: \$4

6. CLUBS AND ORGANIZATIONS

Involvement in activities, clubs and organizations provides an enriched high school experience. A list of Clubs and Organizations can be attained at the front desk.

APPROVED

IX. High School Activity Violation and Discipline Matrix

1. BEHAVIOR MATRIX LEVEL I & II

Behavior Matrix
<p>The Principal/Administration reserves the right to address any situation outside the matrix.</p> <p>The consequences below are minimums. Specific circumstances or historical repeated offenses, even from the previous school year, may be considered if the situation warrants it. Students who cause someone else to commit a violation, help in the commission of a violation, or encourages, advises, or acts with another to commit violation will be disciplined as if they committed the violation themselves.</p> <p>To establish reasonable consistency at Lakota Tech High School, a uniform Behavior Matrix has been developed. The glossary of Terms and Definitions is included in this Matrix. Consistent with the Code of Student Conduct, the principal or designee is responsible for discipline and determines the level of the behavior and its appropriate consequence. Schools and teachers may develop individual rules and disciplinary practices which supplement the Code but do not conflict with it. It is the intent of the Lakota Tech High School that the principal or designee of the school has a reasonable degree of choice in determining the level of a student's behavior and the resulting consequences. The factors to consider include, but are not limited to:</p> <ul style="list-style-type: none">• Seriousness of offense• Premeditation, impulse, or self-defense• Age and/or disability• Strength of evidence• Cooperation/remorse• Disciplinary history <p>Behaviors and their consequences are divided into four levels. Each level represents progressively more serious misbehavior and consequence. School support staff and/or community resource agencies may be involved.</p> <p>Unique Situations</p> <p>Discipline situations arise which are not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful; and disruptive or potentially harmful are included. Unique or special situations at a particular school may call for an adjustment in the discipline policies to meet the school district's need.</p> <p>Bus infractions are deemed very serious as trouble on the bus affects the safety of all students. Students are expected to follow the same behavior expectations and standards as at the school. Consequences will be consistent with the violation committed, as outlined in the behavior matrix.</p>

Under the Individuals with Disabilities Education Act (IDEA), students who have been identified as educationally disabled and are receiving ESE services are subject to additional disciplinary guidelines that are different than those for non-disabled students.

Parent contact should be attempted by administration when a consequence is being assigned to student.

Discussion and warnings of future consequences should be had with all students receiving consequences at any level.

Principal or their designee or their designee may be involved in any investigation of student behavior.

Class I: Level I offenses are minor acts of misconduct which interfere with orderly classroom procedures, school functions, extra-curricular programs, approved transportation, or a student's own learning process. The offenses may be handled first by the teacher or other staff member involved. If additional action is necessary because of continued violation or other concerns, the student will be referred to the principal or designee for appropriate disciplinary action. The teacher or school administrator/designee, after review of the student's explanation, consultation with other persons involved and further investigation (when needed), will determine appropriate disciplinary action consistent with this matrix and attempt to contact parents. Consequences for Class I minor behaviors will be followed through by the staff observing the behavior. If a student continues with the same minor behavior after the teacher has assigned three increasing levels of consequences, continued behavior may result in a written referral to the office.

Infraction	First Offense	Second Offense	Third Offense	Fourth Offense
Disrespect to other Students Treating other students with disrespect in the form of being short with them, rude behavior, calling them name, criticizing, eye rolling, making rude comments and any other behavior Staff deems disrespectful. This includes wrestling, fake fighting, being of annoyance, poking, pinching, light shoving, and any other form of horse play is dangerous and could result in someone being injured.	3 Days Detention Restrictions	5 Days Detention Restrictions	ISS 3 Days Behavior Intervention Plan	Refer to Level II: Bullying
Dress Code Violation Violations of the Dress Code Policy include not adhering to the policy itself. Students are asked to dress within the guidelines of the Dress Code and any violation will be dealt with accordingly (SEE DRESS CODE)	Warning Discussion about appropriate behavior.	3 Days Detention Restrictions	5 Days Detention Restrictions	ISS 3 Days Behavior Intervention Plan Refer to Level II: Disrespect/Rude Behavior
Failure to Follow Instruction Failure to follow instructions given by staff members of Oglala Lakota County Schools.	Warning Discussion about appropriate behavior.	3 Days Detention Restrictions	5 Days Detention Restrictions	ISS 3 Days Behavior Intervention Plan

				Refer to Level II: Disrespect/Rude Behavior
Public Display of Affection Students engaging in inappropriate and prolonged kissing, hugging, touching or fondling while on school campus or on school sponsored events.	Warning Discussion about appropriate behavior. Detention	3 Days Detention Restrictions	5 Days Detention Restrictions	ISS 3 Days Behavior Intervention Plan Refer to Level II: Disrespect/Rude Behavior
Excessive Tardies, Skipping Cutting class/skipping school is defined as any unauthorized absence from school or class. Excessive Tardies is defined as being late to the same class 3 or more times.	3 days of lunch detention with teacher; Parent will be notified of the absence through the school's automated phone system.	5 days of lunch detention with teacher; Parent will receive a phone call home.	ISS 3 days;	ISS 5 Days; Any additional Infractions will follow Level III Insubordination
Academic Dishonesty Academic dishonesty is defined as a student's use of unauthorized assistance with intent to deceive an instructor or other such person who may be assigned to evaluate the student's work in meeting course and degree requirements. This includes but is not limited to plagiarism, cheating and copying from another student's work.	3 days of detention with teacher; Parent will be notified of the absence through the school's automated phone system.	5 days of detention with teacher; Parent will receive a phone call home.	ISS 3 days;	ISS 5 Days; Any additional Infractions will follow Level III Insubordination
Cell Phone/Electronic Devices Electronic communication devices, including cell phones, may be used in common areas as authorized by administration and in the classroom as authorized by the teacher; any unauthorized use is prohibited.	3 days of detention with teacher; Parent will be notified of the absence through the	5 days of detention with teacher; Parent will receive a phone call home.	ISS 3 days;	ISS 5 Days; Any additional Infractions will follow Level III Insubordination

	school's automated phone system.			
Class II: Level II offenses are intermediate acts of misconduct which require administrative intervention, including, but not limited to, repeated minor misconduct and acts directed against persons or property but which do not seriously endanger the health or safety of others. After review of the student's explanation, consultation with other persons involved, and further investigation (when needed) the school administrator/designee will determine appropriate disciplinary action consistent with this Code and attempt to contact parents.				
Infraction	First Offense	Second Offense	Third Offense	Fourth Offense
Videotaping, Photo or Posting to Social Media Taking or posting photographs or videos of individuals with or without their knowledge or consent; Using a computer, video recorder, camera, technology, or program in any manner other than for appropriate educational purposes; Accessing, copying, transmitting or distributing threatening, offensive, inflammatory, pornographic, obscene, or otherwise inappropriate images, language or materials, including screen savers, backdrops, or pictures on school District-owned technology or on any other electronic device; NOTE: Cell Phone or personal devices used in illegal activity shall be turned over to the proper authorities.	ISS 3 Days Restrictions	ISS 5 Days Restrictions	OSS 3 Days Behavior Intervention Plan	Additional Infractions will follow Level II Insubordination
Destroying, Defacing or Damaging School Property Purposely destroying, defacing or damaging property that belongs to the school or that is on school property or at a school sponsored event. This includes but is not limited to: scratching names, writing on furniture equipment or walls, minor graffiti, etc. These are MINOR offenses; larger more serious offences are addressed under vandalism or theft.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restrictions	OSS 3 Days Restrictions	OSS 5 Days Behavior Intervention Plan
Detention Violation Failure to successfully complete assigned detention.	Discussion about appropriate behavior ISS 3 Days	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan

	Refer to SAT			
Disorderly Conduct Any act that substantially disrupts the orderly conduct of a school function or the orderly learning environment, or poses a threat to the health, safety, and/or welfare of students, staff, or others. Instances that students are under the influence shall be addressed under alcohol or drug use as to the seriousness of the instances and their nature.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restrictions	OSS 3 Days Restrictions	OSS 5 Days Behavior Intervention Plan
Disrespectful/Rude Behavior Communication or actions that demonstrate lack of respect or courtesy toward and individual staff and guest of the school.	Discussion about appropriate behavior ISS 3 Day Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Leaving Campus Without Permission Student leaves school property without permission after enters the school campus.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Fighting Without Any Injury to Person or Property The exchange of hurtful, threatening, condescending and mutual participation in an incident involving violence.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Intimidating or Threatening Use of coercion, force, threats, intimidation or similar conduct that constitutes to be a threat to another student's safety or interferes with school purposes, including forceful action, attitude, or behavior that is expressed physically, verbally, or written toward another student. Verbal/written intimidation/threats that are also sexual,	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan

religious, or racial harassment may be addressed under the guidelines for harassment.				
Instigating Spreading rumors or agitating a conflict, which may escalate conflict between others.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Inappropriate Language or Imagery Any behavior that is sexual/vulgar in nature and the possession, creation, or reviewing pornographic or obscene materials on school campus to include but not limited to writings, drawings, photographs, videos, sound recordings or the like.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Possession/Use of Unauthorized Medication, Over the Counter Any medication that has not been turned in to the School Nurse or front office is considered unauthorized medication.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Possession or Use of Igniters Possessing or igniting matches, lighters, fireworks and firework and other ignitable materials are prohibited.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Inappropriate Bus Behavior Failure to comply with bus rules or directions from Bus Driver	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Providing False Information	Discussion about appropriate behavior	ISS 5 Days Restitution	OSS 3 Days Restitution	OSS 5 Days

Deliberately reporting false information about the behavior of a student or staff person.	ISS 3 Days Refer to SAT	Restrictions	Restrictions	Behavior Intervention Plan
Threat/Intimidation (physical, verbal, or electronic threats) Any threat through written or verbal language or act which creates a fear of harm and/or conveys a serious expression of intent to harm or violence without displaying a weapon and without subjecting the victim to actual physical attack.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Threatening a School Employee Communication in any form with the intent to do harm to a student or school employee in their perception. Creating perceptions or expressing intentions to inflict pain, injury, evil, or punishment against a student or staff member.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan
Insubordination Gross/deliberate and defiant refusal to follow an appropriate direction given by a staff member. Insubordination or disrespect to staff members or other students; includes, but is not limited to, refusal to follow staff member instructions, use of vulgar or inappropriate language, misrepresentation of the truth, and issuing false reports on school staff. Students who deliberately fail to comply with established health protocols (such as masks and other COVID protocols) and rules may be charged with student incivility.	Discussion about appropriate behavior ISS 3 Days Refer to SAT	ISS 5 Days Restitution Restrictions	OSS 3 Days Restitution Restrictions	OSS 5 Days Behavior Intervention Plan

DISCIPLINE MATRIX LEVEL III & IV

Class III: Level III offenses are serious acts of misconduct, including, but not limited to, repeated similar misbehavior, serious disruptions of the orderly conduct of school, threats to health, safety, or property and other acts of serious misconduct. These offenses must be reported to the principal/designee and may result in immediate removal of the student from the school or extracurricular activities. The principal/designee will investigate the behavior and determine appropriate disciplinary action consistent with this code and contact parents. Suspicion of a Class III behavior will result in the Director of of Security or their designee being contacted for an investigation and assessment of situation.

Infraction	First Offense	Second Offense	Third Offense	Fourth Offense
Accessory A student that helps another student commit an offense; this can include ANY violation of the Student Handbook. See Stealing for accessory to theft.	OSS 3 Days Refer to SAT Parent Contacted Principal or their Designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Alcohol/Chemical Possession or Use Possession, distribution, or use of any alcohol, inhalant, narcotic, controlled substance or drug paraphernalia where possession or use is prohibited by South Dakota or federal law. Further recommendations such as possible chemical Assessment may be required.	OSS 10 Days, reduced to 3 Days if student participates in alcohol/drug evaluation and treatment. SAT Team Conference w/Parent Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary.		Recommendation to Board for expulsion unless student completes an evaluation/treatment by a chemical dependency counselor or physician. 10-day OSS SAT Team Conference w/Student and Parent if student returns to school Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary.	

Bullying Bullying consist of repeated physical, verbal, non-verbal, written, electronic, or any conduct directed towards a student(s) that is so pervasive, severe, and objectively offensive that it has the potential in creating or resulting in an intimidating, hostile or offensive academic environment.	ISS 5 Days SAT Referral	ISS 10 Days SAT Referral Formal Hearing	5 Days OSS Formal Hearing Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	
Vulgar or profane/and or obscene conduct/language toward teachers, administrators, other school personnel, persons attending school related functions or other students Vulgar or profane/and or obscene language or gestures consists of derogatory actions, motions or gestures such a “flipping off” teachers, actions that are sexual in nature, “dark” comments/actions or threats, and may also include activities that are questionably out of the norm and is done to shock or scare those initiated upon.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Drugs, Except Alcohol and Tobacco Unlawful use, cultivation, manufacture, distribution, sale, purchase, possession, transportation, or importation of any controlled drug or narcotic substance, or equipment or devices used for preparing or using drugs or narcotics; or any medication prescribed to a student or purchased over-the-counter used to illicit intoxication.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if

	assistance is needed.	necessary or assistance is needed.	deemed necessary or assistance is needed.	deemed necessary or assistance is needed.
Paraphernalia Use or possession of any substance or substance material that is considered illegal.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Endangerment of Others Threats or acts that cause emergency procedures to be implemented for the building.	OSS 1 Day Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 3 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 6-8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.

Fighting Attempting to cause bodily injury to another, or recklessly causing such injury.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Gambling Gambling, including but not limited to playing a game of chance for stakes or possession of gambling devices. (Video games, machines, and other items used to promote a game of chance.)	OSS 1 Day Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 3 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 6-8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Gang Activity, NON-THREATENING	OSS 3 Days	OSS 5 Days	OSS 8 Days	OSS 10 Days

Wearing or possessing gang-related apparel and/or communication, whether verbal, gestures, hand-shakes, drawing, or writings, to convey membership, or affiliation with a gang.	Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Harassment Harassment, including teasing, coercive behavior, and other offensive or mean-spirited conduct in a constant or consistent manner that creates an uncomfortable or hostile school environment.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Hazing	OSS 3 Days Refer to SAT	OSS 5 Days Behavior Intervention Plan	OSS 8 Days	OSS 10 Days

Committing an act against a student to commit an act that creates risk of harm to a person in order to be initiated into a student organization, or for any other purpose.	Parent Contacted Principal will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Physical Injury-Staff Causing physical injury to a staff member. This differs from Assault on a Staff Member.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Sexual Misconduct Engaging in consensual or non-consensual sexual contact or indecent exposure with another person, including intentional touching of clothing covering a person's intimate parts or under garments, if the	OSS 3 Days Refer to SAT Parent Contacted	OSS 5 Days Behavior Intervention Plan	OSS 8 Days Behavior Intervention Plan Revisited	OSS 10 Days Behavior Intervention Plan Revisited

action is performed with sexual or aggressive intent, is prohibited. The sending of sexually explicit digital images, videos, text messages, or emails, usually by cell phone but can be done via instant messaging, email and any other means of sending digital imagery	Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Theft Purposely taking another person's property without permission or legal right and without intending to return it and/or being an accessory the theft by knowingly and voluntarily participates in the commission of the theft.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Vandalism Defacing, cutting or damaging property, technology or communication equipment that belongs to the school district, other students, staff or other individuals where damages are estimated over \$500.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will

	upon completion of investigation if deemed necessary or assistance is needed.	Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Smoking, chewing, vaping and/or possession or use of tobacco, tobacco-related products and products that use e-liquids A student is not allowed to use or possess any kind of tobacco, tobacco-related products (including cigarettes, cigars, chewing tobacco, lighters, matches, and other flammable materials) and/or products that use e-liquids that may or may not contain nicotine (including e-cigarettes, JUULS, vapes, vape pens) on school property, while in attendance at school-sponsored activity, or within sight of the school campus.	OSS 3 Days Refer to SAT Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 5 Days Behavior Intervention Plan Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 8 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.	OSS 10 Days Behavior Intervention Plan Revisited Parent Contacted Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.
Class IV: The most serious acts of misconduct are included in this level; they must be reported immediately to the principal/designee. These violations are so serious that they may require district administrators, outside agencies and/or law enforcement. The principal/designee will investigate the behavior and determine appropriate disciplinary action consistent with this code and contact parents. Such acts may also result in criminal penalties being imposed. The principal/designee may recommend the expulsion of any student who has committed a serious breach of conduct . <i>Students are expected to behave appropriately at school. Misbehavior that violates the rights of others, disrupts the school, or interferes with learning is not acceptable.</i> Suspicion of a Class IV behavior will result in the Principal or their designee of designee being contacted for an investigation and assessment of situation.				
Infraction	First Offense			
Arson	OSS 10 Days			

Setting fire on/in school property; to unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device. There must be an arrest.	Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed. Formal Hearing **Possible Referral for Expulsion dependent on intent and severity.
Battery When one or more students physically attack another student and does extensive bodily harm.	OSS 10 Days Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed. Formal Hearing **Possible Referral for Expulsion dependent on intent and severity.
Bomb Threat Intentionally making, publishing or conveying in any manner a bomb threat pertaining to school location or school sponsored event.	OSS 10 Days Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed. Formal Hearing **Possible Referral for Expulsion dependent on intent and severity.
Gang Activity, Threatening Participation or association with as group in which the student's conduct presents a threat to himself/herself or others, in not in the best interest of the school, or causes substantial disruption in the school environment.	OSS 10 Days Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed. Formal Hearing **Possible Referral for Expulsion dependent on intent and severity.
Violations of the Law Any violation the law while on school property or at any school-sponsored activity will be reported immediately to the proper legal authorities for prosecution. Depending on the seriousness of the offense and the actions taken by law enforcement agencies, school authorities may recommend expulsion.	OSS 10 Days Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed. Formal Hearing **Possible Referral for Expulsion dependent on intent and severity. Any suspended student is not allowed on any county school campus or activity for any reason during the term of the suspension. This includes extra-curricular activities. Any suspended student who is on campus or present at any school

	sponsored function within the county during the term of the suspension is subject to criminal trespassing and may be turned over to the authorities.
<p>Conduct outside of school time/away from school that poses a threat to the school, off campus felony</p> <p>A student who commits any act or exhibits conduct outside of school hours or away from school, which may adversely affect the educational process or endanger the health, property, safety, morals, or well-being of other students, teachers, or employees within the school system may be disciplined hereunder. This includes students whose behavior could result in the student being criminally charged with a felony as a result of off campus behavior and whose presence at school is a potential danger to persons or property at the school or whose presence disrupts the educational process.</p>	<p>OSS 10 Days</p> <p>Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.</p> <p>Formal Hearing</p> <p>**Possible Referral for Expulsion dependent on intent and severity.</p>
<p>Firearms, Explosives and Weapons</p> <p>Using any compound or mixture that can cause an explosion including bullets, ammunition and explosives with intend to harm. Possession of firearms (including air gun, pellet gun, or look-a-like gun to include water guns) on school premises, in vehicle or at school related activities.</p>	<p>OSS 10 Days</p> <p>Principal or their designee will Contact Law Enforcement upon completion of investigation if deemed necessary or assistance is needed.</p> <p>Formal Hearing</p> <p>**Possible Referral for Expulsion dependent on intent and severity.</p>

X. Annual Notifications

1. PARENTAL RIGHTS

Parents have the legal right, via the Family Educational Rights and Privacy Act (FERPA, 1974), to inspect their child's educational records at the school, to have them explained if necessary, to request updates and corrections, and to have their child's education records sent to another school in a timely manner if they wish to have their child to transfer schools. The Every Student Succeeds Act (ESSA 2015) guarantees parent-teacher conferences, reasonable access to staff, opportunities to volunteer and participate and observe their child's classroom, the right to ask for qualifications of a child's teachers, and many other prerogatives. Parents can also appeal to their school district's school board, which has regular meetings where the public can present their questions and complaints.

2. FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that the Oglala Lakota County School District with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Oglala Lakota County School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Oglala Lakota County District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

To be in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA) the Oglala Lakota County School Board hereby makes the following annual public notification of its intent to disclose to the press, media and others authorized by school officials personally identifiable data designated as Directory Information. The parent of a student or an eligible student may refuse to be personally identified in any or all of the information categories. Such refusal must be made in writing and submitted to the student's principal by September 15 or within two weeks after enrolling. See above for the definition of Directory Information.

The FERPA information, which is herewith, provided to parents and eligible students includes a statement that the parent or eligible student has a right to do the following:

- a) Inspect and review the student's education records;
- b) Request the amendment of the student's education records to ensure that they are accurate, not misleading, or otherwise in violation of the student's education records;
- c) Consent to disclose of personally identifiable information contained in the student's education record, except that which FERPA and the regulations in the school's comprehensive plan authorize disclosure without consent;
- d) File with the U.S. Department of Education a complaint concerning alleged failures by the district to comply with the requirements of the FERPA and the district's comprehensive plan;
- e) Obtain a copy of the district's policy and where copies of the district's policy are located.

3. EVERY STUDENT SUCCEED ACT (ESSA)-Parents Right to Know

Law requires that every school district annually notify parents who have students attending Title I schools that they have the right to request and the district will provide the parents upon request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

1. Whether the student's teacher:
 - a. Has met state qualification and licensing for the grade level and subject area in which the teacher provides instruction;
 - b. Is teaching under emergency or other provisional status through which the state qualification or licensing criteria have been waived; and
 - c. Is teaching in the field of discipline of the certification of the teacher.
2. Whether the student is provided services by paraprofessionals and if so, their qualifications.
3. Additional Information: a school shall provide the following information to each individual parent of a child who is a student in the school, in respect to their student:
 - a. Information on the level of achievement assessments; and
 - b. Timely notice that the student has been assigned or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

4. NOTICE OF NON-DISCRIMINATION

Lakota Tech High School does not discriminate in admission to, access to, treatment in, or employment in its services, programs and activities, on the basis of race, color or national origin, in accordance with Title VI of the Civil Rights Act of 1964 (Title VI); on the basis of sex, in accordance with Title IX of the Education Amendments of 1972; on the basis of disability, in accordance with Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (ADA); or on the basis of age, in accordance with the Age Discrimination Act of 1974 (Age Discrimination Act). Nor does it discriminate on the basis of, race, color, sex, gender identity, religion, national origin, sexual orientation, disability, pregnancy or pregnancy related condition, or homeless status in accordance with Chapter 622 of the Acts of 1971 (MGL c.76, §5) and MGL c. 151B.

To file a complaint alleging discrimination or harassment by Lakota Tech High School on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, age, pregnancy or pregnancy related condition, or homeless status or to make inquiry concerning the application of Title VI, Title IX, Section 504, the ADA, the Age Discrimination Act, or applicable state laws and their respective implementing regulations, please contact:

Oglala Lakota County Schools
Administration Office
206 School St.
P.O. Box 109
Batesland, SD 57716
Ph: (605) 455-6700
Ph: (605) 288-1921
Fax: (605) 288-1814

A grievant may file a complaint with OCR, generally,

- Within 180 calendar days of alleged discrimination or harassment, or
- Within 60 calendar days of receiving notice of Lakota Tech High School's final disposition on a complaint filed through Oglala Lakota County Schools, or
- Within 60 calendar days of receiving a final decision by the South Dakota Department of Elementary and Secondary Education, Bureau of Special Education Appeals, or
- Instead of filing a complaint with Oglala Lakota County Schools.

5. POLICY ON PREVENTING HARASSMENT & DISCRIMINATION/SEXUAL HARASSMENT

The Lakota Tech High School shall maintain a learning and working environment free from discrimination and harassment. In both the education and employment environments of the Oglala Lakota County Schools, various laws prohibit discrimination and harassment. In an education context, law prohibits discrimination and harassment on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, pregnancy or pregnancy related condition, or homeless status. In an employment context, law also prohibits discrimination and harassment on the basis of age. All such harassment and discrimination are unlawful and will not be tolerated in the Lakota Tech High School.

In September, principals are responsible for reviewing and ensuring that all staff are notified in writing annually of the building procedures for filing a report relative to incidents of discrimination and/or harassment.

6. DEFINING DISCRIMINATION AND HARASSMENT

Discrimination:

Discrimination occurs when school district's actions, procedures, policy or personnel treat an individual adversely in an educational or employment context solely on the basis of the individual's race, color, religion, national origin or ancestry, citizenship, sex, age, gender identity, disability, sexual orientation, marital status, military status, homelessness, or any other class protected by federal, state or local law. Discrimination on the basis of sex shall include, but not be limited to, sexual harassment.

Sexual Harassment:

Sexual harassment is unwelcome sexual advances; requests for sexual favors; or other verbal or physical conduct of a sexual nature may constitute sexual harassment where:

- Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment or educational development.
- Submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or educational environment.

Sexual harassment includes advances, requests or conduct by a student to a student, an adult to a student, an adult to an adult or student to adult. Sexual harassment can include advances, requests or conduct directed from male to female, female to male, male to male, or female to female. Sexual harassment can occur by conduct transmitted by telephone, computer, or other electronic means.

Examples of actions that may constitute sexual harassment include, but are not limited to, the following unwelcome actions:

- Whistling, catcalling or making offensive noises;
- Staring or making obscene gestures;
- Making suggestive remarks, telling jokes of a sexual nature, or using derogatory sexual terms;
- Displaying offensive photographs, illustrations, or sex related objects;
- Blocking a person's movements;
- Touching, brushing, pinching or patting;
- Pulling or lifting of clothing;
- Pressuring a person for dates, sex or information about personal relationships or sexual experiences; or
- Leaving pictures of a homosexual or sexual nature on a locker or making derogatory comments of a homosexual nature;
- Transmitting harassing remarks or pictures on the internet, through a cell phone, or by other electronic means.

7. OTHER FORMS OF ILLEGAL HARASSMENT INCLUDING HATE CRIMES

Harassment on the basis of race, color, religion, national origin or ancestry, citizenship, sex, age, gender identity, disability, sexual orientation, marital status, military status, homelessness, or any other class protected by federal, state or local law includes any unwanted physical or verbal action toward another that has the purpose or effect of creating an intimidating, hostile or offensive learning or working environment.

Harassment of this form includes advances, requests by a student to a student, an adult to a student, an adult to an adult, student to adult, male to female, female to male, male to male and female to female. Harassment can occur by face-to-face interaction or via transmission by telephone, computer, or other electronic means.

Examples of actions that may constitute harassment include, but are not limited to, the following:

- Using racial slurs;
- Displaying intimidating symbols or words such as swastikas;
- Making generalizations;
- Using stereotypes;
- Telling racial or ethnic jokes;
- Leaving pictures of a sexual nature;
- Transmitting harassing remarks or pictures on the internet, through a cell phone, or by other electronic means.

8. HARASSMENT IN THE FORM OF BULLYING

Although not unlawful discrimination, actions in the form of bullying or victimizing (hate crimes) by any members of the Lakota Tech High School community will be considered harassment under the "Lakota Tech High School Committee Policy on Harassment and Discrimination Prevention." A student is being bullied or victimized when the student is exposed to negative actions from students, Lakota Tech High Schools' employees, or other third parties that have the purpose or effect of substantially interfering with the student's school

performance or creates an intimidating, hostile, or offensive learning environment for the student.

Examples may include but are not limited to:

- Physical threatening (bullying);
- Making derogatory comments of a homosexual nature;
- Making derogatory comments about peoples' size, weight, height, disability; or
- Making derogatory comments about peoples' perceived intelligence or ability.

Where Can Harassment Originate?

Harassment can come from:

- Students;
- Administrators, teachers, coaches or other employees of the Lakota Tech High School; or
- Third parties such as vendors or contractors doing business with the Lakota Tech High School; or
- Visitors or volunteers present within the schools with the permission of the Lakota Tech High Schools.

What to do if you feel you have been Discriminated Against or Harassed

Students: Any student who believes they have been subjected to discrimination or harassment should notify any teacher, guidance counselor, nurse, school or district administrator, or any office administrator. To effectively resolve complaints of discrimination or harassment, people are encouraged to file complaints soon after an incident occurs. A student may elicit the help of a parent/guardian or other adult to accompany and assist them throughout the complaint procedure. Parents/Guardians will be notified within 48 hours.

What to do if you are aware that Someone has been Discriminated Against or Harassed

Students: Any student who has knowledge or belief of conduct that occurred that might be discrimination or harassment should contact any teacher, guidance counselor, nurse, school or district administrator, or any central office administrator.

Consequences for Harassment and Discrimination

Students: Any student found to have engaged in discrimination or harassment will be subject to school-imposed discipline and/or legal action. Consequences imposed on any student found to have engaged in discrimination or harassment may include, but are not limited to, parent/guardian conference, written or verbal statement of apology, suspension, expulsion and mandatory counseling sessions with a counselor or mandatory in-house counseling sessions with a district administrator. Parents/Guardians will be notified within 48 hours.

9. STATEMENTS MADE WITHIN THE CONTEXT OF THE ACADEMIC CURRICULUM

Teachers should use professional discretion when considering whether to include potentially offensive material in the curriculum and then inform students when this is the case and assure them that it is part of the learning environment and not meant to be discriminatory or harassing.

10. DIRECTORY INFORMATION

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. The Oglala Lakota County School District has designated the following information as directory information:

- Student's Name
- Address
- Telephone listing
- Electronic Mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Academic work intended for display

If you do not want directory information released, you must tell the principal in writing that you do not want Directory Information released by September 15th or within two weeks after enrolling. Your request will be in effect for the entire school year after being received by the District. You are not allowed to pick and choose among the categories of directory information. Military recruiters and institutions of higher education are entitled under federal law to a list of names, addresses, and telephone numbers of high school students.

11. COMPLAINT PROCEDURE

The Board recognizes that there may be conditions in the school district that are in need of improvement and that students should have some means by which their concerns may be effectively expressed, considered, and dealt with fairly.

The Board desires student complaints and grievances to be resolved through orderly processes and at the lowest possible level, but that channels be provided for eventual hearing by the Board in instances when this becomes necessary. Therefore:

- Any student or his or her parent or guardian will be provided the opportunity to discuss

with the student's teacher a decision or situation which the student, parent, or guardian considers unjust or unfair.

- If the incident remains unresolved, the student or his or her parent or guardian or the teacher, may bring the matter to the principal's attention for consideration and action.
- If the matter is still unresolved after the procedure outlined above, it may be brought to the Superintendent for consideration.
- Complaints that remain unresolved following any action of the Superintendent may be referred in writing to the Board for review. The Board's decision will be final unless an appeal hearing is requested.

12. INDIVIDUALS WITH DISABILITIES EDUCATION ACT

In order to fulfill the district's commitment to serve the needs of all children in the district, the Oglala Lakota County School District 65-1 is interested in the location and identification of all disabled children who reside within the district. Any person who knows of children between the ages of 0 and 21 years that have, or are suspected of having a disability, and are not receiving special services through the school district are urged to contact the Special Education Director. Referrals will be confidential and parent permission for evaluation is required for further testing. It is important to intervene at an early age for disabilities.

In compliance with Oglala Lakota County School District 65-1 Special Education Comprehensive Plan, the following annual notification or rights are given. Copies of this policy can be found in the special education director's office. Parents or eligible students have the right to do the following:

- a) Inspect and review the student's education records.
- b) Request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
- c) Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the act and the regulations in this section authorize disclosure without consent.
- d) File with the U.S. Department of Education a complaint concerning alleged failures by the agency or institution to comply with the Act and this section.
- e) Obtain a copy of the district's policy.

13. DISABILITIES REQUIRING CLASSROOM ACCOMODATIONS

The following is a description of the rights granted under Section 504 to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have a right to:

- Have your child take part in, and receive benefits from public education without discrimination because of his/her disability;
- Have the school district advise you of your rights under federal law;
- Receive notice with respect to identification, evaluation, or placement of your child;
- Have your child receive a free appropriate public education. This includes the right to be educated with students without disabilities to the maximum extent appropriate. It also includes the right to have the school district make accommodations to allow the student an equal opportunity to participate in school and school related activities;
- Have your child educated in facilities and receive services comparable to those provided to students without disabilities;

- Have evaluation, educational, and placement decisions made based upon a variety of informational resources, and by persons who know the student, the evaluation data, and the placement options;
- Have your child receive special education and related services if he/she is found eligible;
- Have transportation provided to and from an alternative placement setting at no greater cost to you than would have incurred if the student was placed in a program operated by the district;
- Have your child be given an equal opportunity to participate in nonacademic and extra-curricular activities offered by the district;
- Examine all relevant record relating to decisions regarding your child's identification, evaluation, educational program, and placement;
- Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records;
- A response from the school district to reasonable requests for explanation and interpretations of your student's record;
- Request amendment of your student's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the policy rights of your student. If the school district refuses this request for amendment, it shall notify you within a reasonable time, and advise you of the right to hearing;
- File a 504 grievance if you have a disagreement with the school;
- Request mediation or impartial due process hearing related to the decision or actions regarding your student's identification, evaluation, educational program or placement. You and the student may take part in the hearing and have an attorney represent you;

To file a complaint of discrimination with the Office of Civil Rights (OCR) in the U.S. Department of Education, please contact OCR at Lyndon Haines Johnson Department of Education Building, 400 Maryland Avenue, SW, Washington, DC 20202-1100, Telephone 800-421-3481 (voice), or 800-877-8339 (telecommunication device for the deaf, or TDD), or 202-453-6122 (fax), or OCR@ed.gov (email).

14. TITLE PROGRAMS PARTICIPATION

The Oglala Lakota County School District believes that parent participation enhances the child's chance for success. Therefore, we encourage and support parental involvement in the Title I Compensatory Education Program. Guidelines to achieve parental participation include:

- An annual meeting will be held where all parents of eligible children are invited. The purpose of such a public meeting is to discuss with parents the programs and activities carried out with Title I funds and to inform parents of their rights to consult in the design and implementation of the Title I project.
- A parent advisory council will be organized each year for the purpose of gaining parent input and maintaining on-going communication among parents, teachers, and administrators. Parent suggestions in the planning, development, and operation of the program will be sought.
- Conferences will be held during the school year with individual parents and teachers to discuss placement and/or student progress. Consultation between parents and the school will focus on cooperation to achieve student and program objectives.

- Parent information concerning the Title I program, materials, and suggestions for parents to help promote the education of their children at home will be provided during the school year.
- Parents are encouraged to provide recommendations in regard to specific concerns to building principals.
- **Parents Right to Know:** The federal education law put in place by the Elementary & Secondary Education Act (ESEA) requires that all parents in a Title I school be notified and given the opportunity to request information about the professional qualifications of classroom teachers instructing their child. If you are interested in this information, you may send your request to the building principal who will provide a timely response.



**Lakota Tech High School
Oglala Lakota County School District 65-1**

**9-12 Student Handbook
SY 2022-2023**

Please Sign Below and Return to Lakota Tech High School

I have received, read, and understand the contents of the Oglala Lakota County 65-1 Lakota Tech High School Student Handbook.

Print Parent/Guardian Name

Signature of Parent/Guardian.

Date

Print Student Name

Signature of Student

Date